

Employee Work Calendar - SFS Manager (180 Days) 2023-2024

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Student days	Work Days	Paid Days	
July			M	T	W	TH	F			M	T	W	TH	F			M	T	W	TH	F			M	T	W	TH	F			M	0	0	0	
Aug.								180	179	178	177					176						175							174	173	172	171	2	13	13
Sept.	170			169	168	167	166	165			164	163	162	161	160			159	158	157	156	155			154	153	152	151	150				20	20	21
Oct.		149	148	147	146	145										144	143	142	141	140			139	138	137	136	135			134	133	17	17	17	
Nov.	132	131	130				129	128	127	126			125	124	123	122	121			120	119		118				117	116	115	114	18	18	19		
Dec.	113			112	111	110	109	108			107	106	105	104	103											102					11	11	12		
Jan.	101	100	99	98	97			96	95	94	93	92				91	90	89	88			87	86	85	84	83			82	81	80	21	21	22	
Feb.	79	78				77	76	75	74	73			72	71	70	69	68				67	66	65	64			63	62	61	60	20	20	20		
Mar.	59			58	57	56	55	54			53	52	51	50	49			48	47	46	45	44				43	42	41	40	39	21	21	21		
Apr.								38	37	36	35	34				33	32	31	30	29			28	27	26	25	24			23	22	17	17	17	
May	21	20	19				18	17	16	15	14			13	12	11	10	9			8	7	6	5				4	3	2	1	17	18	18	
June			M	T	W	TH	F			M	T	W	TH	F			M	T	W	TH	F			M	T	W	TH	F				0	0	0	

KEY:	4	Paid Holiday	1	Staff Open/Close	Totals	164	176	180
	Regular Instruction	1	Make-Up Days	Weekends				
	No School Days	1	Team Hopkins	Out of Calendar				
	6	Equivalency (Non-Reporting) Days *						

* Please contact your immediate supervisor with questions regarding equivalency (non-reporting) days.*

Employees starting on the following days earn the following accruals:

# Days	Sick	Personal	# Days	Sick	Personal	# Days	Sick	Personal	# Days	Sick	Personal
180-176	10	3	134-122	7.5	2	76-75	4	1.5	31-23	1.5	0.5
175-167	9.5	3	121-113	6.5	2	74-68	4	1	22-15	1	0.5
166-165	9	3	112-105	6	2	67-59	3.5	1	14	1	0
164-158	9	2.5	104	6	1.5	58-50	3	1	13-5	0.5	0
157-149	8.5	2.5	103-95	5.5	1.5	49-45	2.5	1	4-0	0	0
148-140	8	2.5	94-86	5	1.5	44-41	2.5	0.5			
139-135	7.5	2.5	85-77	4.5	1.5	40-32	2	0.5			

