

HANSON ELEMENTARY

2023-2024



Parent / Student Handbook & Hopkins County Code of Conduct

**Hanson Elementary
121 Veterans Drive
Hanson, KY 42413**

Phone- (270) 825-6158; Fax- (270) 222-3887

HANSON ELEMENTARY FACULTY AND STAFF 2023-2024

Matt Beshear, Principal
Amy Polley, School Counselor
Letitia Holloman, Instructional Leader
Christopher Sarles, Special Education Building Coach
Jessica Whitsell, School Psychologist
Deputy Craig Engler, School Resource Officer
Tonya Cotton, FRYSC
Roselle Fitch, Secretary
Tonja Townsend, Secretary

Kindergarten: **Mandy Ralston**, Angela Richards, Mary Beth Young

(P1): Heather Alexander, **Katie Sizemore**, Crystal Skelton, Ellen Tichenor

(P2): Ronna Blackford, **Morgan Damron**, Valerie Epperson

(P3): **Becky Fulkerson**, Ember Patterson, Keisha Sigers,

4th Grade: Laura Cary, Dawn Moore, **Lindsey Rogers**

5th Grade: **Jenny Harris**, Sara Palmer, Crystal Rainwater

Collaboration Teachers: **Rachel Flener**, Ashli Franklin, Kim Gentry, Bailey Woodward, Misty Cotton

Mental Health Counselor: **Rick Hendrickson**

Special Education Building Coach: Christopher Sarles

CSRT: Leigh Ann Young

Library Media Specialist: **Dana Martin**

VPA: Amy Mullins

Physical Education: Kim Holloway

Computer Lab: Kelly Fincham

Speech Pathologist: Kate Shaw/Kelly Fredrick

Speech CIA: Maranda Steele

Title 1: Karen Roberts/ Tammie French/Kristy Saint

Nursing Staff: Jennifer Hancock-Nurse, Beverly Clark-Clerk

SOS: Shannon Brooks

Instructional Assistants: Rhea Ashby, Kam Davis, Kelly Hammack, Amanda Findley, Teresa Griffith, Brenda Ramsey, Sarah Todd, Hannah Ashby, Reba Goodrich

Custodians: Paul Fuller-Head Custodian, Tom Bracy, Jack Edwards, Donna Denton

Cafeteria Staff: Tabby Beringer- Cafe Mgr., Ruby Ezell, , Shayna Renfro

NONDISCRIMINATION POLICY STATEMENT: The Hopkins County Board of Education does not discriminate on the basis of race, color, national origin, sex, disability, age, religion, or marital status in providing educational opportunities, activities, or employment

practices in accordance with Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 (revised 1992), and the Americans with Disabilities act of 1990 and provide, upon request by qualified disabled individuals, reasonable accommodations including auxiliary aids and service necessary to afford individuals with a disability an equal opportunity to participate. For more information contact DeAnna Ashby, Superintendent, Hopkins County Schools, 320 S. Seminary, Madisonville, KY 42431, telephone: 270-825-6000.

Hopkins County Schools

2023-2024 Traditional School Calendar

Open/Close
First Day for Students: August 30 Last Day for Students: May 24 <i>Last day of school is subject to change.</i>
Breaks & Holidays - No School
Labor Day: September 4 Fall Break: October 9-13 Election Day/PD: November 7 Thanksgiving Break: November 22-24 Christmas Break/PD: December 18-January 1 Dr. Martin Luther King Jr Day: January 15 President's Day: February 19 Spring Break: April 1-5 Election Day: May 21

Days not in session may be changed by action of the Hopkins County Board of Education. The above calendar could be changed due to snow, other severe weather or emergencies beyond our control. The last of school is subject to change. You will be notified of any changes by way of your child, or the news media.

Activities and Special Classes

- Math Teams – 3rd & 5th Grade
- Student Council – 4th & 5th Grade
- Chorus – 4th & 5th Grade
- 4-H– 4th & 5th Grade
- Governor's Cup Academic Team – 4th & 5th Grade
- Archery– 4th & 5th Grade
- Chess Club– 4th and 5th Grade
- Art Club– 5th Grade
- Amazing Shake- 5th Grade
- Cooking Club

Rotary Football and Cheer are not school-sponsored activities, but we do try to assist the coaches by making announcements about practices.

