

Huntington Beach Elementary Teachers Association

and

Huntington Beach City School District

2023-24 Memorandum of Understanding

Date: 4-4-2023

Time: 11:00am

RE: SPECIAL EDUCATION Memorandum of Understanding Tentative Agreement

The Huntington Beach City School District (District) and Huntington Beach Elementary Teachers Association (Association) mutually agree to enter into this Memorandum of Understanding (MOU) and agree to the following:

The District and Association acknowledge a need to continue our efforts to support the workload of Education Specialists and Speech and Language Pathologists (SLPs).

For the 2023-24 school year only, all full-time preschool, elementary and middle school Education Specialists shall be eligible for three (3) days per school year of release time to work on caseload related activities such as conducting special education assessments, writing assessment reports, developing Individualized Education Programs (IEPs), measuring progress on IEP goals, completing IEP progress reports, and consulting with staff and parents for case management purposes.

Any preschool, elementary or middle school Education Specialists, who are eligible for release days, shall submit possible release dates to their site administrator at the start of the school year and/or start of the second semester. Requests to change dates shall be made in a timely manner. The Education Specialist and the site administrator shall mutually agree when the release day(s) shall be taken.


RM DG

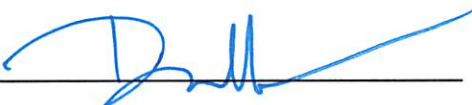
To ensure substitute coverage, every effort shall be made to avoid scheduling release days on Mondays and Fridays. The District shall honor a prearranged substitute; however, in the event of an emergency when substitute coverage cannot be arranged, the release day will be rescheduled to a date when coverage is available. Due to a lack of available substitute coverage, it is understood that SLPs shall receive compensation at the current substitute daily rate of pay for teachers, in lieu of receiving substitute coverage.

It shall be the responsibility of the Education Specialists to coordinate with their site administrator to take release days during the 2023-24 school year. However, this does not preclude the unit member from requesting compensation in lieu of release time. For these days, the unit member shall be compensated at the current substitute daily rate of pay for teachers. Should the unit member prefer the compensation, it shall be the unit member's responsibility to submit the request for compensation no later than May 1, 2024 to their site administrator.

It is expected that Education Specialists work on case-related activities during the release time. The work location will be at the discretion of the unit member, but shall be at the school site, or another District work location. The unit member shall keep the site administrator informed of their work location.

This Memorandum of Understanding shall be in effect from July 1, 2023 until June 30, 2024. The parties' intent is to incorporate this language permanently into the collective bargaining agreement and shall meet no later than April 1, 2024, to discuss the effectiveness of this MOU.

Date: 4/4/2023



Robert Miller
Assistant Superintendent, Human Resources
Huntington Beach City School District

Date: 4-4-2023



Don Gray
Negotiations Chairperson
Huntington Beach Elementary
Teachers Association