



HUNTINGTON BEACH CITY SCHOOL DISTRICT EDUCATIONAL SERVICES

TO: District Advisory Committee (DAC)/ District English Language Advisory (DELAC) Committee/Title I

FROM: Cynthia Guerrero, Ed.D.
Assistant Superintendent, Educational Services

DATE: October 26, 2022

SUBJECT: **MINUTES OF THE DAC/DELAC/TITLE I MEETING HELD ON OCTOBER 26, 2022**

Present members:

Danielle Ramirez, Ed. D.- Director Ed. Services	Isamar Ramirez-ELAC President-Smith
Shannon Cronin-Miller- Dwyer, Asst. Principal	Courtney Kelley - Eader Parent
Jason Reyes - Director of Early Childhood Education	
Kevin Smith-Johnson- Ed.D - Peterson, Principal	
Cynthia Zuniga- Community Liaison/ Bilingual	
Yasmine Bravo- Community Liaison/ Bilingual	

Absent members:

Julie Jennings- Hawes, Principal	Maria Ashton - Smith, Principal
Karoline Aharon- Eader Parent, DELAC member	Carolyn Beck - Eader, Principle
Sabrina Schmid- Peterson Parent, DELAC member	Renee Polk-Johnson, Ed.D Sowers, Principle
Cynthia Guerrero, Ed.D.- Asst. Supt-Educational Services	Mike Andrzejewski, Seaclyff, Principle

The following is a summary of the meeting of the DAC/DELAC/TITLE I meeting held on Wednesday, October 26, 2022.

The meeting was called to order at 6:05 p.m. The meeting was conducted via Zoom. Bilingual-Spanish interpreters were available during the meeting.

Dr. Ramirez welcomed the DAC/DELAC/TITLE I members and introduced the agenda for the meeting.

Dr. Danielle Ramirez, Director of Educational Services, thanked all participants for attending our first DAC/DELAC training meeting. She went over the Zoom protocols and norms and asked everyone to check-in via chat box by typing their full name, the school they are representing, and the grade of their children. Roll call and introductions were made.



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Addition/Deletion of Agenda Items

There were no changes made to the agenda. Dr. Kevin Johnson motioned the agenda and Mrs. Shannon Cronin-Miller second the motion.

Review/Approval of Minutes

The previous meeting minutes were reviewed and approved. Dr. Kevin Johnson motioned the minutes and Mrs. Shannon Cronin-Miller second the motion.

Data

Dr. Ramirez explained the criteria for a student to be classified as an English Learner. She went over the Home Language Survey that all parents must complete when their children enter a California public school. Four questions are asked about their home language and if they answer yes to any of the four questions, they are then prompted to take the initial ELPAC within 30 days of enrollment.

She shared the current number of students that are English Learners in the District. A chart was presented with the name of each school, the number of English Learners in that school, and the percentage that they make in the school's student population.

In addition, Dr. Ramirez shared the Fall 2022 English Learners Reclassification Data from each school. She explained the ELPAC and the 4 domains (reading, writing, listening, and speaking) that the students are tested in. When the student meets the district's reclassification criteria they are then reclassified from an English Learner to proficient in academic English. This achievement will be recognized by the student's school with a certificate of their reclassification.

Dr. Ramirez explained the criteria to be considered a Title I school, with the eligibility of having students identified as being at risk, economically disadvantaged, students with disabilities, migrant students, and/or English learners. A chart was presented with the number of Title I students in each school in the district with Dwyer, Peterson, and Smith being the schools with the highest percentage of Title I students.

The Title III Immigrants Data was shared and Dr. Ramirez explained that for the purpose of identifying eligibility, students born in a country outside of the US or US territories and have been in a US school for less than 36 months cumulatively, are considered immigrants. A graph was presented with the amount and percentage of immigrant students in each school indicating an overall low percentage in the district.

District Program, Goals and Services

Dr. Ramirez went over the EL (Title III) criteria further with the eligibility, goals, and services. Students that are identified as English Learners and Immigrants will have equal access to curriculum and instruction through Designated and Integrated English Language Development (ELD). As well as having additional support for Long Term English Learners (LTELs). The services to support these goals are having Bilingual Instructional Assistants scheduled to support English Learners in their classroom on a weekly basis.

The Designated ELD provides EL students 30 minutes or more of instruction on the state-adopted ELD standards to develop critical English language skills necessary for academic content learning in English.

The Integrated ELD is given to the K-8th grades with the instruction in which the state-adopted ELD standards are used in tandem with the state-adopted academic content standards. The example was given of information being presented to the students through visuals in order for them to grasp better understanding and comprehension.



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Title I eligibility, goals, and services were shared. The goals to support Title I included Parent & Family Engagement and Students meeting academic standards. Through parent education, supplemental programs, and services are being provided to serve the needs of students & to support families to meet academic standards. The Community Liaisons are currently providing parent workshops. Title I teachers are providing additional services and support through small group interventions to meet those academic standards.

Other program goals and services to be focused on are Title II and Title IV.

Title II funds professional development to staff to support our students for all schools in HBCSD.

All schools are eligible for Title IV due to the number of students enrolled in HBCSD schools. The goal is to improve access to a well-rounded education, improve school conditions for learning, and improve the use of technology in order to improve academic achievement and digital literacy. For example, improving facilities with technology updates, chromebooks, and cyber citizenship opportunities.

HBCSD Strategic Plan

Dr. Ramirez announced the 5-year Strategic Plan that was in collaboration with teachers, staff, and parents. The plan focuses on 5 areas: Academic Achievement, Safe & Supportive Environments, Engaged Community, Responsible Use of Resources, and Leadership Development.

Priority goals to support the Strategic Plan were provided for the 2022-2023 school year.

English-Language Annual Evaluation

Dr. Ramirez shared the highlights of the 2021-2022 English Language Annual Evaluation with 60 reclassified English Learners, 12 out of 38 of Long-Term English Learners qualified for reclassification (31.5%), 73% of English Learners attended 90% or more of 180 school days, and all school administrators participated in a four part OCDE Training: The English Learner Roadmap of Administrators and no English Learners were retained.

Public Comments/Advisory

There were no questions or comments at this time.

Unfinished Business

No unfinished Business

Parent Translation Volunteers

Dr. Ramirez introduced the Parent Translation Volunteer Google Doc. She stated that we currently have over 40 different languages and we want to make our families feel comfortable in their home language. This form is for parents that would like to volunteer in using their language to be a parent to parent translator.

Dr. Kevin Johnson asked if he could share this in his school.



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Dr. Ramirez encouraged this form to be shared in PTA meetings and school newsletters.

New Business

Dr. Ramirez went over Chairperson nominations.

Courtney Kelley was nominated and members voted yes. Courtney Kelley was congratulated for being the chairperson for our DELAC/ELAC committee.

Upcoming Parent Education

Dr. Ramirez shared the upcoming dates for the Leading with Educational Attainment Parent Series. The dates are scheduled Tuesdays in English and Thursdays in Spanish at Peterson Elementary. She encouraged parents to come to these last workshops as a community college representative will be present to answer any questions.

Dr. Ramirez allowed Cynthia Zuniga, the Community Liaison to speak about the Family Engagement Network. Cynthia invited the DELAC chairperson and parent members of this committee to participate either in person or hybrid. The Family Engagement Network was created by the Orange County Department of Education with the mission of supporting Orange County students and their families by creating a forum for school, district, and community representatives to come together and share best practices for engagement.

Adjournment

At 6:45p.m Dr. Kevin Johnson, Peterson Principal, motioned to adjourn the meeting. Courtney Kelley, DELAC/ELAC Chairperson seconded the motion.