Attendance: Every student absence requires a written statement from the parent, guardian, doctor, or

public official stating the cause and specific dates involved. (A telephone call is not sufficient). The principal will determine if an absence is "excused" or "unexcused" using the guidelines on pages O, P, and Q of the Hopkins County Student Code of Conduct book, which can be found in the back half of this handbook.

Parental notes are "excused" for five (5) days during the year and an additional five (5) days may be "excused", but requires a conference with the principal. In the event that it is known in advance that a child will miss more than two days of school, please inform the teacher and the principal before the absence. **ALL EXCUSES MUST BE PRESENTED UPON THE DAY OF RETURN. LATE EXCUSES WILL NOT BE ACCEPTED.**

A student arriving late for school, tardy, must stop by the office with their parent/guardian for an admit slip prior to going to the classroom. Students checked out prior to the 2:40 PM dismissal will also be counted as tardy. All schools in Hopkins County will enforce this state regulation. Students missing any part of the instructional day will be counted either tardy or absent depending on the length of time missed from school.

Any child who has been absent from school without a valid excuse for three (3) or more events, or tardy on three or more events is truant. Any child who has been reported as truant two (2) or more times is a habitual truant (KRS 159.150).

Parents, or adults listed on the checkout list, must stop by the office to sign a student out early for the day. In order to qualify for a perfect attendance certificate at the end of the year, a child can have zero absences and one tardy on their attendance record.

Attendance is taken on the days students take field trips. Parents must sign a permission slip prior to a child taking a school trip. In the event a child does not have a permission slip or has a valid reason not to take the trip we make arrangements for schoolwork to be done in another classroom on the same grade level.



HCS Truancy Guidance Document: Effective Interventions for Addressing Truancy Concerns

When a student is absent for:	School staff will:
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<p>Any Day of Instruction (excused or unexcused)</p>	<ul style="list-style-type: none"> • Provide foundational interventions such as... • Make a personal phone call to the parent/guardian. • Assign a mentor to the student. • Help the student get involved in school activities. • Monitor attendance and provide incentives/rewards. • Remind family that excuses are due within 5 school days in order for absence to be excused. • Document the reason for the absence. • Enter the appropriate absence code in Infinite Campus. • Verify accuracy of all contact numbers and update student information in Infinite Campus. • Refer family to appropriate school-based resources or support agencies as needed.
<p>Parent Note 1-5</p>	<ul style="list-style-type: none"> • Foundational interventions • Encourage classroom teachers to make personal contact to inquire about the student's absence. • Remind family each student only receives 5 Parent Notes for the school year and all other absences will require a medical note or other approved excuse within 5 school days.
<p>1st Unexcused Event</p>	<ul style="list-style-type: none"> • Foundational interventions • Reminder that medical notes or other approved excuses are needed in order for absences to be excused.
<p>2nd Unexcused Event</p>	<ul style="list-style-type: none"> • Foundational interventions • Encourage classroom teachers to make personal contact to inquire about the student's absence. • Conference with the student, send HCS 2nd Unexcused Absence Letter through Parent Square, and provide documentation in the IC Truancy Tab.

<p>3rd Unexcused Event</p>	<ul style="list-style-type: none"> • Foundational interventions • The Family Resource Youth Services Center coordinator should conduct a home contact (visit or conference) to assess truancy causes (condition of home/needs in home/family situations, etc.) and provide documentation on the IC Truancy Tab and the FRYSC Tab.
<p>4th Unexcused Event</p>	<ul style="list-style-type: none"> • Foundational interventions • Send HCS 4th Unexcused Absence Letter through Parent Square and document on the Truancy Tab. • Review prior absence data to determine if a pattern exists. • Consult with school administration and FRYSC to determine how to address attendance issues/concerns. • Notify the school nurse if absences are health-related and the family has a consent form on file. • Exhaust all efforts to determine solutions for the problems and involve all necessary parties that may be able to provide assistance. • Refer the family/student for special services and/or resources. • Document all information regarding the student's absences and all resources, supports, etc. in the IC Truancy Tab.
<p>5th Unexcused Event</p>	<ul style="list-style-type: none"> • Foundational interventions • Ensure all documentation for absences has been recorded. • Submit name to the DPP office for Final Notice • DPP office will deliver Final Notice by letter or home visit. Attendance intervention meetings may be provided for families. • DPP office will provide IC flag with start date for Final Notice after delivery.
<p>6th-7th Unexcused Event</p>	<ul style="list-style-type: none"> • Foundational interventions • Ensure all documentation for absences has been recorded.

