

**SCHOOL DISTRICT REGULAR BOARD MEETING  
BOARD OF TRUSTEES  
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

May 8, 2023  
6:00 P.M.

**Van Hall, Presiding**

**Members Present**

Van Hall	DeAnna Putman
Billy Willis	Robert Johnson
Phillip Chapman	Scott Nelson
Matt Golden	

**Members Absent**

**School Personnel Present**

**Sarah Dildine, Superintendent**

**Guests**

**(See attached list)**

**1. OPENING ACTIVITIES:**

- 1.1 **CALL** to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*
- 1.2 **INVOCATION** given by Phillip Chapman; Pledge of Allegiance lead by Robert Johnson
- 1.3 **PUBLIC COMMENT** *{HSISD Policy BED}*  
There was no public comment.

**2. PRESENTATIONS:**

- 2.1 There were no presentations.

**3. CONSENT AGENDA ITEMS:**

*{HSISD Policy BE}*

- 3.1 Minutes of meeting on April 10, 2023
- 3.2 Minutes of meeting on April 28, 2023
- 3.3 Budget Amendments (as needed)

The budget amendment presented for \$1,000 was to move funds to purchase new calculators for eighth grade math students. The budget amendment for \$25,380 moved money to pay for replacement shade canopies on the elementary playground, and the \$393,236 amendment moves funds for the purchase of new wrought iron fencing throughout the district.

On motion by Billy Willis, seconded by Phillip Chapman, it was moved to approve the Consent Agenda Items as presented.

Abstentions from the minutes are:

- Scott Nelson for April 10, 2023 meeting
- Matt Golden for April 10, 2023 and April 28, 2023, meetings
- Robert Johnson for April 28, 2023 meeting
- Billy Willis for April 28, 2023 meeting

Motion carried on a 7 to 0 vote.

4. AGENDA ITEMS:

*{HSISD Policy BE; BEC; BED};*

4.1 **CONSIDERATION to Approve Texas Smart Buy Membership Resolution**

*{HSISD Policy BAA; Education Code 11.151(b),(d)}*

Texas Smart Buy is a government-approved purchasing co-op that will provide the district the opportunity to purchase large items without the bidding process. Membership is approximately \$100 per year. On motion by Billy Willis, seconded by Robert Johnson, it was moved to approve the resolution, which is a part of these minutes. Motion carried on a 7 to 0 vote.

4.2 **CONSIDERATION to Approve a Letter of Engagement with Wilf Henderson, Certified Public Accounts**

*{HSISD Policy CFC}*

On motion by Scott Nelson, seconded by Matt Golden, it was moved to approve the letter of engagement with Wilf Henderson, Certified Public Accounts. They have prepared the annual audit for the district for the past few years. Motion carried on a 7 to 0 vote. The letter is a part of these minutes.

4.3 **CONSIDERATION to Approve Out-of-State Trip for First Grade**

*{HSISD Policy FMG}*

On motion by Robert Johnson, seconded by Phillip Chapman, it was moved to approve the trip for first grade to Gators and Friends in Greenwood, Louisiana, on May 12, 2023. Motion carried on a 7 to 0 vote.

4.4 **CONSIDERATION to Approve Quote for Student Laptops**

*{HSISD Policy CH Series; Education Code 44.031}*

On motion by DeAnna Putman, seconded by Robert Johnson, it was moved to approve the quote of \$117,480 from SHI Government Solutions for the purchase of laptops to replenish the 1:1 Program supply. The quote summary sheets and financial breakdown of how the purchase is funded are a part of these minutes. Motion carried with a 7 to 0 vote.

4.5 **CONSIDERATION to Approve Out-of-State Training for Tech Department**

*{HSISD Policy FMG}*

On motion by DeAnna Putman, seconded by Matt Golden, it was moved to approve a trip to Orlando, Florida, for Doug Stewart, Wes Hooper and Blake Smith for official Microsoft training in the amount of \$8,985. The cost sheet for the training is a part of these minutes. The tech department will research cost of hotel and airfare for the most economical prices. Motion carried on a 7 to 0 vote.

4.6 **CONSIDERATION to Approve Quote on Fencing**

*{HSISD Policy CH Series; Education Code 44.031}*

On motion by Phillip Chapman, seconded by Robert Johnson, it was moved to approve the quote from T & N Fencing in the amount of \$465,236 for replacement of all cyclone fencing in the district, with the exception of the stadium, which will be replaced at a later date. The fence will be black wrought iron and meets all the security and safety standards requirements. The maintenance department will remove the current fencing to save the cost of removing the old fences. Motion carried on a 7 to 0 vote. The quote sheet is a part of these minutes.

5. **CLOSED SESSION**, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication.

