

HUNTINGTON BEACH CITY ELEMENTARY SCHOOL DISTRICT

CLASS TITLE: SEVERELY HANDICAPPED TEACHER

BASIC FUNCTION:

Under the direction of the Principal, develop long-range and short-term goals and provide special instruction for severely handicapped students.

REPRESENTATIVE DUTIES:

Provide specially designed instruction to individuals with exceptional needs; identify learning strength and weakness and provide special instruction for severely handicapped students. *E2*

Participate as a member of the IEP team and develop long- and short-term goals and implement instructional strategies to meet the needs of students in their classroom. *E3*

Coordinate activities with support services staff to coordinate educational and support services and to maximize intervention strategies. *E1*

Communicate with staff and parents to maximize educational efforts and facilitate the progress of students. *E1*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

Knowledge Of:

- Basic record-keeping techniques.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Oral and written communication skills.
- Public speaking techniques.
- Basic research methods.
- Laws, rules and regulations related to assigned activities.
- Policies and objectives of assigned program and activities.
- Applicable sections of the State Education Code and other applicable laws.
- District organization, operations, policies and objectives.
- Interpersonal skills using tact, patience and courtesy.
- Health and safety regulations.
- Principles of training and providing work direction.
- Technical aspects of field of specialty.

- Diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of District students.

Ability To:

- Make generalizations, evaluations or decisions without immediate supervision.
- Maintain current knowledge of technological advances in the field.
- Communicate effectively both orally and in writing.
- Prepare and deliver oral presentations.
- Establish and maintain cooperative and effective working relationships with others.
- Maintain records and prepare reports.
- Prioritize and schedule work.
- Read, interpret, apply and explain rules, regulations, policies and procedures.
- Maintain current knowledge of technological advances in the field.
- Complete work with many interruptions.
- Determine appropriate action within clearly defined guidelines.
- Understand and work within scope of authority.
- Work independently with little direction.
- Meet schedules and time lines.
- Observe health and safety regulations.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: bachelor's degree and appropriate graduate units for specific area.

LICENSES AND OTHER REQUIREMENTS:

- Valid California Teaching Credential authorizing service at the K-8 grade level.
- Valid Special Education Credential.

WORKING CONDITIONS:

Environment:

- Special education classroom work environment.
- Considerable distraction from classroom activities.

Physical Abilities:

- Hearing and speaking to exchange information and make classroom presentations.
- Bending at the waist to provide instruction.