

**SCHOOL DISTRICT REGULAR BOARD MEETING
BOARD OF TRUSTEES
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

October 11, 2021
6:00 P.M.

Van Hall, Presiding

Members Present

Van Hall	Billy Willis
Robyn Shelton	Phillip Chapman
Scott Nelson	Robert Johnson
DeAnna Putman	

Members Absent

School Personnel Present

Sarah Dildine, Superintendent

Guests

(See attached list)

1. OPENING ACTIVITIES:

1.1 CALL to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*

1.2 INVOCATION given by Robert Johnson; Pledge of Allegiance lead by Billy Willis

1.3 PUBLIC COMMENT *{HSISD Policy BED}*

There was no public comment.

2. PRESENTATIONS:

2.1 Shining Starz Constitution

The Drill Team sponsor and the high school principal requested an update to the organization's constitution. The added paragraph will not allow members to also participate in another performing group if performances of the secondary organization would ever present a conflict with the Shining Starz Drill Team performances.

2.2 HSISD Police Department Manual

A change in the wording removed reference to not allowing men to have facial hair.

3. CONSENT AGENDA ITEMS:

{HSISD Policy BE}

2.1 Minutes of Meetings on September 13, 2021, and September 24, 2021 *{HSISD Policy BE}*

2.2 Budget Amendments (as needed) *{HSISD Policy BE}*

There were two budget amendments; one was moving funds to pay for the fiber optics communication projects and the other one reclassified the roof budget and added additional funds for the roof projects.

On motion by Billy Willis, seconded by Robyn Shelton, it was moved to approve the

consent agenda as presented. Motion carried on a seven to zero vote with an abstention on the September 13, 2021, minutes by DeAnna Putman and abstentions on the September 24, 2021, meeting from Van Hall and Robert Johnson.

4. AGENDA ITEMS:

{HSISD Policy BE}

4.1 CONSIDERATION to Approve Attendance Committees

On motion by Phillip Chapman, seconded by Robert Johnson, it was moved to approve the recommendations of the principals for each Campus Attendance Committee. The Board approves annually the attendance committees to hear petitions for class credit or a final grade by students who have not met the 90 percent rule and have not earned class credit or a final grade by completing a principal's plan. Classroom teachers shall comprise a majority of the attendance committees. A list of each campus attendance committee is a part of these minutes. Motion carried on a 7 to 0 vote.

4.2 CONSIDERATION to Approve Credit by Exam

On motion by Robyn Shelton, seconded by Billy Willis, it was moved to approve the request from high school counselor Jana Scharnberg to use a program titled Edgenuity for credit by examination (CBE). Motion carried on 7 to 0 vote. Mrs. Scharnberg's emailed request is a part of these minutes.

4.3. CONSIDERATION to Approve an Annual Review of Local Policies

There are certain local policies that the Board is required by law to review on an annual basis. Those policies that require this review are HSISD Local Policies:

- CDA Other Revenue: Investments
- DBB Medical Exams and Communicable Diseases: Bloodborne Pathogens
- DEE Compensation/Benefits: Expense Reimbursement
- FDA Admissions: Interdistrict Transfers
- FFAF Wellness and Health Services: Food Allergy
- FFG Student Welfare: Child Abuse and Neglect

Supt. Dildine advised the Board that none of the above policies needed revising. On motion by Robyn Shelton, seconded by DeAnna Putman, it was moved to approve the review of the policies. Motion carried on a 7 to 0 vote. All district policies are available for viewing online.

4.4 CONSIDERATION to Approve a Resolution for Morris County Tax Roll Approval and Tax Levy

On motion by Robert Johnson, seconded by Scott Nelson, it was moved to approve the resolution for Morris County Tax Roll Approval and Tax Levy. Motion carried on a 7 to 0 vote. A copy of the resolution and the recap sheet for the tax roll value and levy are a part of these minutes.

4.5 CONSIDERATION to Approve a Quote for Water Bottle Filling Stations

On motion by Robert Johnson, seconded by DeAnna Putman, it was moved to approve the quote from Total Maintenance Solutions South, Inc (TMS) for 41 filling station in the

amount of \$35,670. The quote was not the least expensive one received, but the Elkay model matches the water filling stations the district purchased last year. The motion carried on a 7 to 0 vote.

