

Regular Board Meeting
Thursday, March 27, 2025
At 6:00 pm at Wagner Field Pressbox

Members Present

DJ Watson, Edward Banks III, Deborah Kenny, Tracy Mattern, Kristen Willis

Meeting called to order at 6:00 PM**A. Routines**

Procedural: 1. Pledge of Allegiance

Procedural: 2. Roll Call of Members

B. Minutes**Action 1: Minutes**

Approval of Minutes:

February 27, 2025 Regular Meeting

Motion by Tracy Mattern, second by Deborah Kenny.

Final Resolution: Motion Carried

Yes: DJ Watson, Edward Banks III, Deborah Kenny, Tracy Mattern, Kristen Willis

C. Agenda and Addendum

Action: 1. Agenda and Addendum

Acceptance of Agenda and Addendum as presented.

Motion by Edward Banks III, second by Kristen Willis.

Final Resolution: Motion Carried

Yes: DJ Watson, Edward Banks III, Deborah Kenny, Tracy Mattern, Kristen Willis

D. Treasurer's Report

Action: 1. Mrs. Roxane Harding, Treasurer

Approval of the following items:

Financial: the financial report for the month of February, 2025 along with the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of March, 2025 with the following then and now certifications:

| Page | Vendor | Invoice | Amount |
|------|----------------|--------------|------------|
| 2 | Medco Supplies | 98583231 | \$4,580.18 |
| 17 | Thomas Beetham | Gas/Oil | \$3,000.00 |
| 33 | Otis Elevator | 100401857256 | \$6,569.76 |

Appropriation Revisions/Transfers:

| APPROPRIATION REVISIONS: | |
|---------------------------------|---------------|
| 022- Custodial | + \$ 4,627.00 |
| 499 - Misc State Grants | + \$ 570.00 |
| 584 - Title IV-A | + \$19,907.57 |

| TRANSFERS: | Description | Amount | To | From |
|-------------------|-------------------------------------|-------------|----------|----------|
| | To Close the Month of February 2025 | \$10,074.00 | 006 | 001 |
| | Cafeteria Forgiveness | \$ 8,194.34 | 006 | 006-9014 |
| | To Close the Month of February 2025 | \$ 9,756.00 | 300-911A | 001 |

Motion by Deborah Kenny, second by Tracy Mattern

Final Resolution: Motion Carried

Yes: Tracy Mattern, Kristen Willis, DJ Watson abstain on Sargus Juvenile Center, yes to all others, Edward Banks III, Deborah Kenny

E. School SafetyReports: 1. Mr. Mike Saffell, Director of Operations

*There was a voluntary staff meeting concerning the threat assessment system. The roll out went well on Monday. Katie did a video concerning the process. The company will be here next week to work out any bugs.

*The safety meeting was last month. We will be doing a table top exercise.

*He is excited to see how the bus event will go. It is his hope that we will draw some subs from it.

**Mr. Watson shared that Mr. Morgan, Mrs. Willis and members from the sheriff's department did travel to see the system in use.

**Mr. Banks asked Katie if we did the video in house and she said yes. She said there is also a FAQ. He is also concerned about some bus incidents from other parts of the state that were shown on TV. He said maybe we should do something to remind everyone about bus safety. Katie shared the Sheriff Touville would like to do something with the school concerning bus safety. Mr. Morgan shared that earlier this year our SRO's went to the classrooms of our student drivers and talked to them about bus safety while driving.

F. Staff Member ReportReports: Ray Hibbs, Athletic Director

He provided the board with a handout of post season recognitions that were given for winter sports. He also had a tentative FY26 athletic schedule. Our spring sports season is under way. The new security system will also be used at athletic events. Starting in August, he will serve on the OHSAA Board.

G. Superintendent's Report/CorrespondenceReports: 1. Mr. Duran Morgan, Superintendent

*The training and trip for the MIS System was really helpful in the preparation of its use here. Mr. Banks thanked him on how it was done in choosing the system.

*He met with the Sheriff and Chief McCann about staffing and use of the security system at events. They also talked about how to deal with conceal carry law and not being able to carry on school property.

*The request for the STEM trip is designed for the additional 4 academic classes that were added this year. It is a fully academic trip. One thing they will be able to do is witness an open heart surgery.

**Mrs. Kenny asked if the board could get an end of the school year schedule listing all events. Mr. Morgan will ask Mr. Parker.

**Mrs. Mattern asked if we were getting a response for the school fair and Katie said yes. Mr. Morgan said Katie has done all this work and thanked her.

H. Items presented by Board MembersReports: 1. Board Member Reports

*Mr. Watson had a recognition certificate from Representative Jones for the fall trap team. The board did have a tour of the Stephenson Center prior to the board meeting. He shared that the former YES committee has several awards and believes these belong to the school.

*Mrs. Willis did make the trip concerning the threat detection system. She thought it was a really good trip and was impressed on how easily the people moved through it.

I. Public Comments

Information: 1. Public Comment - None

J. Executive SessionAction: 1. Executive Session**PERMISSIBLE REASONS TO ENTER EXECUTIVE SESSION**

☒ A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

1. ☐ Appointment;
2. ☒ Employment;
3. ☐ Dismissal;
4. ☐ Discipline;
5. ☐ Promotion;
6. ☐ Demotion;
7. ☒ Compensation of a public employee or official; or
8. ☐ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested).

☐ B. To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the public interest.

☐ C. Conferences with an attorney for the Board concerning disputes involving the public body that are the subject of pending or imminent court action.

☐ D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

☒ E. Matters required to be kept confidential by federal law or regulations or state statutes.

☒ F. Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

In: 6:55 p.m. Out 7:57 p.m.

