

HUNTINGTON BEACH CITY SCHOOL DISTRICT

PERSONAL PROPERTY

I, _____, request the authority to bring personal property to school to be used in the instructional program of the school.

The equipment is: _____

Said equipment has a value of *\$_____.

I will cause said piece of equipment to be secured in a locked, safe area in my room or school.

Describe area where item will be kept: _____

This agreement is entered into from _____ to _____.

Signature of Employee

Approved by: _____
Principal/Site Manager

Assistant Superintendent, Admin. Services

**Per contract agreement between Huntington Beach City School District and the Huntington Beach Elementary Teachers Association, Article XII, Section 12.7, Personal Property, the District shall reimburse a teacher for replacement value or an amount not to exceed \$2,000.00, whichever is the lesser amount for any loss, damage or destruction of personal property or equipment.*