

Huntington Seacliff Elementary School

Parent/Student Handbook



HUNTINGTON SEACLIFF ELEMENTARY SCHOOL PARENT/STUDENT HANDBOOK ACKNOWLEDGEMENT

The Huntington Seacliff Elementary School staff would appreciate if you would review this information with your child/children. Seacliff's Parent/Student Handbook is available through the Aeries Online Portal and on the school website <https://seacliff-huntington-ca.schoolloop.com>.

Thank you very much for your cooperation in ensuring your student is well informed.

My child, _____, and I have reviewed the information in the Parent/Student Handbook.**

(Student Signature)

(Parent Signature)

Classroom Teacher

Date

Please note the following:

1. Students need to be at school on time. The teacher now electronically records tardies after classroom has entered the room and closed the classroom door.
2. Early pick-ups are now recorded as time out of the classroom.
3. Students are to be appropriate in the restroom. No playing, screaming, or playing with water, etc.
4. The office is unable to disturb the classroom to notify a student that their lunch is in the office. If your student does not have a lunch, she/he needs to check the lunch table in the office.
5. Students may **only** borrow lunch money **twice a year**.
6. Students are allowed on campus after 7:50 a.m. as there is no supervision until this time.
7. One phone call will be made to check on an absence. If there is no return call, or note, the absence will be marked UNEXCUSED.
8. No food delivery services allowed or accepted at Seacliff.

Huntington Seacliff



Elementary School

Welcome to our school community! A high-quality education is our focus at Huntington Seacliff Elementary School. Our school program is designed to meet the academic, social, and emotional needs of individual students. This handbook has been prepared to provide parents and students information about procedures at Huntington Seacliff School to help ensure communication and continuity. We hope the following helps to answer your questions. Please review this handbook with your child. An electronic copy is available on the school website. If, at any time, you have questions or need further assistance, please feel free to contact the school.

ATTENDANCE



School success starts
with attendance

Absences

Your child's regular attendance at school is necessary to achieve the greatest academic growth. When your child misses school, he/she misses valuable learning time. Students with perfect attendance are awarded a special certificate at the end of the year. Perfect attendance is being present at school every school day with zero tardies.

For attendance accounting purposes, the only excused absence is an illness, visit to the doctor or dentist (must provide proof of visit), and bereavement. All other absences are unexcused.

If your child must be absent, please phone the school's Attendance Line-714-841-2531. Be prepared to leave the name of your child and his/her teacher, reason for the absence, and the anticipated length of absence. If you do not call, please send a written, signed excuse with your child the day he/she returns to school. State the reason and the date of the absence. *You will receive only one phone call reminder if you have not contacted the school.* If no information is given regarding the reason for the absence, it will be marked UNEXCUSED.

Homework

Beginning on the second day of an absence, you may request a homework packet of the work your child missed by calling the office (not the voice mail) on the morning of the absence (before 10:00 a.m.). Packets may be picked up in the office between 3:00 - 3:30 p.m. Students absent just one day should pick up their homework from their teacher when they return.

Independent Study

Independent Study Programs are available for extended absences of five days or more for reasons other than illness. Call our office to arrange for an Independent Study Program if you have a trip planned during the school year. For teachers to have adequate time to prepare assignments, please notify your child's teacher at least two weeks in advance of your child's absence.

buses (Saddleback Lane).

Late Pick-ups

Though late pick-ups are strongly discouraged, parents will need to come in to the office to sign the "Late Pick-Up" sheet when collecting their child from the school office.

Work permits

Children who are working in the entertainment industry require a Work Permit to be signed by the school principal. This permit is pending satisfactory attendance and school performance.

TRANSPORTATION

Morning Arrival and Afternoon Dismissal

Huntington Seacliff has over 700 students in attendance. Safety is our first concern and priority. **Please be respectful to staff members on duty.** When dropping off and picking up your children, we ask for your cooperation on the following:

Entering:

- When coming west on Garfield, turn right into the first entrance after Saddleback Lane.
- When coming east on Garfield, make a U-turn at Saddleback Lane and enter the school at the first entrance on the right.

Exiting:

- Exit by turning right onto Garfield.

Refer to the map for directions on where to drop off and pick up your children.

To Help the Movement of Traffic:

Morning: (No drop-offs earlier than 7:50 a.m.)

- Pull as far forward as possible.
- Keep the exterior lane of traffic moving, do not double-park.
- Say goodbyes before you drop off your children and exit immediately - Do not unload students - ***NO LINGERING.***
- Students are to exit car on the passenger/sidewalk side.
- Parents may park in designated parking spaces, but children must be escorted through the parking lot.
- **NO CHILDREN ARE ALLOWED IN THE PARKING LOT UNATTENDED.**

Parking lot under the solar panel is for **parking only**; this is NOT a drop off area. Parents must escort students to and from the vehicle in this lot. **PARKING ALONG THE RED CURB AREA IS PROHIBITED.**

Park in **Green Zones and unmarked curbs** on Garfield. This area is east and west of the school on Garfield and is indicated by city signage.

