

# HOPKINS COUNTY SCHOOLS SENIOR EARLY COLLEGE ACADEMY

In Partnership With



MADISONVILLE COMMUNITY COLLEGE



## PROGRAM:

In partnership with Madisonville Community College, Hopkins County Schools will be offering an opportunity for students entering the 12<sup>th</sup> grade at Hopkins County Central High School or Madisonville North Hopkins High School to begin their college experience while still enrolled in high school. Beginning in the 2020-2021 school year, students who qualify for this program will be able to earn both high school and college credit throughout their senior year.

## APPLICATION PROCESS:

To complete applications, students entering the 12<sup>th</sup> grade may see their guidance counselor or visit the Hopkins County Schools central office to pick up necessary application documents or download the application from our website. Once completed, the application should be submitted to the HCCHS or MNHHS guidance office by no later than April 24<sup>th</sup>, 2020.

## MINIMUM REQUIREMENTS FOR ADMISSION:

- ✓ High School GPA of 3.0
- ✓ ACT Benchmark Scores of English-18 Math-22 Reading-20

## ADDITIONAL REVIEW FOR ADMISSION:

In addition to the above requirements, the selection committee (as noted below) will review the applicant's attendance, behavior, and academic records to aid in the selection process.

## NOTIFICATION OF ADMISSION:

Once received, applications will be evaluated by a selection committee consisting of a school administrator, guidance counselor, and teacher along with a minority representative. Students and parents will be notified of admission in writing by the high school guidance office no later than May 1, 2020.

Note: Incomplete applications will not be considered for admission.

## MANDATORY COLLEGE ENROLLMENT AND ORIENTATION:

Students accepted into the HCS Senior Early College Academy will be expected to attend a mandatory college enrollment meeting on either May 11, 2020 from 4-6pm or May 13, 2020 from 5-7pm. Both meetings will be held in the John H. Gray Building Enrollment Center on the campus of MCC. Additionally, accepted students will be asked to attend a mandatory program orientation to be held on July, 9, 2020 from 2-5pm, this event will take place on the campus of Madisonville Community College.

## TRANSPORTATION:

Students will be transported by school bus from their high schools to MCC and back for all scheduled classes.

## TUITION, BOOKS, AND OTHER EDUCATIONAL EXPENSES:

Parents/Guardians and students are responsible for tuition, books, and other educational expenses not covered through the KHEAA Dual Credit Scholarship Program or other funding sources. According to the Kentucky dual credit agreement, tuition will be charged at one-third of the KCTCS full time rate. This charge is subject to change based upon state legislation and annual budget review.

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## **Student Information:**

Student Name: \_\_\_\_\_ Grade in 20-21: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone or Student Cell Phone: \_\_\_\_\_

Student Email Address: \_\_\_\_\_

College/University you plan to attend after high school: \_\_\_\_\_

## **ACT Scores:**

**English** \_\_\_\_\_ **Math** \_\_\_\_\_ **Reading** \_\_\_\_\_ **Science** \_\_\_\_\_ **COMPOSITE** \_\_\_\_\_

**Guidance Counselor Signature:** \_\_\_\_\_

## **Parent/Guardian Information:**

Parent/Guardian Name: \_\_\_\_\_

Home/Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

## **Other Parent/Guardian Information:**

Parent/Guardian Name: \_\_\_\_\_

Home/Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

## **Student Essay:**

Please attach a well-written essay which answers the following questions:

1. What qualifications and attributes, including your previous academic history, make you a valuable candidate for the Hopkins County Schools Senior Early College Academy?
2. How will the Hopkins County Schools Senior Early College Academy experience influence your future education?

