

**SCHOOL DISTRICT REGULAR BOARD MEETING  
BOARD OF TRUSTEES  
HUGHES SPRINGS INDEPENDENT SCHOOL DISTRICT**

January 9, 2023  
6:00 P.M.

**Van Hall, Presiding**

**Members Present**

Phillip Chapman	Van Hall
Billy Willis	Robert Johnson
Scott Nelson	DeAnna Putman

**Members Absent**

Matthew Golden

**School Personnel Present**

**Sarah Dildine, Superintendent**

**Guests**

**(See attached list)**

**1. OPENING ACTIVITIES:**

- 1.1 CALL** to Order/Declaration of Quorum by President Van Hall *{Gov't Code 551.001 (6), 311.013 (b)}*
- 1.2 INVOCATION** given by Robert Johnson; Pledge of Allegiance lead by Billy Willis
- 1.3 PUBLIC COMMENT** *{HSISD Policy BED}*  
There was no public comment.

**2. PRESENTATIONS:**

**2.1 Board Appreciation** *{HSISD Policy CFC}*

Members of the Board of Trustees for the school district serve faithfully without compensation. January of each year has traditionally been set aside to recognize these individuals for their time and commitment. Each are recognized with gratuities from each campus. Principals Brenda Fincher, Brittney Phillips and Brian Nation each spoke to thank the trustees and express appreciation on behalf of faculty, staff and students for their service.

**2.2 Auditor's Report** *{HSISD Policy CFC}*

Kelly Birdwell, CPA with Wilf and Henderson, P.C. Certified Public Accountants, summarized their report for the 2021-2022 fiscal year. She pointed out the highlights, explained the entries and answered any questions from the Board. Ms. Birdwell said there were no findings to report and credited Business Manager Jalyn Setser and Superintendent Sarah Dildine with excellent fiscal responsibility for the management of the district's business.

**3. CONSENT AGENDA ITEMS:**

*{HSISD Policy BE}*

- 3.1** Minutes of meeting on December 12, 2022
- 3.2** Budget Amendments (as needed).

The two budget amendments presented were moving funds for software purchases and updates.

On motion by Billy Willis, seconded by Robert Johnson, it was moved to approve the Consent Agenda Items as presented. Motion carried on a 6 to 0 vote. Scott Nelson abstained from the December 12, 2022, minutes.

4. **AGENDA ITEMS:**

*{HSISD Policy BE; BEC; BED};*

4.1 **CONSIDERATION to Approve Innovative Course (Entrepreneurship II) as a CATE course.**

*{TAC 74.27}*

High School Counselor Jana Scharnberg recommended adding Entrepreneurship 2 as an advanced CATE innovative course. It will enable students to receive CCMR (College, Career, Military Readiness) completion with the IBC (Industry-based Certification) for this area. On motion by Billy Willis, seconded by Scott Nelson, the motion carried with a 6 to 0 vote.

4.2 **CONSIDERATION to Approve TASB Policy Update 120** *{HSISD Policy BF, BP; Education Code 11.201 (d)}*

On motion by Robert Johnson, seconded by DeAnna Putman, it was moved to approve TASB Localized Policy Update 120 as presented. Motion carried on a 6 to 0 vote. Local policies considered in Update 120 are as follows:

CKC(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS  
FFI(LOCAL): STUDENT WELFARE: FREEDOM FROM BULLYING  
FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES

All HSISD Policies are available on the District's webpage [www.hsisd.net](http://www.hsisd.net)

4.3 **CONSIDERATION to Approve Auditor's Report**

*{HSISD Policy CFC}*

On motion by DeAnna Putman, seconded by Robert Johnson, it was moved to approve the report from Kelly Birdwell with Wilf and Henderson CPAs as presented. Motion carried on a 6 to 0 vote. The report is available on the HSISD webpage or at the business office.

