

**SCHOOL DISTRICT REGULAR BOARD MEETING  
BOARD OF TRUSTEES  
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

November 8, 2021  
6:00 P.M.

**Van Hall, Presiding**

**Members Present**

Van Hall	Billy Willis
Robyn Shelton	Phillip Chapman
Scott Nelson	Robert Johnson
DeAnna Putman	

**Members Absent**

None

**School Personnel Present**

**Sarah Dildine, Superintendent**

**Guests**

**(See attached list)**

**1. OPENING ACTIVITIES:**

**1.1 CALL** to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*

**1.2 INVOCATION** given by Phillip Chapman; Pledge of Allegiance lead by Van Hall

**1.3 PUBLIC COMMENT**

There were no public comments *{HSISD Policy BED}*

**2. CONSENT AGENDA ITEMS:**

*{HSISD Policy BE}*

**2.1** Minutes of Meeting on October 11, 2021 *{HSISD Policy BE}*

**2.2** Budget Amendments (as needed) *There were two* *{HSISD Policy BE}*

On motion by Phillip Chapman, seconded by Scott Nelson, it was moved to approve the consent agenda as presented. One budget amendment was for LPC supplies and the other was for window graphics at the main cafeteria. Motion carried on a 7 to 0 vote.

**3. AGENDA ITEMS:**

*{HSISD Policy BE}*

**3.1 CONSIDERATION to Approve Region VIII Education Center Invoice for Services**

On motion by Billy Willis, seconded by Robert Johnson, it was moved to approve the invoice from the Region VIII ESC in the amount of \$84,632.07 for various services provided by the Center to this District. Motion carried on a 7 to 0 vote. A copy of the invoice is a part of these minutes.

**3.2 CONSIDERATION to Approve TASB Policy Update 118**

On motion by Robyn Shelton, seconded by Robert Johnson, it was moved to approve the local policies in TASB Update 118 as presented. Local Policies approved included:  
CFD Accounting-Activity Funds Management

- CQB Technology Resources-Cybersecurity
- DFE Termination of employment-Resignation
- DP Personnel Positions
- EHAA Basic Instructional Program-Required Instruction (All Levels)
- EHBC Special Programs-Compensatory/Accelerated Services
- EIE Academic Achievement-Retention and Promotion
- FDE Admissions-School Safety Transfers
- FEA Attendance-Compulsory Attendance
- FEC Attendance-Attendance for Credit
- FFG Student Welfare-Child Abuse and Neglect
- FL Student Records

Motion carried on a 7 to 0 vote. HSISD Policies are available for viewing on the Hughes Springs webpage at [www.hsisd.net](http://www.hsisd.net).

**3.3. CONSIDERATION to Approve a Resolution to Vote for Cass County Appraisal District Board of Directors**

On motion by Billy Willis, seconded by Phillip Chapman, it was moved to approve the resolution to cast all 454 votes allowed HSISD for Joe Vance Smith as a member of the Cass County Appraisal District Board of Directors. Motion carried on a 7 to 0 vote. A copy of the resolution is a part of these minutes.

**3.4 CONSIDERATION to Approve a Resolution to Vote for Morris County Appraisal District Board of Directors**

On motion by Robert Johnson, seconded by Phillip Chapman, it was moved to approve the resolution to cast all 232 votes allowed HSISD for Kenneth Mac Allen as a member of the Morris County Appraisal District Board of Directors. Motion carried on a 7 to 0 vote. A copy of the resolution is a part of these minutes.

**3.5 CONSIDERATION to Approve a Resolution for Cass County Tax Roll Approval and Tax Levy**

On motion by Robyn Shelton, seconded by DeAnna Putman, it was moved to approve the resolution regarding the Cass County Tax Roll Approval and Tax Levy. Motion carried on a 7 to 0 vote. Resolution and information are both a part of these minutes.

**3.6 CONSIDERATION to Approve Quotes for Custodial Equipment and Supplies**

On motion by Scott Nelson, seconded by Billy Willis, it was moved to accept the quotes from Baxter Sales Company in Longview, Texas, in the amount of \$52,779.23 and \$775.00 from Abernathy Company in Texarkana. The equipment and supplies are being purchased with ESSER III funds. Motion carried on a 7 to 0 vote.

**4. CLOSED SESSION, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the**

time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication.

The Board entered Closed Session at 6:13 p.m. and reconvened at 7:01 p.m.

#### 4.1 PERSONNEL (Action)

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters

#### 5. RECONVENE

Open meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.

5.1 PERSONNEL (Action taken in Open Meeting) No action taken in reconvened Open Meeting.

#### 6. INFORMATION ITEMS

{HSISD Policy BE and BJA}

##### 6.1-6.7 Superintendent's Report

Superintendent Sarah Dildine informed the Board that enrollment is currently 1139. The auditors were in the district last week preparing for the annual audit, documents have been submitted for review in a dyslexia audit scheduled in December 2021 by TEA, there is a meeting scheduled next week to discuss the special education documentation that has been submitted for a SPED audit, and documentation is almost ready for a Title II audit. Scheduled for this week is the bonfire, football playoff game in Lufkin and the Cass County Livestock Show. There will be a meeting next week on Thursday to begin the renewal process to continue as a District of Innovation. A first-grade teaching position has been posted.

##### 6.8-6.14 Business Manager's Report

Business Manager Jalyn Setser briefed the Board on the following information as of August 31, 2021:

##### 1. *Financial Summary*

- a. General Funds
  - i. Revenue - \$1,883,892 (Estimated Revenue - \$13,680,000)
  - ii. Expenditures - \$1,860,693 (Budget - \$13,610,000)
- b. Food Service
  - i. Revenue - \$127,723 (Estimated Revenue - \$514,000)
  - ii. Expenditures - \$469,023 (Budget - \$512,000)

##### 2. *Monthly TEA Foundation Payments*

- a. Oct 2021 payment - \$930,116
- b. Nov 2021 payment - \$918,684

**3. Tax Collections**

- a. Cass County - \$105,061 (Levy – \$2,190,000)
- b. Morris County - \$0 (Levy – \$425,000)

**4. Investment Accounts**

- a. Certificates of Deposit (FNB) - \$3,306,000
- b. Lone Star Investment Pool - \$493,000

**5. Cash Position**

- a. Bank Accounts - \$5,158,000
- b. Investments - \$3,799,000
- c. Total - \$8,957,000

**6. Fund Balance as of August 31, 2020 (to be updated after annual audit)**

- a. Unassigned - \$4,169,576
- b. Non-spendable for Inventory - \$56,800
- c. Committed for Construction - \$2,500,000
- d. Committed for Capital Expenditures for Equipment - \$850,000
- e. Committed for Self Insurance - \$17,763
- f. Other Committed - \$1,167,000
- g. Total - \$8,761,139

There was some discussion regarding food service and the lack of disposable supplies, and the board was informed that a Certificate of Deposit was moved from First National Bank in Hughes Springs to Texas Heritage Bank in Daingerfield for a higher interest rate last week and another one is scheduled to be moved this week.

**7. CLOSING ACTIVITIES**

**7.1 Questions asked of and by Board Members**

*{HSISD Policy BE}*

President Van Hall read a thank-you card from the Jack Putman family for the donation made to the Superintendent’s Scholarship Fund in his memory. Mr. Putman was the father-in-law of trustee DeAnna Putman.

**7.2 Adjournment**

On motion by Robyn Shelton, seconded by Robert Johnson, it was moved to adjourn the meeting. Motion passed 7 to 0.

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Van Hall, President

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Robyn Shelton, Secretary