*Essay Conventions: one-page, double-spaced, 12 point size, Times New Roman or similar font*

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### Parent/Guardian Permission:

In this endeavor, it is important that all stakeholders work as one team for the success of the student. Therefore, parent/guardian permission is required. The following are parent/guardian expectations for student participation in the Hopkins County Schools Early College Academy:

- Permit your child to attend classes at both MCC and either HCCHS or MNHHS simultaneously while progressing toward a college degree and a high school diploma
- Assure that your child will allocate a minimum of three hours per day for study and homework
- Monitor your child's regular attendance, and communicate absences with the high school
- Encourage your child to continue their education at a college/university after high school graduation
- Monitor your child's academic progress at both MCC and the home high school
- Attend any necessary meetings or conferences with MCC staff or high school staff regarding the Hopkins County Senior Early College Academy
- Encourage your child to regularly meet with his/her guidance counselor for additional support
- Agree to be responsible for tuition, books, and other educational expenses not covered by the KHEAA Dual Credit Scholarship Program or other potential funding sources (per the statewide dual credit agreement, tuition will be charges at one-third of the KCTCS fill-time tuition rate, However, the fee may be raised to 1/2 tuition rate after the June KCTCS Board of Regents meeting).

By signing below, I submit that as a the parent/guardian of \_\_\_\_\_ I fully  
(STUDENT NAME)  
understand and agree to support the outlined expectations set forth above.

**Parent/Guardian Name (Please Print):** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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### Academic Expectations:

- ❖ Students must adhere to the academic policies and procedures of Hopkins County Schools and Madisonville Community College.
- ❖ Minimum acceptable academic standing shall be a GPA of 2.5 in each semester.
- ❖ Students must be enrolled in a minimum of 13 college credit hours to remain in the program.
- ❖ Students who earn a final grade of "F" in any college course will be dismissed from the Senior Early College Academy program. Students will be responsible for withdrawing from Spring semester coursework to avoid a bill for tuition and fees for the spring.
- ❖ Any student whose minimum GPA is less than the required minimum for acceptable academic standing (2.5) shall be placed on probation during the following semester. For this program, academic probation is defined as follows:
  - An initial meeting will occur with the student, the high school senior guidance counselor, a parent/guardian, the Director of Secondary Instruction for Hopkins County Schools, and, if necessary, a representative from Madisonville Community College.
  - The student will meet weekly with the high school senior guidance counselor to discuss academic progress since the last meeting.
  - Academic probation ends when the student's GPA meets or exceeds the minimum for acceptable academic standing, but shall not be less than four weeks.
- ❖ If at any point the student's academic standing indicates a second status of academic probation, the student will be dismissed from the Senior Early College Academy program.

### Attendance and Behavior Expectations:

- ❖ Students must have regular attendance to school and the Senior Early College Academy.
- ❖ Students shall abide by the codes of conduct of Hopkins County Schools, Madisonville Community College, and the home high school.
- ❖ If at any point the student accumulates three unexcused absences or tardies will be dismissed from the Senior Early College Academy program.
- ❖ If at any point the student commits a major violation any of the codes of conduct, the student will be dismissed from the Senior Early College Academy program.

### Appeals:

- ❖ If a student has been dismissed from the Senior Early College Academy program but wishes to continue, the student and parent/guardian may appeal in writing to the Director of Secondary Instruction of Hopkins County Schools.
- ❖ The Director of Secondary Instruction shall convene a committee which may include the original selection committee members as well as a representative of Madisonville Community College.
- ❖ A meeting will occur in which the student's appeal will be heard, and a decision will be made.
- ❖ The student and parent/guardian will be notified in writing of the decision.
- ❖ Any further appeals should be directed to the Assistant Superintendent.

By signing below, I understand and agree to the above academic, attendance, and behavior expectations.

