

## Hobart Public Schools Student Activity Dismissal Form

All Activity Sponsors are required to complete this form for all school sponsored activities when students will be absent during school hours.

It is imperative that this form is accurate, due to the Oklahoma Secondary School Activities Association (OSSAA) policy limiting school sponsored activity absences to ten (10) days per year.

Make copies for teachers and attendance secretary. Keep one copy for your files. This must be on file the day before the date of the activity (NO EXCEPTIONS). Keep in mind that Hobart Public School Board Policy states that all activities should be placed on the district calendar as far in advance as possible, preferably two (2) weeks in advance of the proposed activity.

Sponsor \_\_\_\_\_ Activity \_\_\_\_\_ Code \_\_\_\_\_

Date \_\_\_\_\_ Location of Activity \_\_\_\_\_

Name of Event \_\_\_\_\_

Hours missed from school \_\_\_\_\_

List of students participating:


**NOTE:** If any student listed does not attend the activity, the teacher should notify the attendance clerk the day following the activity and correct your copy.