



# HUNTINGTON BEACH CITY SCHOOL DISTRICT

## Procedural Safeguards Section 504 of the Rehabilitation Act of 1973

Section 504 of the Rehabilitation Act of 1973, commonly referred to as "Section 504" is a federal anti-discrimination law that ensures disabled students have educational opportunities and benefits equal to those provided to non-disabled students. Parents/guardians have the right to be informed of their rights under Section 504. The purpose of the procedural safeguards is to inform you of those rights.

You have the right to:

1. Have your child take part in, and receive benefits from public education programs without discrimination because of his/her disability.
2. Receive notice with respect to actions regarding the identification, evaluation, or placement of your child under Section 504.
3. Have your child receive a free appropriate public education (FAPE), which means regular or special education and related aids and services designed to meet the needs of disabled students as adequately as the needs of the student's non-disabled peers. This includes the right to be educated with non-disabled students to the maximum extent appropriate. It also includes the right to have the school district make reasonable accommodations to allow your child an equal opportunity to participate in school, school-related, and extracurricular activities.
4. Have your child educated in facilities and receive services comparable to those provided non-disabled students.
5. Have your child receive an individualized evaluation and receive a FAPE if she/he is found eligible under Section 504.
6. Have evaluation, educational, and placement decisions made based upon a variety of information sources, and by persons who know the student, the evaluation data, and placement options.
7. Have your child be periodically re-evaluated.
8. Examine all relevant records relating to decisions regarding your child's identification, evaluation, educational program and placement and obtain copies of educational records at a reasonable cost unless the fee would effectively deny you access to the records.

9. File a complaint for issues unrelated to the identification, evaluation, educational program or placement of a student with a disability in accordance with the District's Uniform Complaint Procedures (BP 1312.3; AR 1312.3).
10. Request an impartial due process hearing related to the district's actions or decisions regarding your child's identification, evaluation, educational program or placement. You and the student may take part in the hearing and have an attorney represent you at your own expense. The impartial Hearing Officer will be selected by the District. Appeals of impartial hearing decisions may be made to federal court. Hearing requests must be made in writing to the Section 504 Coordinator, within 30 calendar days of the District's action or decision. Prior to requesting a Section 504 due process hearing, but within 30 days if the district's action or decision, you may request an administrative review in accordance with the HBCSD Section 504 Administrative Regulations (AR 6164.6) and procedures.
11. If you believe HBCSD has not acted in compliance with the law, you also have the right to file a complaint with the Office for Civil Rights (OCR). The Regional Office that covers Southern California is:  
OFFICE FOR CIVIL RIGHTS, REGION IX  
U.S. Department of Education  
50 United Nations Plaza  
Mail Box 1200  
San Francisco, CA. 94102

The HBCSD Section 504 Coordinator is the District's **Director of Special Education who can be contacted at (714) 964-8888 ext. 2045 or 8750 Dorsett Drive, Huntington Beach, CA 92646.**

Parents have received a copy of the Procedural Safeguards.

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Parent Signature

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Date