



HUNTINGTON BEACH CITY SCHOOL DISTRICT
EDUCATIONAL SERVICES

TO: District Advisory Committee (DAC)/District English Language Advisory (DELAC) Committee/Title I

FROM: Cynthia Guerrero, Ed.D.
Assistant Superintendent

DATE: November 17, 2021

SUBJECT: **MINUTES OF THE DAC/DELAC/TITLE I MEETING HELD ON November 17, 2021**

Present members:

Cynthia Guerrero, Ed.D.- Asst. Supt-Educational Services	Carolyn Wertheim - Director of Early Childhood Education
Roxana De La Torre - D.O, ESA I	Shannon Cronin-Miller- Dwyer, Asst. Principal
Danielle Ramirez, Ed. D.- Director, Ed. Services	Deanna Garza- Peterson Parent, DAC member
Kevin Johnson- Ed.D - Peterson, Principal	Michelle Edpao– Eader Parent, DAC member
Mike Andrzejewski, Seacliff, Principal	Courtney Kelley, Hawes Parent, DAC member
Renee Polk-Johnson, Ed.D. - Sowers, Principal	Ana Woolfolk -Dwyer Parent, DELAC/Title I member
Cynthia Zuniga- Community Liaison/ Bilingual	Stephanie Vail- Seacliff Parent, DAC member
Yasmin Bravo- Community Liaison/ Bilingual	Isamar Ramirez- Smith Parent, DELAC member

Absent members:

Julie Jennings- Hawes, Principal	Thomas Richardson- Dwyer Parent, DAC member
Karoline Aharon- Eader Parent, DELAC member	Carolyn Beck- Eader, Principal
Sabrina Schmid- Peterson Parent, DELAC member	Alisha Tardif- Smith, Principal
Maria Ashton - Smith, Principal	Patrick Leung-Sowers Parent, DAC/DELAC President
Karoline Aharon- Eader Parent, DAC member	Mimi Vogel- Peterson, Title I parent member

The following is a summary of the DAC/DELAC/TITLE I meeting held on Wednesday, November 17, 2021.

The meeting convened at 6:04 p.m. via Zoom. Interpreters were available to conduct the meeting.

Dr. Cynthia Guerrero welcomed the DAC/DELAC/TITLE I members and parents attending, she asked everyone to sign in via the chat box option.

Call for Any Additions/Deletions of Agenda Items

Mr. Patrick Leung was not available to facilitate the meeting. Mrs. Carolyn Wertheim volunteered to facilitate in his absence. Members were allowed time to review the Agenda. Mrs. Wertheim asked for a motion to approve the Agenda. Dr. Guerrero approved and Dr. Ramirez seconded the motion. All were in favor.



Reading and Approval of the Minutes

Members were allowed time to review the minutes of the October 20, 2021 DAC/DELAC meeting. No corrections were recommended. Mrs. Wertheim asked for a motion to approve the minutes, and Dr. Kevin Smith-Johnson motioned for approval. Dr. Guerrero seconded the motion and the minutes were unanimously approved on November 17, 2021.

Reports of Officers, Standing and Special Committees

- **English Learner Update**

Dr. Ramirez shared achievements and data of our English Learners. She shared the number of EL students per school site and the total number of students that were recently reclassified. She also shared Title I and II data by school site, and the responses from the parent survey sent out to parents at the beginning of the school year.

- **Program Goals and Services**

Dr. Ramirez talked about the Title I & III program goals and services for our EL students. She explained the Title III programs are to ensure all EL students receive designated and integrated English Language Development (ELD) and provide long term support for Long Term English Learners (LTELs). Title I offers supplemental programs and services to serve the needs of students & support families to meet academic standards.

Mrs. Wertheim motioned for approval of the goals and services, seconded by Deanna Garza. All were in favor.

- **English Learner Master Plan DRAFT review (EL Master Plan)**

Dr. Ramirez explained the purpose of the English Learner Master Plan draft, sharing that it provides the district and schools with a clear statement of policies and guidelines related to the development, implementation, and evaluation of English learner programs and services. She reviewed the draft criteria, and welcomed edits or additions.

Mrs. Wertheim asked where someone would have access to the EL Plan. Dr. Guerrero explained that it will be sent to the Board for approval and once it is approved it will be posted on the district website.

A parent member asked when the EL Master Plan will no longer be needed. Dr. Guerrero explained that as long as the district has EL students, the district will continue the program and funding to support our EL students and parents.

Dr. Smith-Johnson motioned for approval of the EL Master Plan, seconded by Michelle Edpao. The Master Plan draft was unanimously approved.

- **Public Comment/ Advisory**

A parent member asked how many languages are spoken in the district. Dr. Guerrero shared that HBCSD has 46 languages with Spanish and Vietnamese being the top two languages with need of translation.

Dr. Ramirez shared the information for the upcoming Parent Education Zoom meeting.



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Unfinished Business

No unfinished business

New Business – Areas of Interest

Dr. Guerrero asked if any parents/ members would be interested in volunteering to translate for families in a language other than English, to please fill out the request form in the chat box.

Adjournment

Dr. Renee Polk-Johnson motioned for the meeting to be adjourned, seconded by Dr. Smith-Johnson. The meeting was adjourned at 6:40 p.m.