

**Annual Evaluation of the Content and Effectiveness  
of the LEA Parent Involvement Plan**  
(Required for LEAs with Title I Schools)

School System:                     Houston County                     Date Completed: August 26, 2020

*What the law requires:*

The LEA must (1) conduct **with parents** an annual evaluation of the content and effectiveness of the parent involvement plan in improving the academic quality of Title I schools, including identifying barriers to greater participation by parents in authorized activities; and (2) use the findings to design more effective strategies and revise the plan.

Evaluating your plan should be done with LEA and school staff as well as parents. All Title I parents should be aware that the plan is being evaluated and understand the procedure that is in place allowing them the opportunity for input. Input may be from serving as a member of the committee conducting the evaluation; completing a parent involvement survey; participating in parent focus groups; etc. The input, including the results of the parent involvement survey, should be used to assist in addressing the following evaluation components. **The completed evaluation should be posted to the LEA's e-GAP Document Library each year when the Consolidated Application is submitted to the SDE.**

**What were our student achievement goals this year?**

- Reach benchmark goals on DIBELS assessment for 80% of our K-2 students
- Show 2% yearly improvements for each student in 3<sup>rd</sup> – 5<sup>th</sup> grades on State Assessments
- Close the gap between general population and special education student achievement, decreasing the gap by 2%
- Engage all learners through high quality K-16 aligned College and Career Ready Standards, instruction, and assessment in all content areas
- Increase Reading and Math scores on Scantron /ACAP by 2% in grades 3-6
- Increase Reading scores on DIBELS by 2% in grades K-2
- Demonstrate 85% proficiency in Math on EOY Universal Screener in Classworks for grades K-2
- Engage the learner through high quality 7<sup>th</sup>-12<sup>th</sup> aligned college and career ready standards, instruction, and assessment for all core (English, Math, Science, and Social Science / History) content areas
- Increase the number of students who are College and Career Ready - as measured by receiving an Industry Credential upon graduation - as stated in Alabama's Plan 2020
- All students will demonstrate a 1% increase in proficiency on the Scantron / ACAP testing for Reading and Math - as measured by the 2019 student's scores
- Increase the proficiency and growth on State Assessments

**How did we work as partners with parents in meeting those goals?**

- RAM/Planners as communication tools were utilized
- Quarterly Parent – Teacher “Open Houses” [Meetings]
- Annual Title I Parent Meeting
- Teacher conferences with parents (face-to-face, email, phone, social media, etc.)
- Beginning of the School Year “Open House” event planned and advertised
- Learning Workshop/Parent Night provided: [where] parents meet with teachers to learn about our curriculum and expectations
- Newsletters from counselors, PTO & AES; notes / emails from teachers and administrators; maintain Grade Portfolios; send home Progress Reports (9 Weeks) and Report Card (Per Semester)
- Parent volunteers used to assist with events
- BlackBoard and / or Electronic Marquee to promote events and dates of testing
- REMIND101, email, school FaceBook, social media, etc. - utilized to notify parents/volunteers of special events
- Intervention for students identified through the Rti (Response to Instruction/Intervention) Process with letters being sent [home] - to notify parents

- Effective use of TITLE I Tutorial Personnel
- The school/parent compact also increased parental capacity by helping to build strong partnerships with parent's as they worked with teachers to set clear expectations for all stakeholders
- Copies of test results are shared with parents
- INOW/CHALKABLE HOME PORTAL gives parents access to student's records on an individual basis
- ACIP Brochures

**How can we improve with actively involving parents in the activities of our schools?**

- Provide interactive workshop for parents/guardians on Parent/Curriculum Nights
- Continue to use Electronic Marquee to advertise important events and other electronic social media platforms; as well as, emails, REMIND101, Schoology, etc.
- Continue to utilize INOW/CHALKABLE Home Portal, weekly communication folders, and BlackBoard for announcements and reminders
- Calendar of events posted on the [www.hcboe.us](http://www.hcboe.us) website - on a regular basis – individual schools will post on their websites and / or utilize email, Remind 101, Black Board for announcements (that is subject to change)
- Provide current information on the school websites which includes valuable information regarding the schools and opportunities for Parental Involvement
- Send notification to participants in REMIND101 to notify of current events; or, other electronic means of communication
- Send agenda prior to quarterly Title I meetings to promote interest
- Provide handouts that address opportunities at all events (ie: Open House, Family Night, Title I Meetings, Thanksgiving Meal, Field Days, and other available times)
- Use BlackBoard, Facebook Page, REMIND101, Local School Website(s), and / or Electronic Marquee to promote events and dates of testing
- Provide door prizes for parents and other incentives to encourage parent participation
- Provide more programs to showcase our students (Display artistry, students make announcements, skits or musical talents demonstrated during PTO meetings, etc.)
- Make personal phone calls to parents/guardians to invite them to events; or, use of social media platforms
- Provide Parent Service Incentive Program to award points and prizes for participation
- Have evening and morning meeting times

**Do we have any barriers to parent involvement that need to be addressed?**

- Time constraints (working hours are not compatible with school hours) and conflicts with extra-curricular activitie
- Phone numbers and addresses change and updates are not received, promptly
- Rely on students to give notices to parents/guardians
- Transportation concerns
- Childcare
- Low attendance at Title I, Parent Involvement, and PTO Meetings