<p>8th (or more) Unexcused Event</p>	<ul style="list-style-type: none"> • Submit name to the DPP office for review. • DPP will review student truancy documentation and attendance information to determine the best course of action. • DPP office will consult with the Family Court, CDW office, and District Court office (if needed) to determine if a petition should be filed with the court. • Additional support and resources will be offered to the family. • If deemed appropriate, the DPP office will file Educational Neglect through Family Court and/or a truancy affidavit through the Court Designated Worker's Office.
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The information listed above provides both interventions and truancy procedure steps (see Code of Acceptable Behavior and Discipline). Individual student data should drive interventions for individual students, and are more likely to be successful when provided by a staff member who has a relationship with the student and/or family. After referrals are sent to the DPP office, additional measures and interventions as well as professional judgement may be used as appropriate to provide support for students and families. Our district goal is to provide proactive support to schools to keep students in school. Although the DPP office works closely with the court system, department staff will exhaust all efforts to ensure that only those students and families beyond the scope of district personnel support and expertise appear in court.

Book Bags

Hanson Elementary students are not allowed to have book bags on wheels.

Bus Slips

Only in the event of an **emergency** may a student ride a different bus (**if space is available**). The student must bring a note signed by a parent or guardian stating the reason for such a change and where the child is to go. This note must be brought to the office in the **morning** or the student will have to ride their regular bus home. In the past few years some of our buses have been filled to capacity and we will not allow any additional passengers.

Cafeteria

All Students will be offered breakfast and lunch at no cost. Extra items will be charged as listed on the following link:

<https://drive.google.com/file/d/1NmC5LW94jBfTSn08aWSBDx2UOvRRS5kC/view?usp=sharing>

Menus are available on the Hopkins County School website:

<https://www.hopkins.kyschools.us/Page/14281>

***Parents are not allowed to bring lunch from a fast food restaurant to children at school. This is a district policy.**

The Hanson School cafeteria is set up to provide good meals for our students and is not a profit-making business. The cafeteria must pay their bills in a timely manner. Students will not be allowed to charge on a regular basis or run up an account. **The school and district maintain the right to withhold school activity privileges in response to delinquent cafeteria charges.**

It is our goal to provide good meals and have the students eat in a pleasant, relaxing atmosphere. In order to achieve this goal, our lunchroom monitors will have the students adhere to the following guidelines:

1. Please enter and exit the cafeteria in a quiet, orderly manner.
2. Students should raise their hand for permission from the lunchroom monitor to leave their seat at the lunch table.
3. Students are to purchase any extra food or drinks as they go through the lunch line.
4. Please do not share or touch anyone's food.
5. Students are encouraged to display proper table manners.
6. Glass bottles or containers are not to be brought to school.

Students will not be allowed to talk loudly or change seats. If a student is too loud or misbehaving the following consequences will be used:

First Offense - Verbal warning

Second Offense - Student is moved to a different table or time out seating. If a student is moved to special seating for a third time during a six week period they will be sent to the principal for disciplinary action.

More serious problems (throwing food, fighting, disrespect toward monitors, etc.) will be sent directly to the principal for discipline.

**** Special note: Below are a list of days where you may come eat lunch with your student. In special circumstances (Work schedule) we will work with parents to visit on a day that is different from what is listed below.**

Monday: 4th/5th Grades

Tuesday: 3rd Grade

Wednesday: 2nd Grade

Thursday: 1st Grade

Friday: Kindergarten

****This schedule will begin after Labor Day.****

HES encourages our parent and grandparent lunch visitation. We also ask that your visiting party be no more than 2 guests.

