



# HUNTINGTON BEACH CITY SCHOOL DISTRICT

8750 Dorsett Drive, Huntington Beach, CA 92646 (714) 964-8888

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## HUNTINGTON BEACH CITY SCHOOL DISTRICT

### UNIFORM COMPLAINT PROCEDURE FORM

Pursuant to the Uniform Complaint Procedures set forth in Title 5, sections 4620, individual may file a complaint alleging discrimination, harassment, intimidation or violations of federal or state law. Please provide the following information:

#### Contact Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

#### Complainant

The Complaint is being filed on behalf of: \_\_\_\_\_

#### Basis of Complaint

Please state the basis for the complaint. Please attach a narrative of the details of the complaint on a separate sheet of paper, if needed, and include the following:

Please describe the events or incident that you experienced that led to this complaint.

Please list the individuals involved in the incident that are complained of.

Please list any witnesses to the incident.

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Please list the dates and times when the incident occurred.

Please list what steps you have taken to resolve this issue before filing a complaint.

\_\_\_\_\_  
Signature of Person Filing Complaint

\_\_\_\_\_  
Date

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