Motion by Kristen Willis, second by Edward Banks III.

Final Resolution: Motion Carried

Yes: DJ Watson, Edward Banks III, Deborah Kenny, Tracy Mattern, Kristen Willis

K. Personnel

Action: 1. Supplementals 2024/25

Elisabeth Burgey- Harrison Central Online Grades 4-6

Action: 2. Substitute 2024/25

Approve the following substitute employee for the 2024/25 school year:

Tanya Moore, Educational Aide, Secretary, Cafeteria

Action: 3. Supplemental Volunteers

Approve the following supplemental volunteers for the 2024/25 school year:

Koby Cool, Softball

Mark Touville, Softball

Scott Porter, Softball

Kaden Bloomquist, Baseball

Derek Madzia, Baseball

Logan Barsch, Baseball

Action: 4. Resignation

Approve the resignation of teacher Angie Bailey, currently on unpaid personal leave of absence, effective 03/18/2025.

Action: 5. The Superintendent recommendation

The Superintendent recommends that the Board of Education approve the personnel item(s) 1-4 as presented.

Discussion: Mr. Morgan recognized Mrs. Bailey's service and dedication to the district and wished her well.

Motion by Deborah Kenny, second by Tracy Mattern.

Final Resolution: Motion Carried

Yes: DJ Watson, Edward Banks III, Deborah Kenny, Tracy Mattern, Kristen Willis

L. Business & Operations

Action: 1. Notify Administrators

Authorize the Treasurer (pursuant to ORC) to notify the following members of the administrative staff that their contract will expire on July 31, 2025. The Board of Education will soon consider to re-employing the following administrators:

Ray Hibbs

Stephanie McKinney

Action : 2. Amergis Healthcare Staffing

Enter into an agreement with Amergis Healthcare Staffing Inc., effective 03/27/2025 through 6/30/2025.

Action: 3. State and Federal Grants

Approval of all State and Federal Grants included on the district's CCIP listing of entitlements and competitive grants for FY25.

Action: 4. Purchase of passenger buses

Approve of the purchase of 3 - 77 passenger buses from Hill International Trucks at the awarded state bid price of \$123,425.00 each.

Action: 5. School Bus Driver Physicals

Authorization to provide for the administration of school bus drivers' physical exams, TB tests, and audiograms for the 2025/26 school year.

Action: 6. Julian and Grube

Approve the Medicaid AUP service contract with Julian and Grube for FY26 and FY27.

Action: 7. Approve the Ohio High School Tech Internship Program intern

Approve Chace Byers as intern for the Ohio High School Tech Internship Program effective March 28, 2025 at the HHCS D program rate of \$15.00 hourly

Action: 8. The Superintendent recommendation

The Superintendent recommends that the Board of Education approve the Business and Operations item(s) 1-7 as presented.

Motion by DJ Watson, second by Kristen Willis.

Final Resolution: Motion Carried

Yes: DJ Watson, Edward Banks III, Deborah Kenny, Tracy Mattern, Kristen Willis

M. Use of FacilitiesAction: 1. Use of Facilities:

Relevant Speakers, high school auditorium, March 26, 2025, 6:00 p.m. - 8:00 p.m., concert

First Church of Christ, press box, June 21, 2025, 7:00 a.m.-10:00 a.m., men's breakfast

Jefferson County Educational Service Center, press box, August 7, 2025, 7:00 a.m.-3:00 p.m.

Action: 2. The Superintendent recommendation

The Superintendent recommends that the Board of Education approve the use of facilities requests, as presented.

Motion by Deborah Kenny, second Tracy Mattern

Final Resolution: Motion Carried

Yes: Deborah Kenny, Tracy Mattern, Kristen Willis, DJ Watson, Edward Banks III, abstain on First Church of Christ request, yes to all others.

N. StudentsAction: 1. HC Cheer

Approve a request from Karli Ray, Varsity Cheerleader Advisor, to take the cheer squad to the UCA Nationals in Orlando, Florida in February, 2026.

Pupils, chaperones, and volunteers are required to follow all district policies, school rules and state regulations. Sufficient chaperones with BFBI approval are to be provided.

Action: 2. FFA Trips

Approve Bailee Griffeth, Vocational Agriculture Teacher for the following FFA trips:

- Ohio State FFA Convention- April 30th through May 2nd around 4pm- Estimated attendance 10 students

- District 8 FFA Officer Training- May 27-29 @ FFA Camp Muskingum in Carrollton- Estimated Attendance 8 Students

Pupils, chaperones, and volunteers are required to follow all district policies, school rules and state regulations. Sufficient chaperones with BFBI approval are to be provided.

Action: 3. HCHS STEM NYC Program

Approve the request from Ken Parker, principal, to participate in a STEM program for students in grades 9-12 in New York City from 5/19/2025 through 5/22/2025.

Pupils, chaperones, and volunteers are required to follow all district policies, school rules and state regulations. Sufficient chaperones with BFBI approval are to be provided.

Action: 4. The Superintendent recommendation

The Superintendent recommends that the Board of Education approve the student requests 1-3, as presented.

Discussion: The board is thankful for the advisors for doing these trips.

Motion by Deborah Kenny, second by Kristen Willis.

Final Resolution: Motion Carried

Yes: DJ Watson, Edward Banks III, Deborah Kenny, Tracy Mattern, Kristen Willis

O. Adjourn


Action: 1. Adjourn

Move to adjourn the regular March meeting.

Motion by DJ Watson, second by Tracy Mattern

Final Resolution: Motion Carried

Yes: DJ Watson, Edward Banks III, Deborah Kenny, Tracy Mattern, Kristen Willis



Approve



Attest