

**SCHOOL DISTRICT REGULAR BOARD MEETING
BOARD OF TRUSTEES
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

June 14, 2021
6:00 P.M.

Van Hall, Presiding

Members Present

Robert Johnson	Van Hall
Robyn Shelton	Billy Willis
Scott Nelson	Phillip Chapman
DeAnna Putman	

Members Absent

None

School Personnel Present

Sarah Dildine, Superintendent

Guests

(See attached list)

1. OPENING ACTIVITIES:

1.1 CALL to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*

1.2 INVOCATION given by Robert Johnson; Pledge of Allegiance lead by Bill Lindsey

2. PRESENTATIONS:

2.1 Budget Workshop – First Draft

Superintendent Sarah Dildine explained that any figures in the budget at this time are definitely estimations because the District has not received the current certified property values and the ADA is still pending. But the process for setting the budget for 2021-2022 has started and will be shared with the Board at the July board meeting.

**2.2 ESSER III Public Information Hearing
ESSER III Grant Regarding State and Federal Revenue Sources**

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, 134 Stat. 281 (Mar. 27, 2020)

Guidelines to apply for and use the grant money that will be available to the District from federal revenue sources are fluid daily. The business manager and superintendent are reviewing and working on the pre-approvals regularly. More information will be available at the July 12th board meeting before the grant application is due on July 23rd. The results of the stakeholder survey released earlier were presented. Some of the possibilities for spending these funds are for new air conditioning and lighting upgrades.

2.3 PUBLIC HEARING for Internet Safety Information *{HSISD Policy CQ: {Children's Internet Protection Act (CIPA)}*

The policies and protocols for internet safety for the school district have been in place for many years. However, there is no documentation that this has ever been brought before the Board, so in the event of an audit, the Board has now reviewed HSISD Policy CQ (Local) and the Children Internet Protection Act.

2.4 PUBLIC COMMENT

{HSISD Policy BED}

There was no public comment

3. CONSENT AGENDA ITEMS:

{HSISD Policy BE}

- 3.1 Minutes of Meeting May 10, 2021
- 3.2 Budget Amendments (as needed)

On motion by Phillip Chapman, seconded by Scott Nelson, it was moved to approve the consent agenda items. Budget amendments moved funds to cover:

- concrete pads for outdoor classrooms
- roof repair from hail damage (cost was less than deductible)
- music stands and instrument repair for band instruments
- gym access control changes
- additional cameras
- GT training and travel for employees

4. AGENDA ITEMS:

{HSISD Policy BE; BEC; BED}

The board moved to Agenda Item 4.7.

4.7 Depository Contract Request for Proposals

{HSISD Policy BDAE}

Business Manager Jalyn Setser and Superintendent Dildine reviewed the information requested by the Board during the May board meeting regarding bank rates, particularly for Certificates of Deposit, at both Texas Heritage Bank in Daingerfield and First National Bank in Hughes Springs.

Texas Heritage offered current bank rates plus 0.3 above prime on 90-day CDs, 180-day CDs, and 12-month CDs and 0.25 above on other CDs. These rates will be locked into that Amount for the term of the contract, so that if interest goes up, the rate would not.

First National Bank offered the current bank rates, meaning whatever their rate is at any given time will be the rate the district will receive. However, they would be willing to renegotiate CD rates at maturity for reinvestment.

Following discussion of the options available, Phillip Chapman moved to split the depository contract, leaving the checking accounts at First National Bank and, as CDs mature, moving them to Texas Heritage Bank at the higher interest rates. The motion was seconded by Scott Nelson. Robyn Shelton and Robert Johnson abstained from the vote due to conflicts of interest. Motion carried on a 5 to 0 vote.

The board returned to the Agenda as posted, beginning with Item 4.1.