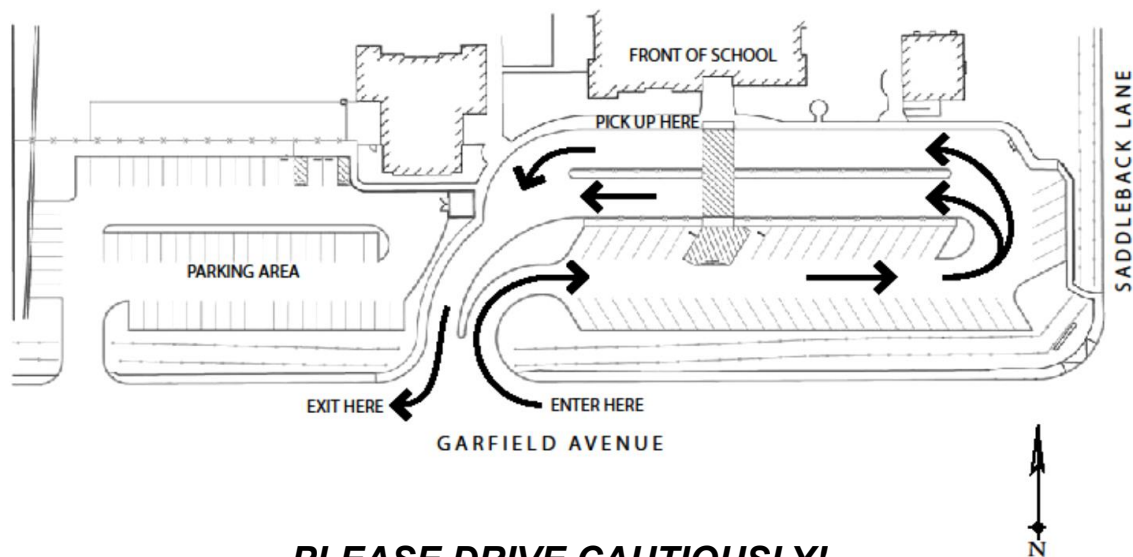
Afternoon:

- **When picking up students in grades K-3, please do not linger** as families in grades 4 and 5 need to line up for the 2:26 p.m. dismissal.
- **Keep traffic moving** - If children are not waiting at the curb, exit the parking lot and circle again.

Other Considerations:

- **NO CELL PHONE USE WHEN THE VEHICLE'S ENGINE IS ON.**
- **NO CARS ARE ALLOWED IN THE BUS DROP-OFF AREA.**
- **Children must NOT be dropped off on Saddleback.**
- Parents are strongly discouraged from parking on Livingston during arrival and dismissal times.
- Horses are not allowed on school property.

To prevent serious injury, please be aware of the children around you.



Please Remember: "SAFETY BEFORE CONVENIENCE"

Bicycles

It is recommended that only students in grades 3-5 ride their bikes to school. Students must wear a HELMET when riding their bikes. Helmets should be securely fastened around child's chin. Bikes must be locked while parked in the Huntington Seacliff bike racks. Two bikes are not to be locked together. Bicycles are to be WALKED on campus. The school is not responsible for lost or damaged bicycles. Scooters, skateboards, rollerblades, and skates are not permitted.



COMMUNICATION

Back-To-School Evening

During this evening, parents are provided the opportunity to meet our teachers and will be informed of the year's course of study, daily schedules, classroom procedures, materials, and instructional practices. Attendance at Back-to-School Night is very important to help monitor your child's progress throughout the year. **This informative meeting is for adults only**; we ask that children not attend this evening.



Open House

Parents, family members, and guests, are invited to visit school with their children to see samples of student work collected throughout the year. Open House is from 6:00-7:00 p.m. This is a special opportunity to observe what your children have accomplished.

Parent-Teacher Conferences

Individual parent-teacher goal-setting conferences are scheduled for the last week in October. Two planning days and a non-student day are reserved during the conference/goal setting week to provide sufficient time for conferences. Students in grades 4-5 are encouraged to attend with their parents.

Interim Reports/Progress Reports

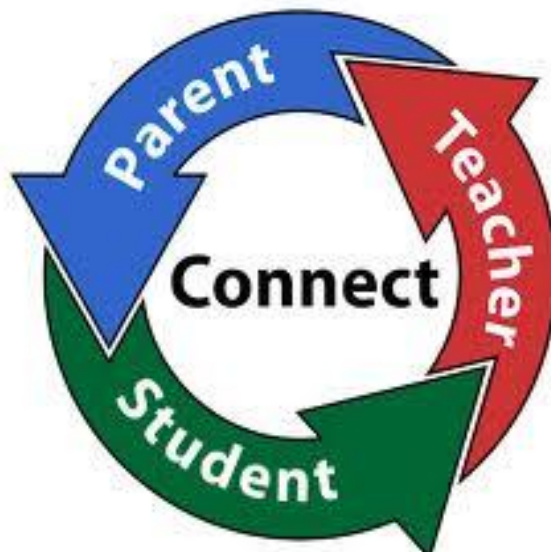
In compliance with Education Code, the parent or guardian shall be notified by the teacher, during each grading period, whenever it becomes evident that the child may receive unsatisfactory academic or citizenship marks. Parents will be notified prior to the issuance of report cards in the event that special assistance is needed.

Report Cards

Report cards are issued at the end of each trimester in kindergarten through fifth grades.