**The Board did not enter Closed Session to act on the hiring of personnel.**

5.1 **PERSONNEL:**

*{HSISD Policy DC}*

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters

1. CONSIDERATION to Approve Contract for Kassie Loe as Ag-science Teacher
2. CONSIDERATION to Approve Contract for E. Andrew Barnard II as Teacher/Coach
3. CONSIDERATION to Approve Contract for Summer Brown as Life Skills Teacher

- 5.2 **CONSULTATION** with Attorney {when necessary} There was no consultation. *Gov't Code §551.071*

6. **RECONVENE:**

**Opened meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.**

**The Board had not entered Closed Session to act on the hiring of personnel.**

6.1 **PERSONNEL:**

*{HSISD Policy DC}*

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters

1. CONSIDERATION to Approve Contract for Kassie Loe as Ag-science Teacher

On motion by Billy Willis, seconded by Scott Nelson, it was moved to approve a probationary contract for Kassie Loe for the 2023-2024 school year. Motion carried on a 7 to 0 vote.

2. CONSIDERATION to Approve Contract for E. Andrew Barnard II as Teacher/Coach

On motion by Robert Johnson, seconded by Scott Nelson, it was moved to approve the employment of E. Andrew Barnard II on a probationary dual assignment contract as a teacher/coach for the 2023-2024 school year. Motion carried on a 7 to 0 vote.

3. CONSIDERATION to Approve Contract for Summer Brown as Life Skills Teacher

On motion by DeAnna Putman, seconded by Robert Johnson, it was moved to approve a probationary contract for Summer Brown as Life Skills teacher for the 2023-2024 school year. Motion carried on a 7 to 0 vote.

- 6.2 **CONSULTATION** with Attorney *There was no consultation.*

*Gov't Code §551.071*

7. **INFORMATION ITEMS**

{HSISD Policy BE and BJA}

7.1 **Superintendent's Report**

Superintendent Sarah Dildine gave the Board the current enrollment - 1148, advised them that the Acceptable Use Policies (AUP) for staff and students for the 2023-2024 school year had been included for review in their board packets and that early cost estimates for pay raises for employees were being considered as more information is provided and work on the budget progresses. Salary increases will be voted on at the June regular board meeting. The Educational Specifications committee met to discuss the upcoming field house remodel and weight room construction and will meet again before the June board meeting with project plans for the board to consider and approve. Request for Qualifications for the board to approve will be ready so that they can hire an architect in August. Mrs. Dildine spent time providing information, answering questions and receiving their opinions regarding the district's position in an upcoming review by TEA of the district's debt service fund and tax rate adoption process for the 2022 fiscal year.

7.2 **Business Manager's Report**

Business Manager Jalyn Setser reviewed the report with the Board.

**1. Financial Summary**

- a. General Funds
  - i. Revenue - \$9,266,674 (Estimated Revenue - \$13.53 million)
  - ii. Expenditures - \$8,384,948 (Budget - \$13.52 million)
- b. Food Service
  - i. Revenue - \$513,003 (Estimated Revenue - \$532k)
  - ii. Expenditures - \$467,757 (Budget - \$531k)

**2. Monthly TEA Foundation Payments**

- a. Apr 2023 Payment: \$0
- b. May 2023 Payment: \$906,129

**3. Tax Collections (2022 Tax Year)**

- a. Cass County - \$2,109,399 (2022 Levy - \$2.3 million)
- b. Morris County - \$437,885 (2022 Levy - \$435k)

**4. Investment Accounts**

- a. Certificates of Deposit (THNB) – \$3,786,000
- b. Checking (THNB) - \$0k
- c. Lone Star Investment Pool – \$67,000

**5. Cash Position**

- a. Bank Accounts - \$6,827,000
- b. Investments - \$3,853,000
- c. Total - \$10,680,000

**6. Fund Balance as of August 31, 2022 (AUDITED)**

- a. Unassigned - \$4,756,922
- b. Non-spendable for Inventory - \$44,276
- c. Other Restricted - \$0
- d. Committed for Construction - \$2,500,000
- e. Committed for Capital Expenditures for Equipment - \$850,000
- f. Committed for Self Insurance - \$25,171
- g. Other Committed - \$1,167,000
- h. Total - \$9,343,369

**8. CLOSING ACTIVITIES****8.1 Questions asked of and by Board Members***{HSISD Policy BE}*

Nita Clark, superintendent's secretary, advised the trustees that the annual distribution of the *Framework for School Board Development*, as required by 19 TAC 61.1(a) and HSISD Policy BBD (Legal), was included in their board packets.

Board President Van Hall read a thank you note from Mary Trevino for a donation to the Superintendent's Scholarship Fund in memory of her aunt, Annie Davis.

**8.2 Adjournment**

On motion by Scott Nelson, seconded by Billy Willis, it was moved to adjourn the meeting. Motion passed 7 to 0. Meeting adjourned at 6:56 p.m.

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Van Hall, President

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Phillip Chapman, Secretary

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