

Hobart School District I-001
Activity Time Sheet

Name of activity: _____

Date of Activity: _____

Name of Employee: _____

<u>Time In</u>	<u>Time Out</u>	<u>Total # of Hours</u>
_____	_____	_____

Employee Signature _____ Date: _____

I verify that the above information is an accurate reflection of all actual hours I worked during the specified activity.

Supervisor Signature _____ Date: _____

I verify that the above information is an accurate reflection of all actual hours I worked by the above employee during the specified activity.