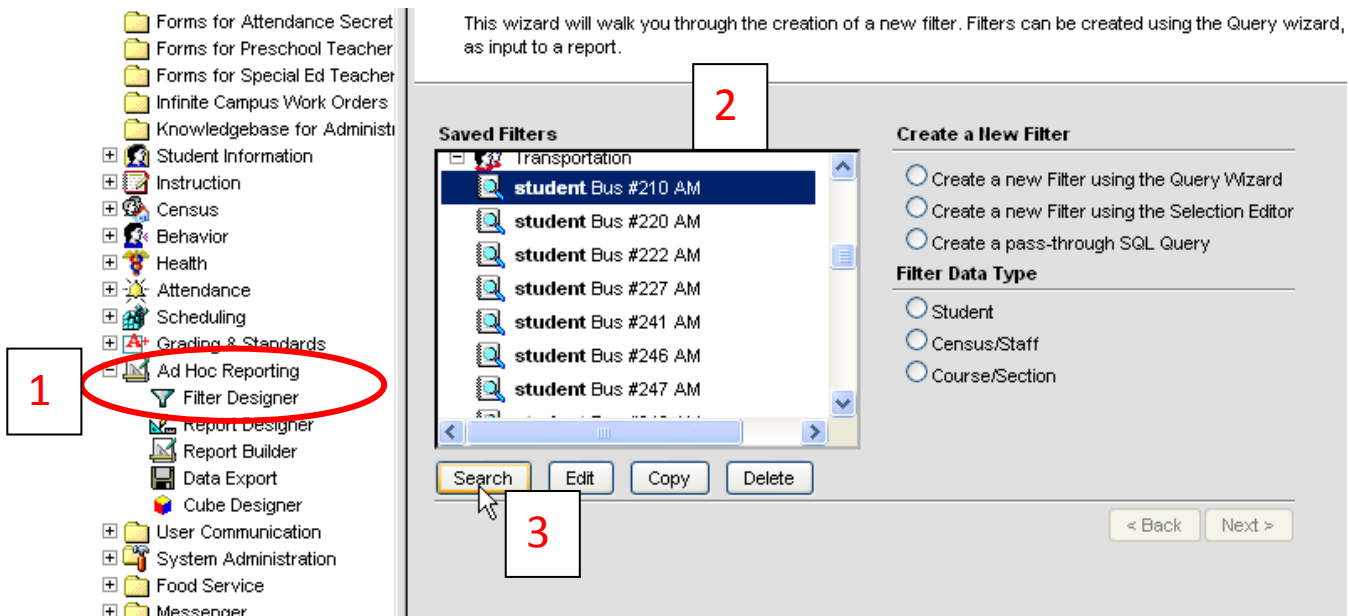


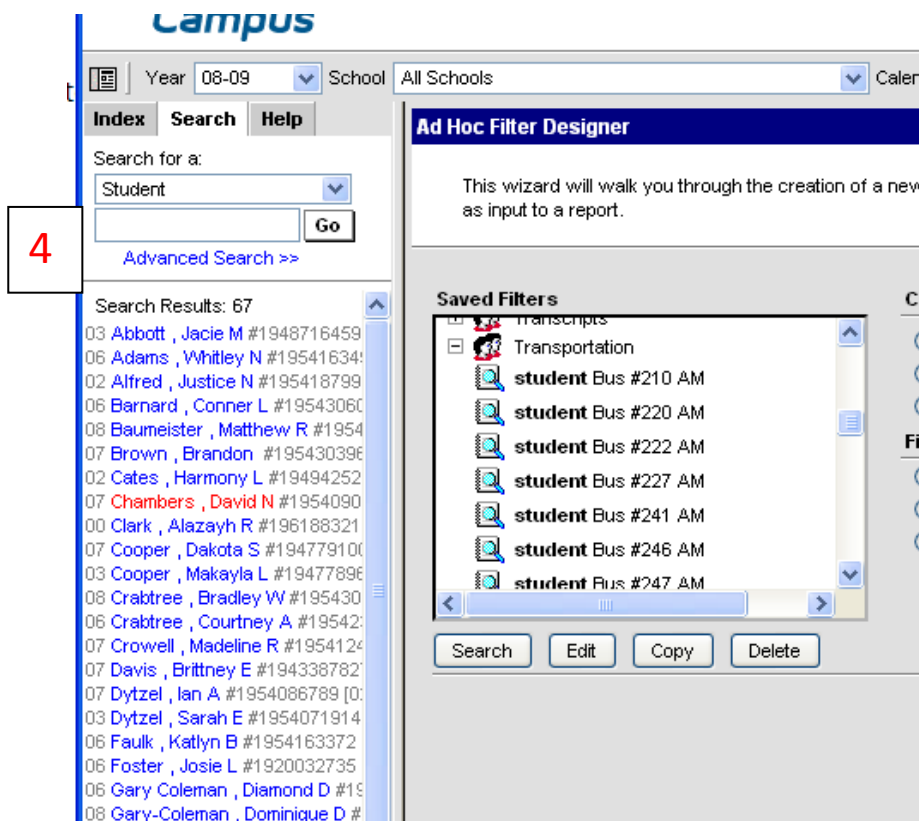
Keeping Transportation Accurate

To tell which students ride particular buses:

