



HUNTINGTON BEACH CITY SCHOOL DISTRICT

EDUCATIONAL SERVICES

TO: District Advisory Committee (DAC)/ District English Language Advisory (DELAC) Committee/Title I

FROM: Cynthia Guerrero, Ed.D.
Assistant Superintendent, Educational Services

DATE: February 1, 2023

SUBJECT: **MINUTES OF THE DAC/DELAC/TITLE I MEETING HELD ON February 1, 2023**

Present members:

Cynthia Guerrero, Ed.D.- Asst. Supt-Educational Services	Courtney Kelley -Chairperson, Eader Parent
Renee Polk-Johnson - Ed.D Sowers, Principal	Stephanie Vail - Seacliff Parent
Shannon Cronin-Miller - Dwyer, Asst. Principal	Isamar Ramirez-Perez - Smith Parent
Cynthia Zuniga- Community Liaison/ Bilingual	Andrew McEachin - Eader Parent
Yasmine Bravo- Community Liaison/ Bilingual	
Carol Deemer – District Office, Ed Support Asst.	

Absent members:

Danielle Ramirez - Ed.D Director Ed. Services	Kevin Smith-Johnson - Peterson Principal
Jason Reyes - Director Early Childhood Education	Mike Andrzejewski - Seacliff Principal
Carolyn Beck - Eader Principal	Maria Ashton - Smith Principal
Julie Jennings - Hawes Principal	Dulce Sanchez - Dwyer Parent
Forest Holbrook - Moffett Principal	Melissa Knudtson - Peterson Parent
Mimi Vogel - Peterson Title 1	Elizabeth Colio - Peterson Parent

The following is a summary of the meeting of the DAC/DELAC/TITLE I meeting held on Wednesday, February 1, 2023.

The meeting was called to order at 6:05 p.m. The meeting was conducted via Zoom. Bilingual-Spanish interpreters were available during the meeting.

Dr. Guerrero welcomed the DAC/DELAC/TITLE I members and introduced the agenda for the meeting.

Dr. Guerrero thanked the participants for attending the meeting. She asked everyone to check-in via the chat box by typing in their full name, the school they are representing, and the grade of their children. Roll call and introductions were made.



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Addition/Deletion of Agenda Items

Dr. Guerrero requested that “Program Goals, Objectives, and Services for English Learners and Title 1 update” be removed from the Agenda, as it had been covered in the previous meeting. Mrs. Shannon Cronin-Miller made a motion to remove this topic from the Agenda, it was seconded by Dr. Renee Polk Johnson. The motion was approved.

Review/Approval of Minutes

The previous meeting minutes were reviewed and approved. Dr. Renee Polk-Johnson motioned for the minutes be approved and Mrs. Shannon Cronin-Miller second the motion. The motion was approved.

Report on Teacher & Teacher Aide Credentials Requirement

Dr. Guerrero reported that all teachers in the HBCSD & Title 1 Schools are credentialed and meet the Every Student Succeeds Act (ESSA) of the state and federal government. Dr. Guerrero reported that all Elementary School teachers have a Multi Subject credential and that all Middle School teachers are credentialed in their specific subject matter.

Dr. Guerrero also reported that HBCSD does not have paraeducators in Title 1 schools.

Elect Representatives for LCAP Advisory Committee

Dr. Guerrero reviewed that the district-level LCAP advisory group is composed of parents, site and district staff, and community partners whose primary function is to provide input to inform the district’s 2023-2024 Local Control and Accountability Plan (LCAP). There are 3 meetings via zoom, March 30, 2023, April 20, 2023 and May 18, 2023.

Dr. Guerrero reviewed the LCAP Advisory Committee requirement to develop a three year plan to identify annual goals for all pupils with specific activities built around the 8 State of California Priorities, as per the California Department of Education. The LCAP is to be updated annually. 2023-2034 is an annual update and the end of the three year cycle. LCAP must identify goals for all students and list annual actions that lead to the LEA accomplishing those goals and describe expenditures in support of those goals and priorities.

Dr. Guerrero shared the LCAP Key dates Timeline with the committee and opened the floor for nominations for two LCAP representatives and an alternate. Courtney Kelley, Andrew McEachin and Isamar Ramirez-Perez volunteered to be on the committee. A motion was made by Dr. Polk-Johnson to nominate Courtney Kelley and Andrew McEachin as representatives and Isamar Ramirez Perez as an alternate. The motion was seconded by Mrs. Cronin-Miller. The motion was approved.

Needs Assessment Development

Dr. Guerrero shared the proposed Needs Assessment questionnaire to go to students and parents as a Google Document in April. This assessment is to gauge parent participation and school climate.

Dr. Guerrero asked the committee to review the questions and give any feedback or edits. The committee discussed deleting the Neutral option. It was decided to table that for future assessments based on the percentage of Students/Parents who selected Neutral on this assessment. Discussed expanding opportunities for more specific feedback with open ended questions. Regarding “How do parents get information” it was suggested to add the option “Other Parents”.

Public Comments/Advisory

There were no questions or comments at this time.

Unfinished Business

No unfinished Business



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Adjournment

At 6:24p.m Dr. Renee Polk-Johnson, Sowers Principal, motioned to adjourn the meeting
Courtney Kelley, DELAC/ELAC Chairperson seconded the motion. The motion was approved.