4.1 CONSIDERATION to Approve Resolution Regarding ESSER III and Policy CB(Local), State and Federal Revenue Sources

{HSISD Policy BAA; Education Code 11.151(b),(d)}

On motion by Robert Johnson, seconded by DeAnna Putman, it was moved to approve the resolution regarding ESSER III and to revise Hughes Springs Policy CB (Local) to reflect agreement with the resolution to meet the obligation for public notification of federal grants through public hearings held during board meetings. Motion carried on a 7 to 0 vote.

- 4.2** CONSIDERATION to Approve Quote from Troxell Communication for Interactive Display Panels *{HSISD Policy CH Series, Education Code 44.031}*
- On motion by Billy Willis, seconded by Robert Johnson, it was moved to approve the quote from Troxell Communication for Interactive Display Panels for the 4-year-old prekindergarten class, the elementary life skills class and reading and math intervention classes in both the junior high and elementary schools in an amount of \$31,427.77. Motion carried on a 7 to 0 vote.
- 4.3** CONSIDERATION to Approve Quote for Microsoft Surface Go 2 Devices for Elementary Grades 3-5 *{HSISD Policy CH Series, Education Code 44.031}*
- On motion by Phillip Chapman, seconded by Robyn Shelton, it was moved to approve the quote from Microsoft in the amount of \$41,773.65 for devices so that each student will have one. Motion carried on a 7 to 0 vote.
- 4.4** CONSIDERATION to Approve Quote for Elementary and Junior High School Whitlow Math and STAAR Staff Development *{HSISD Policy CH Series, Education Code 44.031}*
- On motion by Robyn Shelton, seconded by Billy Willis, it was moved to approve the \$59,550 of Comp Ed money for the staff development training services and materials for teaching math to kindergarten through seventh grade. Motion carried on a 7 to 0 vote.
- 4.5** CONSIDERATION to Approve Quote from Heinemann Company for Reading Interventionist Supplies *{HSISD Policy CH Series, Education Code 44.031}*
- On motion by Phillip Chapman, seconded by Robert Johnson, it was moved to approve the quote from Heinemann Company in the amount of \$43,004.42 for supplies and materials for the reading interventionists to use in class. This will also be paid with Comp Ed funds. Motion carried on a 7 to 0 vote
- 4.6** CONSIDERATION to Approve TASB Policy Update 117 *{HSISD Policy BF, BP; Education Code 11.201 (d)}*
- Policy CH Local (Purchasing and Acquisition)
Policy CV Local (Facilities Construction)
Policy DEC Local (Compensation and Benefits: Leaves and Absences)
- TASB Policy Update 117 has three local policies that need board approval. HSISD Policy CH (Local) gives the superintendent the authority to contract for the replacement, construction, or repair of school equipment or facilities in the event of a catastrophe, emergency or natural disaster, even if the services or goods will cost more than \$30,000, without having to call a meeting of the Board. The authority given the superintendent does not waive the competitive purchasing requirements. HSISD Policy CH (Local) is similar regarding facilities construction. HSISD Policy DEC (Local) regards employee leaves and absences and changes some of the policy to regulations to be stated in the employee handbook. All policies are available for viewing online at HSISD.net. On motion by Billy Willis, seconded by Robyn Shelton, the motion passed on a 7 to 0 vote.
- 4.8** CONSIDERATION to Approve 2021-2022 Teacher Pay Scale *{HSISD Policy DEA}*
- On motion by DeAnna Putman, seconded by Phillip Chapman, it was moved to approve the teacher pay scale with an increase of \$1250 for the year. Motion carried on a 7 to 0 vote. The

salary scale chart is a part of these minutes.

4.9 CONSIDERATION to Approve Salary Raises for Auxiliary Personnel *{HSISD Policy DEA}*

On motion by Robyn Shelton, seconded by Robert Johnson, it was moved to increase auxiliary wages by three-percent of the median salary on the HSISD pay scale. The salary scale chart is a part of these minutes Motion passed on a 7 to 0 vote.