1. Expand Ad Hoc Reporting > Click on Filter Designer

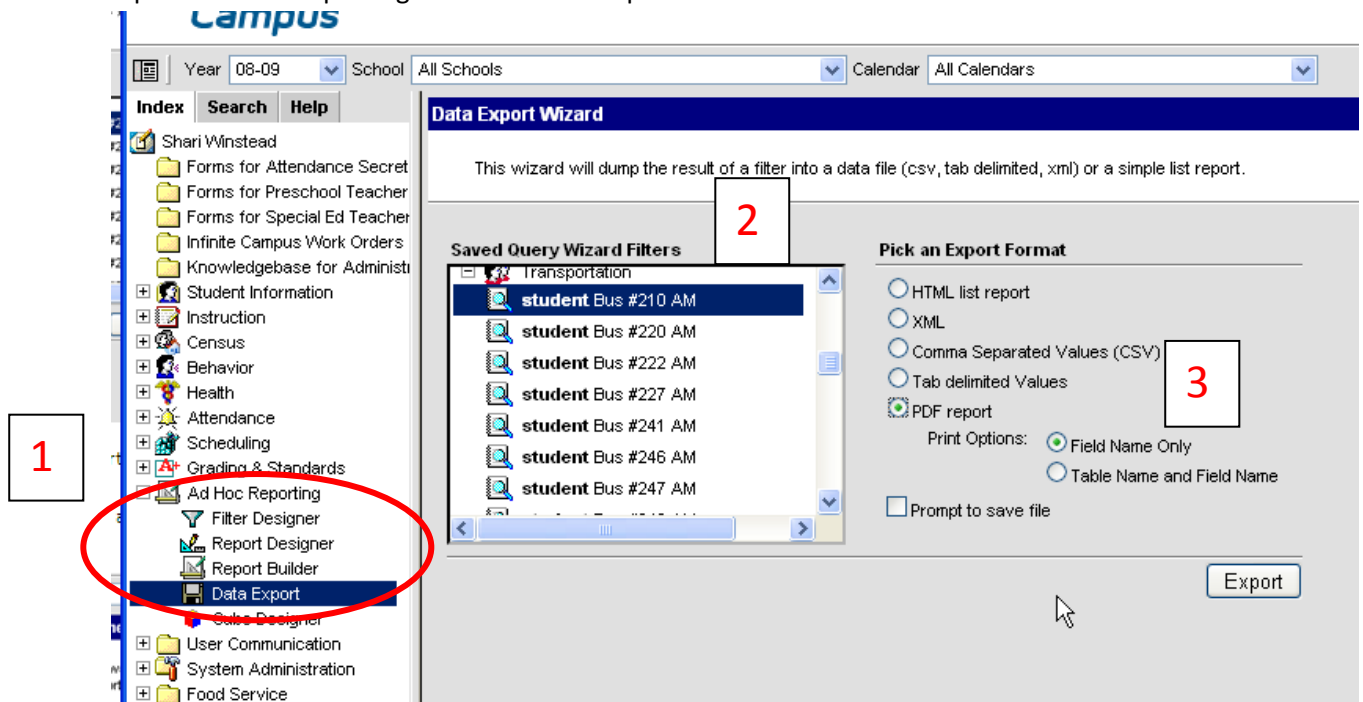


2. Under Saved Filters, expand Transportation. Click on a bus number filter.
3. Click Search.
4. Student names who ride that bus will appear in the Search Pane.



To print a list of students who ride particular buses:

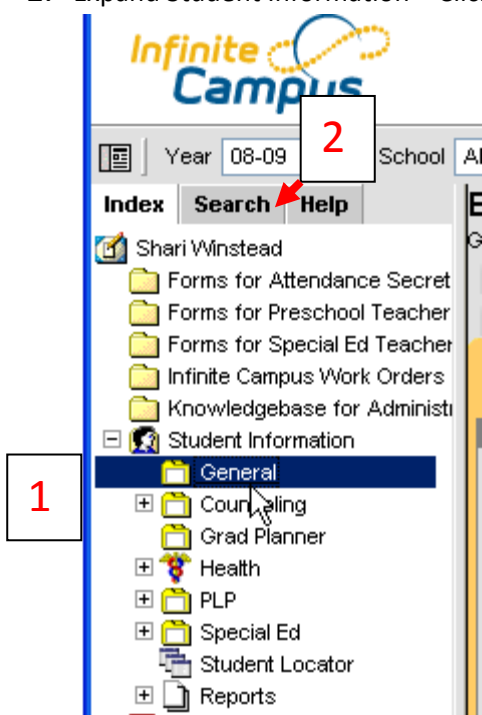
1. Expand Ad Hoc Reporting > Click on Data Export



2. In the Saved Query Wizards Filters screen, expand Transportation. Click on a saved filter.
3. Under 'Pick an Export Format', select PDF. Click Export.