Car Rider Tags

Each household will be given four car rider tags. These tags must be displayed from the rear view mirror in each vehicle. It is the parents/guardians responsibility to have their tags in the vehicle. If the tag is not displayed, you will be asked to drive around to the parking lot and present identification at the door to receive the student.

Class Size

By Kentucky law the maximum number of pupils enrolled in a class shall be as follows:

24 in Primary (K-3)

28 in 4th

29 in 5th

In cases exceeding these limits, the principal is expected to split or combine classes. If splitting classes is not possible, a committee, established by the Superintendent, will determine placement of students to solve the problem. The Hanson School Council has the authority to exceed class size limits, in order not to have to split or combine classes.

Check In-Check Out List/Security

We follow very strict rules when allowing an adult to check a student out of school early during school hours. Parents will receive a checkout sheet the first day of school and must return it with the approved names. These adults will be asked to provide photo identification at the time of checkout. In order to ensure the safety of our students, we will not accept phone calls to the school authorizing adults to pick up children. All exit doors will be locked during the school day. *****Parents, please note: Due to congestion in the front hallway, we ask that if you are volunteering at the school and picking your child up, you sign them out in Room 1 with Ms. Shannon. This allows us to keep all of our students safe at dismissal. Parents should NOT attempt to pick their children up in the front lobby at any time.**

Code of Acceptable Behavior and Discipline

The Code of Acceptable Behavior and Discipline for Hopkins County is to be followed by all students and staff at Hanson Elementary School (HES). Each teacher will review the Code of Acceptable Behavior and Discipline with their students and send a copy to parents at the beginning of the year. The parent acknowledgement page should be signed by the parent, returned to the school, and kept on file in the homeroom teacher's classroom. <https://www.hopkins.kyschools.us/domain/80>

Drink Machine

The drink machine is for the convenience of our faculty and staff during break times and is not for students' use. Students in after-school programs will be allowed to use the machine after all the buses have left the school.

Dismissal

Students are expected to leave the building via bus or car. Students will not be called to the office for pick up between 2:40 PM and 3:10 PM. Students with an appointment that requires being picked up in the office must be checked out prior to 2:40 PM. We ask that you give full cooperation as this is a matter of student safety.

Emergency Drills

Students will receive instructions from their teachers on procedures to follow for Lockdown Drills, Fire Drills, Severe Weather Drills, and Earthquake Drills. These drills will be held often at the beginning of the year and throughout the year to ensure that all of our students are prepared in the event of an emergency.

Extended School Services

As funding allows, our extended school program will be offered before/after school hours and will include enrichment activities, tutoring programs, and opportunities for students to work on core content areas.

Field Trips

Field trips may be taken at various times throughout the year. It is board policy that each student returns a signed parental permission slip before being allowed to go on any field trip. Each student is given a copy of this permission slip well in advance of the trip. It is the student's responsibility to ensure that the teacher has this signed permission slip before the trip. The Administration reserves the right to grant verbal consent via phone contact in situations they deem appropriate.

All students are required to ride the bus when attending a field trip. **Only HES employees are allowed to ride on the bus.** If a parent decides to take the child home in the personal vehicle, the parent must complete a written form with the teacher and that child will be counted tardy. **Also, per our SBDM Field Trip Policy, students with excessive absences (3+), failing or below level grades, or major behavior issues 3+ INSR days or one suspension, will NOT be allowed to attend non-board funded field trips.**

First Aid

If a student is hurt at school, the teacher will bring or send the student to the Nurse's office. First aid will be given for minor injuries only. Parents will be contacted if an injury is such that medical attention appears to be needed. Doctors will not administer medical assistance without parental permission, so please fill out the Nurse's form completely, sign and return it to your child's teacher. It is extremely important that every child's parent complete the release form for the nurse.

Flowers or Student Deliveries

Students are not allowed to have balloons or flowers delivered during school hours.

Grades

Primary students (K-1) will receive their progress reports and second - fifth graders their report cards every 12 weeks, one week after the end of the grading period. The scale for **grades 2-5** is as follows:

90 – 100 A

80 - 89 B

70 - 79 C

60 - 69 D

0 - 59 F

All students will receive a mid-term progress report as well.

Harassment/Discrimination

Hanson Elementary follows the County Code of Conduct regarding this matter. Please refer to this policy if you have questions.