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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### Contact Information:

#### HOPKINS COUNTY SCHOOLS

- **Christian Klaas, Director of Secondary Instruction, Hopkins County Schools**  
[christian.klaas@hopkins.kyschools.us](mailto:christian.klaas@hopkins.kyschools.us) 270-825-6000
- **Suzanne Duncan, Guidance Counselor, Madisonville North Hopkins HS**  
[suzanne.duncan@hopkins.kyschools.us](mailto:suzanne.duncan@hopkins.kyschools.us) 270-825-6017
- **Adam Harris, Principal, Madisonville North Hopkins HS**  
[adam.harris@hopkins.kyschools.us](mailto:adam.harris@hopkins.kyschools.us) 270-825-6017
- **Jon Wells, Principal, Hopkins County Central HS**  
[jon.wells@hopkins.kyschools.us](mailto:jon.wells@hopkins.kyschools.us) 270-825-6133
- **Ashley Mitchell, Guidance Counselor, Hopkins County Central HS**  
[ashley.mitchell@hopkins.kyschools.us](mailto:ashley.mitchell@hopkins.kyschools.us) 270-825-6133

#### MADISONVILLE COMMUNITY COLLEGE

- **Dr. Scott Cook, Provost**  
[scott.cook@kctcs.edu](mailto:scott.cook@kctcs.edu) 270-824-8564
- **Lisa Howerton, Dean of Academic Affairs**  
[lisa.howerton@kctcs.edu](mailto:lisa.howerton@kctcs.edu) 270-824-8582
- **Janet Railey, Recruiter**  
[janet.railey@kctcs.edu](mailto:janet.railey@kctcs.edu) 270-824-8576



# 2020-2021 DUAL CREDIT APPLICATION

**Dual credit courses are college-level courses that simultaneously earn both high school and transcribed KCTCS college credit that counts toward a college degree or credential.**

Name \_\_\_\_\_  
*Last First Middle/Maiden*

Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Gender:  Male  Female Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Current High School \_\_\_\_\_ Graduation Date \_\_\_\_\_

Grade level during 20-21 school year \_\_\_\_\_ Are you a U.S. Citizen? Yes \_\_\_\_\_ No \_\_\_\_\_  
*Month/Year*

**\*Primary Race/Ethnicity:**

- American Indian/Alaskan Native     Asian     Black/African American     Hispanic/Latino      
 Native Hawaiian/Other Pac Islander     White     Other/Not Specified

*\*Optional information requested for reporting purposes and will not be used in an admission decision.*

**Tuition/Cost Information:**

- The tuition charged will be 1/3 tuition rate for all dual credit courses. However, the fee may be raised to 1/2 tuition rate after the June KCTCS Board of Regents meeting.
- Online dual credit courses may require the purchase of textbooks or and eBook.

## Photograph Consent

It is the policy of the Kentucky Community and Technical College System that informed written consent be granted for all photography and/or videotaping. I hereby grant permission to the Kentucky Community and Technical College System to photograph and/or videotape my child, named above, and/or to supervise any others who may do the photography and/or videotaping.

I also authorize the Kentucky Community and Technical College System to use and/or permit others to use the aforementioned images in educational, informational and promotional activities without compensation.

*Continued on next page....*

## FERPA Request Information

The Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, is a federal law that protects the privacy and confidentiality of personally identifiable information contained within student education records. Colleges in the Kentucky Community and Technical College System comply with FERPA's confidentiality protections and adhere to procedures dealing with student education records and directory recommended by the American Association of Collegiate Registrars and Admissions Officers.

Madisonville Community College must have a signed acknowledgement from you before educational information can be released to another person (i.e. parent or guardian). Please complete all items below and return this authorization form to the Admissions and Records Office if you want another person to have access to this information.

Student Name \_\_\_\_\_  
First Middle Last Social Security #

### Release Information to:

Parent/Guardian Name \_\_\_\_\_  
First Middle Last

### Release Authorization

*By signing this form, I understand that I am applying for a dual credit class. I understand that I must meet course prerequisites and provide required test scores for dual credit admission.*

*I hereby authorize Madisonville Community College to release information regarding my academic records to the individual named above in person. Proper identification is required for access to records.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

*I am giving permission for my child, identified above, to take dual credit classes through Madisonville Community College. I understand that this may incur a fee as outlined above.*

*I also grant permission to the Kentucky Community and Technical College System to photograph and/or videotape my child, named above, as described in the photograph consent section above.*

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

