

West Hopkins School
SBDM Council Meeting

October 20, 2016

CALL TO ORDER:

The September meeting of West Hopkins School SBDM council was called to order by Principal Eric Stone at 3:00 p.m. SBDM members that were present during the meeting include Eric Stone, Mary McBride, Stephanie Blanchard, Erin Phillips, Brande Blackburn and special guests Melissa Lipe and Marty Cline. The agenda was motioned to be approved by Erin Phillips seconded by Stephanie Blanchard. The minutes of the previous meeting were presented and Brande Blackburn motioned for the minutes to be approved as correct, was seconded by Stephanie Blanchard and received approval from all members.

PRINCIPAL'S REPORT

- Mr. Stone reported to the council that the Cardinal Achievement Award Ceremony took place on September 30th.
- The 2016/2017 Athletic Season kicked off on Sept. 29 with BIG RED night.
- Fall Festival will be held on October 21st.

STUDENT ACHIEVEMENT

- K-5 MAP Assessment: Completed
- 6-8 CERT Assessment: Oct. 26 – Nov. 4 / Feb. 15 – Feb. 24
- State Assessment data results were shared by Mrs. Lipe. Elementary is Proficient and Middle school is Needs Improvement.

SCHOOL IMPROVEMENT PLANNING

- The upcoming CSIP writing process has begun.
- Data from the School Report Card is being addressed.

ATTENDANCE REPORT

Mr. Stone presented the current enrollment number to the SBDM. Current enrollment is 399 students. There are 142 students in the middle school and 257 students in elementary.

PROGRAM REVIEW

Mr. Stone informed the council that leadership is continuing to support and monitor program review implementation for the 2016/2017 academic year. Changes to the program review system have been approved and are now effective for the 2016-17 school year. As part of the change, there is more emphasis on schools to make the program review a school-wide initiative.

FINANCIAL REPORT

The council reviewed the monthly financial report. Allocation adjustments have been recommended to the board for the 2016/2017 school year. The recommendation was to fund at \$125 per pupil down from \$139.34, resulting in approximately \$5,385.82 loss.

COMMITTEE REPORTS

None at this time

REVIEW OF POLICY/PROCEDURES

Policy procedures were reviewed. Erin Phillips motioned for the Data Policy to be approved and was seconded by Mary McBride. Stephanie Blanchard motioned for the Discipline Policy to be approved and was seconded by Brande Blackburn.

NEW BUSINESS

Training for SBDM members Eric Stone, Brande Blackburn, Erin Phillips, Mary McBride, and Stephanie Blanchard was verified.

CLOSED SESSION

Erin Phillips motioned to go into closed session to discuss hiring of personnel and was seconded by Brande Blackburn.

Stephanie Blanchard motioned to return to open session and was seconded by Brande Blackburn.

Mr. Stone informed the West Hopkins SBDM that Sarah Adams was in the hiring process for the School Secretary Classified position.

OLD BUSINESS

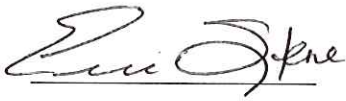
There was not any old business presented to the board on this date.

UPCOMING DEADLINES

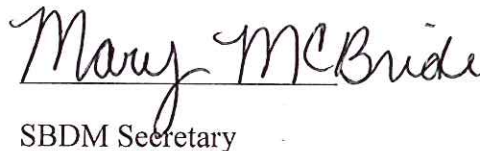
Oct. 28th – training deadline for experienced members whose terms began July 1, 2016.

Nov. 1st - Name, address, training verification of all members.

The meeting was adjourned at 3:35 p. m. The next scheduled meeting will be on November, 17, 2016.



Principal



SBDM Secretary

10-20-16

Date