5. **CLOSED SESSION, as authorized by Texas Government Code Chapter 551.001 through 551.146, shall be declared by the Board of Trustees when necessary, during the course of the meeting at the time, date and place of this notice. The Board may close this meeting to consult with its attorney on any item posted on this agenda in order to receive legal advice or to maintain the attorney-client privilege. The Board may also close the meeting to consult with its attorney on any other matter when the attorney's professional and ethical duty to the Board requires a confidential communication. The Board entered Closed Session at 6:21 p.m.**

5.1 **PERSONNEL:**

*{HSISD Policy DC}*

Consider Employment, Resignations, Reassignments, Transfers, Substitute Teacher List, Extended Leaves, Additional Positions, and Other Personnel Matters.

1. CONSIDERATION: Superintendent's Evaluation, Contract and Compensation

5.2 **CONSULTATION with Attorney** {when necessary}

*Gov't Code §551.071*

6. **RECONVENE The Board reconvened from Closed Session at 7:20 p.m.**

Opened meeting to vote on matters considered in executive/closed session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, to take action necessary regarding any items listed above.

**6.1 PERSONNEL:***{HSISD Policy DC}*

## 1. Superintendent's Evaluation, Contract and Compensation

On motion by Robert Johnson, seconded by Billy Willis, it was moved to extend the superintendent's contract by one year. Mrs. Dildine's contract will continue for three more years from June 1, 2023, through June 30, 2026. Motion carried on a 6 to 0 vote.

**6.2 CONSULTATION with Attorney** *There was no consultation.**Gov't Code §551.071***7. INFORMATION ITEMS***{HSISD Policy BE and BJA}***7.1 Superintendent's Report**

Superintendent Sarah Dildine gave the Board the current enrollment -1154 as of last Friday - as well as information on the baseball and softball schedule. She advised the Board that HSISD is guaranteed \$200,000 under the School Safety Grant and plans for the funds include more fencing. Work has begun on the 2023-2024 school calendar and hopefully, will be ready to present at the February board meeting.

**7.2 Business Manager's Report**

Business Manager Jalyn Setser advised the board that the District has a total of twelve Certificates of Deposit at the Texas Heritage National Bank in Daingerfield, Texas, and she will be renewing this week. She hopefully expects the interest rate to be 2.4% .

**1. Financial Summary –**

## a. General Funds

i. Revenue - \$4,732,375 (Estimated Revenue - \$13.53 million)

ii. Expenditures - \$3,929,111 (Budget - \$13.52 million)

## b. Food Service

i. Revenue - \$243,607 (Estimated Revenue - \$532k)

ii. Expenditures - \$220,638 (Budget - \$531k)

**2. Monthly TEA Foundation Payments**

a. Dec 2022 Payment: \$944,270

b. Jan 2023 Payment: \$943,055

**3. Tax Collections (2022 Tax Year)**

a. Cass County - \$788,790 (2022 Levy - \$2.3 million)

b. Morris County - \$38,847 (2022 Levy - \$435K)

**4. Investment Accounts**

a. Certificates of Deposit (THNB) – \$3.767 million

b. Checking (THNB) - \$0k

c. Lone Star Investment Pool – \$66k

**5. Cash Position**

- a. Bank Accounts - \$6.392 million
- b. Investments - \$3.833 million
- c. Total - \$10.225 million

**6. Fund Balance as of August 31, 2022 (AUDITED)**

- a. Unassigned - \$4,756,922
- b. Nonspendable for Inventory - \$44,276
- c. Other Restricted - \$0
- d. Committed for Construction - \$2,500,000
- e. Committed for Capital Expenditures for Equipment - \$850,000
- f. Committed for Self Insurance - \$25,171
- g. Other Committed - \$1,167,000
- h. Total - \$9,343,369

**8. CLOSING ACTIVITIES**

**8.1 Questions asked of and by Board Members**

*{HSISD Policy BE}*

President Van Hall read a thank you note from Mary Trevino, niece of Murlene Shaddix, for the donation to the Superintendent's Scholarship Fund in her memory.

**8.2 Adjournment**

On motion by Scott Nelson, seconded by Billy Willis, it was moved to adjourn the meeting. Motion passed 6 to 0. Meeting adjourned at 7:25 p.m

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Van Hall, President

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Phillip Chapman, Secretary