**How are we ensuring the distribution of our LEA and school parent involvement plans to all Title I parents?**

- A copy will be on the website
- A copy is placed in the Enrollment packets
- Place a copy of the Parental Involvement Plan in the students' RAM or Planner at beginning of the year, to be kept visible all year

- Place copies at the “How Can I Help?” table at Open House for parents to obtain
- Place a table in the foyer of AES for calendars, parent brochures, current Newsletters and LEA and School Parental Involvement Plans
- Plans are available in the office, counselor’s office, and the media center
- Plans are available on the Houston County Website

**How can we improve on training that is offered to parents: To help them work with their child at home? To help them to be active partners in LEA and school decision-making?**

- Offer an interactive workshop for parents during “Parent Night” to address ways to help their child at home and how to be active partners in LEA and school decisions-making
- Continue to distribute and make known the accessibility of parental self-help books located in our counselors’ office and Parent Resources Room
- Provide a presentation (Power-Point) in each classroom to present small group instruction about ways to help their child at home and ways to be active partners in LEA and school decisions-making
- Provide parental newsletters from “School Connections”.
- Provide communication folders that provide space for dialogue between home and school
- Offer parent conference times during common planning and teacher planning times
- Organize an informational folder for parents/guardians and distribute at the beginning of the year and again at beginning of 2<sup>nd</sup> semester
- Provide Parental Involvement Night at the beginning of the year for each grade level to discuss procedures, homework, I-NOW Home Portal, communications methods, etc.
- Provide agenda, along with meeting notice, of quarterly Title I Meetings to inform parents of topics to be discussed at the meeting
- Provide tables/stations with information at various functions at school (ie: Open House, Parent Night, Thanksgiving meal, Title I Meetings).
- Provide tables/stations in the foyer of school with information through-out the year
- Provide links and information on the school website
- Continue inviting parents to volunteer for various school events
- Provide a Parent Resource Room on how to help students with behavior issues
- During Quarterly PTO Meetings, teachers are available to train parents on standards
- Provide a Parent Resource Room on how to help students with behavior issues
- ACT workbooks are available for parents to check out in the parent resource room for parents to use to improve their child’s ACT score

**How can we improve on training that we offer school staff/teachers to help them to work more effectively with parents?**

- Set standards/guidelines of expectations for staff/teachers to work more effectively with parents
- Plan, organize and implement Parental Involvement Night at the beginning of the year
- Provide parental-involvement in-service for teachers/staff at the beginning of the school year and at Quarterly Title I Meetings
- Share websites, opportunities, journal articles, and professional development opportunities with teachers/staff
- Collaborate during weekly Common Planning Times
- Provide childcare during these events with High School Beta students scheduled to help with

supervision/entertainment

- Continue requiring teacher to make regular contact with parents and keeping parent communication logs
- Provide training to increase teacher communication capacity with hard to reach parents
- Provide training on communication strategies
- Communicate with other schools and / or systems to share strategies that work with similar demographics
- Administration encourages teachers to contact parents to keep them informed of student progress
- Continue new teacher orientation, pre-service training and teacher in-service, utilize needs assessment to provide strategic training

**Based on these evaluation findings, what changes do we want to make to our parent involvement plan for next year? (Reference results of parent surveys.)**

According to the parent survey, areas of weakness are:

- Parents do not know about the school's referral program to community services outside of the school (adult literacy programs, social services, health services, GED, etc.)
- Parents do not know how to be involved in school planning/review committees
- Parents do not know how additional help with reading and/or mathematics is given to students through the Title I program

To address and improve these areas, schools will:

- Develop a School Leadership Team, with parents and other stakeholders, to address school planning and long-range planning
- Make parents more aware of opportunities to do volunteer work through REMIND101, frequent flyers, website, marquee sign, newsletters and Title I Meetings
- Send VOLUNTEER OPPORTUNITIES FLYER in Parent Packet at beginning of the school year and provide a schedule of these events of ways to be involved
- Make parents more aware of additional help available to students for Reading and Mathematics through Title I Instructional Aides, etc. This can be accomplished through TITLE I meetings (send agenda along with notices of meetings), brochures, newsletters, RTI letters to parents, and notices throughout the year
- Organize an informational folder for parents to keep throughout the year with this information and/or brochures enclosed, to be kept in the students' RAM or Planner
- Provide brochures and flyers at stations to address these topics at various meetings such as Open House, Family Night, TITLE I meetings, Thanksgiving meal, Field Days and at other available times
- Send agenda for TTILE I meetings prior to the meeting to increase interest and awareness
- Set up programs (skits, plays, songs, etc) to be performed by the students in various grade levels and choir groups. This encourages parents to be present and provides schools the opportunity to discuss volunteer opportunities and the Title I program
- Keep current information available in the office and/or foyer throughout the year
- Include this information in enrollment packets, informing new students and parents
- Continue to provide monthly calendar of events
- Increase opportunities for parents to participate in activities during the school day
- Continue to update the parent resource center
- Solicit parent ideas on ways to involve other parents
- Continue to use REMIND101, emails, BlackBoard, school website, FaceBook, and phone calls
- School academic goals will be posted in order to make parents more aware of yearly goals