

**SCHOOL DISTRICT REGULAR BOARD MEETING
BOARD OF TRUSTEES
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

August 8, 2022
6:00 P.M.

Billy Willis, Presiding

Members Present

Phillip Chapman	Scott Nelson
Billy Willis	Robert Johnson
DeAnna Putman	

Members Absent

Van Hall
Matt Golden

School Personnel Present

Sarah Dildine, Superintendent

Guests

(See attached list)

1. OPENING ACTIVITIES:

1.1 CALL to Order/Declaration of Quorum by Vice-president Billy Willis *{Gov't Code 551.001 (6), 311.013 (b)}*

1.2 INVOCATION given by Phillip Chapman; Pledge of Allegiance lead by Scott Nelson

1.3 PUBLIC COMMENT There was no public comment. *{HSISD Policy BED}*

2. PRESENTATIONS:

Employee Handbooks

The employee handbook for the 2022-2023 were presented to the Board for their information; the handbook does not require board approval. It is adapted to the needs of HSISD from the TASB model. The major changes were to the employee dress code which was updated to prohibit anything that was unacceptable for students would also be unacceptable for employees, and the special leave for Covid was eliminated.

Proposed Budget Preview for 2022-2023

Superintendent Sarah Dildine and Business Manager explained the proposed budget for 2022-2023 school year to the trustees and answered questions from them. Explanations on revenue, expected expenses, fund balance and future projects were discussed in detail. The public hearings to adopt the budget and the tax rate will be held on August 22, 2022, at 6:00 p.m. in the board room.

Federal Funds Grant Information

Kristina Gardner reviewed for the trustees the federal funds for the 2022-2023 school year. She also indicated that a larger portion of the money will be going into Title I federal funds for improving teaching and providing opportunities and skills for students to meet the State's standard performance levels.

3. CONSENT AGENDA ITEMS:

3.1 CONSIDERATION to Approve Minutes of Meeting on July 11, 2022

3.2 CONSIDERATION to Approve Budget Amendments

There were two budget amendments moving funds primarily for the outfitting, preparation and supplies incurred with the employment of a third police officer for the District.

- 3.3 **CONSIDERATION to Approve the Vendor List** *{HSISD Policy CHE}*
This done semi-annually.

On motion by Robert Johnson , seconded by DeAnna Putman, it was moved to approve the Consent Agenda items. Motion carried on a 5 to 0 vote. Scott Nelson abstained from the vote on the minutes.

4. **AGENDA ITEMS:** *{HSISD Policy BE; BEC; BED};*

- 4.1 **CONSIDERATION to Approve Resolution Regarding Cass County Appraisal District Approved Budget** *{HSISD Policy CCH}*

On motion by DeAnna Putman and seconded by Scott Nelson, it was moved to approve the resolution for the Cass County Appraisal District approved budget for 2022-2023. The resolution is a part of these minutes. Motion carried on a 5 to 0 vote.

- 4.2 **CONSIDERATION to Approve Quote from Sword Company for Replacement of Classroom Door Locks** *{HSISD Policy CH Series, Education Code 44.031}*

On motion by Robert Johnson, seconded by Scott Nelson, it was moved to approve the quote for the cost and installation of door locks on interior doors in the amount of \$39,413. Motion carried on a 5 to 0 vote. The quote is a part of these minutes.

- 4.3 **CONSIDERATION to Approve Quote on Property/Casualty Insurance** *{HSISD Policy CH Series, Education Code 44.031}*

On motion by Phillip Chapman, seconded by Robert Johnson, it was moved to approve the property and casualty insurance proposal from Texas Political Subdivisions Self-insurance Fund in the amount of \$155,696. This is an increase of \$38,640 because the values of property and liabilities have been raised. Copies of the proposal summaries are a part of these minutes. Motion carried on a 5 to 0 vote.

- 5. **CLOSED SESSION, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney’s professional and ethical duty to the Board requires a confidential communication.**

There was no closed session.

- 5.1 **PERSONNEL:** *{HSISD Policy DC}*
Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters.

- 5.2 **CONSULTATION with Attorney {when necessary} *No consultation.*** *Gov’t Code §551.071*

6. RECONVENE

Open meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.

6.1 PERSONNEL (No Action taken in Open Meeting)**7. INFORMATION ITEMS***{HSISD Policy BE and BJA}***9.1-8.7 Superintendent's Report**

Superintendent Sarah Dildine gave the Board information on the following subjects:

- The District Safety Training is complete (Trustees received copies of the presentation)
- Accountability ratings will be released to school districts on Friday and to the public next Monday.
- The dates of the Elementary Meet-the-Teacher, Colt Camp, High School Freshman Camp and High School Parent meetings
- Students return for instruction on Thursday
- Officer Newcomer has been sworn-in and is now working. His office is on the junior high school campus

9.8-8.18 Business Manager's Report

Business Manager Jalyn Setser briefed the board on the current financial report.

1. *Financial Summary*

- a. General Funds
 - i. Revenue - \$12,244,738 (Estimated Revenue - \$13,680,000)
 - ii. Expenditures - \$11,267,538 (Budget - \$13,610,000)
- b. Food Service
 - i. Revenue - \$604,077 (Estimated Revenue - \$670,000)
 - ii. Expenditures - \$606,814 (Budget - \$668,000)

2. *Monthly TEA Foundation Payments*

- a. July 2022 payment – \$848,647
- b. Aug 2022 payment - \$0

3. *Tax Collections*

- a. Cass County - \$2,146,333 (Levy – \$2,190,000)
- b. Morris County - \$419,630 (Levy – \$425,000)

4. *Investment Accounts*

- a. Certificates of Deposit (THNB) – \$3,137,000
- b. Checking (THNB) - \$615,000
- c. Lone Star Investment Pool - \$65,000

5. Cash Position

- a. Bank Accounts - \$6,234,000
- b. Investments - \$3,817,000
- c. Total - \$10,051,000

6. AUDITED Fund Balance as of August 31, 2021

- a. Unassigned - \$4,113,150
- b. Non-spendable for Inventory - \$56,801
- c. Other Restricted - \$75,000
- d. Committed for Construction - \$2,500,000
- e. Committed for Capital Expenditures for Equipment - \$850,000
- f. Committed for Self Insurance - \$17,763
- g. Other Committed - \$1,167,000
- h. Total - \$8,779,714

7. CLOSING ACTIVITIES

7.1 Questions asked of and by Board Members

(HSISD Policy BE)

Vice-president Billy Willis read a thank you note from the family of Betty Putman, mother-in-law of board member DeAnna Putman, for a donation to the Superintendent's Scholarship Fund in her memory.

7.2 Adjournment

On motion by Scott Nelson, seconded by Robert Johnson, it was moved to adjourn the meeting. Motion passed 5 to 0. Meeting adjourned at 6:52 p.m.

Billy Willis, Vice-president

Phillip Chapman, Secretary

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