

# CALENDAR & DIRECTORY

Cover Artwork by Emily Della Valle

2024 | 2025

Harb  rfields  
CENTRAL SCHOOL DISTRICT

# INDEX

Abbreviations ..... 1  
 Annual District Election ..... 2  
 Board of Education ..... 2  
 Central Administration ..... 2  
 Child Nutrition Program ..... 32  
 Guidance..... 33  
 Health Services ..... 29  
 Interscholastic Athletics ..... 33  
 Kindergarten Registration ..... 32  
 PTA Organizations ..... 45  
 Registration of New Students ..... 31  
 School Closings ..... 31  
 School Directory ..... 46  
 Student Discipline Code ..... 38  
 Student Harassment & Bullying Prevention & Intervention ..... 42  
 Telephone Directory ..... 46  
 Visitor Policy ..... 32

## ABBREVIATIONS USED IN THE CALENDAR

WDPS ..... Washington Drive Primary School (K-2)  
 TJL ..... Thomas J. Lahey Elementary School (3-5)  
 OMS ..... Oldfield Middle School (6-8)  
 HHS ..... Harborfields High School (9-12)  
 PTA ..... Parent-Teacher Association  
 PTSA ..... Parent-Teacher-Student Association  
 SEPTA ..... Special Education Parent-Teacher Association  
 HACEF ..... Harborfields Alumni & Community Educational Foundation  
 HACO ..... Harborfields Alliance for Community Outreach  
 PARP ..... Parents as Reading Partners  
 GCHA ..... Greenlawn-Centerport Historical Association  
 PSAT ..... Preliminary Scholastic Aptitude Test  
 NMSQT ..... National Merit Scholarship Qualifying Test  
 ACT ..... American College Test  
 SAT ..... Scholastic Aptitude Test  
 AP ..... Advanced Placement Course

## 2024-2025 SCHOOL CALENDAR AT A GLANCE

SEPTEMBER 2 ..... Labor Day\*  
 SEPTEMBER 3 ..... Superintendent’s Conference Day\*  
 SEPTEMBER 4 ..... First Day of School for Students  
 OCTOBER 3-4 ..... Rosh Hashanah\*  
 OCTOBER 14 ..... Columbus Day\*  
 OCTOBER 19 ..... Homecoming  
 NOVEMBER 1 ..... Diwali  
 NOVEMBER 5 ..... Superintendent’s Conference Day\*  
 NOVEMBER 11 ..... Veterans Day Observed\*  
 NOVEMBER 27-29 ..... Thanksgiving Recess\*  
 DECEMBER 23-JANUARY 1 ..... Winter Recess\*  
 JANUARY 20 ..... Dr. Martin Luther King Jr. Day\*  
 JANUARY 29 ..... Lunar New Year\*  
 FEBRUARY 3-7 ..... Kindergarten Registration  
 FEBRUARY 17-21 ..... Mid-Winter Recess\*  
 MARCH 31 ..... Eid al-Fitr\*  
 APRIL 1 ..... **Deadline for 2025-2026 Transportation Requests for Private/Parochial School Students**  
 APRIL 14-18 ..... Spring Recess\*  
 APRIL 21 ..... Deadline for School Board Nominating Petitions by 5 p.m. at District Office  
 MAY 7 ..... Council of PTAs Meet the Candidates Forum  
 MAY 13 ..... Budget Hearing, OMS 7:45 p.m.

MAY 20 ..... Budget Vote/District Election, OMS 2-9 p.m.  
 MAY 26 ..... Memorial Day Recess\*  
 JUNE 6 ..... Eid al-Adha\*  
 JUNE 16 ..... Last Day of Classes for HHS Students  
 JUNE 13 ..... K-5 Superintendent’s Conference Day\*  
 JUNE 19 ..... Juneteenth\*  
 JUNE 27 ..... Last Day of School for WDPS/TJL/OMS Students  
 JUNE 28 ..... HHS Graduation  
 JUNE 30 ..... **Deadline for 2025-2026 Transportation Requests to a Child Care Location**

\*Schools closed; vacations may be modified because of snow or emergency closings.

### SNOW/INCLEMENT WEATHER DAYS

The 2024-2025 calendar has no built-in emergency school closing dates. Therefore, each emergency closing will result in school being in session as follows:

Emergency Days Used	SCHOOLS CLOSED
0	March 31 and May 23
1	March 31

The mission of the Harborfields Central School District is to provide an innovative and collaborative learning environment where all students are empowered to realize their unique potential while striving for academic excellence. We aim to prepare students for their future and to equip each child with the essential tools needed to become respectful, responsible, resilient, empathetic, self-assured adults. Harborfields is committed to developing lifelong learners with the intellectual, social and emotional skills necessary to achieve success as active citizens within their local community and in an ever-changing diverse global society.

# BOARD OF EDUCATION

## President

Susan Broderick

## Vice President

Eve Meltzer-Krief, M.D.

## Board Members

Hansen Lee

Christopher Kelly

Rachael Risinger

David Steinberg

Colleen Wolcott

## District Clerk

Gina Inglese

[boardofeducation@harborfieldscsd.org](mailto:boardofeducation@harborfieldscsd.org)

## SCHEDULE OF MEETINGS 2024-2025

August 21 (Regular Meeting @ OMS)	April 22 (Tues. – Special Meeting/WS
September 18 (Regular Meeting @ OMS)	BOCES Budget Meeting @ OMS)
October 16 (Regular Meeting @ OMS)	May 13 (Tues. – Regular Meeting/Budget
November 20 (Regular Meeting @ OMS)	Hearing @ OMS)
December 18 (Regular Meeting @ OMS)	May 20 (Tues. – Special Budget Vote &
January 15 (Regular Meeting @ OMS)	Trustee Election @ OMS)
February 12 (Regular Meeting @ OMS)	June 11 (Regular Meeting @ OMS)
March 19 (Regular Meeting @ OMS)	July 1 (Tues. – Regular Meeting @ OMS)
April 9 (Regular Meeting/Budget Adoption	August 20 (Regular Meeting @ OMS)
@ OMS)	

The Harborfields Board of Education is made up of seven residents of the community who serve staggered three-year terms, without compensation, as your representatives in all matters concerning the school district. Board elections are held annually in the spring. The Board has its own bylaws, which have been developed within the bounds of legal authority granted to local boards by the State of New York. Regular business meetings are usually held on the third Wednesday of the month in the board room on the second floor of Oldfield Middle School or in the specified location as noted on the calendar. Board meetings begin at 7:45 p.m. Community members are welcome at meetings and time is reserved on the agenda for public participation. The members of the Board of Education may be contacted through the following e-mail address: [boardofeducation@harborfieldscsd.org](mailto:boardofeducation@harborfieldscsd.org).

## BOARD MEETING GUIDELINES

The Harborfields Board of Education is a statutorily constituted body engaged in the transaction of public business. It acts in accordance with the authority and responsibility vested in it by law, on behalf of citizens not present at the meeting as well as those who are present. The Board may seek advice and suggestions, but it may never abrogate its responsibility to make decisions except as provided in laws relating to referral to the electorate.

The purpose of all special and regular meetings of the Board of Education is to conduct the official business of the school district. Meetings are held in public. The Board invites residents, parents and other interested parties from the community to attend all meetings and to understand its work fully.

It is reasonable to expect that these interested parties will, from time to time, have matters to be brought to the attention of the Board. Therefore, recognizing that public comment is an important part of its meeting, the Board offers the following

statement of guidelines, which outlines the procedure by which the residents may be heard:

1. At the discretion of the Board, a resident who wishes to be heard regarding any item on the agenda may speak at the beginning of the meeting. The president will recognize residents before the Board begins to conduct its regular business. If time permits, after agenda items are addressed, a resident may speak on any other matter. When invited to speak, residents will be asked to identify themselves and the organization, if any, that they represent.
2. A resident who wishes to be heard regarding any matter other than items on the agenda may be recognized by the president at the end of the meeting during the period scheduled as "Public Participation." The Board has the power to limit the time for public participation at the beginning and at the end of each meeting so that the official business of the district may be carried out.

## CENTRAL ADMINISTRATION

### Superintendent

Dr. Rory J. Manning

[manningr@harborfieldscsd.org](mailto:manningr@harborfieldscsd.org)

### Assistant Superintendent for Business

Sharon Donnelly

[donnelys@harborfieldscsd.org](mailto:donnelys@harborfieldscsd.org)

### Assistant Superintendent for Curriculum and Instruction

Dr. Danielle DeLorenzo

[delorenzod@harborfieldscsd.org](mailto:delorenzod@harborfieldscsd.org)

### Assistant Superintendent for Human Resources and Administration

Denise Campbell

[campbelld@harborfieldscsd.org](mailto:campbelld@harborfieldscsd.org)

## ANNUAL DISTRICT ELECTION

Please see the District website regarding the annual District election. Alternatively, residents can call the District Clerk at 631-754-5320, ext. 6321.

## QUALIFICATIONS FOR A SCHOOL DISTRICT VOTER

A person shall be entitled to vote at any school meeting for the election of school district officers and upon all other matters which may be brought before such meetings. The person must be: (1) a citizen of the United States; (2) 18 years of age; and (3) a resident of the school district for 30 days preceding the meeting at which the person offers to vote. No registration is required.



<p style="text-align: center; font-size: 24pt; font-weight: bold;">11</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">12</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">13</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">14</p> <p>HHS &amp; OMS Fall Sports Physicals @ HHS 9 a.m.-1 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">15</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">16</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">17</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
HHS Marching Band & Kickline Clinic							
<p style="text-align: center; font-size: 24pt; font-weight: bold;">18</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">19</p> <p>K-12 Schedules Available on Parent Portal 3 p.m.</p> <p>HHS Football Begins</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">20</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">21</p> <p>Board of Education Regular Meeting @ OMS 7:45 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">22</p> <p>OMS Student Visitation 9 a.m.-12 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">23</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">24</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
August Regents Exams			HHS Senior Yearbook Photos @ HHS Cafeteria				
<p style="text-align: center; font-size: 24pt; font-weight: bold;">25</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">26</p> <p>HHS All JV &amp; Varsity Sports Begin</p> <p>HHS Guidance Common Application Bootcamp 8:30 a.m.-1 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">27</p> <p>TJL Grade 3 Students Only Invited to Visit School 9:30 a.m.-12 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">28</p> <p>HHS Grade 9 Orientation 10 a.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">29</p> <p>OMS Student Visitation 9 a.m.-12 p.m.</p> <p>HHS Fall Sports Parent/ Athlete Meeting with Athletic Director @ HHS Auditorium 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">30</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">31</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
WDPS Incoming Kindergarten Orientation (Student's Specific Date/Time Will be Shared via ParentSquare)		WDPS & TJL Students Invited to Visit School 9:30 a.m.-12 p.m.		HHS Students Invited to Visit School 9:30 a.m.-12 p.m.			
HHS Senior Yearbook Photos @ HHS Cafeteria							



15

TJL Meet the Teacher Night (Grade 3 & Half of Grade 4) 7 p.m.

16

TJL Meet the Teacher Night (Grade 5 & Half of Grade 4) 7 p.m.

17

All PTA Units Welcome Back Breakfast for Parents & Committee Fair @ TJL 10 a.m.

All Student Immunization Records Due in Nurse's Office

Board of Education Regular Meeting @ OMS 7:45 p.m.

18

HHS Marching Band Rehearsal 7-9 p.m.

HHS Open House 7 p.m.

19

WDPS PTA Back to School Family Movie Night @ HHS 7 p.m.

20

Greenlawn/Centerport Historical Association Annual Pickle Festival 10 a.m.-4 p.m.

WDPS PTA Back to School Family Movie Night @ HHS 7 p.m. (Rain Date)

21

HHS Underclass/Staff Photos

22

HHS Guidance Grade 12 Career/College Night @ HHS 7 p.m.

23

HHS Tri-M Induction Ceremony @ HHS Auditorium 7 p.m.

24

WDPS Kindergarten & Half of First Grade Meet the Teacher Night 7 p.m.

25

WDPS Grade 2 & Half of Grade 1 Meet the Teacher Night 7 p.m.

26

HHS Underclass/Staff Retakes

HHS Marching Band Rehearsal 7-9 p.m.

27

OMS Drive-In Movie Night 6:30 p.m.

28

HHS Guidance Financial Aid/FAFSA Workshop via Zoom for Grades 9-12 Parents 9 a.m.

WDPS PTA Book Fair 6 p.m.

29

30



**SEPTEMBER 2024**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

# OCTOBER 2024

**NOVEMBER 2024**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
		TJL PTA Fall Plant Sale Pickup OMS PTA Fall Plant Sale Pickup HHS Senior Group Photo Deskside Chat with the Superintendent & SEPTA General Meeting @ OMS Library 7 p.m.	Rosh Hashanah Begins at Sundown	Rosh Hashanah Schools Closed	Rosh Hashanah Schools Closed	SAT Testing @ OMS HHS PTSA Fall Plant Sale Pickup 10 a.m.
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
	Council of PTA General Meeting @ OMS 9:45 a.m. OMS Winter Sports 1 Online Registration Begins	HHS Guidance Grade 11 Career/College Night @ HHS 7 p.m. HHS Mandatory Rehearsal for National Honor Society Induction @ HHS Auditorium 2:30 p.m. HHS Senior Group Photo (Rain Date) HHS Booster Club Meeting @ Guidance Resource Center 7 p.m.	HHS & OMS School Physicals 8 a.m. HHS National Honor Society Induction Ceremony 7 p.m.	HHS Varsity Football Game Under the Lights 6:30 p.m.	Yom Kippur Begins at Sundown Council of PTAs Scholarship Variety Show Performer Applications Due OMS/HHS First Quarter Progress Reports Available on Parent Portal	Yom Kippur
				OMS School Photos		





<p style="text-align: center; font-size: 24pt; font-weight: bold;">13</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">14</p> <p><b>Columbus Day Schools Closed</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">15</p> <p>HHS Mandatory Rho Kappa Honor Society Rehearsal @ HHS Auditorium 2:30 p.m.</p> <p>Council of PTAs Presidents &amp; Principals</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">16</p> <p>HHS Marching Band Showcase for TJL</p> <p>HHS Bonfire Celebration 6 p.m.</p> <p><b>Board of Education Regular Meeting @ OMS 7:45 p.m.</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">17</p> <p>WDPS Parent Academy/ PTA General Meeting 7 p.m.</p> <p>HHS Marching Band Showcase for TJL (Rain Date)</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">18</p> <p>OMS Grade 8 Panoramic Photo</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">19</p> <p>Homecoming Parade 11:30 p.m.</p> <p>Homecoming Game 1 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>		
<p style="text-align: center; font-size: 24pt; font-weight: bold;">20</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">21</p> <p><b>HHS Winter Sports Online Registration Begins</b></p> <p>HHS Rho Kappa Honor Society Induction Ceremony @ HHS Auditorium 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">22</p> <p>HHS Newsday Marching Band Festival @ Mitchel Athletic Complex 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">23</p> <p>HHS Guidance Introduction to SAT/ACT Grades 9-11 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">24</p> <p>TJL Grade 5 Panoramic Class Photo</p> <p>HHS Fall Mini College Fair 10:30 a.m.-12 p.m.</p> <p>HHS Marching Band Rehearsal 7-9 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">25</p> <p>OMS Grade 8 Panoramic Photo (Rain Date)</p> <p>OMS Grades 7 &amp; 8 Halloween Dance 7-9 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">26</p> <p>SCMEA PEAK Festival PSAT @ HHS 7:45 a.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>		
WDPS PTA Fall Photos			TJL Read-In Days					
<p style="text-align: center; font-size: 24pt; font-weight: bold;">27</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">28</p> <p>HHS Newsday Marching Band Festival @ Mitchel Athletic Complex 7 p.m. (Rain Date)</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">29</p> <p>OMS Grade 6 Trunk or Treat 4-6 p.m.</p> <p>HHS Marching Band Rehearsal 7-9 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">30</p> <p>OMS Grade 6 Trunk or Treat 4-6 p.m. (Rain Date)</p> <p>HHS Safe Halloween @ HHS South Lot 4:30-6:30 p.m. (Rain or Shine)</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">31</p> <p>WDPS Kindergarten Halloween Parade</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p><b>NOTE: Dates may change; verify details before an event by calling the school or logging onto the district's website at <a href="http://www.harborfieldscsd.net">www.harborfieldscsd.net</a></b></p>			
TJL PTA Fall Photos								

