

**SCHOOL DISTRICT REGULAR BOARD MEETING
BOARD OF TRUSTEES
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

September 12, 2022
6:00 P.M.

Van Hall, Presiding

Members Present

Phillip Chapman	Van Hall
Billy Willis	Robert Johnson
Matthew Golden	

Members Absent

DeAnna Putman
Scott Nelson

School Personnel Present

Sarah Dildine, Superintendent

Guests

(See attached list)

1. OPENING ACTIVITIES:

- 1.1 CALL** to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*
- 1.2 INVOCATION** given by Robert Johnson; Pledge of Allegiance lead by Billy Willis.
- 1.3 PUBLIC COMMENT** *{HSISD Policy BED}*
There was no public comment.

2. PRESENTATIONS:

2.1 East Texas Professional Credit Union

Catie Thomas presented a check for \$8000.00 to Hughes Springs ISD for Rally Card Rewards. The maximum a district may earn each year is \$8000, and in the last few years since the program began, ETPCU has awarded HSISD a total of \$71,000.

2.1 School Safety Audit

{HSISD Policy CK}

SRO Jeff Pilgrim presented the report of a safety audit done by Educational Service Center Region VIII in December 2021. The report was completed and given to HSISD in July. In the past, these audits were performed every three years, but as a result of an increase in violence in public schools, the audit will now be done more often. The report is a part of these minutes.

3. CONSENT AGENDA ITEMS:

{HSISD Policy BE}

- 3.1** Minutes of Meetings on August 8, 2022 and August 22, 2022
- 3.2** Budget Amendments (as needed)

On motion by Phillip Chapman, seconded by Robert Johnson, the minutes of the meeting on August 8, 2022, was removed from the Consent Agenda and tabled until the October 2022 meeting.

The budget amendments were for two items that were in the 2021-2022 budget

that were not delivered by August 31 (door rams for the police officers and door projects that are yet to be completed); the third one was correcting insurance allocations in several functions and the fourth was a change to the floral design budget due to larger than expected class sizes.

On motion by Billy Willis, seconded by Robert Johnson, the minutes of the August 22, 2022, special board meeting and the budget amendments were passed with a 5 to 0 vote.

4. **AGENDA ITEMS:** *{HSISD Policy BE; BEC; BED};*

4.1 **CONSIDERATION to Approve Resolution to Change CAS Signature Card** *{HSISD Policy BDAA}*

On motion by Billy Willis and seconded by Matt Golden, the Board approved the change in signers on the Workers Compensation Bank Account #2120887 at First National Bank in Hughes Springs. The change included adding Phillip Chapman as board secretary for HSISD and new employees at CAS. Motion carried on a 5 to 0 vote. A copy of the resolution is a part of these minutes.

4.2 **CONSIDERATION to Approve Adjunct Staff for Extra-curricular Activities** *{19 TAC§129.21 (j)(1)}*

On motion by Phillip Chapman, seconded by Robert Johnson, it was moved to approve the resolution and agreement with the Cass County Extension Office for Adjunct Staff for students participating in 4-H and extra-curricular activities. Motion carried on a 5 to 0 vote. Copies of the agreement and resolution are a part of these minutes.

5. **CLOSED SESSION, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney’s professional and ethical duty to the Board requires a confidential communication. There was no closed session.**

5.1 **PERSONNEL:** *{HSISD Policy DC}*
Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters.

5.2 **CONSULTATION** with Attorney {when necessary} *No consultation.* *Gov’t Code §551.071*

6. **RECONVENE**

Open meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.

6.1 **PERSONNEL (Action taken in Open Meeting)**

7. INFORMATION ITEMS*{HSISD Policy BE and BJA}***7.1 Superintendent's Report**

Superintendent Sarah Dildine gave the Board the current enrollment - 1158 as of last Friday, with 357 of those students out-of-district transfers. Mrs. Dildine informed the Board that TEA has begun an "Intruder Detection Audit" program. She and Maintenance-Transportation Director David Hinerman will be visiting area schools that are having construction done or have just finished new construction to tour their facilities. The local Long Range Facilities Plan first draft was given to the Board with hopes of the final version being on the October agenda. Committees composed of staff, parents and community persons will then need to be created for input on some desired projects. Mrs. Dildine also explained to the Board that, because of a new ruling effective last November, the preliminary steps just mentioned must be completed before any project over \$50,000 can be started.

7.2 Business Manager's Report

Business Mgr. Jalyn Setser advised the Board that all of the end-of-the-year (August 31st) financial information has not been completed, so that some of the number entries will change once that has been done. She informed them that there were no funds from TEA in August, and that another CD was purchased at Texas Heritage Bank in Daingerfield.

1. Financial Summary**a. General Funds**

- i. Revenue - \$12,409,263 (Estimated Revenue - \$13.68 million)
- ii. Expenditures - \$12,221,958 (Budget - \$13.8 million)

b. Food Service

- iii. Revenue - \$609,500 (Estimated Revenue - \$688k)
- iv. Expenditures - \$653,707 (Budget - \$686k)

2. Monthly TEA Foundation Payments

- a. Aug 2022 Payment: \$0
- b. Sep 2022 Payment: \$1,449,350

3. Tax Collections

- a. Cass County - \$2,186,217 (2021 Levy - \$2.19 million)
- b. Morris County - \$419,630 (2021 Levy - \$425K)

4. Investment Accounts

- a. Certificates of Deposit (THNB) – \$3.450 million
- b. Checking (THNB) - \$304k
- c. Lone Star Investment Pool – \$65k

5. Cash Position

- a. Bank Accounts - \$4.967 million
- b. Investments - \$3.819 million
- c. Total - \$8.786 million

- 6. **Fund Balance as of August 31, 2022 (PRELIMINARY)**
 - a. Unassigned - \$4,317,953
 - b. Nonspendable for Inventory - \$56,801
 - c. Other Restricted - \$75,000
 - d. Committed for Construction - \$2,500,000
 - e. Committed for Capital Expenditures for Equipment - \$850,000
 - f. Committed for Self Insurance - \$17,763
 - g. Other Committed - \$1,167,000
 - h. Total - \$8,984,517

8. **CLOSING ACTIVITIES**

8.1 **Questions asked of and by Board Members**

{HSISD Policy BE}

There were no questions and no discussions.

8.2 **Adjournment**

On motion by Robert Johnson, seconded by Matt Golden, it was moved to adjourn the meeting. Motion passed 5 to 0. Meeting adjourned at 6:46 p.m.

Van Hall, President

Phillip Chapman, Secretary