Head Lice

Head lice can be a problem in any school and it is our goal to be very open about it and with the assistance of school staff and parents, attempt to keep the number of cases to a minimum. On a regular basis trained school personnel will screen all students for head lice. Parents will be notified and expected to pick up your child if they are found to have head lice. The parents will receive instructions on how to treat this problem.

PARENTS MUST BRING THEIR CHILD TO SCHOOL THE NEXT DAY AFTER BEING TREATED, AND THE STUDENT MUST BE COMPLETELY FREE OF ALL LICE PRIOR TO BEING ALLOWED TO RETURN TO CLASS. Please assist us by teaching your child not to share combs, caps, or jackets.

Throughout this process it is our goal to respect the feelings of all our students and to handle these cases in a very sensitive and confidential manner.

Honor Roll

Students in grades 2, 3, 4, and 5 will be recognized for attaining honor roll status at the end of the first and second trimester. Honor roll students are those making all As or all As and Bs.

Hopkins County Annual Notification of Parents

"In accordance with the Family Education Rights and Privacy Act," parents shall have the right to inspect and review all education records relating to their child by making a request to the principal of each school or other designated official. For additional information, call the Hopkins County Board of Education Office (825-6000).

Immunizations

All students must have an up-to-date immunization certificate from the Health Department or their physician.

Insurance

Brochures for medical and dental insurance are sent home the first week of school.

Library Books

It is the student's responsibility to ensure the books are returned in the same shape they were checked

out. Books are expected to be returned or paid for by the end of the school year. Failure to return or pay for lost or damaged books may result in time lost during Field Day.

Loading/Unloading of Students

The circular drive by the playground on the west side of the building is for bus traffic only and the assigned teacher parking places on the west side.

All cars dropping off and picking up students in the morning and afternoon must enter and exit using the front school drive off Veterans Drive. Vehicles will enter the 2 lane road that enters and exits campus. Please be aware that 2 the lane (Entry/Exit) will merge to 1 lane as you enter the car rider drop-off/pick up area. We will unload/load vehicles six to eight vehicles at one time.

Students are NOT to be dropped off or picked up on the highway in front of the school. Students are **not** to leave school walking in the afternoon to meet their parents at a designated area (i.e. old bank, downtown area). Students will be disciplined at school for such infractions. Please do not put your child in this position. This process is very time consuming at the beginning of the school year, so please allow yourself extra time and be patient. **This is a matter of safety for our students.**

Lockers

Lockers at HES are considered school property, and are therefore subject to be searched at any time deemed necessary by the administration.

Lost and Found

Textbooks and library books that are found should be taken to the homeroom or Library. Articles of clothing should be placed in the lost and found container located inside the gym. Please mark your child's name on his or her book bag and in their jacket, coat, lunch box, hats, mittens, etc. Once a month FRC will send the materials not picked up to an organization such as the Salvation Army or Goodwill.

Media Center

The Hanson School Media Center provides programs for all grade levels. Each classroom is scheduled once a week in the media center.

Kindergarten classes will have story hour the first six weeks of school and be allowed to check out one book per week after that time.

Library skills are taught at all levels, ranging from care of books to use of the card catalog and reference materials, depending on grade level.

Medicine

Hopkins County School Policy Concerning Medication

Parents of Student who must take medication while at school must follow the following guidelines:

1. The parents must deliver the medication to the school in person to be counted by office personnel. The medication must be in the original container bearing the pharmacy label that includes the directions from the physician, the physician's name, the name of the medication, the date and the student's name. Written instructions from the doctor are required for non-prescription medication.
2. The parent must sign a card authorizing school personnel to administer the medicine.
3. The parent is encouraged to bring limited amounts of medication to school and to schedule times of administration so that a minimum number of doses will be given during the school day. Parents should ask

the pharmacist for a small bottle with the pharmacy label attached to accommodate medicine brought to school.

4. All medicine must be picked up before the last day of school. Medicine will not be stored at the school during the summer.

Mission Statement

With Hearts of Gold, to provide an environment which enables and encourages all students to acquire the basic skills needed for knowing and growing.