OCTOBER 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

# NOVEMBER 2024

DECEMBER 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<p><b>1</b></p> <p>Diwali Schools Closed</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p><b>2</b></p> <p>SAT Testing @ OMS</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p><b>3</b></p> <p>Daylight Savings Time Ends</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p><b>4</b></p> <p>Council of PTAs General Meeting @ OMS 9:45 a.m.</p> <p>OMS Winter 1 Sports Begin</p> <p>Council of PTAs Scholarship Variety Show Auditions @ OMS Auditorium 4-7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p><b>5</b></p> <p>Superintendent's Conference Day</p> <p>Schools Closed for Students</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p><b>6</b></p> <p>NYSCAME HS All-County Music Festival Rehearsal I @ Location TBD 4-8 p.m.</p> <p>Council of PTAs Scholarship Variety Show Auditions @ OMS Auditorium 4-7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p><b>7</b></p> <p>HACEF Meeting 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p><b>8</b></p> <p>OMS School Photo Retakes</p> <p>OMS/HHS End of First Quarter</p> <p>All PTAs Reflections Deadlines</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p><b>9</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p>HHS Natural Helpers Retreat</p>					<p>HHS Marching Band &amp; Kickline Trip to Hershey Park</p>	



<p style="text-align: center;"><b>10</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>11</b></p> <p><b>Veterans Day Schools Closed</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>12</b></p> <p>HHS Booster Club Meeting @ Guidance Resource Center 7 p.m.</p> <p>New Staff/Newly Tenured Reception @ OMS 6 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>13</b></p> <p>WDPS Deskside Chat with the Superintendent/PTA General Meeting @ WDPS 10 a.m.</p> <p>HHS Guidance Naviance Grades 9-12 Workshop 7 p.m.</p> <p>HHS PTSA General Membership Meeting 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>14</b></p> <p>NYSCAME HS All-County Music Festival Rehearsal 2 @ Location TBD 4-9 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>15</b></p> <p>NYSCAME HS All-County Music Festival Rehearsal 3 @ Location TBD 9 a.m.-1 p.m.</p> <p>NYSCAME HS All-County Concert 7 p.m. Location TBD</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>16</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p style="text-align: center;"><b>17</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>18</b></p> <p><b>HHS First Quarter Report Cards Available on Parent Portal</b></p> <p><b>HHS Winter Sports Begin</b></p> <p>HHS Fall Sports Recognition Night @ Auditorium 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>19</b></p> <p>SCMEA All-County Jazz Rehearsal 1</p> <p>HHS Career Connect, Trade &amp; Talent Expo 10 a.m.-12 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>20</b></p> <p><b>OMS First Quarter Report Cards Available on Parent Portal</b></p> <p><b>Board of Education Regular Meeting @ OMS 7:45 p.m.</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>21</b></p> <p>OMS PTA Mom's Night Out 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>22</b></p> <p>SCMEA All-County Jazz Rehearsal 2</p> <p>SCMEA Day of Tuba &amp; Euphonium</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>23</b></p> <p>SCMEA All-County Jazz Rehearsal 3 &amp; Concert</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p style="text-align: center;"><b>24</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>25</b></p> <p>NYSSMA Registration for Spring 2025 Begins</p> <p>WDPS PTA Fall Picture Retake Day</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>26</b></p> <p><b>Districtwide Emergency Preparedness Drill (15-Minute Early Dismissal)</b></p> <p>TJL PTA Pie Sale Pickup 10 a.m.-12 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>27</b></p> <p><b>Thanksgiving Recess Schools Closed</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>28</b></p> <p><b>Thanksgiving Day Schools Closed</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>29</b></p> <p><b>Thanksgiving Recess Schools Closed</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>30</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <p><b>NOTE: Dates may change; verify details before an event by calling the school or logging onto the district's website at <a href="http://www.harborfieldscsd.net">www.harborfieldscsd.net</a></b></p>

NOVEMBER 2024						
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# DECEMBER 2024

JANUARY 2025						
S	M	T	W	T	F	S
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
	HHS Guidance 9th and 10th Grade Planning 7 p.m.	OMS Winter Concert - Part I (Choruses & Orchestra) 7 p.m.	SEPTA General Meeting @ OMS Library 7 p.m.  TJL Fall Photos: Makeup Day/Club Photos/Staff Photo  HHS PTSA Winter Plant Sale Pickup 2:30 p.m.	<b>WDPS &amp; TJL Report Cards Available on Parent Portal</b>  WDPS & TJL Early Dismissal @ 1:25 p.m. Parent-Teacher Conferences 1:45-3:30 p.m. & 5:30-8 p.m.	Harlem Wizards vs. HF Teaching Tornados Basketball Game @ HHS 7 p.m.  Centerport Fire Department Annual Christmas Tree Lighting and Tree Sale 7 p.m.	SAT Testing @ OMS
			WDPS PTA Holiday Boutique			
			OMS PTA Holiday Boutique			
				NYSSMA All-State Music Conference, Rochester, NY		
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
	Council of PTAs General Meeting @ OMS 9:45 a.m.  TJL Grade 5 Winter Concert (Orchestra, Chorus & Band) @ HHS 7 p.m.	WDPS & TJL Early Dismissal @ 1:25 p.m. Parent-Teacher Conferences 1:45-3:30 p.m. & 5:30-8 p.m.  HHS Booster Club Meeting @ Guidance Resource Center 7 p.m.	Bus Safety Drill #2  HHS Grades 9-12 Curriculum Night 7 p.m.	OMS Winter Concert - Part 2 (Jazz Band; Grades 6, 7, 8 Bands) 7 p.m.	<b>OMS Second Quarter Progress Reports Available on Parent Portal</b>  OMS PTA Family Gingerbread House Night 7 p.m.	
NYSSMA All-State Music Conference, Rochester, NY			TJL PTA Holiday Boutique			

<p style="text-align: center; font-size: 24pt; font-weight: bold;">15</p>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">16</p> <p><b>OMS Winter 2 Sports Online Registration Begins</b></p> <p>HHS Winter Concert Part I (Jazz Band, Vocal Ensemble, Chamber Orchestra, 9-10 Band) 7:30 p.m.</p>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">17</p> <p>HHS Winter Concert Part 2 (Full Orchestra, Choir, 11-12 Band) 7:30 p.m.</p>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">18</p> <p><b>Board of Education Regular Meeting @ OMS 7:45 p.m.</b></p>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">19</p>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">20</p> <p><b>HHS Second Quarter Progress Reports Available on Parent Portal</b></p>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">21</p>
<p style="text-align: center; font-size: 24pt; font-weight: bold;">22</p>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">23</p>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">24</p> <p>Christmas Eve</p>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">25</p> <p>Christmas Day First Night of Hanukkah</p>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">26</p> <p>Kwanzaa</p>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">27</p>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">28</p>
<p>Winter Recess – Schools Closed</p>						
<p style="text-align: center; font-size: 24pt; font-weight: bold;">29</p>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">30</p>	<p style="text-align: center; font-size: 24pt; font-weight: bold;">31</p> <p>New Year's Eve</p>				
<p>Winter Recess – Schools Closed</p>						

DECEMBER 2024

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# JANUARY 2025

FEBRUARY 2025

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Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday



1

New Year's Day  
Winter Recess  
Schools Closed

2

HHS Grade 8 Parent  
Guidance Meeting @  
Auditorium 7 p.m.

3

HHS Playfest 6:30 p.m.

4

5

Council of PTAs General  
Meeting @ OMS 9:45 a.m.

6

Districtwide Safety  
Committee Meeting  
@ OMS 4 p.m.  
  
TJL Grade 5 Health  
Education Parent/Child  
Meeting 7 p.m.  
  
HACEF Meeting 7 p.m.

7

TJL & WDPS School  
Physicals 9:30 a.m.

WDPS PARP Play  
SEPTA Silver Linings Event  
@ TJL Library 7 p.m.

8

WDPS PARP Play (Snow  
Date)

WDPS Grade 2 Instrument  
Exploration @ HHS  
Auditorium 6 p.m.

9

LISFA Secondary Festival  
Grades 9-12 – Rehearsal I  
Time/Location TBD

NYSSMA Registration  
Ends

10

LISFA Secondary Festival  
Grades 9-12 – Rehearsal 2  
Time/Location TBD

11

WDPS PARP

<p style="text-align: center;"><b>12</b></p> <p>LISFA Secondary Festival Grades 9-12 – Concert Time/Location TBD</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>13</b></p> <p><b>OMS Winter 2 Sports Begin</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>14</b></p> <p>HHS Booster Club Meeting @ Guidance Resource Center 7 p.m.</p> <p>Council of PTAs Scholarship Variety Show Dress Rehearsal @ HHS Auditorium 4-6:30 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>15</b></p> <p>WDPS PTA PARP Kindergarten Read-In</p> <p><b>Board of Education Regular Meeting @ OMS 7:45 p.m.</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>16</b></p> <p>WDPS PTA PARP First Grade Read-In</p> <p>HHS Guidance Grade 11 Career/College Night 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>17</b></p> <p>SCMEA Day of Horn</p> <p>WDPS PTA PARP Second Grade Read-In</p> <p>TJL PTA Family Game Night 7 p.m.</p> <p><b>OMS End of Second Quarter</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>18</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<b>WDPS PARP</b>						
<p style="text-align: center;"><b>19</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>20</b></p> <p><b>Dr. Martin Luther King Jr. Day</b></p> <p><b>Schools Closed</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>21</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>22</b></p> <p>OMS/HHS Deskside Chat with the Superintendent &amp; PTA General Meeting @ OMS Library 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>23</b></p> <p><b>Names Not Numbers Community Event @ HHS 7 p.m.</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>24</b></p> <p>LISFA Intermediate Festival Grades 5-8 – Rehearsal 1 Time/Location TBD</p> <p><b>HHS End of Second Quarter</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>25</b></p> <p>LISFA Intermediate Festival Grades 5-8 – Rehearsal 2 Time/Location TBD</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p style="text-align: center;"><b>26</b></p> <p>LISFA Intermediate Festival Grades 5-8 – Concert Time/Location TBD</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>27</b></p> <p>TJL Grade 4 Winter Concert (Orchestra/ Chorus) @ HHS 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>28</b></p> <p>OMS PTA Reflections Ceremony 8:30 a.m.</p> <p>Council of PTAs Scholarship Variety Show Dress Rehearsal @ HHS Auditorium 4-8 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>29</b></p> <p><b>Lunar New Year Schools Closed</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>30</b></p> <p>TJL PTA Reflections Ceremony &amp; Book Fair 9:45 a.m.</p> <p><b>OMS Second Quarter Report Cards Available on Parent Portal</b></p> <p>Council of PTAs Scholarship Variety Show Dress Rehearsal @ HHS Auditorium 4-8 p.m. (Snow Date)</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>31</b></p> <p>TJL PTA PARP Kickoff</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>NOTE: Dates may change; verify details before an event by calling the school or logging onto the district's website at <a href="http://www.harborfieldscsd.net">www.harborfieldscsd.net</a></b></p>

JANUARY 2025

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# FEBRUARY 2025

MARCH 2025

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23	24	25	26	27	28	29
30	31					

**Sunday**

**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

**Saturday**

NOTE: Dates may change; verify details before an event by calling the school or logging onto the district's website at [www.harborfieldscsd.net](http://www.harborfieldscsd.net)



1

SCMEA Day of Jazz

Council of PTAs  
Scholarship Variety Show  
@ HHS 6:30 p.m.

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SEPTA Senior Scholarship Applications Available

Council of PTA  
Scholarship Applications Available

Council of PTAs General Meeting @ OMS 9:45 a.m.

HHS Second Quarter Report Cards Available on Parent Portal

WDPS PTA Reflections Ceremony & Family Book Fair 6 p.m.

Districtwide Black History Month Celebration @ HHS 7 p.m.

TJL PTA MVP Dance @ OMS 7 p.m.

Council of PTAs  
Scholarship Variety Show @ HHS 6:30 p.m. (Snow Date)

Incoming Kindergarten Registration @ District Offices 10 a.m.-12 p.m.

WDPS PTA BOOK FAIR

TJL PTA PARP & BOOK FAIR

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<p style="text-align: center;"><b>16</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>17</b></p> <p>Presidents Day Schools Closed</p> <p>HS Spring Sports Online Registration Begins</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>18</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>19</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>20</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>21</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>22</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p>Mid-Winter Recess – Schools Closed</p>						
<p style="text-align: center;"><b>23</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>24</b></p> <p>OMS Spring Sports Online Registration Begins</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>25</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>26</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>27</b></p> <p>HHS PTSA Parent Night Out</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>28</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>



<p style="text-align: center;"><b>9</b></p> <p><b>Daylight Savings Time Begins</b></p> <p>SCMEA All-County Music Festival Div. 1-2 Concerts Time/Location TBD</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>10</b></p> <p><b>Council of PTAs Scholarship Applications Due</b></p> <p>TJL Grade 3 STEAM Challenge 4-5:30 p.m.</p> <p>HHS Winter Sports Recognition Night @ Auditorium 7 p.m.</p> <p><b>SEPTA Senior Scholarship Applications Due</b></p> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>11</b></p> <p>HHS World Languages Honor Society Induction Rehearsal 2:30-3:30 p.m.</p> <p>HHS Booster Club Meeting @ Guidance Resource Center 7 p.m.</p> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>12</b></p> <p>Bus Safety Drill #3</p> <p><b>HHS Third Quarter Progress Reports Available on Parent Portal</b></p> <p>HHS World Languages Honor Society Induction Ceremony 3:30 p.m.</p> <p><b>Districtwide ENL Multicultural Night @ HHS 7 p.m.</b></p> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>13</b></p> <p>TJL Deskside Chat with the Superintendent @ TJL 10 a.m.</p> <p>HHS Spring Mini College Fair 10:30 a.m.-12 p.m.</p> <p>HACEF Meeting 7 p.m.</p> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>14</b></p> <p><b>OMS Third Quarter Progress Reports Available on Parent Portal</b></p> <p>TJL PTA Grade 3 Night Out (Drop-Off Optional)</p> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>15</b></p> <p>SCMEA Day of Recorder</p> <hr/> <hr/> <hr/> <hr/>	
<b>OMS PTA Book Fair</b>							
<b>OMS World Language Week</b>							
<p style="text-align: center;"><b>16</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>17</b></p> <p><b>HHS Spring Sports Begin</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>18</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>19</b></p> <p><b>Board of Education Regular Meeting @ OMS 7:45 p.m.</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>20</b></p> <p>HHS College Athlete Commitment Signing Day @ Auditorium 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>21</b></p> <p><b>WDPS &amp; TJL Report Cards Available on Parent Portal</b></p> <p>WDPS PTA Kindergarten Night Out @ WDPS 7 p.m.</p> <p>TJL PTA Grade 4 Night Out (Drop-Off Optional)</p> <p>OMS Drama Production 7 p.m.</p> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>22</b></p> <p>OMS Drama Production 1 p.m.</p> <hr/> <hr/> <hr/> <hr/>	
<p style="text-align: center;"><b>23</b></p> <p><b>HACEF &amp; Booster Club Camp Registration Opens</b></p> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>24</b></p> <p>OMS Spring Sports Begin</p> <p>Business Honor Society Shark Tank 8 a.m.</p> <p>HHS Guidance College &amp; Career Information Night Fair @ North Gym 6:30 p.m.</p> <p>HHS PTSA General Membership Meeting 6:30 p.m.</p> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>25</b></p> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>26</b></p> <p>WDPS PTA Grade 1 Science Fair 6 p.m.</p> <p>HHS Theater Spring Production Senior Citizen Dessert Reception 5 p.m., Show 6 p.m.</p> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>27</b></p> <p>WDPS PTA Grade 2 Science Fair 6 p.m.</p> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>28</b></p> <p>HACEF Scholarship Application Deadline</p> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>29</b></p> <hr/> <hr/> <hr/> <hr/>	
<p style="text-align: center;"><b>30</b></p> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>31</b></p> <p><b>Eid al-Fitr</b></p> <p><b>*Note: If two school emergency closing days are used, school will be open for staff only on this date.</b></p> <hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/>	
<b>HHS Theater Spring Production 7 p.m.</b>							