Student Education Records

A Cumulative Record is maintained for each student enrolled. All student information is confidential. Parents may review these records by making an appointment with the school principal.



Child Custody

It is most important that we be made aware of, and have on file at school, any legal papers that deal with unique circumstances concerning your child. **The office must have a copy of legal documents concerning custody on file.** Please be advised that the parent/legal guardian may sign out their child from school at any time unless a court order is on file indicating otherwise. Any student release situation, which leaves the student's welfare in question, will be handled at the discretion of the site administrator or designee. **It is not the school's responsibility to enforce court orders. That responsibility belongs to the court.**

Messages for Students

Please ask for a message to be communicated to your child only in an emergency. Confirm after school plans before your child arrives at school. This keeps classroom interruptions to a minimum. Communicate clearly to your child before he/she leaves for school, or email your child's teacher, your transportation arrangements for the day.



PROCEDURES

Dress

In order to provide students with a safe and positive learning environment, the Huntington Beach City School District has developed the following recommended standards of dress. It is our belief that coming to school ready to learn includes how a child dresses as it affects his/her overall behavior and safety:

1. Safe shoes must be worn at all times. Shoes should always be appropriate for physical activity at recess and PE. Sandals must have heel straps. Flip-flops and backless shoes or sandals are not acceptable. "Wheelines"/"Heelys" are not acceptable shoes for school (wheels in or out).
2. Clothing, jewelry, and personal items (backpacks, fanny packs, gym bags, water bottles, etc.) shall be free from writing, pictures, or any other insignia which are crude, vulgar, profane, or sexually suggestive, which bear drug, alcohol or tobacco company advertising, promotions and likenesses, or which advocate racial, ethnic, or religious prejudice.
3. Hats, caps, and other head coverings shall not be worn indoors other than for religious or health reasons. Our school shall allow students to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5)
4. Clothing shall be sufficient to conceal undergarments at all times. See-through or fishnet fabrics, halter tops, spaghetti straps, off-the-shoulder or low-cut tops, bare midriffs, skirts or shorts shorter than mid-thigh are prohibited.
5. Hair shall be clean and neatly groomed.

Teachers may impose more stringent dress requirements to accommodate the special needs of certain sports and/or activities.

The way we dress
affects the way we
think,
the way we
feel,
the way we
act,
& the way others
react
to us.

~Judith Rasband

Emergencies

In the event of a disaster, such as an earthquake during school hours, all students will be kept at school or at a designated release center. They will not be released until a parent or parent-designee arrives at the school to collect them. Parents are requested to update their designees during the “Open Portal Period.” Should you change jobs, baby-sitter, your home, or your business phone numbers, please notify the office immediately in writing or come into the office to inform office staff. Students and staff participate in regularly scheduled earthquake, fire, take-shelter, and intruder drills.



Field Trips

Before any student is allowed to participate in a district or school sponsored trip, a permission slip must be completed and signed by the parent or guardian. Verbal permission cannot be accepted.



Tech Work and Students

In order to maximize student learning and teacher assistance, it is critical that all students use technology in an appropriate manner. When a student engages inappropriately, it cuts directly into instructional time and reduces the teacher’s effectiveness. With this in mind, Seacliff is implementing the following standards for the use of technology:

1. Students will only use applications (apps), extensions, and software as instructed by their teacher.
2. Students will not change or alter the programs, apps or settings in any way. This includes, but is not limited to, changing the desktop or passwords.
3. Students will not remove a device from the classroom.
4. Students will not eat or drink any food while working on a device. All water bottles should be kept under or inside of the student’s desk. If students do not comply with the standards, then the following consequences may be imposed:
 - Normal classroom consequences as determined by teachers
 - Temporarily not allowed to use the school devices
 - In school time-outs

- If the device is broken as a result of negligence, associated charges will be passed along to the family

PARTIES

Birthdays

Teachers have individual traditions for recognizing children's birthdays. **Please do not send food items, balloons, flowers, etc. to your child's class to celebrate his/her birthday.**

Invitations

If your child will be passing out party invitations at school, please be sure each child in the class receives an invitation. They should be distributed after school has ended. This will avoid the "hurt feelings" that can occur when children note they are not invited.



HEALTH

Medications and OTC Treatments at School

A signed permission form from your physician must be on file in the school office before school personnel may administer prescription or over the counter medication to a child. The medication must be stored in the school office only and must be brought in the *original* container appropriately labeled by the pharmacy (student's name, medication, and dosage). Forms are available in the school office and on the district's website and require both the signature of a parent and a doctor. Children may not bring any medication (including aspirin, cough drops, sore throat lozenges) to school.

Accidents

Considerable care is taken to ensure that Huntington Seacliff School is a safe place for students and staff. When an accident occurs, it must be reported immediately to the adult in charge. School personnel may administer first aid. In case of serious injury, parents will be contacted and paramedics may be called. **It is critical that your emergency contacts are kept current.** Student accident insurance is available at a nominal cost. Insurance forms are available at the beginning of the year on the district website.



Physical Education Exemptions

Your child's teacher may honor notes from parents requesting physical education exemption following an illness or an accident for a short period of time. Requests for exemption from physical education for one week or longer require a physician's note.