Parent Volunteer Program

Many of our teachers use parent volunteers to help improve instruction in the classroom. We have organized a school wide parent volunteer program that has a very positive impact on instruction at Hanson School. A successful parent volunteer program benefits all of the students at Hanson School. Parent volunteers are asked to report to the office upon arrival to pick up a volunteer pass. **All visitors and/or volunteers will be required to leave a driver's license or some type of state issued PHOTO ID to secure a badge. This identification will be run through the Raptor system for confirmation of eligibility to volunteer. The identification will be given back to the visitor/volunteer upon leaving the office.** All volunteers are to enter and exit from the front door, turn off cell phones, speak positively regarding others, and maintain a professional manner when attending a school function or volunteering. If at any time, volunteers are disrupting the flow of instruction, they will be asked to leave the classroom.

In order to work directly with students or volunteer in a club situation, a parent/guardian must complete a Youth Leader Request Background Check. This must be approved by the Commonwealth of Kentucky before a parent will be eligible to volunteer.

PBIS

Student behavior will be addressed by the Positive Behavior Intervention & Supports (PBIS). Our school expectations are **Having respect for all, Exercising responsibility, and Showing a positive attitude (HES)**. Students will receive instruction on application of these expectations to all areas of the school building.

Playground and Playground Conduct

All students will receive instructions from their teacher on how to play properly on the playground equipment and cross the road in the designated area. Students not following playground rules will lose their playground privileges for a period of time.

Primary Program

The first four years in school students will be in the primary program preparing them for successful entry into the fourth grade. Our classes are no longer labeled as kindergarten, first, second, and third grades but rather P - 1, 2, 3, and 4. Our goal is to shape our primary program to fit every child, not the child to fit the school. The primary program is based on research about how children learn best.

In a visit to our primary classes you are likely to see children reading real books, writing stories, and talking to each other about what they are learning. Learning is more active and students complete math problems using manipulatives including blocks, coins, clocks, and calculators. Children will learn from each other as well as from the teacher. Lessons often revolve around a theme such as animals or friends. Math, reading, writing, social studies, and science lessons may all pertain to a theme. Our primary teachers will have an orientation program before school and try to keep parents informed throughout the

school year. Students will not receive a traditional report card with grades, but rather a progress report giving information about individual growth and development. A portfolio will be kept on each student containing a collection of his or her work.

Promotion/Retention

Primary program: A main component of the primary program is continuous progress whereby students move at their own rate, without being compared to other students. Our program recognizes that children enter school at different developmental levels and that especially in the early years at school they will progress at different rates in various skill areas. Most children will complete the primary program in four years but some will stay an additional year to help ensure a successful transition to the fourth grade. Promotion from the primary program will be based upon successfully completing the Exit exam, progress through the years, and the recommendation of the guidance committee. **The final decision will rest with the building principal.** Midterm and progress reports will be sent home every six weeks.

Grades 4 and 5: The Hanson School Council has established standards for promotion to the next higher grade. Parents will be kept informed every nine weeks by the grades and comments on the report cards. Failing grades for the year in two or more major subjects requires the student to repeat the grade to strengthen their skills. A guidance committee consisting of the principal, guidance counselor, homeroom teacher, and one other teacher make the final decision on promotion/retention from that grade level.

PTA

The Hanson PTA is a very active and integral part of Hanson School. The PTA sponsors many activities during the year promoting high self-esteem for all of our students. The PTA is very helpful to our teachers and all parents, grandparents, and friends are encouraged to join. Every child at Hanson School receives the benefits of the numerous activities of the Hanson PTA and it is our goal to have every teacher and parent join the PTA.

2023-2024 PTA officers are as follows:

Dee Tucker, President

Megan Moore, Vice President

Laurin Forman, Secretary

Laura Faulk, Treasurer

Room Assignments

Our school council policy asks teachers to consider pertinent educational factors and use them to develop balanced class rosters for all grade levels. Parents who have specific concerns about their child's placement are required to inform the principal in writing prior to the first Monday in May. Parental concerns are put in a priority order and limited changes may be made to the class roster by the principal. No more than three changes may be made to the original class roster in order to keep balanced classes. New students to Hanson School will be placed in classes by the principal, based on the number of students in each homeroom.