<p style="text-align: center;"><b>11</b></p> <p><b>Mother's Day</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>12</b></p> <p>OMS Spring Concert – Part 2 (Jazz Band; 6, 7 &amp; 8 Bands) 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>13</b></p> <p>HHS Booster Club Meeting @ Guidance Resource Center 7 p.m.</p> <p><b>Board of Education Regular Meeting &amp; Budget Hearing @ OMS 7:45 p.m.</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <p style="text-align: center;">Grades 5 &amp; 8 NYS Science Assessment</p>	<p style="text-align: center;"><b>14</b></p> <p>TJL Grade 4 Spring Concert (Orchestra &amp; Chorus) @ HHS 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <p style="text-align: center;">WDPS Incoming Kindergarten Screening</p>	<p style="text-align: center;"><b>15</b></p> <p>OMS STEAM Fair 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>16</b></p> <p>NYSSMA Festival for All Harborfields Students (Jazz Only) @ Commack</p> <p>WDPS Additional Incoming Kindergarten Screening Date (If Needed)</p> <p>TJL PTA Staff Appreciation Luncheon</p> <p>HHS Booster Club Fundraising Event 7-11 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>17</b></p> <p>NYSSMA Festival for All Harborfields Students (Jazz Only) @ Commack</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p><b>HHS Advanced Placement Exams</b></p>						
<p style="text-align: center;"><b>18</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>19</b></p> <p>HHS NAHS Art Induction Rehearsal @ HHS Auditorium 2:30 p.m.</p> <p>HHS Spring Concert Part I (Choir, Full Orchestra, 11-12 Band) 7:30 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>20</b></p> <p><b>ANNUAL DISTRICT SCHOOL BUDGET VOTE &amp; BOARD ELECTION @ OMS 2-9 P.M.</b></p> <p>HHS NAHS Art Induction @ HHS Lobby/Auditorium 3:30 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>21</b></p> <p><b>HHS Fourth Quarter Progress Reports Available on Parent Portal</b></p> <p>HHS Spring Concert Part 2 (Jazz Band, Vocal Ensemble, Chamber Orchestra, 9-10 Band) 7:30 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>22</b></p> <p>WDPS PTA Staff Appreciation Luncheon</p> <p>HACEF Meeting 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>23</b></p> <p><b>Schools Closed</b></p> <p><b>*Note: If two school emergency closing days are used, school will be open for students and staff.</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>24</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p style="text-align: center;"><b>25</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>26</b></p> <p><b>Memorial Day Schools Closed</b></p> <p><b>Greenlawn/Centerport Memorial Day Parades HHS Marching Band &amp; Kickline, OMS Marching Band</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>27</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>28</b></p> <p>HHS Senior Awards 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>29</b></p> <p>OMS All-Star Awards 7:15 a.m.</p> <p>HHS Music Awards Grades 9-12 7 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>30</b></p> <p>WDPS PTA Grade 2 Night Out @ OMS</p> <p>TJL PTA Grade 5 Night Out (Drop-Off Optional)</p> <p><b>OMS Fourth Quarter Progress Reports Available on Parent Portal</b></p> <p>HHS Shakespeare in the Park 6 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>31</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

MAY 2025						
S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

# JUNE 2025

JULY 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>1</b>	<b>2</b> WDPS Grade 2 Field Day  TJL Grade 4 Band Concert @ HHS Auditorium 7 p.m.  HHS Retiree Reception 2:30 p.m.	<b>3</b> WDPS Grade 2 Field Day (Rain Date)  TJL Field Day (Grades 3 & 4)  TJL Retiree Reception 3:45 p.m.  HHS Spring Sports Recognition Night @ Auditorium 7 p.m.	<b>4</b> TJL Grade 5 Field Day  OMS Grade 8 Awards 7 p.m.	<b>5</b> WDPS Grade 1 Field Day  OMS Retiree Reception 3 p.m.  HHS Senior Athletic Awards Ceremony @ Auditorium 7 p.m.	<b>6</b> Eid al-Adha Schools Closed	<b>7</b> SAT Testing @ OMS
<b>8</b>	<b>9</b> WDPS Grade 1 Field Day (Rain Date)  TJL Grade 5 Field Day (Rain Date)  OMS Athletic Awards @ Auditorium 7 p.m.	<b>10</b> WDPS Kindergarten Field Day  TJL Beginner Orchestra Concert @ TJL 7 p.m.  HHS PTSA Senior Sunset 6-8 p.m.  HHS Booster Club Meeting @ Guidance Resource Center 7 p.m.	<b>11</b> WDPS Kindergarten Field Day (Rain Date)  Board of Education Regular Meeting @ OMS 7:45 p.m.	<b>12</b> HHS Senior Celebration, TJL Walk & Mandatory Graduation Rehearsal (Throughout School Day)  All-HF PTA Volunteer Appreciation Breakfast @ TJL 9:45 a.m.  OMS National Junior Honor Society Induction 7 p.m.  K-8 Art Show Reception @ HHS Lobby/ Auditorium 4 p.m.	<b>13</b> Grades K-5 Superintendent's Conference Day Schools Closed for Students in Grades K-5  WDPS Retiree Reception 8:15 a.m.	<b>14</b>

Geometry Regents



<p style="text-align: center;"><b>15</b></p> <p>Father's Day</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>16</b></p> <p>WDPS Grade 2 Farewell Ceremony</p> <p>Last Day of Classes for HHS Students</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>17</b></p> <p>WDPS Grade 2 Farewell Ceremony</p> <p>SEPTA Appreciation Dinner 6:30 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>18</b></p> <p>WDPS Grade 2 Farewell Ceremony</p> <p>HHS PTSA Pre-Prom @ Vanderbilt 5-7 p.m.</p> <p>HHS Senior Prom 7-11 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>19</b></p> <p>Juneteenth Schools Closed</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>20</b></p> <p>TJL Grade 5 Luau 6:30 p.m.</p> <p>OMS Early Dismissal 11 a.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>21</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<b>NYS Regents Exams</b>				<b>NYS Regents Exams</b>		

<p style="text-align: center;"><b>22</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>23</b></p> <p>TJL Grade 5 Moving Up Day 10 a.m.</p> <p>OMS Early Dismissal 11 a.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>24</b></p> <p>TJL Grade 5 Moving Up Day (Rain Date)</p> <p>OMS Early Dismissal 11 a.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>25</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>26</b></p> <p>WDPS and TJL Early Dismissal 12 p.m.</p> <p>OMS Grade 8 Moving Up Ceremony 9:30 a.m.</p> <p>OMS Early Dismissal 11 a.m.</p> <p>OMS Grade 8 Luncheon &amp; Dance 11:30 a.m.-2:30 p.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>27</b></p> <p>Last Day of School</p> <p>WDPS &amp; TJL Early Dismissal at 10:45 a.m. Report Cards Available on Parent Portal</p> <p>OMS/HHS End of Fourth Quarter</p> <p>OMS Early Dismissal 10:15 a.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>28</b></p> <p>HHS Graduation Ceremony 9 a.m.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<b>NYS Regents Exams</b>						

**29**

Deadline to Submit Transportation Requests to a Childcare Location for 2024-25  
\*Requests Will Not Be Honored Past This Date

OMS and HHS Fourth Quarter Report Cards Available on Parent Portal

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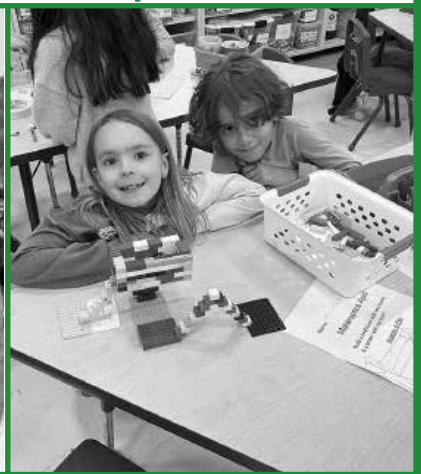
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<p style="text-align: center;"><b>13</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>14</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>15</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>16</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>17</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>18</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>19</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
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<p style="text-align: center;"><b>27</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>28</b></p> <p>Online Registration for HHS Fall Sports Opens</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>29</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>30</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>31</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>		





# District Information & Services

## YOUR SCHOOL DISTRICT

The Harborfields Central School District, located on the north shore of Long Island in the Town of Huntington, encompasses the village of Centerport and most of Greenlawn, and includes parts of Huntington, Huntington Station and Northport. The school community covers approximately eight square miles and has a population of about 20,000. District staff (administrators, teachers, support, clerical and custodial) totals about 550 people, including part-time personnel. Estimated total enrollment for September 2024 is 2,780 in the district's four schools: Washington Drive Primary School (K-2), Thomas J. Lahey Elementary School (3-5), Oldfield Middle School (6-8) and Harborfields High School (9-12).

## ABSENCE

According to state law, absence from school is excusable for the following reasons: illness, death or illness in the family, impassable roads, religious observance, quarantine, approved educational trips, required presence in court, attendance at organized clinics, remedial health treatment and approved cooperative work programs. Absence for any other reason is noted as illegal and is so marked on the student's record.

On the day that your child is absent, you must call the attendance office before noon to explain the reason for absence. On the day the child returns to school, he or she must bring a written excuse signed by the parent/guardian.

## ATTENDANCE

Regular attendance is essential to the success of any educational program. There are legitimate reasons for occasional absences and the schools discourage the attendance of children who are ill. However, absenteeism interferes with learning and, furthermore, good attendance is important to the school district and its taxpayer residents. Every absence means lost state aid, and lost state aid can mean higher school taxes.

## BOCES

The Board of Cooperative Educational Services provides many services to the Harborfields schools. Among these is special education placement for students with special needs and vocational training, which provides courses for high school students in such trades as auto mechanics, carpentry, cosmetology, nursing, food services, data processing, business machines, plumbing, landscaping and printing.

## DISTRICT PUBLICATIONS

The Harborfields district newsletter, Harborfields Highlights, is the official publication of the Board of Education. It is mailed periodically to all homes in the district and reports on items of interest from all of our schools.

PTAs at HHS, OMS, TJL and WDPS, and SEPTA also publish their own newsletters and send them home with students.

## EXTRACURRICULAR ACTIVITIES

A multitude of planned activities outside the regular primary, elementary, middle and high school programs are available to every student according to individual interests and abilities. These include interscholastic and intramural athletics, theater groups, clubs related to every field of study and student government organizations. New groups

are assembled whenever student interest indicates the need. Student handbooks detail the many opportunities for extracurricular activities that exist for Harborfields students.

## SMOKING PROHIBITED

Smoking and tobacco use are prohibited in all school buildings and school vehicles, on school property and at any school-sponsored events.

## SAFE AND DRUG-FREE ENVIRONMENT

The district recognizes that substance abuse is a serious health problem. Under no circumstances does the district condone the use and abuse of chemical substances. The Board of Education has developed comprehensive policies on substance abuse in the schools. Copies of these policies are available from the district office. Safety in the schools is the Board of Education's main concern and, as a result, the district complies with the mandates of the Drug-Free Schools and Community Act.

## BUS TRANSPORTATION

Bus transportation to and from school is provided for all students in grades K-2, for students in grades 3-8 who live one-half mile or more from the school they attend, and for students in grades 9-12 who live one mile or more from the school they attend. Problems pertaining to transportation should be referred directly to the building principal.

## IMPORTANT NOTICE

**A written request for transportation for the 2025-2026 school year to private or parochial schools within 15 miles MUST be submitted to the transportation coordinator by April 1, 2025.**

## BUS SAFETY

Each school's schedule provides for several bus safety drills during the year, under supervision of the building principal. The purpose of the school bus drills is to instruct students on location, use and operation of the emergency door, fire extinguisher, first aid equipment and windows as a means of escape in case of fire or accident.

To supplement this instruction, a list of rules for safe conduct at the bus stop and on the school bus is published by the district as part of the annual school bus information mailed to each household in August. We ask that parents review this material and discuss it with their children, stressing the importance of compliance with these safety rules. We also ask that parents see that their children are at the designated bus stops on time. Bus drivers have been instructed not to wait for tardy children. Any complaints regarding incidents at bus stops or on school buses should be reported to the school principal's office.

## HACEF

[HarborfieldsHACEF@gmail.com](mailto:HarborfieldsHACEF@gmail.com)

The Harborfields Alumni and Community Educational Foundation was founded in the fall of 2003 and is a recognized not-for-profit 501(c)(3) educational foundation dedicated to working in cooperation with the Board of Education to promote and enhance the educational opportunities for children through the support of the schoolwide community. Among its many objectives, HACEF provides grants for educationally related enrichment projects, scholarships to graduating

seniors, job mentoring opportunities for students and an opportunity for alumni to network with each other.

HACEF also organizes and facilitates the popular HACEF Summer Camp program, taking place at Harborfields schools from June to August, with all proceeds given back to students and schools in the form of grants and scholarships.

Board of Directors meetings are held in the Oldfield Middle School Board Room on the dates specified in the calendar.

## SLATE OF OFFICERS

- President, Carol Cuti . . . . . 516-551-3450
- Co-Vice Presidents, Sal Ammirati . . . . . 631-680-0256
- Eric Gerde . . . . . 631-434-5424
- Treasurer, Tracy Armstrong . . . . . 917-204-8851
- Corresponding Secretary, Marianne Minton . . . . . 631-261-1213
- Recording Secretary, Lori Nikolic . . . . . 631-413-4258
- Publicist, Sandra Wolf . . . . . 646-244-1447
- Summer Camp Directors,  
Carol Cuti and Melissa Fava . . . . . www.hacef.org
- Additional Trustees: Maraya Albertson, Erica Kissam, Hansen Lee and Mary Seligmann

## HACO

The Harborfields Alliance for Community Outreach was founded by Harborfields alumni to ensure that all students and community members receive life's necessities without worry. In 2009, HACO was recognized as a 501(c)(3) not-for-profit foundation. With this classification, the foundation is able to accept monetary donations and gifts, request the use of district facilities and expand services offered to the school community.

President, Maggie Boba . . . . . 631-897-2957

HACO Email: [hacohf@gmail.com](mailto:hacohf@gmail.com)

Mailing Address:  
2 Oldfield Road  
Greenlawn, NY 11740

Food Pantry:  
Centerport United Methodist Church  
97 Little East Neck Road  
Centerport, NY 11721

## HEALTH SERVICES

### SCHOOL NURSE

The school nurse is available for first aid and health emergencies and acts as a liaison between the home, the school and the family physician when necessary. The nurse also maintains students' health records and supervises general health screening, including vision, hearing and scoliosis.

### PHYSICAL EXAMS

New York State requires that each child receive a physical examination upon entry, yearly if receiving special education services, and in K, 1, 3, 5, 7, 9 and 11 grades. The Board of Education requests that this examination be made by the family physician whenever possible, but if a medical report has not been returned to the school nurse by Oct. 5, the examination will be conducted in school by the school physician.

### I. IMMUNIZATION

New York State Public Health Law, Section 2164, requires

that schools do not permit a child to attend school unless the parent/guardian provides the school with a certificate of immunization or proof from a physician, nurse practitioner or physician's assistant that the child is in the process of receiving the required immunizations.

This schedule reflects the minimum doses that are required for grades K-12. Please consult your school nurse or health care practitioner regarding information for each vaccine.

- Medical exemptions for immunizations must be received annually.