Communicable Diseases

If your child shows symptoms of any illness before school, please keep him/her home from school. Please notify the school immediately when a communicable disease is suspected or diagnosed. This is an important step in the control of spreading illness. Children recovering from communicable diseases such as measles, mumps, chicken pox, and pediculosis (head lice) must be readmitted to school through the office.

Fever

Students must be fever FREE for 24 hours before they can return to school.

Lunch

Students may purchase a school lunch or bring a sack lunch. For students who will be purchasing lunch at school, parents are encouraged to pay for lunches by depositing funds into your child's online account. Students may bring a check to school and the office staff will credit their account the same day.

If your child will be arriving late on a day that he/she will be purchasing lunch, please call the school office (not the voice mail), at 714-841-7081, by 8:45 a.m. to order the lunch. Cafeteria menus are on our school and district website.



Lunch Drop-off

A lost and/or forgotten lunch is often a problem. All students have been instructed that if they don't have a lunch, they need to check with the office so that they don't go without lunch. **Classes will not be called nor will lunches be delivered.** Classroom instructional time will not be disrupted. Lunch money may be borrowed from the office **NO MORE THAN (2) TIMES PER SCHOOL YEAR.** Please return the money on the following day.

Parents wishing to eat lunch with their child/ren, are welcome for the first twenty minutes of the lunch period. Once students are dismissed to play, parents must sign out at the office. Parents are not to go to the playground. Please be sure that you check in with the office to obtain a visitor badge prior to entering the lunch area. Siblings not enrolled at Seacliff are not to participate during lunch. Parents may also choose to take their child out to lunch, but must follow the standard sign-out/sign-in procedure at the office. Students are expected to return to class on time.



Personal Property at School

Personal property should only be brought to school if it is directly related to the instructional program, with approval from the classroom teacher. **Please leave all toys at home;** e.g. spinners, rollerblades, skateboards, shoes with wheels, footballs, baseballs, radios, all electronics, and laser pointers. The school assumes no responsibility for personal items lost or damaged.

Digital Devices (phones, watches, etc.)

Students must keep phones and all digital devices **out of sight and turned off (i.e. in their backpack)**, while on campus. If disruption occurs, the employee may direct the student to turn off the device and issue a discipline referral and/or detention for using the device during school hours. Repeated violations will result in confiscation of phone and a parent must retrieve the phone/device. We ask that parents also respect the district policy and **NOT CALL OR TEXT YOUR CHILD DURING SCHOOL HOURS.**

Forgotten Homework of Personal Items

The Seacliff office staff will put forgotten homework or personal items in the teacher's mailbox. Teachers check their boxes either at recess or lunchtime. **The office will not interrupt the classroom to deliver these items.** Items such as homework, glasses, and books left in the classroom after school may not be picked up **after the teacher has left the classroom.** A parent or student may not enter a classroom without a staff member present.

Lost and Found

Lost and found articles are displayed outside the MPR. Clothing and lunch boxes should be marked with your child's name. Items not claimed in a timely manner will be donated to a charitable organization.

Pets and Animals at School

No animals or reptiles are allowed in the classroom. Due to safety and other concerns, **dogs, horses, etc. are not allowed on campus.** Signs stating this city code are posted on the fence at both ends of the campus.



Parent Teacher Association

The PTA (Parent Teacher Organization) is very involved within our school; members contribute thousands of hours in their efforts to assist our school, our students, and the school community. The primary goal of the PTA is to further child welfare at home and at school. Each year, this organization provides many services for school such as financial support, awards, assemblies, and parent volunteers for the classroom. We encourage parents to become active members of this organization. The membership drive is held in September. Parental support and participation is welcomed and appreciated throughout the school year.

PTA[®]

everychild.one voice.[®]

Parent Volunteers

We welcome and encourage parent volunteers in our classrooms. All volunteers must have proof of a negative TB test on file with our office before volunteering in our classrooms or attending field trips. In the interest of safety and to preserve the instructional environment, only children enrolled at Seacliff may be in the classroom, lunch area, and on the playground during school hours. *All volunteers must check in at the front office with their driver's license and will receive an associated badge.*



Visitors on Campus

To protect the welfare and the security of students and staff, visitors, and parent volunteers are required to check in and sign a *Volunteer/Visitor Sheet* at the school office upon entering the school grounds. (Penal Code 627.2) *All volunteers must check in at the front office with their driver's license and will receive an associated badge.*

Code of Conduct

We are committed to assist students in the development of being a Sea STAR (**S**afe, **T**houghtful, **A** Problem Solver, **R**esponsible & **R**espectful). This policy is proactive in nature and designed in order to spend the majority of our time recognizing positive behavior from our students. School-wide and classroom rules are based on sound and logical reasons and, therefore, must be followed. The reasons include: health, safety, protection of the rights of others, and facilitation of effective learning.