School Bus Safety

Rules and regulations for students riding the school bus are outlined in the Regulations for Pupils Riding Buses brochure. The principal shall take appropriate action with any child receiving a bus misconduct report in accordance with the guidelines set forth in the brochure. It is against the law to pass a school bus with its red lights flashing and stop arm out, especially during the loading and unloading in the school driveway. Bus Evacuation Drills will be conducted four times a year during the school day for all students.

School Council

Hanson School operates using the school-based decision making process that gives parents, teachers, and the principal substantial control over how our school functions. The school council will make policies on curriculum, instructional practices, schedules for the staff and students, uses of school space, discipline, classroom management, and extracurricular programs.

Members of the 2023-2024 Hanson School Council are as follows:

Matt Beshear, Principal

Morgan Damron, Teacher

Amy Mullins, Teacher

Keisha Sigers, Teacher

Sara Adams, Parent

Sarah Peyton, Parent

Currently Vacant, Minority Representative

School Counseling Services

Hanson School has a full-time school counselor offering the following services:

Classroom Guidance - with an emphasis on self-esteem, drug/alcohol awareness, study habits, living with others, making friends, development of positive attitudes, career awareness, anti-bullying programs, personal body safety, and other areas of concern considered necessary by teachers, principal, or counselor.

Individual Counseling - students can be referred to the counselor at any time for counseling; referrals may be made by student, principal, teacher, parent, or counselor; students should feel free to contact the counselor about any problems they are experiencing.

Appraisal - If any parent would like to consult with the counselor concerning individual students or explanation of test scores, please contact the counselor to arrange a time.

School Hours

Walkers and car riders should not arrive at school before 7:00 AM.

7:40 AM Homeroom tone

7:45 AM Tardy tone

2:42 PM All Car Riders, Warrior Kids and Hays Karate

2:47 PM Bus Riders, Walkers, YMCA

It is expected that all car riders be picked up prior to 3:15 PM If parents are unable to pick up their child by this time your child will be taken to the front office. You will have to park and come to the front door to sign your child out.

School Pictures

Notices will be given to the students regarding the date of school pictures so that they can dress accordingly. All children will have their pictures taken for the school yearbook. Information will be sent home at a later time regarding fall pictures. Failure to return pictures or payment may result in time lost during Field Day.

Student Internet Access Permission

Parents must sign and return a permission slip for students to be allowed access to the Internet. School staff closely monitor Internet access. If the student intentionally goes to an inappropriate site, this will be addressed as a Code of Conduct violation. Students who do not return the permission slip will not be allowed to use the Internet.

Student Pick-Up/Check-Out

Please verify that any person that will pick up your child is on file in Infinite Campus under Primary or Non-Household Relationships. This is a matter of safety.

Textbooks

Free textbooks will be issued to all students in the grades using textbooks. Parents must sign the textbook receipt sheet and return it the first week of school. Parents will be expected to pay for books that are lost, damaged, or destroyed. Failure to return or pay for textbooks may result in time lost during Field Day.

Video Release

Before any student can be videotaped or photographed for release, there must be a signed permission slip on file. If a student does not return a signed permission slip it will be assumed that permission is denied.

Visitors

Parents are always welcome, but we ask that you call to make an appointment to have a conference with a teacher or to visit a classroom. All visitors are asked to check in at the office upon their arrival at school to receive a visitor's pass. **All visitors will be required to leave their driver's license or some type of PHOTO IDENTIFICATION for scanning in the Raptor system to receive a visitor's badge. This will be returned to them when they checkout in the office.** Visitors are required to enter and exit from the front door. Teachers are not allowed to conduct impromptu conferences in the hallway while their students are in the classroom. In order to maintain an academic atmosphere, students are not allowed to bring visiting children to school.

Walkers

A "walker" is defined by a student that lives within a mile of the school that is not provided bus transportation. Parents/guardians will be required to sign out their walker at approximately 2:50 PM. outside the front doors. Walkers are not to be picked up in a vehicle from the gravel parking lot in the afternoon. If a walker is to be picked up in a vehicle, you should use the car rider line.

Yearbooks

Hanson School Yearbook will be delivered to the students in May who purchased one.