## II. COMMUNICABLE DISEASES

Vaccine	Pre-K	K, Gr. 1, 2, 3, 4, 5	Gr. 6-11	Gr. 12
DTAP	4 doses	3-5 doses	3 doses	
TDAP	N/A		1 dose	
Polio	3 doses	4 doses or 3 doses if the 3rd dose was received at 4 years or older		
MMR	1 dose	2 doses		
Hepatitis B	3 doses	3 doses	2-3 doses	
Varicella (Chicken Pox)	1 dose	2 doses		
Meningococcal conjugate	N/A		Gr. 7, 8, 9, 10 1 Dose	Grade 12: 2 doses (or 1 dose if recvd by age 16)
Hib	1-4 doses	N/A		
PCV Pneumococcal Conjugate Vaccine	1-4 doses	N/A		

Students who contract the following contagious and infectious diseases will be excluded from attendance in school for the period of time indicated below:

1. Chicken Pox – One week after skin eruption first appears, or until all scabs are dry.
2. Diphtheria – For the period established by the student's physician.
3. Elevated temperature - Until 24 hours after temperature returns to normal.
4. Fifth Disease – Until 24 hours after rash first appears.
5. German Measles – Until recovery—not over seven days after onset of rash.
6. Measles – Until four days after onset of rash and student's physician approves the student's return to school.
7. Mumps – Until recovery and all swelling has disappeared.
8. Strep throat (including Scarlet Fever) - Until 24 hours on antibiotic or student's physician approves the student's return to school.
9. Infectious Hepatitis – Until recovery and student's physician approves the student's return to school (after isolation of student during first week of illness).
10. Whooping Cough – Until recovery and student's physician approves the student's return to school.
11. COVID-19 – Contact the school nurse for required medical clearance needed. Visit [suffolkcountyny.gov](https://www.health.ny.gov) for local Department of Health guidelines for COVID-19.

Children with acute conjunctivitis, impetigo, colds, influenza, scabies, lice or ringworm may be excluded from school until, in the opinion of the school or the student's physician, there is no longer danger of transmitting the disease to others.

## III. ADMINISTERING MEDICATION TO STUDENTS IN SCHOOL

The administration of prescribed medication to a student during school hours is permitted only when the medication is necessary to allow the student to attend school or failure to administer the medication would seriously affect the student's health.

Parent(s) or guardian(s) must present the following information:

1. Signed written instructions from the family doctor containing the following information: student's name, the date and name of the medicine, dosage and time to be administered, list of possible side effects and the name of the physician prescribing the medication;
2. A signed note from the parent(s) or guardian(s) giving the school nurse, teacher, principal or other school staff permission to administer the medication; or
3. File a medication request form (see exhibit 5420-E.1) with the school nurse.

The school nurse shall develop procedures for the administration of medication, which require that:

1. All medications will be administered by the school nurse, the superintendent or his or her designee;
2. Medications shall be securely stored under lock and key in the office and kept in their original labeled container, which specifies the student's name, the name and type of medication, the amount to be given and the times of administration, possible side effects and the name of the physician prescribing the medication;
3. The school nurse shall maintain a record of the name of the student to whom medication may be administered, the prescribing physician, the dosage and timing of medication, and a notation of each instance of administration; and
4. All medications shall be brought to school by the parent(s) or guardian(s). If a supply of medication is to be left in charge of the school nurse, no more than a two weeks' supply will be kept in the school at any time, if possible. Medication may only be picked up by the parent(s) or guardian(s) at the end of the school year or the end of the period of medication, whichever is earlier. If not picked up within five days of the period of medication, the medication shall be discarded.

An adult must bring the medication to school in the original container. The administering staff member should clearly label the medication with the time to be given and dosage.

## IV. STUDENT MEDICAL EXAMS

In accordance with Section 903 of the state Education Law, each student shall have a physical exam given by the school doctor or family physician upon entrance to school and at grades pre-k or K, 1,3,5,7,9, and 11. Findings are to be kept on record at the school on forms that can be obtained from the school nurse or on the website.

## V. ILLNESS IN SCHOOL

If a student becomes ill in school:

1. The nurse will determine if the student should remain in the health office or return to class.
2. The nurse will call the parent, guardian or substitute parent if he or she feels the student should go home. In general, a parent or guardian will pick up the student from school.
3. The nurse will contact a parent or guardian to pick up a student if they have a temperature of 100 degrees Fahrenheit or higher.

4. If no parent, guardian or substitute parent picks up the student at school, or if no parent/guardian or substitute parent will be home, the student will remain in the nurse's office until such time as a parent, guardian or substitute parent becomes available to assume responsibility for the child.

## VI. MEDICAL EMERGENCY

In cases where the health or proper functioning of the student is in jeopardy, the primary concern shall be to obtain immediate medical attention. The nurse shall be notified and will contact the appropriate building administrator. The building principal shall notify the parent(s) or guardian(s) and, if possible, the family doctor of the student's emergency.

In cases where a medical emergency reveals evidence of possession, distribution or sale of alcohol and/or other substances or other items prohibited by policy 5312.1, the principal shall follow the procedures outlined in regulation 5312.1-R.

## VII. MEDICAL EMERGENCY RECORD

All students shall have on file a medical emergency record which shall state the name and telephone numbers of the following:

1. The student's parent(s) or guardian(s) at home and work;
2. The student's next of kin;
3. A neighbor;
4. The family physician.

## MEDICATION

According to state law, if any internal medication is to be given, it must be administered by the school nurse and only upon receipt of a written request from the family doctor, giving frequency and dosage and describing the condition for which it has been prescribed. In addition, a note from the parent, requesting that the medicine be given according to doctor's instructions, is required. Medication must be given directly to the school nurse by the parent and must be in its original container from the pharmacy. Students may not carry medicine (including over-the-counter or prescription medication) in school at any time.

## PREVENTION AND CONTROL OF COMMUNICABLE DISEASES

Parents are encouraged to keep children at home when illness is suspected and to notify the attendance office when a child is absent due to illness. When the illness is due to a communicable disease, the school nurse should also be notified.

## HEALTH RECORDS

In case of a medical emergency, it is imperative that the school is able to reach a parent, guardian or neighbor. Emergency contact information is maintained on file for each student in his or her school's health office. Therefore, phone numbers and e-mail contact information should be updated annually if changes are made.

**HARBORFIELDS CENTRAL SCHOOL DISTRICT DOES NOT DISCRIMINATE ON THE BASIS OF ACTUAL OR PERCEIVED RACE, COLOR, WEIGHT, NATIONAL ORIGIN, CREED, RELIGION, RELIGIOUS PRACTICE, MARITAL STATUS, SEX, AGE, SEXUAL ORIENTATION, GENDER (INCLUDING GENDER IDENTITY AND EXPRESSION), DISABILITY IN ITS EDUCATIONAL PROGRAMS OR EMPLOYMENT.**

## HOME TEACHING

Instruction can be provided on an individual basis for a student confined to the home, hospital or other institution for an extended period of time as a result of an illness or for a student who may be assigned an out-of-school suspension. Schedules for home instruction will be subject to approval by a licensed physician and shall meet the following requirements:

- Instruction at the elementary level will be for 10 hours of instruction per week. To the extent possible, at least two hours of instruction shall be provided per day.
- Instruction at the secondary level will be for 15 hours of instruction per week. To the extent possible, at least three hours of instruction shall be provided daily.
- Letters from a doctor and parent are required before home instruction can be assigned.

## GRADUATION CEREMONIES

The graduation or commencement ceremony is a time to celebrate the honors and achievements of the graduating class. Participation in the graduation ceremony and related activities will be predicated on satisfactory completion of all graduation requirements, or as otherwise described in Board policy. A student who has earned either a Career Development and Occupational Studies Commencement Credential (CDOS) or Skills and Achievement Commencement Credential (SACC) by the time his/her ninth grade cohort reaches graduation may, but is not required to, participate in that graduation ceremony and related activities. More information on participation in graduation ceremonies can be found in Board Policy 4772.

## PRESCHOOL SCREENING: CHAPTER 53 DISABILITY IDENTIFICATION AND CENSUS

If you suspect your 3- or 4-year-old of having a disability that will adversely affect performance in school, your child may be eligible for a comprehensive preschool screening. The Office of Pupil Personnel Services offers these screenings free of charge. For information, contact Rose Scammell, director of pupil personnel services, at 631-754-5416. If your child is between the ages of 3 and 21 and you have not registered with the Office of Pupil Personnel Services, please do so by calling 631-754-5416. Registration will ensure your child has been identified for services.

## RELEASE OF DIRECTORY INFORMATION UNDER THE FEDERAL FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

Unless objection to any of the specific items in the following

“Directory Information” is submitted in writing by parents, legal guardians or by those students over the age of 18 years, the Harborfields Central School District herewith gives notice of intention to provide, release or publish in the district newsletter or bulletins, the district website, school or student newspapers, magazines, directory information pertaining to students as may be appropriate under the circumstances: the student’s name, photograph, date of birth, parents’ names, address, telephone number, date and place of recognized activities and sports, weight and height of members of athletic teams, dates of attendance, grade in school, immunization status, degrees and awards received, and the most recent previous educational agency or institution attended by the student.

Under the regulations of this act, parents, guardians or students over the age of 18 who do not desire the release of any of the above directory information must make a specific request in writing to the superintendent by Sept. 15 of each school year. Failure to make such a request shall be deemed consent to release, provide or publish the directory information during the remainder of the school year.

## RELEASE OF DIRECTORY INFORMATION TO THE MILITARY

Under the regulations of the No Child Left Behind Act, parents, guardians or students over the age of 18 who do not desire the release of directory information to the military must make a specific request in writing to the superintendent of schools by Oct. 2, 2024. Failure to make such a request shall be deemed consent to release, provide or publish the directory information during the 2024-2025 school year.

## RECORDS AND RIGHTS

The Family Education Rights and Privacy Act acknowledges the parents’ right to participate in their children’s education through knowledge of information in educational records. Parents have the right to review this information and to exercise some control over disclosures of records. In accordance with these rights, the Harborfields schools will not disclose information from student records without prior written consent of a parent or eligible (18 years or over) student, except as permitted by law. A record of requests for, and disclosures made from students’ records, is maintained and may be seen by parents and eligible students. In general, records are available through individual school principals’ or guidance offices.

## REGISTRATION OF NEW STUDENTS

Students transferring into Harborfields Central School District may register at Central Registration located in the

District Offices. A recent report card helps school officials gain important background information. All incoming students must present proof of immunization against the communicable diseases listed on page 30 of this calendar. A parent or guardian must accompany any student who registers for or withdraws from school. Further information is available on the district’s website ([www.harborfieldscsd.net](http://www.harborfieldscsd.net)) or at the district office.

## SCHOOL CLOSINGS

When the district’s schools are to be closed, or when opening is delayed due to inclement weather or any other emergency, announcements will be made on the following:

Website: [www.harborfieldscsd.net](http://www.harborfieldscsd.net)

STATION	DIAL	STATION	DIAL
WHLI	1100 AM	WALK	1370 AM 97.5 FM
WKJY	98.3 FM	WOR	710 AM
WMJC	94.3 FM	WBLI	106.1 FM
WBAB	102.3 FM	WABC-TV	
WBZO	103.1 FM	News 12 L.I.	Ch.12
WNBC-TV			
WCBS-TV			

**DO NOT CALL THE FIRE DEPARTMENT FOR INFORMATION!** The Board of Education reserves the right to delay the opening of or to close schools at any time due to inclement weather or a failure in the power and/or heating systems of the schools. If such a decision is made, a public announcement will be made a minimum of one hour before closing. It is the responsibility of the parents to arrange for children to be received at home at any time of the school day if this should be necessary.

## MEGAN’S LAW NOTIFICATION

In accordance with the New York State Correction Law, Article 6c, Sex Offender Registration Act (Megan’s Law), notification of a sex offender will be provided to the district by the Suffolk County Police Department. The information is available to you under the Freedom of Information Law and can be picked up in person from the superintendent’s office. This information can also be obtained through the New York State Department of Criminal Justice website ([www.criminaljustice.state.ny.us](http://www.criminaljustice.state.ny.us)) or a website created by concerned parents ([www.parentsformeganslaw.org](http://www.parentsformeganslaw.org)). The latter website will provide you with the opportunity to register to become part of a distribution list through which you will receive email notification of any future sex offender who may live in or move into the community.



## KINDERGARTEN REGISTRATION

In order to be registered for kindergarten in the Harborfields Central School District, a child must be 5 years of age on or before Dec. 1 of the school year for which he/she is being registered. Proof of age must be submitted in the form of an original birth or baptismal certificate at the time of registration. Students may only be registered if two original proofs of residency are submitted: (1) a mortgage statement or signed lease or contract to purchase; (2) a driver's license or voter registration card. However, if these do not exist or do not confirm district residency, you may submit a copy of an electric, water or telephone bill.

Children who will enter kindergarten in September 2025 will be registered at Central Registration located in the District Offices during the first week in February from 10a.m.-12p.m. (see calendar).

## PUPIL SERVICES

The process of educating children with different interests and abilities or special problems is a complex task. Our staff of classroom teachers is supplemented by other professionals, including home instructors, registered nurses, speech therapists, psychologists, social workers, reading teachers, special education teachers, guidance counselors and a school physician.

The Office of Pupil Personnel Services coordinates specialized services throughout the district. Furthermore, the district is required to identify all children with disabilities from age 3 until the age of 21 who live in the community.

The District provides special education services and programs to students with disabilities pursuant to applicable federal and state laws. Any parent or person in parental relation who suspects that his/her child has a disability may refer the child for an evaluation by the District's Committee on Special Education for eligibility for special education services and programs.

For further information regarding a parent/guardian's rights regarding referral and evaluation of their child for the purposes of special education services or programs, please contact the director of pupil personnel services, at 631-754-5416. A Parent's Guide to Special Education is available in English and Spanish on the New York State Education Department's website, <http://www.p12.nysed.gov/specialed/publications/policy/parentguide.htm>.

## CHILD NUTRITION PROGRAM

The high school and middle school offer hot entrees, sandwiches, salads and made-to-order deli bar. The following district prices will be in effect during the 2024-2025 school year:

Program	Elementary	Secondary
Breakfast	\$2.05	\$2.15
Lunch	\$3.15	\$3.30
Reduced-Price Breakfast and Lunch	\$0	\$0
Milk	\$0.65	\$0.65

We encourage you to use **myschoolbucks** as the best way to add money to your child's lunch account by logging onto [www.myschoolbucks.com](http://www.myschoolbucks.com). **You will need your child's student ID number**, which can be found on the parent portal. There, you may choose how much money you would like to add to the account. Please remember your username and password, as the district cannot access them.

You may also pay by cash or check; however, any bounced checks will incur a \$20 fee. The district has put into effect a charge policy per New York State.

Free and reduced-price meal applications may be found on the district website under "departments." Click on "Food and Nutrition" and you will have access to a link on the left-hand side labeled Free and Reduced Forms. These forms must be sent to the district by Sept. 30. If the forms are not received on time, and your child is NOT direct certified, they will be charged full price for lunch until the form is received.

**Please inform our department of any food intolerances or food allergies your child may have and any personal restrictions that you would like to put on your child's account. Prepaid accounts are only for meals, second entrees, milk or juice. Snacks must be paid by cash only. If you prefer that your children not have a second entree, please inform us.** Comments and suggestions on the school lunch program are welcome. Call the food services director at 631-754-5310, ext. 6326. Please check the district website ([www.harborfieldscsd.net](http://www.harborfieldscsd.net)) for the monthly menus, department forms and other important information. Call our department regarding substitute food service positions. Any questions for each individual school, please contact the following managers or the food services director.

### Washington Drive Primary School

Lidia Clark . . . . . 631-754-5592, ext. 2639

### Thomas J. Lahey Elementary School

Yang Meager . . . . . 631-754-5400, ext. 3535

### Oldfield Middle School

Tara Nelson . . . . . 631-754-5310, ext. 4354

### Harborfields High School

Filomena Piscitelli . . . 631-754-5360, ext. 5378

## RELIGIOUS HOLIDAYS

At the beginning of each school year, a list of religious holidays will be posted in each school. A parent or guardian must submit a written request to the building principal prior to the date on which the holiday is observed for the pupil's absence on the holiday.

## RELIGIOUS INSTRUCTION

A student who presents to the teacher a card signed by parents and clergy may be released for religious instruction. The permission card will remain on file in the school office. Release time for religious instruction shall be the same in each school building or unit thereof, and the specific time of instruction will be announced in each school. The school is not responsible for transportation to and from the place of instruction.

## STUDENT PROGRESS REPORTS

### High School and Middle School

Report cards for high school and middle school students will be posted to the Infinite Campus Portal at the close of each 10-week period. Interim reports are distributed at approximately the 5<sup>th</sup>, 15<sup>th</sup>, 25<sup>th</sup> and 35<sup>th</sup> weeks of school. The exact dates are indicated on the calendar. These interim reports serve to inform parents when their children are doing unsatisfactory work or failing, but they often are used to commend students for outstanding academic performance and effort. If a parent/guardian would like to receive a printed copy of these reports, a request must be submitted to the school.