Huntington Seacliff Elementary School Positive Sea STAR Actions

	S Safe	T Thoughtful	A A Problem Solver	R Responsible & Respectful
Classroom	-“4 chair legs on the floor” -Walk -Use materials appropriately	-Give others personal space -Listen and speak with respect	-Talk it out -Use your resources -Try two solutions before asking the teacher	-Take care of your classroom and materials -Be ready -Be on time
Playground	-Use equipment as intended -Move safely -Be aware of others -Stay in supervised areas	-Be a team player -Use kind words -Share -Level 3 voice -Walk to playground on grass away from classes	-Find a peaceful solution -Work it out or walk away -Stay on the playground and do not go back to the classroom	-Take care of equipment -Follow all playground rules -Stop play and crouch when whistle blows 1X -Released with whistle 2X
Lunch Area	-Make healthy choices -Eat your lunch -Do not share food -Walk to the lunch and play area when dismissed	-Eat your own food -Say please and thank you -Listen to supervisors -Level 2 voice	-Be a positive example to others -Think creatively to solve problems	-Pick up after yourself -Clean your area -Throw trash away -Artificial grass for sitting and talking only
Drop-off (Car)	-Leave your car quickly to the sidewalk -Wait for safe crossing -Walk directly to your class line	-Be ready with your backpack to leave your car quickly -Level 1 or 2 voice	-Have your backpack ready with homework, lunch, and materials before you leave the house.	-Be on time -Listen and follow directions -Sit in your classroom line
Pick-up (Car)	-Look for your car -Sit in your grade level area -Load your car only in pick up areas	-Keep your hands, feet, backpack to yourself -Level 1 or 2 voice	-If your ride is late, come to the office -No playing on any of the grass areas	-Know how you are getting home before you leave in the morning
Computer Lab/Library	-Use/replace materials correctly -Use two hands to hold your device	-Use equipment appropriately - Leave equipment/books ready for the next class -Level 0-2 voice	-Try two solutions before asking teacher for help	-Be on task -Use computers as intended -Take care of materials
Ipads, Chromebooks	-Use two hands to hold your device -Take and replace your device carefully	-Share your learning as appropriate -Voice level as directed by your teacher	-Try two solutions before asking for help	-Use only appropriate sites
Bathroom	-Use facilities correctly -Go directly to the bathroom -Wash Hands	-Throw trash away -Protect privacy -Level 1 or 2 voice	-Report problems	-Go -Flush -Wash -Leave
Inside and Outside Hallways/ Lines	-Walk -Follow your teacher’s directions	-Respect personal space and other classrooms -Level 0 voice	-Be a positive example	-Walk quietly -Walk straight to your destination -Be there, be ready

VOICE LEVEL

Level 0	Level 1	Level 2	Level 3
Silent	Whisper	Talk	Outside

Appropriate School Behavior

Appropriate school behavior is encouraged by all of the Huntington Seacliff Staff. We have both classroom and school level recognition programs that promote positive behavior.

* Assemblies are held at which *Students of the Month* are recognized and awarded.

* The earning of "Super Sea STAR" is an ongoing program. After accumulating ten, students will turn them into the school office for a prize.

* Fifth grade students, who qualify, receive the presidential award for academic excellence.

* The classroom teacher awards certificates of recognition in various areas. Teachers implement additional classroom reward systems including popcorn parties, raffle tickets, special prizes, etc.

Classroom Standards

Each teacher has established an individual classroom discipline plan consistent with the school policy. Each plan includes:

1. Class Rules
2. Positive Consequences
3. Negative Consequences

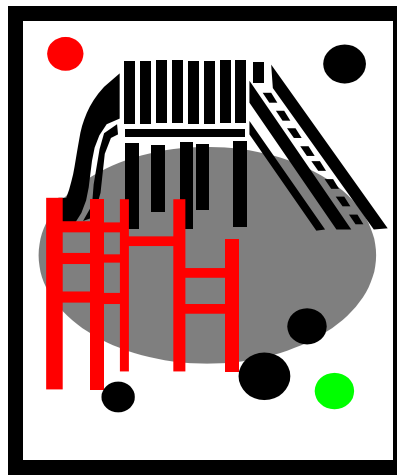
Disruptive School Behavior

The classroom teacher will handle minor infractions with major infractions being referred to the principal. Parents will be informed whenever a pupil is developing any adverse behavior patterns. The teacher and/or principal will work with parents to reach a solution to the adverse behaviors.

General School Rules

1. Follow directions the first time they are given. Obey all persons in authority, including bus drivers, noon duty supervisors, parent volunteers, guest teachers, etc.
2. Keep hands, feet, and objects to yourself.
3. No rude or hurtful statements to others; use only kind words.
4. Be in the place where you belong.
5. No student may be in a classroom without adult supervision.
6. Running is NOT permitted on hard surfaces, except under the supervision of the classroom or PE teacher during play activity.
7. When the bell rings, students should stop playing right away and

- stand still until the teacher blows his/her whistle, releasing students to their lines. Students should not get drinks, go to the restroom, or continue play after the bell indicating the end of recess has rung.
8. Only school equipment may be used on school grounds.
 9. Toys and personal items from home are not permitted.
 10. All playground equipment is to be used only for the purpose for which it is intended.
 11. Balls may be kicked only in GRASS areas.
 12. Gum is not allowed at school at any time.
 13. Students are not to wear hats inside the building at any time.
 14. Hats may be worn at the morning and lunch recess time.
 15. The restroom and drinking fountain are to be used BEFORE the end of recess and lunch.



