

**SCHOOL DISTRICT REGULAR BOARD MEETING
BOARD OF TRUSTEES
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

July 13, 2020
6:00 P.M.

Van Hall, Presiding

Members Present

Billy Willis	Van Hall
Robyn Shelton	DeAnna Putman
Scott Nelson	Robert Johnson
Phillip Chapman	

Members Absent

School Personnel Present

Sarah Dildine, Superintendent

Guests

(See attached list)

1. OPENING ACTIVITIES

- A. CALL to Order/Declaration of Quorum by President Van Hall** *{Gov't Code 551.001 (6), 311.013 (b)}*
B. INVOCATION given by Phillip Chapman; Pledge of Allegiance lead by Van Hall
C. PUBLIC COMMENT *{HSISD Policy BED}*
 There was no public comment.

2. OATH ADMINISTRATION TO ELECTED BOARD MEMBERS

{HSISD Policy BBBB}

Secretary to the Superintendent, Nita Clark, a notary public, administered the Statement of Election and the Oath of Office to two trustees following a cancelled election scheduled for May 2, 2020. Robert Johnson, unopposed for the place vacated by retiring trustee Rick Nelson, and DeAnna Putman, unopposed candidate in a Special Election for the unexpired term vacated by Bill Lindsey on August 12, 2019, took their places on the Board of Trustees.

3. PRESENTATION(S):

{HSISD Policy BE}

A. Student Handbooks – Board Review

Superintendent Sarah Dildine let the campus principals review the student handbooks for the trustees on their respective campuses. Elementary Principal Brenda Fincher added the grading schedule and a statement regarding Covid-19 to their handbook. Junior High School Principals John Duke and Brian Nation streamlined the dress codes to make it easier to read and Mr. Nation reworded the handbook to fit the change in the grading periods from 6 to 9 weeks. Student handbooks do not need board approval, but are provided for board members to review. The Student Code of Conduct did not change from last year, so was not voted on.

B. 2020-2021 Planning Information

Mrs. Dildine provided the trustees with a plan for beginning the new school year, following TEA and CDC requirements and recommendations. The plan is extensive and very complex and subject to change. Parents and the public are kept informed via emails and social media to the extent possible and as soon as the District receives the information. Once the plan is finalized, it will be available to everyone.

4. **CONSENT AGENDA ITEMS**

{HSISD Policy BE}

Consent Agenda Items Considered:

A. CONSIDERATION to Approve Minutes of Meeting on June 8, 2020

{HSISD Policy BE}

B. CONSIDERATION to Approve Budget Amendments (as needed) *{HSISD Policy CE, Education Code 44.006}*
The blank budget amendment will be for the Budget Clean-up for the EOY.

C. CONSIDERATION to Approve Two Resolutions Giving Authority to New Board Secretary to Sign Checks, Drafts, Notes or Orders for the District and Giving Authority to New Board Secretary to Invest District Fund.
At June’s board meeting Robyn Shelton was elected as the new secretary of the board. Copies of the resolutions are a part of these minutes.

On motion by Billy Willis, seconded by Scott Nelson, it was moved to approve the consent agenda items. Robert Johnson and DeAnna Putman abstained from the minutes. Robyn Shelton abstained from the resolutions.

5. **AGENDA ITEMS**

A. CONSIDERATION to Approve Dates for Budget and Tax Rate Hearings

On motion by Scott Nelson, seconded by Robyn Shelton, it was moved to approve holding the hearings for the 2020-2021 Budget and the 2020 tax rate on August 24, 2020. Motion carried on a 7 to 0 vote.

B. CONSIDERATION to Approve a Resolution to Authorize Superintendent to Submit Letters of Intent, Waivers, Attestations, Plans and Any Other Paperwork Required by the Texas Education Agency Regarding Virtual Learning on Behalf of the District.

On motion by Billy Willis, seconded by Scott Nelson, it was moved to approve the resolution to give the Superintendent the authority to submit letters of intent, waivers, attestations, plans and any other paperwork required by the Texas Education Agency. Motion carried on a 7 to 0 vote. A copy of the resolution is a part of these minutes.

6. **CLOSED SESSION**, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney’s professional and ethical duty to the Board requires a confidential communication.

A. PERSONNEL (Action)

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters

B. CONSULTATION with Attorney *{when necessary}*. There was no consultation. *{Education Code 25.092}*

- A. **CONSIDERATION** to Approve Superintendent's Compensation
- B. **CONSIDERATION** to Approve School District Teaching Permit for Ag Science Teacher

7. **RECONVENE** – Open meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act. Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.

- A. **CONSIDERATION** to Approve Superintendent's Compensation

On motion by Robyn Shelton, seconded by Phillip Chapman, it was moved to approve the superintendent's salary as presented. Motion carried on a 7 to 0 vote.

- B. **CONSIDERATION** to Approve School District Teaching Permit for Ag Science Teacher

On motion by Robyn Shelton, seconded by Phillip Chapman, it was moved to approve a School District Teaching Permit (SDTP) for Katlyn French. Motion carried on a 7 to 0 vote.

8. **INFORMATION ITEMS**

{HSISD Policy BE and BJA}

A. Superintendent's Report

Superintendent Dildine recommended the Board endorse Thomas Darden for the Region 8 representative on the TASB Board of Directors. Mr. Darden is president of the Cooper ISD School Board and currently a member of the TASB Board of Directors. Lucas Janda with Live Oak Public Finance has sent a final report of the refunding of the bonds. She advised the board that she and David Hinerman have been in discussions with Snyder Electric regarding potential energy savings, but after consideration, has decided to decline the audit for the savings plan. The Covid-19 federal funds will replace the funds from the State. The CCAD chief appraiser has resigned from the position with the appraisal district. There will be a credit of \$34,000 on next year's taxes as the result of an appeal. Nita Clark added a reminder to the trustees that the report on their continuing education for the year is due to be read at the August board meeting. The report was delayed from April to August due to the Coronavirus pandemic. Mrs. Clark will give them information next week about online training.

B. Business Manager's Report

Business Manager Jalyn Setser's financial reports to the Board:

1. Financial Summary

- a. General Funds
 - i. Revenue - \$11,458,534 (Estimated Revenue - \$13,350,000)
 - ii. Expenditures - \$10,223,996 (Budget - \$13,196,000)
- b. Food Service
 - i. Revenue - \$374,895 (Estimated Revenue - \$442,000)
 - ii. Expenditures - \$403,066 (Budget - \$485,000)

2. Monthly TEA Foundation Payments

- a. June 2020 payment - \$899,158
- b. Next payment July 2020 – \$899,157

3. Tax Collections

- a. Cass County - \$1,921,251 (Levy – \$1,980,000)
- b. Morris County - \$915,357 (Levy – \$921,000)

4. Investment Accounts

- a. Certificates of Deposit (FNB) - \$3,289,000
- b. Lone Star Investment Pool - \$493,000

5. Cash Position

- a. Bank Accounts - \$5,179,000
- b. Investments - \$3,782,000
- c. Total - \$8,961,000

10. CLOSING ACTIVITIES

A. Questions asked of and by Board Members

There were no questions or discussions.

{HSISD Policy BE}

B. Adjournment

On motion by Robert Johnson, seconded by Scott Nelson, it was moved to adjourn the meeting. Motion passed 7 to 0.

Van J. Hall, President

Robyn Shelton, Secretary

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