4.10 CONSIDERATION to Approve Salary Raises for Clerical/Paraprofessional Personnel *{HSISD Policy DEA}*

On motion by Billy Willis, seconded by Phillip Chapman, it was moved to increase clerical/paraprofessional personnel wages by three-percent of the median salary on the HSISD pay scale. The salary scale chart is a part of these minutes. Motion passed on a 7 to 0 vote.

4.11 CONSIDERATION to Approve Salary Raises for Administrative Professional Personnel *{HSISD Policy DEA}*

On motion by Robyn Shelton, seconded by Scott Nelson, it was moved to increase administrative professional personnel wages by two-percent. Motion passed on a 7 to 0 vote.

4.12 CONSIDERATION to Approve Resolution for Authority for Mary Trevino to Sign Personnel Records and Documents for HSISD. *{HSISD Policy BAA; Education Code 11.151(b),(d)}*

On motion by Robyn Shelton, seconded by Billy Willis, it was moved to approve the resolution to grant Mary Trevino in Human Resources the authority to sign personnel records and documents in the absence of the superintendent. Motion carried on a 7 to 0 vote.

5. CLOSED SESSION, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication. Board entered closed session at 7:05 and reconvened at 7:40 p.m.

5.1 PERSONNEL (Action)

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters

1. CONSIDERATION to Approve Superintendent's Compensation

5.2 CONSULTATION with Attorney*{when necessary}* There was no consultation. *{Education Code 25.092}*

6. RECONVENE

Open meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.

6.1 PERSONNEL (Action)

On motion by Billy Willis, seconded by Phillip Chapman, it was moved to increase Superintendent Sarah Dildine's wages by two-percent for the 2021-2022 school year. Motion passed on a 7 to 0 vote.

7. INFORMATION ITEMS

{HSISD Policy BE and BJA}

7.1-7.7 Superintendent's Report

Superintendent Sarah Dildine advised the Board of plans to contract with TASB to do a stipend study. The study will be done this fall with results ready by January 2022. Any changes to the stipends will be put in place for the 2022-2023 school year. She also gave the trustees an update on vacancies in personnel that are still open. The district still needs a head basketball coach/social studies teacher, a high school special education teacher and a district-wide licensed professional counselor.

7.8-7.14 Business Manager's Report

Business Manager Jalyn Setser gave the Board the following information as of May 31, 2021:

1. Financial Summary

- a. General Funds
 - i. Revenue - \$10,331,828 (Estimated Revenue - \$13,150,000)
 - ii. Expenditures - \$8,882,193 (Budget - \$13,150,000)
- b. Food Service
 - i. Revenue - \$344,864 (Estimated Revenue - \$442,000)
 - ii. Expenditures - \$347,463 (Budget - \$517,000)

2. Monthly TEA Foundation Payments

- a. May 2021 payment - \$921,924
- b. June 2021 payment - \$923,308

3. Tax Collections

- a. Cass County - \$2,083,061 (Levy - \$2,130,000)
- b. Morris County - \$691,254 (Levy - \$669,000)

4. Investment Accounts

- a. Certificates of Deposit (FNB) - \$3,303,000
- b. Lone Star Investment Pool - \$493,000

5. Cash Position

- a. Bank Accounts - \$5,779,000
- b. Investments - \$3,796,000
- c. Total - \$9,575,000

6. Fund Balance as of August 31, 2020 (Audited)

- a. Unassigned - \$3,305,887
- b. Non-spendable for Inventory - \$82,890
- c. Committed for Construction - \$2,500,000

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- d. Committed for Capital Expenditures for Equipment - \$850,000
- e. Committed for Self Insurance - \$15,706
- f. Other Committed - \$1,167,000
- g. Total - \$7,921,483

8. **CLOSING ACTIVITIES**

8.1 Questions asked of and by Board Members

{HSISD Policy BE}

New field house plans and options will be discussed soon.

8.2 Adjournment

On motion by Scott Nelson, seconded by Robyn Shelton, it was moved to adjourn the meeting. Motion passed 7 to 0.

Van J. Hall, President

Robyn Shelton, Secretary