

**SCHOOL DISTRICT REGULAR BOARD MEETING
BOARD OF TRUSTEES
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

February 12, 2024
6:00 P.M.

Van Hall, Presiding

Members Present

Billy Willis	Van Hall	Scott Nelson
DeAnna Putman	Matt Golden	
Phillip Chapman	Robert Johnson	

Members Absent

School Personnel Present

Sarah Dildine, Superintendent

Guests

(See attached list)

1. OPENING ACTIVITIES:

1.1 CALL to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*

1.2 INVOCATION given by Phillip Chapman; Pledge of Allegiance lead by Billy Willis

1.3 PUBLIC COMMENT (none) *{HSISD Policy BED}*

2. CONSENT AGENDA ITEMS:

2.1 CONSIDERATION to Approve Minutes of Meeting on January 08, 2024

2.2 CONSIDERATION to Approve Budget Amendments (None)

2.3 CONSIDERATION to Approve Vendor List

On motion by Robert Johnson and seconded by Billy Willis, it was moved to approve the minutes on January 08, 2024. There were no Budget Amendments this month. It was moved to approve the Vendor List that must be done Bi-Annually. Motion carried on a 7 to 0 vote.

3. AGENDA ITEMS:

3.1 CONSIDERATION to Approve an Order of Election *{HSISD Policy BBB}*

On motion by Billy Willis, seconded by Robert Johnson, it was approved Order of Election for 2 places for Board of Trustees. This is done yearly in the event the district has to hold an election. Motion carried on a 7 to 0 vote.

3.2 CONSIDERATION to Approve a Joint Election Agreement with City of Hughes Springs
{HSISD Policy BBB}

On motion by Robert Johnson, seconded by Deanna Putman, it was moved to approve the Joint Election Agreement with City of Hughes Springs. This is done yearly in the event we hold an election, we split the cost with the city. Motion carried on a 7 to 0 vote.

3.3 CONSIDERATION to Approve High School Golf Team travel to Texarkana, Arkansas

{HSISD Policy FMG}

On motion by Scott Nelson, seconded by Matt Golden, it was moved to approve the High School Golf Team to travel out of state for a Tournament in Texarkana, Arkansas on February 26 and 27, 2024. All out-of-state travel must be approved by the board. Motion carried on a 7 to 0 vote.

3.4 CONSIDERATION to Approve AC Quotes for HSHS Gym *{HSISD Policy CH Series; Education Code 44.031}*

On motion by Deanna Putman, seconded by Robert Johnson, it was approved for Baker Distributing for \$49,407.16. This will be done through Buy Board and will be funded with ESSER III funds. Motion carried on a 7 to 0 vote.

3.5 CONSIDERATION to Approve Resolution Committing Fund Balance

{HSISD Policy CFD Series; Education Code 44.908}

On motion by Phillip Chapman, seconded by Robert Johnson, it was approved to update our Fund Balance Commitments as stated, \$5,000,000 committee for construction, \$1,035,008 committed for debt services. Motion carried on a 7 to 0 vote.

3.6 CONSIDERATION to Approve Changes to District Stipend List-ESL Stipend *{HSISD Policy DEA}*

On motion by Billy Willis, seconded by Scott Nelson, it was approved to adopt a new ESL stipend, it will immediately go into effect. Motion carried on a 7 to 0 vote. The stipend amount and criteria will be paid in May as follows. It is recommended that the district set the following payment schedule related to ESL certification:

1. A teacher in a self-contained classroom or in an ELAR teaching position will be reimbursed for his/her qualifying ESL certification test if they are employed with the district at the time of passing the certification test.
2. A teacher in a self-contained classroom or in an ELAR teaching position maintaining his/her ESL certification will receive a yearly stipend of \$250.
3. ESL certified Kindergarten and first grade teachers required to evaluate holistic writing for ESL students required for TELPAS will receive an additional stipend of \$250 in years that they complete holistic writing evaluations.

4. CLOSED SESSION as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication. The Board entered Closed Session at 6:24 p.m.