4.6 CONSIDERATION to Approve a Contract for Property Tax Assessment and Collection Services with Cass County

On motion by Robyn Shelton, seconded by Phillip Chapman, it was moved to accept the contract for property tax assessment and collection services with Cass County. Motion carried on a 7 to 0 vote. A copy of the contract is a part of these minutes.

4.7 CONSIDERATION to Approve a Cass County Shared Services Arrangement Invoice Local Cost

On motion by Billy Willis, seconded by Phillip Chapman, it was moved to approve the first of two payment in the amount of \$34,520.00. A copy of the invoice is a part of these minutes. Motion carried on a 7 to 0 vote.

4.8 CONSIDERATION to Approve Quote from Thomas Built Buses

On motion by DeAnna Putman, seconded by Robert Johnson, it was moved to approve the quote from Thomas Built Buses in the amount of \$109,232.00. The purchase of a 33, 78 passenger bus will be made through the Region 7 ESC Co-op for next year delivery. Motion carried on a 7 to 0 vote.

5. **CLOSED SESSION**, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication. There was no closed session.

5.1 PERSONNEL (Action)

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters

6. **RECONVENE**
Open meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.

7. **INFORMATION ITEMS**

{HSISD Policy BE and BJA}

7.1-7.7 Superintendent's Report

Superintendent Sarah Dildine informed the Board that enrollment is currently 1146, Homecoming will be on October 29, 2021, and the junior high school gymnasium floor

should be completed in three weeks. House Bill 2721 requires school districts to have in place a policy of protection from assault for sports officials. A copy of the policy is a part of these minutes and on the district webpage. The District's Innovation status expires in April of 2022 and a committee will be meeting to begin the renewal process. Mrs. Dildine and high school principal Brian Nation will be visiting Northeast Texas Community College for opportunities to expand the district's current CTE program, and the rules for the Employee Sick Bank program are being reviewed and amended to establish a "lifetime limit" of days that may be used from the bank to become effective January 1, 2022. Cross Country teams will be advancing to Regionals.

7.8-7.14 Business Manager's Report

Business Manager Jalyn Setser advised the Board of the move of a Certificate of Deposit from First National Bank of Hughes Springs to the Texas Heritage Bank in Daingerfield for higher rate and reviewed with them the following information as of September 30, 2021:

1. Financial Summary

- a. General Funds
 - i. Revenue - \$747,928 (Estimated Revenue - \$13,680,000)
 - ii. Expenditures - \$657,833 (Budget - \$13,610,000)
- b. Food Service
 - i. Revenue - \$35,826 (Estimated Revenue - \$514,000)
 - ii. Expenditures - \$26,196 (Budget - \$512,000)

2. Monthly TEA Foundation Payments

- a. Sept 2021 payment - \$1,382,031
- b. Oct 2021 payment - \$924,119

3. Tax Collections – This is still 2020 Levy

- a. Cass County - \$2,158,435 (Levy – \$2,130,000)
- b. Morris County - \$699,574 (Levy – \$669,000)

4. Investment Accounts

- a. Certificates of Deposit (FNB) - \$3,306,000
- b. Lone Star Investment Pool - \$493,000

5. Cash Position

- a. Bank Accounts - \$4,941,000
- b. Investments - \$3,799,000
- c. Total - \$8,740,000

6. Fund Balance as of August 31, 2020 (unaudited)

- a. Unassigned - \$4,185,116
- b. Non-spendable for Inventory - \$56,800
- c. Committed for Construction - \$2,500,000
- d. Committed for Capital Expenditures for Equipment - \$850,000
- e. Committed for Self Insurance - \$15,763
- f. Other Committed - \$1,167,000
- g. Total - \$8,776,679 (unaudited)

8. CLOSING ACTIVITIES**8.1 Questions asked of and by Board Members***[HSISD Policy BE]*

President Van Hall read a thank-you card from the Lewis Jimmerson family for the donation to the Superintendent's Scholarship Fund in his memory and a thank you letter from Nita Clark for the retention stipends given to employees last month. Mrs. Clark also advised the trustees that the "Framework for Development for School Board Members" they had received in their board packets this month was the new updated edition of the annual booklet board members receive each year.

8.2 Adjournment

On motion by Scott Nelson, seconded by Billy Willis, it was moved to adjourn the meeting. Motion passed 7 to 0.

Van Hall, President

Robyn Shelton, Secretary

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