Multi-Purpose Room (MPR) Conduct

1. WALK to and from the lunch area in an orderly and quiet manner.
2. Remain in the lunch line; no cutting in line allowed.
3. Obey and respect lunch supervisors at all times.
4. Once seated, raise hand for help.
5. Use good table manners.
6. Food and other items are not to be thrown.
7. Use inside-voices when in the Multi-Purpose Room (MPR) and at the lunch tables.
8. Finish eating before going out to play.
9. Clean up the table area before leaving.
10. Remain seated until dismissed by a supervisor.

11. Walk from the eating area when dismissed and deposit trash in the appropriate receptacles.

Restrooms

1. Use quiet voices.
2. Flush toilet and wash hands.
3. No playing or congregating in the restrooms.
4. Go-Flush-Wash-Leave



Assembly Behavior

1. No talking during assemblies.
2. Use polite applause only.

Conflict Management

These strategies encourage student responsibility in problem solving:

1. Talk it over. (Negotiating)
2. Walk away. (Abandoning)
3. Say I'm sorry. (Apologizing)
4. Do something else. (Postponing)
5. Take turns. (Cooperating)
6. Share. (Compromising)
7. Ignore. (Discretion)
8. Ask for help (first from a peer), then an adult after using at least three of the above tools/strategies.

Suspension

There are certain serious offenses, which are, according to the Education Code of the State of California, grounds for a student's suspension from school. Suspension shall be imposed only when other means of correction fail to bring about the proper conduct. Parents and students will have the opportunity to confer with a school official. Suspension could be imposed without affording the pupil an opportunity for a prior conference in "emergency" situations constituting a danger to the lives or health of other pupils or school personnel. In such a case, an effort will be made to notify the parents that such an action has taken place.

1. Caused, attempted to cause, or threatened to cause physical injury to another person; OR willfully used force or violence upon the person of another, except in self-defense.
2. Possessed, sold, or otherwise furnished any firearm, or an imitation

firearm, knife, explosive or other dangerous object unless, in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee with the principal or designee's concurrence.

3. Unlawfully possessed, used, sold, or otherwise furnished or been under the influence of any controlled substance, as defined in Section 11053-11058 of Health and Safety Code, an alcoholic beverage, or intoxicant of any kind.
4. Unlawfully offered, arranged or negotiated to sell any controlled substance, as defined the Health and Safety Code 11053-11058 , an alcoholic beverage, or an intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as controlled substance, alcoholic beverage, or intoxicant.
5. Committed or attempted to commit robbery or extortion.
6. Committed or attempted to commit damage to school or private property.
7. Stole or attempted to steal school property or private property.
8. Possessed or used tobacco or any type of products containing tobacco or nicotine products.
9. Committed an obscene act or engaged in habitual profanity or vulgarity.
10. Unlawfully possessed, offered, arranged, or negotiated to sell any drug paraphernalia as defined in the Health and Safety Code 11014.5.
11. Disrupted school activities or otherwise willfully defied the valid authority or supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
12. Knowingly received stolen school or private property.
13. Possessed an imitation firearm. "Imitation firearm" means a replica of a firearm that is as substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
14. Committed or attempted to commit a sexual assault as defined in Sections 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Penal Code 243.4.
15. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness.
16. Unlawfully offered, arranged to sell, or sold the prescription drug Soma.
17. Made terrorist threats against school officials and/or school property. A student in grades 4-12 is also subject to suspension or recommendation for

expulsion when it is determined that he/she has made terroristic threats against school officials and/or school property.

18. Committed sexual harassment (grades 4-12 only) Ed. Code 212.5.

19. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence (grades 4-12 only) Ed. Code 233.

20. Intentionally engaged in harassment, threats or intimidation against school district personnel or students, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder and invading the rights of either school personnel or students by creating an intimidating or hostile educational environment (grades 4-12 only) Ed. Code 48900.4.

21. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel. Ed. Code 48900.

Dangerous Objects at School

It is against the law to bring dangerous objects to school. Any student who has a firearm such as a pistol, gun, rifle, or any look-alike firearm, at school, will be recommended for expulsion from the District and arrest by the Huntington Beach Police Department.

Any student who has a knife at school will be suspended from school, and may be recommended for expulsion from the District and arrest by the Huntington Beach Police Department. Any student who uses an object in a manner that poses a danger to students and/or school staff may be suspended from school, and may be recommended for expulsion from the District and arrest by the Huntington Beach Police Department.

If there is reasonable suspicion that a student possesses a dangerous object, that student may be searched. If there is reasonable suspicion that a student has an illegal or dangerous object in his/her desk, backpack, or book bag a search will be made.



ACTIVITIES and EVENTS

Accelerated Reader

This program is designed to increase reading comprehension. Students take a test on a device after reading a book. Passing scores are tracked and awards are presented throughout the school year.

Art Reflections

Art Reflections is a PTA sponsored contest designed to encourage students to explore their creative side. This event is an at-home project. Students can submit entries in the following categories: visual arts, literature, photography, and music. Selected entries may advance to the National PTA level.

Book Fair

Books for all grade levels, posters, and gift items are available for sale. Teacher "Wish Lists" are available should you choose to donate a book to your child's classroom or the library. **Volunteers help with set-up or take a shift during the fair.**

Classroom Volunteers

Work in the classroom assisting the teacher with lessons, centers, and celebrations. Volunteers may also cut, paste, laminate, assemble projects, and prepare materials as requested by the teacher at the Curriculum Lab (location TBD for 2018-2019). Sign up in the classroom on Back-to-School Night or email the teacher to volunteer.