4.1 PERSONNEL:*{HSISD Policy DC}*

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters.

1. Contracts for Campus Principals, Assistant Principal, Curriculum Director/Instruction, and Athletic Director.

4.2 CONSULTATION with Attorney *{when necessary}* *No consultation.**Gov't Code §551.071***5. RECONVENE The Board reconvened from Closed Session at 8:02 p.m.**

Open meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.

5.1 ACTION PERSONNEL

On motion by Billy Willis, seconded by Robert Johnson it was approved to extend the following contracts, Principals, Assistant Principal, Curriculum Director, and Athletic Director. Motion carried on a 7 to 0 vote.

5.2 CONSULTATION with Attorney *{when necessary}***6. INFORMATION ITEMS***{HSISD Policy BE and BJA}***6.1 Superintendent's Report**

Superintendent Sarah Dildine gave the Board information on the following subjects:

- 6.1.1 Enrollment was 1,100 as of last Friday.
- 6.1.2 Starting the busy time of year with Powerlifting, Golf, Tennis, Baseball, Softball & Track getting started.
- 6.1.3 Basketball will end on Tuesday night in Sabine.
- 6.1.4 Construction Manager at Risk proposals are due at 2:00 pm Friday (February 16, 2024), the architects will be here, and we will be opening the proposals. We will meet again February 26, 2024, to score them. We will call for interviews if necessary.
- 6.1.5 2024-2025 calendars have been sent to staff to vote on, calendar will be presented at the March board meeting.

- 6.1.6 March 18, 2024 there will be a Open House/Report Card pick up night for all campuses.
- 6.1.7 Winter Break is next week February 19-23, 2024
- 6.1.8 Texas Department of Agriculture Food Service is April, there is a webinar discussing the audit February 13, 2024, with a couple meetings to follow.

7. BUSINESS Manager's Report as of January 31, 2024

Business Manager Jalyn Setser briefed the board on the current financial report.

1. Financial Summary

- a. General Funds
 - i. Revenue - \$6,388,752 (Estimated Revenue - \$14.45 million)
 - ii. Expenditures - \$5,700,887 (Budget - \$14.49 million)
- b. Food Service
 - i. Revenue - \$303,754 (Estimated Revenue - \$652k)
 - ii. Expenditures - \$266,185 (Budget - \$652k)
- c. Debt Service
 - i. Revenue - \$74,758 (Estimated Revenue - \$205K)
 - ii. Expenditures - \$192,566 (budget - \$205k)

2. Monthly TEA Foundation Payments

- a. Jan 2024 payment – \$1,048,528
- b. Feb 2024 payment - \$523,100

3. Tax Collections (2023 Tax Year)

- a. Cass County - \$935,291 (2023 Levy – \$1.93 million)
- b. Morris County - \$46,167 (2023 Levy – \$491k)

4. Investment Accounts

- a. Certificates of Deposit (THNB) – \$4.857 million
- b. Checking (THNB) - \$0k
- c. Lone Star Investment Pool - \$1.069 million

4 Cash Position

- a. Bank Accounts - \$4.518 million
- b. Investments - \$5.926 million
- c. Total - \$10.444 million

5 Fund Balance as of August 31, 2023 (Audited Amounts)

- a. Unassigned - \$5,029,575
- b. Non-spendable for Inventory - \$36,381
- c. Other Restricted - \$0
- d. Committed for Construction - \$2,500,000
- e. Committed for Capital Expenditures for Equipment - \$850,000
- f. Committed for Self-Insurance - \$25,675
- g. Other Committed - \$1,167,000
- h. Total - \$9,608,631

9. CLOSING ACTIVITIES**9.1 Questions asked of and by Board Members***{HSISD Policy BE}***9.2 Adjournment**

On motion by Billy Willis, seconded by Robert Johnson, it was moved to adjourn the meeting. Motion passed 7 to 0. Meeting adjourned at 8:09 p.m.

Van Hall, President

Phillip Chapman, Secretary

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Regular Meeting
February 12, 2024
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