

# School Technology Coordinators: Marking Parent Consent in Infinite Campus

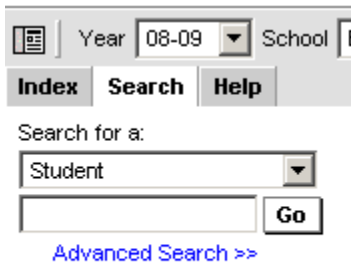
## *AUP & Media Release*

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School Technology Coordinators will indicate media consent and signing of the student Acceptable Use Policy within Infinite Campus.

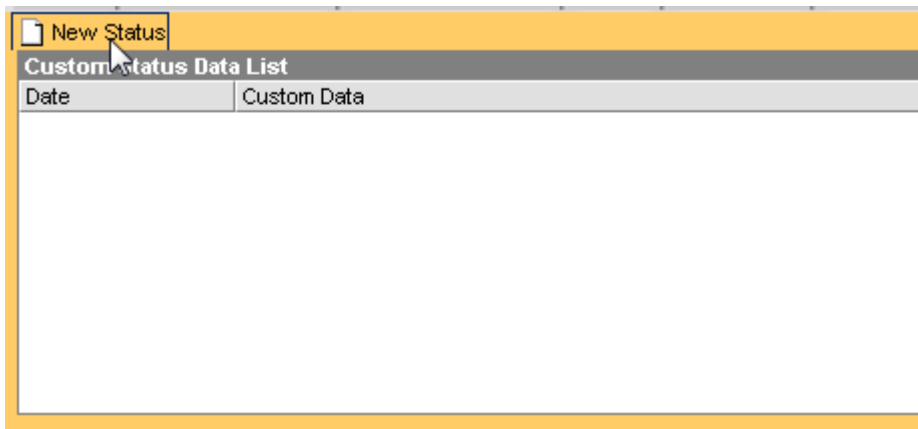
### Steps for Marking Consent

1. Search for the student.



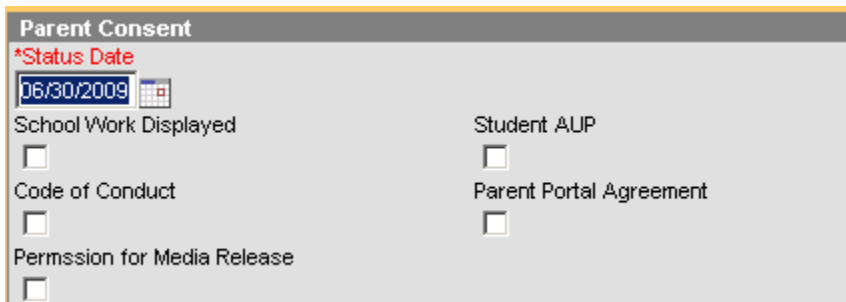
The screenshot shows the search interface in Infinite Campus. At the top, there are tabs for 'Index', 'Search', and 'Help'. Below the tabs, there is a search form with a 'Year' dropdown set to '08-09' and a 'School' dropdown. A 'Search for a:' dropdown is set to 'Student'. There is an empty text input field and a 'Go' button. Below the input field is a link for 'Advanced Search >>'. Below the search form, it says 'Search Results: 530' and shows a snippet of a search result: '08 <h1>Mollie M #1954392922 </h1>'.

2. Click the Parent Consent tab.
3. Click New Status.



The screenshot shows a dialog box titled 'New Status'. It has a 'Custom Status Data List' table with two columns: 'Date' and 'Custom Data'. The table is currently empty.

4. Enter the date and check all that apply.



The screenshot shows the 'Parent Consent' form. It has a title bar 'Parent Consent' and a red asterisk next to the label '\*Status Date'. The date field is set to '06/30/2009'. Below the date field are several checkboxes:

<input type="checkbox"/> School Work Displayed	<input type="checkbox"/> Student AUP
<input type="checkbox"/> Code of Conduct	<input type="checkbox"/> Parent Portal Agreement
<input type="checkbox"/> Permission for Media Release	

5. Click Save.