1:1 Devices

Seacliff is a one-to-one school with each student accessing devices in many settings across our campus.



Constant Contact and Website

To help you stay informed of school and PTA events we invite you to join our Constant Contact. You'll receive timely emails with updated information, upcoming events, and a calendar. To join or unsubscribe, please visit our website:

<http://seacliff-huntington-ca.schoolloop.com/>

Family Nights

Our PTA and staff at Huntington Seacliff plan and coordinate educational evenings centered on specific themes, such as Art, Science, STEAM, Coding, etc., that provide hands-on activities for the whole family to learn and enjoy together.

Art Masters Visual Arts Programming

Who are Remington, Chagall, and Lautrec? These are some of the masters your children will meet during their participation in our art program. Students will create works of art in the style of the masters. They will also gain a new understanding of art, art history, enhance their vocabulary and creativity. Because of your generous financial support to the Huntington Seacliff PTA, we are able to fund this program annually. **Each classroom will need a volunteer to help the program chairperson prepare supplies for each lesson.** No artistic skills are needed!

Sylvan STEM Coding and Robotics

Students in grades 3-5 will experience coding and robotics once a week with a teacher and assistants from Sylvan learning. This program is made possible through PTA funding.

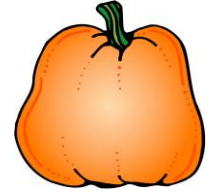
Fundraisers

Huntington Seacliff PTA conducts two fundraisers--membership drive in the fall and the spring Gala--to ensure money is raised to continue the programs and activities listed in this guide including assemblies, field trips, visual arts programs, technology, and library books.

GET INVOLVED!

Halloween Harvest Festival

Seacliff's Harvest Festival is an after-school, family festive activity in October. Fun activities such as carnival games, cake walk, costume contest, pumpkin carving contest (carved at home), face painting, and gold fish toss, are just some examples! Enjoy dinner from food trucks, or just munch on snacks as you enjoy friends, fun, and entertainment.



Hospitality

A chairperson will contact you whenever prepared food is needed for school/PTA functions: Kindergarten Meet and Greet, Teacher Appreciation Luncheon, PTA meetings, etc. Food items and paper goods are donated when needed.

Marathon Kids

Seacliff takes part in the national program Marathon Kids. (www.marathonkids.org). *Marathon Kids learn to live* an active and healthy lifestyle by running or walking 26.2 miles, a quarter mile at a time. Students will meet Thursday mornings with coaches for a run around the grass track. The program kicks off in January and runs through the end of April with a grand one mile finish at the OCKids Marathon event at the OC Fairgrounds the first weekend in May. All family members are invited to run together during the Seacliff "Family Fun Run" which takes place the end of May.



21st Century Library and Instructional Technology

Our school library features a digital card catalog and book circulation system, Accelerated Reader program, electronic encyclopedias for student research, as well as a variety of devices and interactive software to extend classroom learning. Our 21st century library is staffed with a full-time media technician.

Outdoor Science Education

Under the guidance of Huntington Seacliff teachers and outdoor education staff, fourth and fifth grade students explore the outdoors through various science activities, in a camp setting for up to three days.

Red Ribbon Week

In late October, awareness concerning living a healthy lifestyle is emphasized through assemblies, classroom discussion, personal safety pledges, and red ribbon reminders.



Room Parents

Under the teacher's direction, the room parent assists and coordinates volunteers for classroom projects and activities.

School Site Council

The advisory committee for our school is the School Site Council. This group of parents and staff, along with the principal, meet a four times a year to discuss our school program and performance. Members discuss important topics relating to our school's achievement and culture. Parents vote for parent representatives to serve on the council for a two-year term. However, all meetings are open to interested parents, staff members, and community members.

Skating Parties

Huntington Seacliff PTA organizes skating parties throughout the year at a local skating rink. All students, parents, and staff are invited to attend. **Volunteers are needed for each skate party to collect and check permission slips. Parents MUST stay with their child. This is not a drop-off event.**



Seacliff Fundraiser, Our Spring Gala

Our Seacliff Gala is a social gathering that may include silent auction items including fabulous class baskets, live auction items, hors d'oeuvres, and dinner. It's truly a highlight of our year. **Many volunteers are needed to organize this community event. Donations for auction items are welcome.**



ST Math Keyboarding and Vocal Music Program

Weekly keyboarding lessons are provided for all Huntington Seacliff students. Lessons



strategically tie in with our with the ST Math program. All students also receive a weekly music/vocal lesson. Both programs culminate in various musical presentations for families.

Student Council

In addition to student body officers, 4th and 5th grade classes elect representatives to the student council which provides children the opportunity to organize spirit activities, special events, and service projects for Huntington Seacliff students. This program is designed to develop student leadership skills.

Summer Reading Program

Children who read regularly over the summer actually gain reading skills, rather than lose them. Each family is asked to pledge to read 15 minutes a day for five weeks. Students who participate receive recognition and prizes in the fall of the following school year.

