

**SCHOOL DISTRICT REGULAR BOARD MEETING
BOARD OF TRUSTEES
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

April 10, 2023
6:00 P.M.

Van Hall, Presiding

Members Present

Van Hall
Billy Willis
Phillip Chapman

DeAnna Putman
Robert Johnson

Members Absent

Scott Nelson
Matt Golden

School Personnel Present

Sarah Dildine, Superintendent

Guests

(See attached list)

1. OPENING ACTIVITIES:

- 1.1 CALL** to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*
- 1.2 INVOCATION** given by Robert Johnson; Pledge of Allegiance lead by Billy Willis
- 1.3 PUBLIC COMMENT** *{HSISD Policy BED}*
There was no public comment.

2. PRESENTATIONS:

2.1 Board of Trustees Continuing Education Annual Report

All trustees met or exceeded the requirements for five to ten continuing education credit hours. In addition to the five to ten hours of continuing education, trustees are required to take specialized courses on (1) student achievement, (2) child abuse, (3) cybersecurity, (4) school safety and (5) legislative updates. Phillip Chapman and Scott Nelson are deficit in the TEA approved course on Child Abuse Prevention. The report outlining the mandated continuing education for board members and whether each has met or exceeded the requirement or is deficit in meeting them is a part of these minutes.

3. CONSENT AGENDA ITEMS:

{HSISD Policy BE}

- 3.1** Minutes of meeting on March 13, 2023
- 3.2** Budget Amendments (as needed).

The budget amendment presented for \$27,760.97 was to move funds to purchase coolers to replace those currently supplied by the Coca Cola company. The District is discontinuing the contract with the company, so Coca Cola will be picking up the coolers they have been providing. The new coolers will be placed in all the concession stands and the cafeteria.

On motion by Billy Willis, seconded by Robert Johnson, it was moved to approve the Consent Agenda Items as presented. Motion carried on a 5 to 0 vote.

4. AGENDA ITEMS:

{HSISD Policy BE; BEC; BED};

- 4.1 CONSIDERATION to Approve** Out-of-State Overnight Trip for DECA *{HSISD Policy FMG}*
Six DECA students qualified to participate in DECA International Career Development

Conference and Competition in Orlando, Florida. The six students and sponsor Sandra Willis will be leaving later this month to participate.

On motion by Robert Johnson, seconded by Phillip Chapman, it was moved to approve the trip. Motion carried on a 5 to 0 vote.

4.2 CONSIDERATION to Approve Instructional Materials Allotment and TEKS Certification
{TEC 31.101; 31.0211; 82nd Tx Leg; TEC 39.0241; 39.023}

On motion by Robert Johnson, seconded by Phillip Chapman, it was moved to approve the instructional materials allotment and the TEKS certification. This is an annual document certifying to TEA that all students have access to the instructional materials covering all of the Texas Essential Knowledge and Skills for all subjects. Motion carried on a 5 to 0 vote. The submission to TEA may be viewed in the Curriculum Director's office.

4.3 CONSIDERATION to Approve Purchase of Document Cameras from Howard Technologies
{HSISD Policy CH Series; Education Code 44.031}

On motion by DeAnna Putman, seconded by Robert Johnson, it was moved to approve the purchase of document cameras from Howard Technologies for \$44,450. The seventy (70) wireless cameras will be placed in classrooms. Motion carried on a 5 to 0 vote. The quote from Howard Technology Solutions is a part of these minutes.

4.4 CONSIDERATION to Approve Quote for Window Safety Film Installation
{HSISD Policy CH Series; Education Code 44.031}

On motion by Billy Willis, seconded by Robert Johnson, it was moved to approve the quote from NGS (National Glazing Solutions) Films and Graphics of \$76,525.40 to install protective film on windows and doors of the buildings. This will enhance HSISD's compliance with the new safety standards and the cost will be paid with money from the safety grant. Motion carried with a 5 to 0 vote.

5. CLOSED SESSION, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication. The Board entered Closed Session at 6:15 p.m.

5.1 PERSONNEL: *{HSISD Policy DC}*

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters

- a. CONSIDERATION to Approve Contracts for Teachers, Counselors and Nurses
- b. CONSIDERATION to Approve Contract for Fourth Grade Reading Teacher
- c. CONSIDERATION to Approve Contract for Fourth Grade Science Teacher
- d. CONSIDERATION to Approve Contract for Elementary Assistant Principal
- e. CONSIDERATION to Approve Contract for Teacher/Coach(es)

5.2 CONSIDERATION to Approve Stipend List for 2023-2024**5.3 CONSULTATION with Attorney {when necessary}***Gov't Code §551.071***6. RECONVENE: The Board reconvened from Closed Session at 7:17 p.m.**

Opened meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.