## VISITOR POLICY

All visitors to any of the buildings in the district must:

- Show photo identification.
- Sign in with the greeter.
- Carry a visitor's pass at all times.
- Sign out at the greeter's desk when leaving.

Thank you for your cooperation.

## INTERSCHOLASTIC ATHLETICS

Harborfields offers students in grades 7-12 a wide range of opportunities to participate in interscholastic athletics. Before playing on any team and before each sports season, the student must undergo a physical examination administered by a physician and a health screening by the school nurse.

### HARBORFIELDS HIGH SCHOOL

FALL	WINTER	SPRING
Football (Begins 8/19/24)	Boys Basketball	Baseball
(All Other Sports 8/26/24)	Girls Basketball	Cross-Country
Bowling (Co-ed)	Girls Flag Football	Boys Lacrosse
(Boys and Girls)	Boys and Girls Fencing	Field Hockey
Boys Swimming	Softball	Boys Tennis
Boys Soccer	Boys Track	Boys Track/Field
Girls Soccer	Girls Track	Girls Track/Field
Girls Swimming	Boys Wrestling	Girls Lacrosse
Girls Tennis	Girls Wrestling	Unified Bowling (Co-ed)
Girls Gymnastics	Competitive Cheerleading	
Volleyball		
Golf (Co-ed)		
Game Day Cheer		

### OLDFIELD MIDDLE SCHOOL

FALL	WINTER I	SPRING
(Begins 9/4/24)	(Begins 11/4/24)	(Begins 3/24/25)
Boys Soccer (2 teams)	Volleyball (2 teams)	Softball
Girls Soccer (2 teams)	Boys Basketball (2 teams)	Track/Field (Co-ed)
Girls Tennis	Competitive Cheerleading	Boys Tennis
Field Hockey	<b>WINTER II</b>	Girls Gymnastics
Football	(Begins 1/13/25)	Boys Lacrosse
Cross-Country (Co-ed)	Girls Basketball (2 teams)	Girls Lacrosse
Cheerleading	Wrestling	Baseball

### VARSITY ATHLETIC VACATION POLICY

To ensure that students recognize and understand their responsibility as members of the varsity team, parents and students are reminded that their participation requires attendance at all practices and games during nonschool and vacation periods. **Therefore, student-athletes must be prepared to participate in athletic practices or games that may be scheduled during the following recesses: Thanksgiving, Winter (December), Mid-Winter (February) and Spring (April).** As a school district and member of the Suffolk County Athletic Association, we are committed to preparing for and honoring the contest schedule and games during these nonschool and vacation periods. In addition to

these periods, the fall sports season will commence on Monday, August 26. Consequently, all varsity athletes and their families are reminded to plan vacations accordingly. It is recognized that there may be situations of an emergency nature that may arise which would necessitate missing scheduled practices. The student-athlete and family may request an exemption from this policy by appealing to the director of athletics.

### WORKING PAPERS

The New York State Department of Labor requires working papers for students under 18 who seek employment. An application must be obtained at the middle school guidance office or high school guidance office and the student must be examined by a physician before working papers are assigned.

### ASBESTOS REINSPECTION

The Harborfields Central School District has complied with the Asbestos Hazard Emergency Response Act, AHERA [40 CFR 763.85 (E) (B)], by completing the following requirements:

- Reinspecting all buildings and spaces for all asbestos-containing building materials.
- Sampling previously untested building materials suspected of containing asbestos.
- Updating the AHERA Management Plan.

The reinspection results and the updated AHERA Management Plan are available for review in the main office of each building or in the office of the assistant superintendent for business, located in the Oldfield Middle School.

### CONSERVATION MEASURES

The schools in the Harborfields district will continue to attempt to conserve energy by lowering thermostats during the winter months. Building temperatures during the instructional day will be maintained at 65 degrees in the secondary schools. Lower night levels will go into effect at 3 p.m., and will be 10 degrees cooler. Weekends and holidays will be cycled for the night temperatures. Parents are asked to cooperate by seeing that their children are equipped with sweaters and warmer clothing during the cold weather.

### USE OF SCHOOL FACILITIES

Organizations requesting use of the school building facilities must do so in writing a minimum of three weeks in advance, on a Request for Use of Building form. These forms are available at the main office of each school building, at the district business office and on the district's website. All

requests for use of school facilities should be submitted to the principal of the building requested.

School facilities are not to be used by any group without custodial services. In general, the use of school facilities on Saturdays and Sundays is discouraged; however, if all other attempts to schedule activities during the regular school week have been exhausted, permission may be granted when the organization (school or otherwise) agrees to pay for custodial services for time before, during and after the activity at the overtime hourly rate, in addition to Fees for Facilities as specified in the district's plan which may be obtained from the District Office.

All meetings, events and uses of school facilities shall be nonexclusive and open to the general public. Meetings of a partisan or political nature are not permitted. It is the responsibility of the requesting organization to ensure that proper behavior is maintained while using school facilities.

### WHEN IN DOUBT...CHECK IT OUT!

If you have any questions about the school district, or if you wish to check the accuracy of information reported by outside sources, call the district office. In most cases, your questions can be answered immediately. However, if the information you seek is not readily available, your questions will be answered by return call.

### GUIDANCE

Through personal contact with a highly trained, effective and caring counselor, all students are offered the opportunity to discuss, explore and evaluate their abilities, needs, difficulties and aspirations.

Counselors note social and academic growth and interpret standardized test results for students and parents. They are responsible for social and psychological services referrals. Guidance-sponsored meetings keep parents informed on the subject offerings currently available, highlight specific programs and present valuable information on college planning and financial aid opportunities.

The guidance office is a resource center where students and parents may review extensive reference materials: directories and bulletins from schools of many types, occupational files, and summaries of scholarships and loan sources. For further information on guidance services, call the guidance office at the high school, 631-754-5360, ext. 5405.

## COLLEGE TESTING

**PSAT/NMSQT:** Verbal reasoning, math reasoning and writing skills are three important skills measured by the PSAT/NMSQT. Taking the PSAT/NMSQT (administered in October of junior year) is an excellent way to prepare for college. By taking the PSAT/NMSQT, juniors will practice for the SAT, compete for scholarships and begin to receive informational literature from colleges. These scores are not released to the colleges unless requested. As of 2023, the PSAT is a digital exam that students will take on a laptop or tablet, using Bluebook™, a custom-built digital exam application that they'll download in advance of test day. The digital PSAT will be offered at Harborfields CSD.

**SAT:** Reasoning Test – The College Board's SAT 1 Reasoning Test measures verbal and mathematical reasoning abilities related to successful performance in college. It is offered several times throughout the year and helps admissions officers put local data – such as coursework, grade and class rank – in a national perspective. Students may register for the SAT online at [www.collegeboard.org](http://www.collegeboard.org). Harborfields High School Code is 332182. As of 2023, the SAT is a digital exam that students will take on a laptop or tablet, using Bluebook™, a custom-built digital exam application that they'll download in advance of test day. The digital SAT will be administered in a school or a test center with a proctor present.

**ACT:** The American College Test is a three-hour test offered five times a year that measures achievement in four areas (English, math, reading and natural science). Students may register online at [www.actstudent.org](http://www.actstudent.org).

## EMERGENCY PREPAREDNESS PLAN

Regulations of the commissioner of education require each school district to develop a School Emergency Management Plan. This plan covers emergency procedures which include sheltering, evacuation and early dismissal of students. The School Emergency Management Plan is available for public inspection in the office of the assistant superintendent for business and in the main office of each school.

## INTEGRATED PEST MANAGEMENT

New York State Education Law, Section 409-H, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty and staff regarding the potential use of pesticides periodically throughout the school year.

Harborfields Central School District is required to maintain a list of persons in parental relation, faculty and staff who wish to receive 48-hour written notification of certain pesticide applications. In the event of an emergency application necessary to protect against imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, notify the director of facilities and the Harborfields Central School District pesticide representative, at 631-754-5424. Please feel free to contact the director of facilities to obtain additional information relative to these requirements.

## SPECIAL EDUCATION PARENT-TEACHER ASSOCIATION

The Special Education Parent-Teacher Association of Harborfields is a districtwide PTA unit with an executive board of officers who volunteer their time and services. The purpose and goal of SEPTA is to ensure a fair and appropriate public education for all children. SEPTA specifically recognizes the special needs of children in grades K through 12 who receive services under the umbrella of special education, Section 504 and gifted and talented. SEPTA is an advocacy group that provides the public with information pertinent to children with special needs. Advocacy is attained through participation and collaboration with the BOE, administration and staff, as well as the other PTA units and organizations within Harborfields Central School District.

Harborfields SEPTA sponsors numerous programs and awards including: parent and child night outs, teacher fellowships, senior scholarships, speakers and parent workshops. Please check this calendar for dates for our Second Cup of Coffee, a confidential parent support group. SEPTA recognizes the importance of community support as an integral component in achieving our goals, and we invite all members of the community to become a member of the Special Education PTA.

## TITLE IX AND SECTION 504 POLICIES

The Harborfields Central School District hereby advises students, parents, employees and the general public that it offers employment and educational opportunities without regard to sex, race, color, national origin, disability or sexual orientation.

Inquiries regarding the nondiscrimination policy may be directed to the Title IX coordinator and Section 504 coordinator

(Discrimination of the Disabled):

Denise Campbell, Assistant Superintendent for Human Resources and Administration, Title IX Coordinator  
 Rose Scammell, 504 Coordinator  
 Director of Pupil Personnel Services  
 Harborfields Central School District  
 2 Oldfield Road, Greenlawn, NY 11740  
 631-754-5320, ext. 6322

If you believe that you have been discriminated against, you may make a claim that your rights have been denied. This claim or grievance may be filed with the Title IX coordinator or Section 504 coordinator. You may also file a complaint of illegal discrimination with the Federal Office for Civil Rights, United States Department of Education, at the same time you file the district grievance, during or after the use of the district grievance process, or without using the district grievance process at all.

If you wish to discuss your rights under Title IX or Section 504, or obtain a copy of the full grievance procedure, contact the Title IX or Section 504 coordinator.

## COLLEGE TESTING DATES 2024-2025

Date	Test	Registration Deadline	Late Registration
8/24/24	SAT	8/9/24	8/13/24
9/14/24	ACT	8/9/24	8/25/24
10/5/24*	SAT	9/20/24	9/24/24
10/26/24	ACT	9/20/24	10/7/24
11/2/24*	SAT	10/18/24	10/22/24
12/7/24*	SAT	11/22/24	11/26/24
12/14/24	ACT	11/8/24	11/22/24
2/8/25	ACT	1/3/25	1/20/25
3/8/25*	SAT	2/21/25	2/25/25
4/5/25	ACT	2/28/25	3/16/25
5/3/25*	SAT	4/18/25	4/22/25
6/7/25*	SAT	5/22/25	5/27/25
6/14/25	ACT	5/9/25	5/26/25
7/12/25**	ACT	6/6/25	6/20/25

\*Harborfields will be a center for these test dates.

\*\*No test centers are scheduled in New York for the July ACT date.

## HARBORFIELDS PUBLIC LIBRARY

31 Broadway  
Greenlawn, NY 11740  
631-757-4200  
FAX 631-757-7216  
email: [info@harborfieldslibrary.org](mailto:info@harborfieldslibrary.org)  
website: [www.harborfieldslibrary.org](http://www.harborfieldslibrary.org)

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The Harborfields Public Library is an independent institution chartered by the New York State Education Department to serve all the residents of the district. It is maintained by a library tax levy for that purpose and is governed by a five-member Board of Trustees, elected from among the residents of the district to serve five-year terms. Regular monthly Board meetings are held at the library, usually on the last Thursday of each month. Notice of special meetings is posted three days in advance, and the public is welcome to attend.

The library has books, periodicals, DVDs, CDs, computer workstations, high-speed internet access, Wi-Fi and programs for all ages and interests. It also provides interlibrary loan service from libraries throughout the county and United States.

### LIBRARY HOURS:

Monday-Thursday . . . . . 10 a.m.-9 p.m.  
Friday . . . . . 10 a.m.-5 p.m.  
Saturday . . . . . 10 a.m.-5 p.m.  
Sunday (Mid-Sept.-Mid-June) . . . . . 1 p.m.-5 p.m.

For specific Sunday and holiday closings, refer to the Library monthly newsletter or Library website:

[www.harborfieldslibrary.org](http://www.harborfieldslibrary.org)

## GREENLAWN-CENTERPORT HISTORICAL ASSOCIATION

31 Broadway, Greenlawn, NY 11740  
631-754-1180  
email: [info@greenlawncenterporthistorical.org](mailto:info@greenlawncenterporthistorical.org)  
website: [www.greenlawncenterporthistorical.org](http://www.greenlawncenterporthistorical.org)

The Greenlawn-Centerport Historical Association was organized in 1973 to research, record and preserve community history. An Absolute Charter from the New York State Board of Regents was granted in 1976. The Russell B. Brush Research Center, located in the East Wing of the Harborfields Public Library, houses the office, library and permanent collection of historical documents. Education programs for school and community groups can be arranged.

The association owns the John Gardiner Farm, located at the corner of Park Avenue and Little Plains Road, and the Suydam Homestead, located at the crossroads of Route 25A and Centerport Road.

The Russell B. Brush Research Center hours at Harborfields Public Library are:

Monday-Thursday 9 a.m.-1 p.m.  
Friday 10 a.m. -1 p.m.

or by appointment

### TAX EXEMPTIONS FOR SENIOR CITIZENS

A senior citizen is entitled to a partial exemption from school district taxes, up to 50% of the assessed evaluation, when the following conditions exist:

- Each of the owners must be 65 years old or over, except where the property is owned by a husband and wife. Then only one needs to be 65 or over.
- The combined income of the owners must not exceed \$37,400, even if the property is owned by the husband or wife only. Income includes Social Security and retirement benefits, interest, dividends,

- salary, net rents and self-employment earnings.
- One owner of the property has so owned for 12 consecutive months prior to making application.
- The property must be used for residential purposes only.
- The property is occupied in whole or in part by the owner or owners.
- Application must be made annually on or before March 1. The tax relief will then be applied to the tax year beginning Dec. 1. Residents who believe they are qualified for the exemption, or who desire further information, should contact: Town of Huntington Assessor's Office, 100 Main Street, Huntington, NY 11743, 631-351-3226.

### SCHOOL TAX RELIEF PROGRAM

The Harborfields Central School District supports the STAR Program, which provides a school property tax reduction for all "primary residence" property owners. There are two types of STAR exemptions: Basic STAR and Enhanced Senior STAR. Residents may be eligible for one or the other. To be eligible for either program, you must own residential property, which must be your primary residence, and you must file an application with the Town of Huntington STAR Office by March 1. Basic STAR applicants have no age, income or annual renewal requirements. To receive the added savings from Enhanced Senior STAR, applicants must submit proof of age and income, and must renew annually on or before March 1 of each year. If you have any questions or seek further assistance, please contact the STAR Office, 100 Main Street, Huntington, NY 11743, 631-351-3306.

## CHARACTER EDUCATION MISSION STATEMENT

The Harborfields Central School District is committed to promoting character and civic awareness in a supportive environment that fosters a respect for differences and cultivates the development of a compassionate, caring, honest and responsible schoolwide community.

## CHARACTER EDUCATION MISSION

**H** Honesty  
**A** Acceptance  
**R** Respect  
**B** Bravery  
**O** Optimism  
**R** Responsibility  
**F** Fairness  
**I** Integrity  
**E** Empathy  
**L** Leadership  
**D** Dependability  
**S** Service

## ART EDUCATION

Beginning in kindergarten and extending through the eighth grade, all students are provided with instruction in the visual arts. A variety of foundation experiences in art at the elementary level leads to exciting opportunities for the exploration of art at the middle school and high school. The goal of our K-12 art program is to encourage students to discover their creative abilities through exciting experiences in art, while learning about the history and application of the visual arts in today's world.

At the middle school and high school levels, students may create art through traditional media in addition to the introduction of computer-assisted art and photography. A wide variety of electives in the visual arts is offered at the high school level in addition to opportunities to exhibit artwork in the community and to enter juried art shows. Harborfields High School maintains an active chapter of the National Art Honor Society.