Universal First Grade GATE Testing Notification

During the school year, GATE Testing will occur for all first grade students. First grade students will be administered the Otis Lennon School Ability Test (OLSAT) as one of multiple measures used to qualify students for Gifted and Talented Education (GATE) services in the Huntington Beach City School District. The OLSAT is an assessment that measures a student's cognitive ability by evaluating his/her performance on a series of verbal and non-verbal tasks.

First grade GATE Testing will occur in your child's classroom during the month of November and into early December. Specific dates will be communicated prior to the testing window. The OLSAT is administered in three sessions on separate days, each session is approximately 50 minutes. If you do not wish your child to be tested for GATE, your child will bring home an opt-out notice to complete and return to your child's teacher prior to the first day of testing.

The first grade GATE testing experience will count as one of two GATE testing opportunities provided to students in the Huntington Beach City School District.

You will receive information about your child's OLSAT scores and GATE qualification status either via the HBCSD Parent Portal or by mail no later than February. Please make sure your email and mailing address is up to date in AERIES to ensure results are delivered to the correct address.

Please keep in mind that this test is given over a short period of time and

represents a snapshot of your child's progress. As with any one-time evaluation, you should use the results of the test along with other measures such as report cards, classroom tests, daily learning materials brought home by your child, and observations made by the classroom teacher to arrive at a complete picture of your child's progress.

There is no specific way to help your child prepare for this type of test. During testing, if your child is ill, please do not send them to school. Make-up days for illness are built into the testing schedule. Please contact the GATE office should you have any questions (714 964 8888).

School/Home Parent Compact

The following is an agreement among the staff, parents, and students of Huntington Seacliff Elementary School. To ensure success for all students, we have developed this agreement and expect that all participants will uphold their commitments to the fullest. Please review this agreement and return it with appropriate signatures to your child's teacher.

Staff Pledge: To help each student meet or exceed the state's high academic standards, I agree to carry out the following responsibilities to the best of my ability:

- Provide high-quality curriculum and instruction
- Communicate regularly with families about student progress through conferences, parent-teacher meetings, progress reports, and other available means
- Provide reasonable opportunities for parents to volunteer and participate in their child's class, and to observe classroom activities
- Endeavor to motivate my students to learn
- Maintain high expectations and help every child develop a love of learning
- Provide a warm, safe, and caring learning environment
- Provide meaningful, daily homework assignments to reinforce and extend learning in accordance with Board Policy
- Participate in professional development activities that improve teaching and learning and that support the formation of partnerships with families and the community
- Participate actively in collaborative decision making
- Work consistently with families and my school colleagues to make the school an accessible and welcoming place for families
- Respect the school, students, staff, and families

Student Pledge: To help myself succeed in school, I agree to carry out the following responsibilities to the best of my ability:

- Come to school ready to learn and work hard
- Bring necessary materials, completed assignments, and homework
- Know and follow school and classroom rules
- Ask for help when I need it
- Communicate regularly with my parents and teachers about school experiences so that they can help me be successful in school, including giving my parents or adults in my home all notices and information received by me from my school
- Limit and monitor my TV watching and use of technology

- Read every day, outside of school time, for at least 15 minutes (Kindergarten-2nd grade) or 30 minutes (3rd-8th grades)
- Respect the school, classmates, staff, and families

Family/Parent Pledge: To help my child meet or exceed the state's high academic standards, I agree to carry out the following responsibilities to the best of my ability:

- Communicate the importance of education and learning to my child
- Provide a quiet time and place for homework
- Monitor my child's TV viewing and use of technology
- Read to my child or encourage my child to read every day outside of school
- Communicate with the teacher or the school when I have a concern
- Ensure that my child attends school every day, and gets adequate sleep, regular medical attention and proper nutrition
- Regularly monitor my child's progress in school
- Participate in activities at school, such as Back to School Night, Parent-Teacher Conferences, Open House, school decision making meetings and/or volunteering
- Respect the school, staff, students, and families

WE ENVISION A COMMUNITY OF LEARNERS WHERE:

- All children learn and achieve grade level standards.
- Clearly articulated, data driven/research based instruction is aligned with state standards.
- Positive values and strong character are encouraged within our students.
- Staff development, risk-taking, creativity, and collaborative decision-making are supported.
- Students feel secure, safe, and nurtured.
- Open communication and collaboration exists between all members of the school community.
- Students are prepared for participation in the culturally diverse, technologically rich, democratic society of the twenty-first century.

TRADITIONAL BELL SCHEDULE

GRADE	HOURS	RECESS	LUNCH	THURSDAY Early Dismissal
KINDER	8:05 – 2:03	9:30 – 9:50	11:15 – 12:00	1:06
1ST	8:05 – 2:03	9:30 – 9:50	11:15 – 12:00	1:06
2ND	8:05 – 2:03	9:30 – 9:50	11:45 – 12:30	1:06
3RD	8:05 – 2:03	10:00 – 10:20	11:45 – 12:30	1:06
4TH	8:05 – 2:26	10:00 – 10:20	12:15 – 1:00	1:15
5TH	8:05 – 2:26	10:00 – 10:20	12:15 – 1:00	1:15

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(714) 841-4593 Fax

(714) 841-2531 Attendance Line

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