6.1 PERSONNEL:*{HSISD Policy DC}***a. CONSIDERATION to Approve Contracts for Teachers, Counselors and Nurses**

On motion by DeAnna Putman, seconded by Robert Johnson, it was moved to approve contracts for teachers, counselors and nurses for the 2023-2024 school year as presented. Motion carried on a 5 to 0 vote.

b. CONSIDERATION to Approve Employment of Fourth Grade Reading Teacher

On motion by Robert Johnson, seconded by Billy Willis, it was moved to approve the employment of Laura Fortner on a probationary contract for fourth grade reading teacher for the 2023-2024 school year. Motion carried on a 5 to 0 vote.

c. CONSIDERATION to Approve Employment of Fourth Grade Science Teacher

On motion by Billy Willis, seconded by Phillip Chapman, it was moved to approve the employment of Tammye Hinerman on a probationary contract for fourth grade science teacher for the 2023-2024 school year. Motion carried on a 5 to 0 vote.

d. CONSIDERATION to Approve Employment of Elementary Assistant Principal

On motion by Billy Willis, seconded by Robert Johnson, it was moved to approve the employment of Jonathan Whitaker on a probationary administrator contract with a certification addendum as elementary assistant principal the 2023-2024 school year. Motion carried on a 5 to 0 vote.

e. CONSIDERATION to Approve Employment of Teacher/Coach

On motion by Robert Johnson, seconded by Phillip Chapman, it was moved to approve the employment of Ernest Reed on a probationary contract as a teacher/coach for the remainder of the 2022-2023 school year and, also on a probationary teacher/coach contract for the 2023-2024 school year. Motion carried on a 5 to 0 vote.

6.2 CONSIDERATION to Approve Stipend List for 2023-2024

On motion by Phillip Chapman, seconded by DeAnna Putman, it was moved to approve the stipend list for the 2023-2024 school year as presented. Motion carried on a 5 to 0 vote. The approved list is a part of these minutes.

6.3 CONSULTATION with Attorney *There was no consultation.*

Gov't Code §551.071

7. INFORMATION ITEMS

{HSISD Policy BE and BJA}

7.1 Superintendent's Report

Superintendent Sarah Dildine gave the Board the current enrollment, 1143, as well as information on the currently scheduled end of the year school events, softball senior night and fish fry on Tuesday night, the baseball team plays Daingerfield there on Tuesday night, the tennis team goes to regional competition this week, the district track meet and regional golf competition are this week, also.

7.2 Business Manager's Report

Business Manager Jalyn Setser reviewed the report with the Board.

1. Financial Summary –

- a. General Funds
 - i. Revenue - \$9,098,770 (Estimated Revenue - \$13.53 million)
 - ii. Expenditures - \$7,374,431 (Budget - \$13.52 million)
- b. Food Service
 - i. Revenue - \$467,918 (Estimated Revenue - \$532k)
 - ii. Expenditures - \$422,865 (Budget - \$531k)

2. Monthly TEA Foundation Payments

- a. Mar 2023 Payment: \$906,590
- b. Apr 2023 Payment: \$0

3. Tax Collections (2022 Tax Year)

- a. Cass County - \$2,059,543 (2022 Levy - \$2.3 million)
- b. Morris County - \$424,770 (2022 Levy - \$435k)

4. Investment Accounts

- a. Certificates of Deposit (THNB) – \$3,781,000
- b. Checking (THNB) - \$0k
- c. Lone Star Investment Pool – \$67,000

5. Cash Position

- a. Bank Accounts - \$7,551,000
- b. Investments - \$3,847,000
- c. Total - \$11,398,000

6. Fund Balance as of August 31, 2022 (AUDITED)

- a. Unassigned - \$4,756,922
- b. Non-spendable for Inventory - \$44,276
- c. Other Restricted - \$0
- d. Committed for Construction - \$2,500,000
- e. Committed for Capital Expenditures for Equipment - \$850,000
- f. Committed for Self Insurance - \$25,171
- g. Other Committed - \$1,167,000
- h. Total - \$9,343,369

8. CLOSING ACTIVITIES**8.1 Questions asked of and by Board Members***{HSISD Policy BE}*

Board President Van Hall read a thank you note from Tammy Caver for a donation to the Superintendent's Scholarship Fund in memory of her father.

8.2 Adjournment

On motion by Billy Willis, seconded by Robert Johnson, it was moved to adjourn the meeting. Motion passed 5 to 0. Meeting adjourned at 7:03 p.m.

Van Hall, President

Phillip Chapman, Secretary

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