## HARBORFIELDS CENTRAL SCHOOL DISTRICT WEBSITE [www.harborfieldscsd.net](http://www.harborfieldscsd.net)

The Harborfields Central School District's website address is [www.harborfieldscsd.net](http://www.harborfieldscsd.net). The following links may be accessed through the website: budget and bond updates, school district calendar, Parents as Partners activities, Harborfields Council of PTAs, testing schedule, health and athletic forms, information about our four schools and Industry Advisory Board activities. Additionally, on a regular basis, the superintendent of schools will include a message to the community.

## MUSIC EDUCATION

Beginning in kindergarten and extending through the elementary school years, all students attend a weekly music class as a part of our comprehensive foundation program in music education. During this time, students are exposed to different musical experiences, including singing and learning to play recorder flutes. Students may either begin a string instrument in third grade or a band instrument in fourth grade. Parents are encouraged to obtain a rental instrument outside of the school for use by their child. Where applicable and available, the district provides a limited number of large instruments for loan during the school year. Students participating in our elementary, middle school and high school orchestra programs and those students in our elementary and middle school band programs are required to attend one in-school group lesson per week. Students in these ensembles are required to attend weekly before-school rehearsals (except for fourth grade chorus, which meets during the school day) in addition to their weekly in-school lesson group class.

At the middle school and high school levels, opportunities continue for music instruction through varied classroom music electives and performing music programs. In addition to a large number of band, chorus and orchestra performing groups at these levels, students

may audition for our instrumental jazz program and also for membership in the high school vocal ensemble. Musical theater productions take place at the middle school and high school in addition to opportunities for all students K-12 to participate in NYSSMA, LISFA, SCMEA, All-County and All-State performing groups. Harborfields High School maintains an active chapter of the National Tri-M Music Honor Society. Students involved in our performing groups in grades 3-12 are presented in evening concerts with their respective school performing group(s) several times each year.

## GUIDELINES FOR PARENT USE OF STAFF EMAIL

1. All members of the professional staff, including administrators, teachers and support staff, have been assigned an email address beginning with their last name and first initial followed by @harborfieldscsd.org. Example: [smithj@harborfieldscsd.org](mailto:smithj@harborfieldscsd.org)
2. This technology is intended to provide parents with the ability to email their child's teacher or building administrators for the following purposes: notification or confirmation of a meeting or general reminders. However, email communication should not replace established building procedures relative to items that require original parent signatures, as in the case of, but not limited to: approval for a field trip, absence/tardiness notes, early dismissal notes, bus notes and pickup notes. The following guidelines will assist parents with this process:
  - a. Response to an email will generally be in the form of an email but may be a phone call or written note.
  - b. In responding to an email, it may be necessary to indicate that a follow-up phone call or meeting will be scheduled to further address the content discussed in the email. Email is not intended to replace personal contact.

- c. In the event of a student absence of one or two days, the student should continue to consult with a fellow classmate, at the middle school and high school levels, to inquire about missed classwork or homework. At the primary or elementary level, the parent should continue to contact the main office for missed assignments. However, the assignments will need to be picked up from the school.
- d. For extended absences of three days or more, the parent may contact the teacher via email to request assignments. However, if the nature of the material is in a format that cannot be emailed, the assignments will be forwarded to the main office for the parent to pick up. Individual assistance to students and parents will not be offered via email.
- e. Information that may be confidential in nature such as, but not limited to, performance on an exam, student evaluations, medical information or personal information, should not be communicated via email.
- f. The staff member will view email regularly throughout the school day and generally respond to such email within 24 hours or a reasonable period of time following receipt. Email messages received after business hours or during weekends or vacations will receive a response upon his or her return to school.
- g. It is not necessary to “cc” parent-to-teacher and teacher-to-parent email to the building administrators.
- h. Requests that are time-sensitive should be submitted in the form of a written note or via phone contact.

## SCHOOL DISTRICT CODE OF CONDUCT

It is the Board of Education’s belief that students should be treated as persons who can reasonably be expected to be responsible for their own behavior. The school administration will assist each student in developing personal responsibility with some general rules of conduct, focusing on safety and respect for the rights and property of others, and consistently applied in the classroom, on buses, throughout the school, on school property or at school-sponsored events away from the school. Students who cannot accept this responsibility and violate school rules will be required to accept the penalties and more regulated supervision.

Discipline is most effective when it deals directly with the problem at the time and place it occurs, and in a way that is viewed as fair and impartial by students. Therefore, before seeking outside assistance, teachers will first use all their resources to create a change of behavior in the classroom. When the teacher has made every effort to bring about positive behavioral change, and has been unsuccessful, students may be removed from class in accordance with this policy and/or referred to the administration. Upon referral, the administration

assumes the role of deciding what further action will be taken. Disciplinary action, when necessary, will be firm, fair and consistent in order to be most effective in changing behavior.

### I. SCHOOL/COMMUNITY RESPONSIBILITIES

The Board, acting through the superintendent of schools, holds the superintendent and all school employees responsible for the maintenance of order within the school district. All employees, students, parents and visitors are expected to respect the civil and property rights of all members of the school community and to act and dress in a manner befitting an educational institution. The Board of Education will ensure a climate of mutual respect and dignity for all students regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation or gender, including gender identity and expression or actual or perceived sex, which will strengthen students’ confidence and promote learning. The Board will address incidents of bullying, discrimination and harassment witnessed by or brought to the Board’s attention in a timely manner in accordance with district policy. The Board will review and determine appeals brought before the Board of Education in connection with complaints made pursuant to district policy and regulation.

- a. The superintendent of schools shall establish all necessary procedures, rules and regulations to carry out Board policy; shall hold all school personnel, students and parents responsible for conforming to Board policy concerning the behavior of students; and shall support all school personnel performing their duties within the framework of district policies. The superintendent will maintain a climate of mutual respect and dignity for all students regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation or gender, including gender identity and expression or actual or perceived sex, which will strengthen students’ confidence and promote learning. The superintendent will report and/or address, if applicable, incidents of bullying, discrimination and harassment witnessed by or brought to his/her attention in a timely manner consistent with district policy. The superintendent will review and determine appeals brought before the superintendent in connection with complaints made pursuant to district policy and regulation. The superintendent will provide access to professional development for staff members involved in the implementation of the Dignity Act.
- b. The building principal/administrators are responsible to the superintendent of schools in implementing all necessary procedures, rules and regulations to make effective the Board policies. The principal and administrators have the responsibility and authority to formulate school rules and regulations in accordance with Board policy. The principal

and administrators shall give full support to school personnel performing their duties within the framework of district policies. The principal and administrators shall involve other members of the professional team in the disposition of behavior referrals and shall make use of all agencies available for assisting students and parents. The building principal and administrators will maintain a climate of mutual respect and dignity for all students without regard to actual or perceived race, color, religion, religious practice, sex, sexual orientation, ethnic group, national origin, creed, disability or gender, including gender identity and expression. The building principal and administrators shall report and/or address, if applicable, incidents of bullying, discrimination and harassment witnessed by or brought to his/her attention in a timely manner, in accordance with district policy and Regulation 0115 and 0115-R, and/or where appropriate, investigate and/or cause to be investigated incidents of bullying and discrimination brought to the principal’s/administrator’s attention.

- c. Dignity Act Coordinator will be in place at each school in the district. The Dignity Act Coordinator will:
  - Be trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender and sex. (Education Law §13(3)).
  - Promote a safe, orderly and stimulating school environment, supporting active teaching and learning for all students regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.
  - Oversee and coordinate the work of districtwide and building-level bullying prevention committees.
  - Identify curricular resources that support infusing civility in classroom instruction and classroom management, and provide guidance to staff as to how to access and implement those resources.
  - Coordinate with the professional development committee, training in support of the bullying prevention committee.
  - Be responsible for monitoring and reporting on the effectiveness of the district’s bullying prevention policy.
  - Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee or any person who is lawfully on school property or at a school function.
  - Address personal biases that may prevent equal treatment of all students and staff.

The names and contact information for the Dignity Act coordinators appointed to each school will be posted to the district’s website.

The District's procedure for reporting and investigating incidents of harassment and bullying is set forth in Board of Education Policy 0115 and the associated Administrative Regulation 0115-R. The district will promptly investigate all complaints of bullying and harassment, either verbal or written, as set forth in Board of Education Policy 0115 and 0115-R. Corrective actions under Policy 0115 and Regulation 0115-R may include, but are not limited to, disciplinary action as set forth herein.

Retaliation for reporting incidents of bullying/harassment or for participation in a related investigation thereof constitutes a violation of this policy. False reports of bullying, harassment or retaliation also constitute a violation of this policy.

- d. Teachers shall be responsible for providing a well-planned teaching/learning situation. They shall enforce the rules and regulations in the schools and shall provide support in maintaining district policy. Teachers shall report incidents of discrimination and harassment witnessed by or brought to the teacher's attention in a timely manner in accordance with District Policy and Regulation 0115 and 0115-R.
- e. Guidance counselors shall be responsible for enforcing rules and regulations in schools and shall provide support to students by maintaining district policy. Guidance counselors shall be responsible for reporting incidents of discrimination and harassment witnessed by or brought to the guidance counselor's attention in a timely manner in accordance with District Policy 0115 and Regulation 0115-R.
- f. Other school personnel shall be responsible for reporting incidents of discrimination and harassment witnessed by or brought to the individual's attention in a timely manner in accordance with District Policy 0115 and Regulation 0115-R.
- g. Support staff shall be responsible for enforcing rules and regulations in the schools and shall provide support in maintaining district policy. Support staff shall report incidents of discrimination and harassment witnessed by or brought to the individual's attention in a timely manner in accordance with District Policy 0115 and Regulation 0115-R.
- h. Students are expected to dress and conduct themselves in a manner conducive to a proper learning environment. This includes not wearing items that are vulgar, obscene, libelous, suggestive or denigrate others on account of actual, or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex as a basis for treating another person in a negative manner. Students will be held individually responsible for knowing the policy and assisting in its implementation. Students shall report incidents of bullying, discrimination and harassment witnessed in a timely manner, in accordance with District Policy 0115 and Regulation 0115-R. Students shall act in accordance with district policies, regulations and

the Code of Conduct.

- i. Parents and guardians have the overall responsibility for the behavior of their children. Parents and guardians are expected to cooperate with school authorities and provide their children with the foundation of respect, dignity and self-control so that the students' behavior will be supportive of the school's educational program. Parents shall report incidents of bullying, discrimination and harassment witnessed by or reported to the parent in a timely manner.
- j. Visitors to our schools (including parents) are expected to comport themselves as guests of the district and to abide by all rules and regulations set forth for attending activities and use of facilities, including signing in at the greeter desk or main office when visiting a school that is in session. Individuals who do not comply with rules and regulations set forth for activities and using facilities may be removed and/or prohibited from attending future activities. Visitors shall act in accordance with all district policies and regulations.

## II. STUDENT DISCIPLINE CODE

### A. Definitions

1. Disruptive Student – An elementary or secondary student under the age of 21 who is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom.
2. School Property – In or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of the school district, or on a school bus, as defined in the Vehicle and Traffic Law (Section 142).
3. School Function – Any school-sponsored extracurricular event or activity (Education Law §11[2]).
4. Violent Student – a student under the age of 21 who engages in the following prohibited conduct:
  - a. Commits an act of violence upon a school employee, or who attempts to do so.
  - b. Commits an act of violence upon another student or any person lawfully on school property or at a school function, or attempts to do so.
  - c. Possesses, while on school property or at a school function, a weapon.
  - d. Displays, while on school property or at a school function, what appears to be a weapon.
  - e. Threatens, while on school property or at a school function, to use a weapon.
  - f. Knowingly and intentionally damages or destroys school property or the personal property of any school employee or any person lawfully on school property or at a school function.
5. Weapon – Includes, but is not limited to, a firearm as defined in 18 USC Section 921 for purposes of the Gun-Free Schools Act; any other gun, BB gun, pistol, revolver, shotgun, rifle,

machine gun, disguised gun, dagger, kirk, razor, stiletto, switchblade knife, gravity knife, brass knuckles, sling shot, metal knuckle knife, box cutter, cane sword, machete, electronic dart gun, Kung Fu star, nunchucks, electronic stun gun, pepper spray or other noxious spray, explosive or incendiary bomb, or other device, instrument, material or substance that can cause physical injury or death.

6. School Bus – Every motor vehicle owned by a public or governmental agency or private school and operated for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity, to or from school or school activities, or privately owned and operated for compensation for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity to or from school or school activities (Education Law § 11[1] and Vehicle and Traffic Law § 142).
7. Disability – (a) A physical, mental or medical impairment resulting from anatomical, physiological, genetic or neurological conditions which prevents the exercise of a normal bodily function or is demonstrable by medically accepted clinical or laboratory diagnostic techniques or (b) a record of such an impairment or (c) a condition regarded by others as such an impairment (Education Law § 11[4] and Executive Law § 292 [21]).
8. Employee – Any person receiving compensation from a school district or employee of a contracted service provider or worker placed within the school under a public assistant employment program, pursuant to title 9 of article 5 of the Social Services law, and consistent with the provisions of such title for the provision of services to such district, its students or employees, directly or through contract, whereby such services performed by such person involve direct student contact (Education Law §§11 [4] and 1125 [3]).
9. "Bullying" and "Harassment" – The creation of a hostile environment by conduct or by threats, intimidation or abuse, including cyberbullying, that (a) has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional or physical well-being; or (b) reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety; or (c) reasonably causes or would reasonably be expected to cause physical injury or emotional harm to a student; or (d) occurs off school property and creates or would foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation or abuse might reach school property. Acts of harassment and bullying shall include, but not be limited to, those acts based upon a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex. This definition shall include acts of harassment or bullying that occur

on school property, at a school function and/or off school property, where such acts create or foreseeably create a risk of substantial disruption within the school environment (8 NYCRR §100.2[jj][1][c]). For purposes of this definition, “threats, intimidation or abuse” shall include both verbal and nonverbal actions (Education Law §11[7]; 8 NYCRR §100.2[jj][1][d]).

10. “Emotional Harm,” within the context of harassment and bullying, shall mean harm to a student’s emotional well-being through creation of a hostile school environment that is so severe or pervasive as to unreasonably and substantially interfere with a student’s education (8 NYCRR §100.2[jj][1][e]).
11. “Cyberbullying” – Harassment or bullying, as defined by this Section and in Education Law §11, where such harassment or bullying occurs through any form of electronic communication (Education Law §11[8]).
12. “Sexual Orientation” – Actual or perceived heterosexuality or bisexuality (Education Law §11[5]).
13. “Gender” – Actual or perceived sex, including a person’s gender identity or expression (Education Law §11[6]).