To change bus numbers for particular students:

1. Expand Student Information > Click on General.



2. Click the Search tab. Type in the student's last name with a common. Then first name. Click the GO button.

Index Search Help

Search for a:

Student

abbot, jacie Go

[Advanced Search >>](#)

Search Results: 1

03 [Abbott, Jacie M](#) #1948716459 [09/...

3. Click the Transportation tab. Double click on the current calendar inside the white box.

FRYSC Pre-School Title 1 Services ESS Attendance Group TEDS LEP Truancy

Summary Enrollments Schedule Attendance Programs Grades Transcr

Behavior **Transportation** Fees Lockers Athletics AdHoc Reports Wai

New Save Delete

Transportation Calendar

Edit	Calendar	Start Date	End Date
	08-09 BROWNING SPRINGS MIDDLE	08/06/2008	

Transportation detail

Calendar: 08-09 BROWNING SPRINGS MIDDLE

Transportation Code: T1: Twice Daily>Mile

*Start Date: 08/06/2008

In Bus: 806

Out Bus: 806

In Time: []

Out Time: []

In Bus Stop: []

Out Bus Stop: []

Late Bus: []

Miles Transported: []

Parking detail

Make: [] Model: []

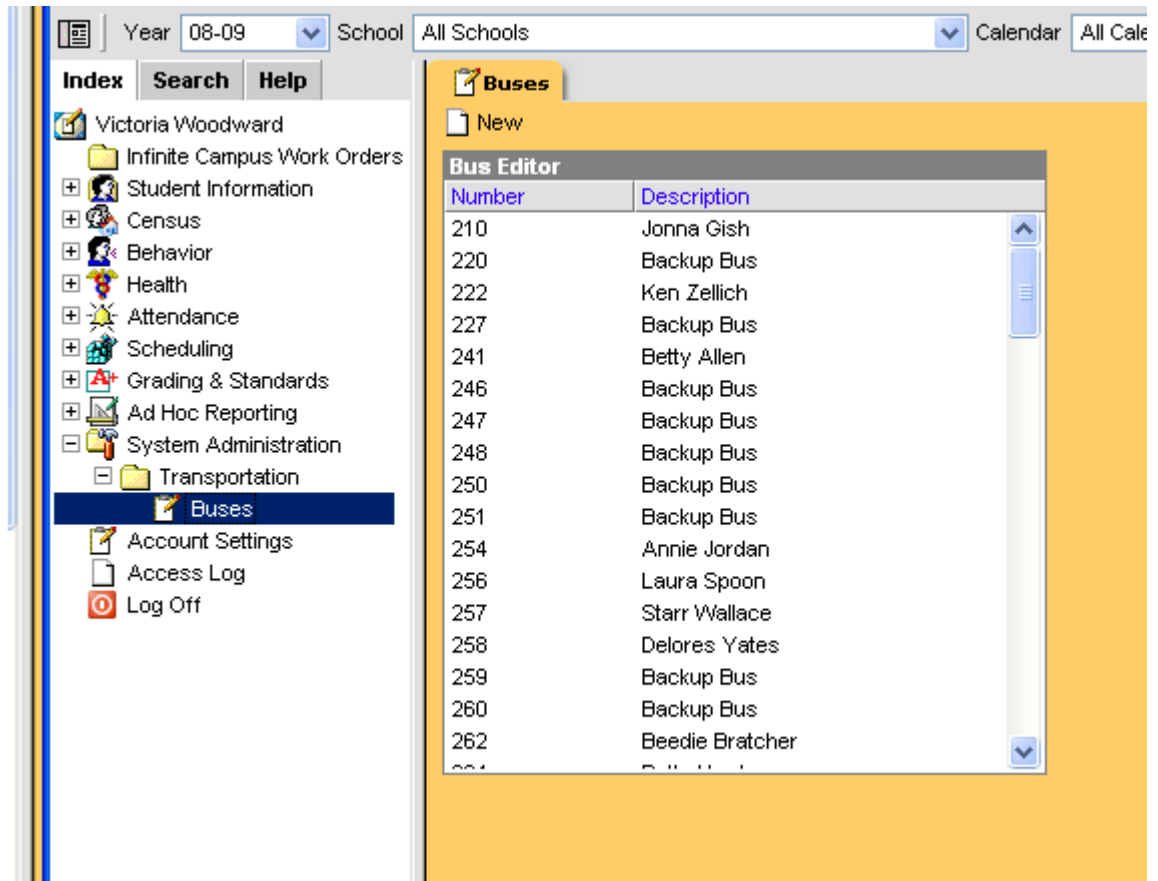
Color: [] Plate Number: []

Parking Permit: []

Change the bus numbers here. Then click the SAVE button.

To change a BUS NUMBER: (Use this when, for example, Bus 100 changes to Bus 200.)

1. Expand System Administration > Transportation > Buses



2. Double click on a bus number. Change the number and click Save.

