

HOPKINS COUNTY SCHOOLS ACCEPTABLE USE POLICY: INTRANET/INTERNET
Middle Schools and High School (Grades 6-12)
(Including Summer School)

I understand that the Hopkins County School District provides electronic resources, including Internet access, Google Drive, email and storage space for students' work, as an integral part of the curriculum. Behavior and language in the use of these resources should be consistent with classroom standards. I agree to the following responsibilities and restrictions and understand not complying with these rules can result in loss of use of electronic resources, discipline actions and behavior reported to local law enforcement:

1. I will use the electronic resources, including storage space, *only* for educational purposes related to work in Hopkins County Schools, and not for *any* personal, commercial or illegal purposes. This includes but not limited to Google Drive, One Drive and Network Shares.
2. I will use the Internet *only* with the permission of the staff member in charge.
3. I will *not* access/download games or other electronic resources that have objectionable content or that engage me in an inappropriate simulated activity. I will not download non educational files to district devices such as games or inappropriate images.
4. I will *not* upload, link, or embed an image of myself or others to non-secured, public sites without my teacher's permission and a signed parental permission slip.
5. I will *not* make statements or use the likeness of another person through website postings, email, instant messages, etc., that harass, intimidate, threaten, insult, libel or ridicule students, teachers, administrators or other staff members of the school community, make statements that are falsely attributed to others, or use language that is obscene.
6. I will *not* attempt to access, upload, or transmit material that attacks ethnic, religious or racial groups, or material that is pornographic or explicitly sexual in nature.
7. I will *not* violate copyright laws, damage or tamper with hardware or software, vandalize or destroy data, intrude upon, alter or destroy the files of another user, introduce or use computer "viruses," attempt to gain access to restricted information or networks, or block, intercept or interfere with any email or electronic communications by teachers and administrators to parents, or others.
8. I will *not* damage the computer or anyone else's work. Intentional damage to district owned devices may result in parents being held financially responsible.
9. I will *not* use, or create for others, any program to interfere with, change, or interact with programs, security settings, systems, or devices that are the property of the Hopkins County Schools and are used for school-related purposes by students, their parents and staff. I will *not* bypass or attempt to bypass any of the District's security or content filtering safeguards such as but not limited to Anonymous Proxies, VPN Tunnels or Caching Servers.
10. Students may *not* participate in hacking activities or any form of unauthorized access to other accounts (online or site stored), computers, networks, or information systems.
11. Student may *not* deliberately attempt to disrupt the computer system or destroy data by uploading, downloading, or creating computer viruses
12. I will report any problems to the supervising staff member.
13. I understand that my use of the school system's computers is not private, and that the district reserves the right to monitor use to assure compliance with these guidelines; violations may lead to revocation of computer access and/or other disciplinary measures.
14. I understand that the prohibited conduct described above is also prohibited off campus when using private equipment if it has the effect of seriously interfering with the educational process, and that such off-campus violations may lead to disciplinary measures.

*** STUDENTS MAY NOT USE TECHNOLOGY OR BRING THEIR OWN DEVICES UNLESS
THIS AGREEMENT IS SIGNED AND RETURNED TO THE SCHOOL**

Continued on the back side

I understand that Hopkins County Schools allow me to bring my own devices such as phones, tablets and laptops. In order to be permitted to bring my own device and connect to the district network, I agree to the following responsibilities and restrictions:

1. I will follow all school rules while using my own device on school grounds and I understand that the rules outlined above regarding my use of school computer resources apply to my use of my own device while on school property.
2. I will not take photos or record video of any student, teacher or administrator unless I have that individual's express permission to do so.
3. I will not use my device during class unless expressly instructed to do so by a teacher and I will immediately comply with a directive to turn my device off, to put my device away or to turn my device over to a teacher or administrator.
4. I understand that my device may be confiscated at any time and that an administrator may view contents of my device including but not limited to, texts, emails or social media postings, if it appears that I may have used my device in violation of school rules or this agreement.
5. I understand that the district is not responsible for theft, damage or loss of my device.

User's Name _____	<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>	<i>Date</i>
If applicable, User's Grade _____		Homeroom/Classroom _____	School _____	

Please check if you are a student certified employee classified employee member of the community. As a user of the **Hopkins County School District's** computer network, I hereby agree to comply with the District's Internet, technology resources, and electronic mail rules and to communicate over the network in a responsible manner while abiding by all relevant laws and restrictions. I also understand and agree to the applicable Acceptable Use Agreement for the Hopkins County School District. I further understand that violation of the regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked and school disciplinary action and/or legal action may be taken. Students may not use technology or bring their own devices unless this agreement is signed and returned to his/her school.

_____ *User's Signature* _____ *Date*

Prior to the student's being granted independent access privileges, the following section must be completed for students under 18 years of age:

As the parent or legal guardian of the student (under 18) signing above, I grant permission for my child to access networked computer services such as electronic mail and the Internet. I understand that this access is designed for educational purposes; however, I also recognize that some materials on the Internet may be objectionable, and I accept responsibility for guidance of Internet use by setting and conveying standards for my child to follow when selecting, sharing, researching, or exploring electronic information and media. **I have also reviewed the applicable Acceptable Use Agreement with my child.**

CONSENT FOR USE

By signing this form, you hereby accept and agree that your child's rights to use the electronic resources provided by the District and/or the Kentucky Department of Education (KDE) are subject to the terms and conditions set forth in District policy/procedure. Please also be advised that data stored in relation to such services is managed by the District pursuant to policy 08.2323 and accompanying procedures. You also understand that the e-mail address provided to your child can also be used to access other electronic services or technologies that may or may not be sponsored by the District, which provide features such as online storage, online communications and collaborations, and instant messaging. Use of those services is subject to either standard consumer terms of use or a standard consent model. Data stored in those systems, where applicable, may be managed pursuant to the agreement between KDE and designated service providers or between the end user and the service provider. Before your child can use online services, he/she must accept the service agreement and, in certain cases, obtain your consent.

Name of Parent/Guardian (Please print) _____

_____ *Signature of Parent/Guardian* _____ *Date*

NOTE: FEDERAL LAW REQUIRES THE DISTRICT TO MONITOR ONLINE ACTIVITIES OF MINORS.