### ***B. Prohibited Student Conduct***

A student may be subjected to disciplinary action, up to and including suspension from school, when the student violates the rules and regulations of the school he or she attends and/or

1. Engages in conduct which is:

- a. Disorderly, i.e., causing public annoyance or alarm, or recklessly creating a risk thereof, by any act including, but not limited to:
    1. Running in the hallways;
    2. Making unreasonable noise;
    3. Using abusive or obscene language or gestures;
    4. Obstructing vehicular or pedestrian traffic;
    5. Creating a hazardous or physically offensive condition;
    6. Engaging in any willful act which disrupts the normal operation of the school;
    7. Trespassing, i.e., presence in a school building other than the one the student regularly attends without permission of the administrator in charge of the building and/or his or her designee;
    8. Computer/electronic communications misuse, including any unauthorized use of computers, software or internet account and cyberbullying;
    9. Accessing inappropriate websites; or any other violation of the district’s acceptable use policy;
    10. Engages in bullying.
  - b. Insubordinate, i.e., failing to comply with the lawful directions of a teacher, school administrator or other school employee or otherwise demonstrating disrespect.
2. Endangers the safety, morals, health or welfare of others by any act including, but not limited to:

- a. Selling, using, distributing, possessing or being under the influence of alcohol, drugs, illegal substances, Electronic Nicotine Delivery Systems (ENDS), or other controlled substances or drug paraphernalia. Illegal substances include, but are not limited to: inhalants, marijuana, cocaine, LSD, PCP, amphetamines, steroids, look-a-like drugs, synthetic cannabinoids and any substances commonly referred to as “designer drugs”;
  - b. Selling, using or possessing weapons, fireworks or other dangerous instruments or contraband, including instruments that may have the appearance of a weapon or may reasonably be mistaken for a weapon;
  - c. Selling, using or possessing obscene materials;
  - d. Using profane, vulgar or abusive and offensive language and/or gestures;
  - e. Engaging in libel and/or slander against any student, employee or other persons;
  - f. Smoking, chewing tobacco or using snuff;
  - g. Gambling;
  - h. Hazing;
  - i. Committing theft or robbery;
  - j. Engaging in bullying, discrimination and/or harassment against any student, employee or other person, including, but not limited to, engaging in discrimination, bullying and/or harassment based on a person’s perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender/ gender identity or sex on school property, on a school bus or at a school function.
  - k. Dressing in a manner that is disruptive to the educational process;
  - l. Making threats against other individuals and/or their property;
  - m. Selling items without permission on school property, on buses or at school-sponsored events away from the school;
  - n. Defacing and/or destroying school and/or other persons’ property;
  - o. Misusing computer/electronic communications in violation of the district’s Internet Use Policy;
  - p. Initiating a report warning of fire or other catastrophe without valid cause, misuse of 911, or discharging a fire extinguisher.
3. Engages in any of the following forms of academic misconduct; including, but not limited to:
    - a. Lateness for, missing or leaving school, class or room assignment without permission or an acceptable excuse;
    - b. Cheating, (including, but not limited to, copying, using unauthorized help sheets and the like, illegally obtaining tests in advance, substituting for a test-taker and other forms of unauthorized collusion or plagiarism).
  4. Engages in conduct violating the Board’s rules and

regulations for the maintenance of public order on school property.

5. In addition to the above, specific rules and regulations governing the attendance of students at Washington Drive Primary School, Thomas J. Lahey Elementary School, Oldfield Middle School and Harborfields High School may be established by the principals, which can be accessed on the district website. Specific classroom rules and regulations may also be established by teachers and will be communicated to students on an annual basis.

### ***C. Penalties***

Attempts will be made to remediate disciplinary problems through parent conferences and counseling as deemed appropriate. With parental consent, referrals may also be made to human services agencies. Depending upon the frequency and severity of behavior, the range of penalties which may be imposed for violations of the Student Discipline Code include the following:

1. Verbal warning;
2. Written warning;
3. Probation;
4. Reprimand;
5. Detention;
6. Suspension from transportation, athletic or co-curricular participation, or from other school privileges;
7. Removal from a class or other school-sponsored activities;
8. In-school suspension;
9. Suspension by the principal of up to five consecutive days and for more than five days after a superintendent’s hearing;
10. Referral to law enforcement agencies, including PINS petition;
11. Corrective instruction;
12. Intervention;
13. Student counseling and parent conferences;
14. Individual-focused remedial response; and
15. Involvement in schoolwide and/or environmental remediation strategies, including those to address incidents of bullying and harassment.

Depending upon the nature of the violation, student discipline should be progressive, i.e., a student’s first violation should ordinarily merit a lighter penalty than subsequent violations. School officials will take into account all other relevant factors in determining an appropriate penalty. The above penalties may be imposed either alone or in combination. The use of corporal punishment as a means of discipline is prohibited by education policy. Teachers may remove a disruptive student from class for a maximum of two days in accordance with administrative regulations.

### ***D. Reporting Violations***

The principal and/or his or her designee must notify the appropriate local law enforcement agency



of those code violations that constitute a crime and substantially affect the order or security of a school as soon as possible, but in no event later than the close of business the day the principal and his/her designee learns of the violation. The notification may be made by telephone, followed by a letter mailed on the same day as the telephone call is made. The notification must identify the student and explain the conduct that violated the Code of Conduct and constituted a crime.

#### **E. Disciplinary Procedures**

Any teacher, administrator, parent, student or other person may report a violation of the Student Discipline Code to the principal or his or her designee. Violent incidents must be reported to the building administration. The principal or his or her designee will make an investigation of the charges as deemed appropriate and institute an informal or disciplinary proceeding, and/or refer the matter to the building-level Child Study Team, as deemed necessary. All students will have an opportunity to present their version of the facts to the school personnel imposing the disciplinary penalty.

#### **F. Students with Disabilities**

The district recognizes that it may be necessary to suspend, remove or otherwise discipline students with disabilities to address disruptive or problem behavior. The district also recognizes that students with disabilities have certain procedural protections whenever school authorities intend to impose discipline upon them. The district is committed to ensuring that the procedures followed for suspending, removing or otherwise disciplining students with disabilities are consistent with the procedural safeguards required by applicable laws and regulations. Therefore, before students with disabilities are disciplined, school authorities must check with the director of pupil personnel services to determine if the penalty being imposed is permissible under special education law.

The amount of due process a student is entitled to receive before a penalty is imposed depends upon the penalty being imposed. The disciplinary procedures concerning the imposition of discipline shall be in accordance with administrative regulations. In all cases, regardless of the penalty imposed, the school personnel authorized to impose the penalty must inform the student of the alleged misconduct and must investigate, to the extent necessary, the facts surrounding the alleged circumstances and if any interim alternative educational setting is appropriate. Students with disabilities assigned to an IAES must continue to receive those services and modifications described on the student's individualized education program. In more serious cases, the district's Committee on Special Education should

decide whether or not the student's behavior is a manifestation of his/her disability and if an IAES is appropriate. However, if the behavior involves weapons, illegal drugs or controlled substances, the use of an IAES would be appropriate.

### **III. BILL OF STUDENT RIGHTS AND RESPONSIBILITIES**

A. Student Rights – Pursuant to Section 100.2(1)(1)(i) of the Regulations of the Commissioner of Education, a Bill of Student Rights and Responsibilities is established. Students in the Harborfields Central School District shall report incidents of discrimination and harassment witnessed by or brought to the individual's attention in a timely manner:

1. Take part in all district activities on an equal basis regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, handicapping conditions, sexual orientation, gender or sex.
2. Have the opportunity to present their version of the facts and circumstances leading to imposition of disciplinary sanctions to the professional staff member imposing such sanction in all disciplinary matters.
3. Have the opportunity to take part in student government activities unless properly suspended from participation, pursuant to the district's discipline policy.
4. Have the opportunity to address the education on the same terms as any citizen.
5. Be free from bullying, discrimination and harassment, including but not limited to, discrimination, bullying and harassment on the basis of actual or perceived race, color, religion, religious practice, sex, sexual orientation, ethnic group, national origin, creed, disability or gender, including gender identity and expression.

B. Student Responsibilities – It shall be the responsibility of all students in the Harborfields Central School District:

1. To be familiar with and abide by all district policies, rules and regulations pertaining to student conduct.
2. To work to the best of their abilities in all academic and extracurricular pursuits and strive toward the highest level of achievement possible.
3. To conduct themselves, when participating in or attending school-sponsored extracurricular events, as a representative of Harborfields Central School District and as such, hold themselves to the highest standards of conduct, demeanor and sportsmanship.
4. To regularly attend class and school.

5. To contribute to the maintenance of an environment that is conducive to learning and will be expected to show due respect to other persons and property.
6. To make constructive contributions to their school and to report fairly the circumstances of school-related issues.
7. To dress in a manner that is conducive to the educational process and suitable for the function being attended.
8. To report incidents of bullying and/or harassment to school personnel, including the principal, guidance counselors, teachers and support staff.

### **IV. EARLY IDENTIFICATION AND RESOLUTION OF STUDENT DISCIPLINE PROBLEMS**

Student service personnel, administrators, teachers, students and others will report students to the principal or his or her designee when they believe such students present a potential risk of committing violence or exhibiting antisocial behavior or a discipline problem. At the direction of the principal or his or her designee, a review will be conducted, which may include conferences with the complainant, student, parents, teachers, other student service personnel or others, as deemed appropriate for the early identification and resolution of the suspected problem. If it is suspected that the problem may be a manifestation of a disability, the matter will be referred to the Committee on Special Education in the manner prescribed by 200.4 of the Commissioner's Regulations and by district policy. To the extent possible, the identity of a student reporting another student will be kept strictly confidential.

### **V. ALTERNATIVE EDUCATION PROGRAMS**

Every effort will be made to foster early intervention measures in attempting to resolve potential for violent or antisocial behavior or disciplinary problems. For those students who are unable to benefit from the learning experiences offered within the regular school program, or if in the principal's judgment, the student's conduct, including potential for violent or antisocial behavior or discipline problems, raises a question as to the student's ability to function, then placement may be made in an alternative education program, including home instruction. Such placement will require approval by the superintendent. No student who has been identified as disabled will be placed in an alternative education program unless recommended by the Committee on Special Education.

### **VI. IN-SCHOOL SUSPENSION PROGRAMS**

The Board recognizes the importance of school attendance. Therefore, suspension or expulsion

from school must generally be reserved for the most serious of student disciplinary infractions. The Board also recognizes the need to remove unruly or disruptive students from the regular school program so that learning can take place in the classrooms of the district. In-school suspension programs will provide appropriate supervision of students; such programs are set forth in education policy.

### VII. STAFF DEVELOPMENT OPPORTUNITIES

Continuing staff development on the part of the entire staff is essential for the success of educational programs and the effective application of this School District Code of Conduct policy. To familiarize the staff with updated provisions and purposes of this policy, in-service programs will be conducted on an annual basis. The staff will be encouraged to make use of available in-service opportunities, including participation in special in-service courses and attendance at workshops and conferences.

### VIII. DISSEMINATION AND REVIEW OF CODE OF CONDUCT

The Board will work to ensure that the community is aware of this Code of Conduct by:

1. Printing the school district's Code of Conduct in the school calendar and directory each year.
2. Disseminating the school district's Code of Conduct to students, and arranging for a presentation on the school district's Code of Conduct at assembly programs held at the beginning of each school year.
3. Providing all teachers with a copy of the Code of Conduct and copies of any amendments to the code as soon as practicable after adoption.
4. Providing all new employees with a copy of the school district's Code of Conduct when they are first hired.
5. Providing the Code of Conduct in a school mailing prior to the commencement of the school year to parents and persons of parental relations or, if such information changes, in at least one subsequent district or school mailing as soon as practicable thereafter, posted in highly visible areas of school buildings; and made available at the district and school-level administrative offices.
6. Posting the Code of Conduct on the district's website.

The Board will review this school district's Code of Conduct every year and update it as necessary. In conducting

the review, the Board will consider how effective the code's provisions have been and whether the code has been applied fairly and consistently.

## STUDENT CODE OF COMPUTER CONDUCT

*When using the school's computer network system/internet account, I promise:*

- Never to give out any personal information (name, address, phone, e-mail, gender, etc.).
- Never to give out another person's personal information.
- Never to try to set up or accept an invitation to a meeting with anyone.
- Never to buy or sell anything online.
- Never to access or transmit sexually explicit material.
- Never to access or transmit violent material.
- Never to harass or annoy anyone through messages or postings.
- Never to access or transmit discriminatory material (racist, sexual or prejudicial).
- Never to try to disarm any software or hardware used to protect the school's computer system.
- Never to use software, hardware or disks that I am not allowed access to (hacking).
- Never to plagiarize (treat other people's words or ideas as my own).
- Never to violate copyright law (copy another person's work illegally or use their work like it is my own without the proper permission of my teacher).
- Never to download or upload any material without my teacher's permission.
- Never to transmit material (email or other internet postings) unless under the direct supervision of my teacher.
- Always to be respectful of people and the equipment.
- Never to do or say anything using the computer that I could not do or say in my teacher's presence.

*I understand:*

- That I may only use the school's computer system for limited educational purposes.
- That the school may limit my access to materials on the system.
- That my teachers, principal or other authorized people may

see anything I save, access, transmit or use at any time.

- That I will tell my teacher, principal or other authorized person when I have seen any pornographic, violent, discriminatory or other material that makes me feel uncomfortable.
- That I will tell my teacher, principal or other authorized person when I have been asked for a meeting or personal information while using the network/internet.
- If I violate any of these rules, I will face disciplinary action. This action may include removal from the system temporarily or permanently. I also realize that I may face more serious consequences depending on the seriousness of my offense under the district's or school's disciplinary rules.

## PARENTAL INVOLVEMENT POLICY

In 2002, the federal government passed the No Child Left Behind legislation (reauthorized as the Every Student Succeeds Act (ESSA) in 2015), which requires many things of school districts. One requirement is the adoption of a parental involvement policy that delineates areas and the extent to which parents must be involved in decisions impacting their children's education. The Board of Education adopted such a policy in the summer of 2003, and each school was charged with its implementation effective with the 2003-2004 school year. A copy of the policy may be obtained by contacting the superintendent's office.

## APPR EVALUATION DISCLOSURE

All New York State school districts are required to develop an Annual Professional Performance Review plan that establishes guidelines and processes for the performance review of teachers and principals. The district's APPR plan will be posted to the district's website annually by Sept. 10. Pursuant to the APPR plan, the district will determine an annual final quality rating and composite effectiveness score for each teacher and principal. According to Education Law 3012-d., upon request to the district, a parent/legal guardian of a student has the right to obtain the final quality rating and composite effectiveness score of the student's teachers and/or principals for the current school year. We note that the final quality rating and composite effectiveness score may not be available until after the end of the school year.

## STUDENT HARASSMENT AND BULLYING PREVENTION AND INTERVENTION (DIGNITY ACT)

The Board of Education is committed to providing an educational and working environment that promotes respect, dignity and equality. The Board recognizes that discrimination, such as harassment, hazing and bullying, are detrimental to student learning and achievement. These behaviors interfere with the mission of the district to educate its students and disrupt the operation of the schools. Such behavior affects not only the students who are its targets but also those individuals who participate and witness such acts.

To this end, the Board condemns and strictly prohibits all forms of bullying, discrimination, harassment and hazing on school grounds, school buses and at all school-sponsored activities, programs and events, as well as cyberbullying, as such term is defined herein.

Discrimination, harassment, hazing or bullying that takes place at locations outside of school grounds which can be reasonably expected to materially and substantially interfere with the requirements of appropriate discipline in the operation of the school or impinge on the rights of other students is prohibited and may be subject to disciplinary consequences.

### Definitions

#### Bullying

Under the amended Dignity for All Students Act, bullying and harassment are equivalent and used interchangeably. To facilitate implementation, provide meaningful guidance and prevent behaviors from rising to a violation of law, this policy will use the term “bullying” (which is usually subsumed under the term “harassment”). For purposes of this policy, “bullying” and “harassment” shall mean the creation of a hostile environment by conduct or by threats, intimidation or abuse, including cyberbullying and verbal and nonverbal actions, that:

- (a) Has or would have the effect of unreasonably and substantially interfering with a student’s educational performance, opportunities or benefits or mental, emotional or physical well-being; or
- (b) Reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety; or

- (c) Reasonably causes or would reasonably be expected to cause physical injury or emotional harm to a student; or
- (d) Occurs off school property and creates or would foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation or abuse might reach school property.

For purposes of this definition and this policy, the term “threats, intimidation or abuse” shall include verbal and nonverbal actions.

For purposes of this policy, “electronic communication” means communication transmitted by means of an electronic device, including but not limited to, a telephone, cellular phone, computer, laptop, pager or other handheld device, communications transmitted through email, text message, instant message, voicemail, social networking sites, webpage, video, blogs or Twitter.

“Cyberbullying” shall mean harassment or bullying, where such harassment or bullying occurs through any form of electronic communication.

“Bullying” and/or “harassment” can take many forms including, but not limited to, slurs, rumors, jokes, innuendo, demeaning comments, drawing cartoons, pranks, gestures, physical attacks, threats or other written, verbal, nonverbal, physical and/or electronic actions. The basis for such conduct may include, but is not limited to, a person’s actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, physical or mental ability or disability, sexual orientation, gender, sex, marital status, gender identity, socioeconomic status or familial status.

“Bullying” and/or “harassment” do not have to include the intent to harm, be directed at a specific target or involve repeated incidents, but are based upon the specific incident(s) involved.

Bullying may be premeditated or a sudden activity. It may be subtle or easy to identify, done by one person or a group. Bullying often includes the following characteristics:

1. Power imbalance – Occurs when a bully uses his or her physical or social power over a target.
2. Intent to harm – The bully seeks to inflict physical or emotional harm and/or takes pleasure in this activity.
3. Threat of further aggression – The bully and the

target believe the bullying will continue.

4. Terror – When any bullying increases, it becomes a “systematic violence or harassment used to intimidate and maintain dominance.” (Barbara Coloroso, “The Bully, The Bullied & The Bystander,” 2003).

#### Discrimination

Discrimination against any student by a student or students and/or an employee or employees on school property or at a school function, including, but not limited to, discrimination based on a person’s actual or perceived race, color, weight, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex [8 NYCRR §100.2(jj)(1)(vii)].

#### Hazing

Hazing is an induction, initiation or membership process involving harassment which produces public humiliation, physical or emotional discomfort, bodily injury or public ridicule or creates a situation where public humiliation, physical or emotional discomfort, bodily injury or public ridicule is likely to occur.

#### Disability

- (a) A physical, mental or medical impairment resulting from anatomical, physiological, genetic or neurological conditions which prevents the exercise of a normal bodily function or is demonstrable by medically accepted clinical or laboratory diagnostic techniques or
- (b) a record of such an impairment or (c) a condition regarded by others as such an impairment, Education Law §11[3] and Executive Law §292[21]).

Any person receiving compensation from a school district or employee of a contracted service provider or worker placed within the school under a public assistance employment program, pursuant to Title IX of Article 5 of the Social Services Law, and consistent with the provisions of such title for the provision of services to such district, its students or employees, directly or through contract, whereby such services performed by such person involve direct student contact (Education Law §§11[4] and 1125[3]).

### Gender

Actual or perceived sex; includes a person's gender identity or expression (Education Law §11[6]).

### School Function

A school-sponsored extracurricular event or activity (Education §11[2]).

### Emotional Harm

Within the context of harassment or bullying, means harm to a student's emotional well-being through creation of a hostile school environment that is so severe or pervasive as to unreasonably and substantially interfere with a student's education (8 NYCRR §100.2[jj][1][e]).

### School Property

In or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of a Harborfields Central School District public elementary or secondary school; or in or on a school bus, as such term is further described in this section and Section 142 of the Vehicle and Traffic Law (Education Law §11[1]).

### Sexual Orientation

Actual or perceived heterosexuality, homosexuality or bisexuality (Education Law §11[5]).

### Prevention

The school setting provides an opportunity to teach children, and emphasize among staff, that cooperation with and respect for others is a key district value. A program geared to prevention is designed to not only decrease incidents of bullying but to also help students build more supportive relationships with one another by integrating the bullying prevention program into classroom instruction. Staff members and students will be sensitized, through districtwide professional development and instruction, to the warning signs of bullying, as well as to their responsibility to become actively involved in the prevention of bullying before overt acts occur.

Curricular material that raises awareness and sensitivity to discrimination or harassment and civility in the relationships of people of different races, weights, national origins, ethnic

groups, religions, religious practices, mental or physical abilities, sexual orientations, sexes, or gender expression or identities will be included in the instructional program K-12.

In the event that discrimination, bullying or harassment takes place, the district will provide counseling intervention with certified staff counselors, if it is deemed appropriate by all parties involved.

#### Prevention will include:

1. Training for administrators and staff to increase awareness of the prevalence, social patterns, causes and consequences and effects of bullying, discrimination and harassment, and sharing strategies for preventing such behavior;
2. Promoting student involvement in antibullying and antiharassment efforts, peer support, mutual respect and creating a culture which encourages students to report incidents of bullying and harassment or similar behavior to an adult; and
3. Collaborating with families and the community to inform parents about the prevalence, causes and consequences of bullying and harassment.

#### Intervention

Intervention by adults and bystanders is an important step in preventing escalation and resolving issues at the earliest stages. Intervention will emphasize education and skill-building.

Successful intervention may involve remediation. Remedial responses to bullying and harassment include measures designed to correct the problem behavior, prevent another occurrence of the behavior and protect the target. Remediation may be targeted to the individual(s) involved in the bullying behavior or environmental approaches which are targeted to the school or district as a whole.

If disciplinary measures need to be imposed, these measures will be taken in accordance with the district's Code of Conduct, applicable collective bargaining agreement(s), and federal and state law.

In addition, intervention will focus upon the safety of the target. Staff is expected, when aware of bullying, to either refer the student to designated resources for assistance or to intervene in accordance with this policy and regulation.

#### Intervention will include:

1. Training for school staff on how to respond

appropriately to students who engage in bullying, discrimination or harassing behavior, are victims of such behavior and/or are bystanders who report such behavior;

2. Remedial measures designed to correct the bullying or harassing behavior, prevent another occurrence and protect the victim;
3. Development of nondiscriminatory instructional and counseling methods; and
4. Thorough training of at least one staff member at every school to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, physical or mental ability or disability, sexual orientation, gender, sex, marital status, gender identity, socioeconomic status or familial status. This staff member's contact information will be included in student registration materials, student, parent and employee handbooks, and other appropriate school publications, and will be distributed to students and staff annually at the beginning of the school year.

#### Provisions for Students Who Do Not Feel Safe at School

The Board acknowledges that, notwithstanding actions taken by district staff, intervention may require a specific coordinated approach if the child does not feel safe at school. The building principal and/or other appropriate staff will work together to define and implement any needed accommodations.

The district recognizes that there is a need to balance accommodations which enhance student safety against the potential to further stigmatize the targeted student. Therefore, each case will be handled individually.

#### Training

The Board recognizes that to implement an effective bullying prevention and intervention program, professional development is needed. The superintendent, the Dignity Act coordinators and the District Professional Development Team will incorporate training to support this program in new teacher orientation and the annual professional development plan, as needed. Training opportunities will be provided for all staff, including, but not limited to, bus drivers, cafeteria and hall monitors, and all staff who have contact with students. The

DACs will be trained in accordance with state requirements and will continue their professional development so as to successfully support this policy and program.

The district will train staff to promote a positive school environment that is free from discrimination and harassment; and to discourage and respond to incidents of discrimination and/or harassment on school property or at a school function. Further, as indicated above, pursuant to section 13(3), the district must have “at least one staff member at every school” thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender and sex” (Education Law § 13(3)).

### **Reporting and Investigation**

Although it can be difficult to step forward, the district cannot effectively address bullying if incidents are not reported. Students who have been bullied, parents whose children have been bullied, or other students or staff who observe bullying behavior are encouraged and expected to make a verbal and/or written complaint to any school personnel in accordance with the training and guidelines provided. The district will follow applicable policies and regulations in connection with complaints made pursuant to this policy. An investigation into complaints will be conducted in accordance with the procedures set forth in the accompanying regulation. If either party disagrees with the results of an investigation, they may appeal the same in accordance with the procedures set forth in Regulation 0115-R.

The Board of Education has appointed Dignity Act coordinators for each school building in the district.

The superintendent of schools shall implement regulations for reporting, investigating and addressing allegations of harassment and/or discrimination.

The procedures for reporting, filing complaints and appealing decisions regarding bullying, harassment and/or discrimination in accordance with this policy are contained in the administrative regulations accompanying this policy.

The District will promptly investigate all complaints, whether informal or formal, verbal or written. Complaints will be treated confidentially to the extent possible, but

limited disclosure may be required to complete a thorough investigation. If, after investigation, the district finds that there has been a violation of this policy, prompt corrective action that is reasonably calculated to end the harassment, bullying or discrimination, eliminate a hostile environment, prevent recurrence of the behavior, ensure the safety of those against whom such harassment, bullying or discrimination was directed and create a more positive school culture will be taken.

Any person having reasonable cause to suspect that a student has been subjected to bullying or harassment who, acting in good faith, either reports such information to school officials, to the commissioner or to law enforcement authorities, or otherwise participates in proceedings related to such bullying or harassment, shall have immunity from any civil liability arising from making such report or participating in the related investigation.

All district employees who either witness behavior that may constitute bullying, harassment or discrimination or receive an oral or written report of harassment, bullying or discrimination must orally notify the building principal or his or her designee no later than one school day after such employee witnesses or receives a report of harassment, bullying or discrimination. Such employee must file a written report with the building principal or his or her designee no later than two school days after making such oral report.

The results of the investigation shall be reported back to both the target and the accused in accordance with the accompanying regulation. If either of the parties disagrees with the results of the investigation, they can appeal the findings in accordance with the regulations that accompany this policy.

### **Disciplinary Consequences/Remediation**

If the behavior rises to the level of criminal activity, law enforcement will be contacted.

Consequences for an individual who commits an act of bullying or harassment shall be unique to the individual incident and will vary in method and severity according to various aspects, including, but not limited to, the nature of the behavior, the developmental age of the student(s), and the individual’s history of problem behaviors and the

events involved, and must be consistent with the district’s Code of Conduct, any applicable collective bargaining agreements(s), and state and federal laws and regulations.

### **Nonretaliation**

All complainants and those who participate in the investigation of a complaint in conformity with state law and district policies, who have acted reasonably and in good faith, have the right to be free from retaliation of any kind.

Retaliation for reporting incidents of bullying or harassment or for participation in a related investigation constitutes a violation of this policy. False reports or retaliation against the alleged bully or harasser also constitutes a violation of this policy. Acts of retaliation should be reported to the administration. The district will investigate such reports, and if, after investigation, the district finds that there has been a violation of this policy, prompt corrective action will be taken.

### **Dissemination, Monitoring, Review and Reporting**

The principal of each building shall regularly report data and trends related to harassment, bullying and discrimination to the superintendent.

This policy, or a plain language summary, shall be published in student registration materials, student, parent and employee handbooks, and posted on the district’s website. The district will ensure that the process of reporting bullying is clearly explained.

Each year, as part of the annual review of the Code of Conduct, this policy will be reviewed to assess its effectiveness and compliance with state and federal law. If changes are needed, revisions will be recommended to the Board for its consideration.

An age-appropriate version of Policy 0115 will be included in the Code of Conduct and will be included in the summary of the Code of Conduct provided to students and persons in parental relation to students. See Education Law §§ 12(2), 2801.

The district will ensure that reporting of information to the public will be in a manner that complies with student privacy rights under the Family Educational Rights and Privacy Act.



# TELEPHONE DIRECTORY

**HARBORFIELDS DISTRICT ADMINISTRATIVE OFFICE** ..... 631-754-5320  
 Superintendent of Schools .....x6321  
 Assistant Superintendent for Business .....x6300  
 Assistant Superintendent for Curriculum and Instruction .x6325  
 Assistant Superintendent for Human Resources and Administration .....x6322

**HARBORFIELDS DISTRICT BUSINESS OFFICE** ..... 631-754-5300  
 Transportation .....x6330  
 Accounts Payable .....x6307  
 Payroll .....x6304

**HARBORFIELDS HIGH SCHOOL** ..... 631-754-5360  
 Principal .....x5360  
 Assistant Principal .....x5364  
 Assistant Principal .....x5418  
 Attendance .....x5402  
 Nurse .....x5367  
 Guidance .....x5405  
 Psychologist .....x5408  
 Cafeteria .....x5378  
 Custodian .....x5377

**OLDFIELD MIDDLE SCHOOL** ..... 631-754-5310  
 Principal .....x4311  
 Assistant Principal .....x4334  
 Attendance .....x4316  
 Nurse .....x4347  
 Guidance .....x4340  
 Psychologist .....x4343  
 Cafeteria .....x4354  
 Custodian .....x4382

**THOMAS J. LAHEY ELEMENTARY SCHOOL** ..... 631-754-5400  
 Principal .....x3401  
 Assistant Principal .....x3402  
 Attendance .....x3407  
 Nurse .....x3405  
 Psychologist .....x3404  
 Cafeteria .....x3535  
 Custodian .....x3408

**WASHINGTON DRIVE PRIMARY SCHOOL** ..... 631-754-5592  
 Principal .....x2592  
 Assistant Principal .....x2593  
 Attendance .....x2591

Nurse .....x2225  
 Psychologist .....x2241  
 Cafeteria .....x2639  
 Custodian .....x2877

**DISTRICT DIRECTORS**  
 Rose Scammell, Director of Pupil Personnel Services.....631-754-5416  
[scammellr@harborfieldscsd.org](mailto:scammellr@harborfieldscsd.org)

TBD, Assistant Director of Pupil Personnel Services ..... 631-754-5416

Melissa Basel, Special Education Chairperson .....631-754-5416  
[baselm@harborfieldscsd.org](mailto:baselm@harborfieldscsd.org)

TBD, Director of School Counseling ..... 631-754-5360, x5406

Robert Franco, Director of Health, PE and Athletics. .... 631-754-5375  
[francor@harborfieldscsd.org](mailto:francor@harborfieldscsd.org)

Mary-Lynn Karpenske, Interim Director of Technology and Security Systems ..... 631-754-5360, x5501  
[karpenskem@harborfieldscsd.org](mailto:karpenskem@harborfieldscsd.org)

Mariah Tyrell, Food Services ..... 631-754-5310, x6326  
[tyrellm@harborfieldscsd.org](mailto:tyrellm@harborfieldscsd.org)

Jill Ferro, Art & Music Department Secretary ..... 631-754-5320, x4570  
[ferroj@harborfieldscsd.org](mailto:ferroj@harborfieldscsd.org)

**FACILITIES**  
 John Moran, Director of Facilities ..... 631-754-5424

**DISTRICT FAX NUMBERS**  
 District Office Fax ..... 631-261-0068  
 Business Office Fax ..... 631-754-5318  
 Washington Drive Fax ..... 631-754-3346  
 Thomas J. Lahey Fax ..... 631-754-5412  
 Oldfield Middle School Fax ..... 631-754-2677  
 Oldfield Middle School Guidance Fax ..... 631-754-2168  
 Harborfields High School Guidance Fax ..... 631-754-6237  
 Athletics Department Fax ..... 631-754-5397  
 PPS and Special Education Fax ..... 631-754-5422

**PRIVATE SCHOOL TEXTBOOKS** ..... 631-687-3062 or 631-240-8936

## SCHOOL DIRECTORY

### HARBORFIELDS HIGH SCHOOL (Grades 9-12)

98 Taylor Avenue, Greenlawn, NY 11740  
 Principal: Dr. Marie Netto  
[nettom@harborfieldscsd.org](mailto:nettom@harborfieldscsd.org)  
 Assistant Principal: Brian Suckle  
[suckleb@harborfieldscsd.org](mailto:suckleb@harborfieldscsd.org)  
 Assistant Principal: Allison Joyce  
[joycea@harborfieldscsd.org](mailto:joycea@harborfieldscsd.org)  
 School Hours: 7:40 a.m.-2:20 p.m.

### OLDFIELD MIDDLE SCHOOL (Grades 6-8)

2 Oldfield Road, Greenlawn, NY 11740  
 Principal: Maribeth Corr  
[corrm@harborfieldscsd.org](mailto:corrm@harborfieldscsd.org)  
 Assistant Principal: Robert Hendrick  
[hendrickr@harborfieldscsd.org](mailto:hendrickr@harborfieldscsd.org)  
 School Hours: 8:10 a.m.-2:50 p.m.

### THOMAS J. LAHEY ELEMENTARY SCHOOL (Grades 3-5)

625 Pulaski Road, Greenlawn, NY 11740  
 Interim Principal: Jennifer Washington  
[washingtonj@harborfieldscsd.org](mailto:washingtonj@harborfieldscsd.org)  
 Assistant Principal: Dr. Andrea M. Horowitz  
[horowitzan@harborfieldscsd.org](mailto:horowitzan@harborfieldscsd.org)  
 School Hours: 9:20 a.m.-3:30 p.m.

### WASHINGTON DRIVE PRIMARY SCHOOL (K-Grade 2)

95 Washington Drive, Centerport, NY 11721  
 Principal: Kathryn McNally  
[mcnallyk@harborfieldscsd.org](mailto:mcnallyk@harborfieldscsd.org)  
 Assistant Principal: Kerry Neira  
[neirak@harborfieldscsd.org](mailto:neirak@harborfieldscsd.org)  
 School Hours: 9:20 a.m.-3:30 p.m.

## INFORMATION HOTLINE

**631-754-6700**

For Emergencies and School Closings

VISIT OUR WEBSITE AT:  
[www.harborfieldscsd.net](http://www.harborfieldscsd.net)

**Harborfields Central School District**  
2 Oldfield Road  
Greenlawn, NY 11740

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