



**HARBORFIELDS CENTRAL SCHOOL DISTRICT
Greenlawn, New York**

**BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA
JUNE 20, 2018**

1. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION: 6:00 PM

COMMUNITY FORUM ON SECURITY: 6:45 PM

RETIREES AND BOARD HONOREES RECEPTION: 7:45 PM

2. SUPERINTENDENT'S REPORTS

2.1 Superintendent's Report

Dr. Francesco Ianni, Superintendent of Schools

PUBLIC PARTICIPATION

- Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

3. BOARD OF EDUCATION MINUTES

3.1 Board of Education Minutes

- Regular Meeting, May 8, 2018
- Special Meeting, May 15, 2018
- Annual Election & Budget Vote, May 15, 2018

4. FINANCE

4.1 Treasurer's Report

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for April 2018 be accepted.

Motion: _____ Second: _____ Action: _____

4.2 Schedule of Bills

Be it resolved, upon the recommendation of the Superintendent of Schools, the Schedule of Bills, as attached to the agenda of June 20, 2018, be accepted.

Motion: _____ Second: _____ Action: _____

4.3 Financial Status Report

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for April 2018 be accepted.

Motion: _____ Second: _____ Action: _____

4.4 Claims Auditor's Report

Be it resolved, upon the recommendation of the Superintendent of Schools, the Claims Auditor's Report for May 2018 be accepted.

Motion: _____ Second: _____ Action: _____

4.5 Acceptance of Gift

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- Gift from Ahold Financial Services/Stop & Shop's A+ School Rewards Program in the amount of \$1,124.43 to be applied to the WDPS Outreach Fund through the Expendable Trust Account.

Motion: _____ Second: _____ Action: _____

4.6 Acceptance of Gifts/Grants and Increase in Appropriations

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts/grants be accepted:

- Gift from the Thomas J. Lahey Elementary School PTA in the amount of \$1,094.60, representing the proceeds from the General Mills Box Tops for Education program (\$494.60) and the New York Life Your Cause, LLC (\$600.00) to be administered under the

guidance and direction of the principal at Thomas J. Lahey Elementary School for the purposes outlined in the memorandum attached to the agenda of June 20, 2018

- Grant in the amount of \$3,282.35 from HACEF to be used under the guidance and direction of the principal at Washington Drive Primary School for the purposes outlined in the memorandum attached to the agenda of June 20, 2018; and

Be it further resolved, pursuant to the receipt of the gift funds to offset our expenses, appropriations for 2018-2019 be increased as follows:

A 2110.5110.06.2210	\$1,094.60
A 2110.5110.05.4020	\$3,282.35

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

Motion: _____ Second: _____ Action: _____

4.7 Scholarship Fund Donations

Be it resolved, upon the recommendation of the Superintendent of Schools, the following donations to the respective Scholarship Funds be accepted:

- Gifts in the collective amount of \$475.00, donated by Industry Advisory Board members (First National Bank of Long Island and C2 Education) along with donations from the Harborfields DECA Club, for credit to the School to Career Scholarship Fund within the Expendable Trust Account.
- Gift in the amount of \$100.00, donated by the Harborfields High School Art Club, for credit to the Roy Schwen Scholarship Fund within the Expendable Trust Account.

Motion: _____ Second: _____ Action: _____

4.8 National School Breakfast and Lunch Program

Be it resolved, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District elects to continue its participation in the National School Breakfast and Lunch Program for the 2018-2019 school year. All state and federal regulations pertaining to the school meal program will be adhered to by the Harborfields Central School District.

Motion: _____ Second: _____ Action: _____

4.9 Establishment of School Breakfast and Lunch Prices

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the following prices for school breakfast and lunch for the 2018-2019 school year pursuant to the district’s participation in the National School Breakfast and Lunch Program and in compliance with Section 205 (Equity in School Lunch Pricing) of the Healthy, Hunger-Free Kids Act of 2010 (HHFKA):

Program	Elementary	Secondary
Breakfast	\$1.75	\$1.85
Lunch	\$2.75	\$2.95
Reduced Price Breakfast /Lunch	\$0.25	\$0.25
Milk /Snack	\$0.60	\$.060

Motion: _____ Second: _____ Action: _____

4.10 Cooperative Bidding through the Long Island School Nutrition Directors Association for the 2018-2019 School Year

Whereas, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2018-2019 school year.

Whereas, Harborfields Central School District is desirous of participating with other districts in Nassau and Suffolk Counties in the

joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0; and

Whereas, Harborfields Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

Be it resolved, that the Board of Education of the Harborfields Central School District hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above; and

Be it further resolved, that Harborfields Central School District’s Board of Education authorizes the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities; and

Be it further resolved, Harborfields Central School District’s Board of Education agrees to assume its equitable share of the costs of the cooperative bidding; and

Be it further resolved, that Harborfields Central School District’s Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of the contract(s), it will conduct all negotiations directly with the successful bidder(s).

Motion: _____ Second: _____ Action: _____

4.11 Western Suffolk BOCES 2018-2019 Services Contract

Be it resolved, upon the recommendation of the Superintendent of Schools, the AS-7 Contract for Services between Western Suffolk BOCES and Harborfields Central School District for the 2018-2019 school year, as attached to the agenda of June 20, 2018, be approved and the Board President be authorized to executive the contract on behalf of the district.

Motion: _____ Second: _____ Action: _____

4.12 Use of Classroom and Supportive Services by Western Suffolk BOCES

Be it resolved, upon the recommendation of the Superintendent of Schools, the request from Western Suffolk BOCES for the use of one classroom and supportive services at Oldfield Middle School for the Alternate Learning Program for the period September 1, 2018 to June 30, 2019, in accordance with the agreement attached to the agenda of June 20, 2018, be approved.

Motion: _____ Second: _____ Action: _____

4.13 Extension of Transportation Contract

Be it resolved, upon the recommendation of the Superintendent of Schools, the contract for pupil transportation services between Developmental Disabilities Institute (DDI) and Harborfields CSD be extended for the 2018-2019 school year, at the allowable CPI figure for May 2018, in accordance with the attachment to the agenda of June 20, 2018.

Motion: _____ Second: _____ Action: _____

4.14 Horizon Healthcare Staffing Agreement

Be it resolved, upon the recommendation of the Superintendent of Schools, the healthcare service agreement for the 2018-2019 school year between Harborfields Central School District and Horizon Healthcare Staffing be approved.

Motion: _____ Second: _____ Action: _____

4.15 Health Services Agreement

Be it resolved, upon the recommendation of the Superintendent of Schools, the following health services contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending non-public schools in said school districts for the 2017-2018 school year be approved.

- **Jericho UFSD:** Two (2) students attending Long Island Lutheran at a cost of \$1,315.28; totaling \$2,630.56

Motion: _____ Second: _____ Action: _____

4.16 School Services/Specialized Education Agreements

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Services/Specialized Education Agreements for the 2018-2019 school years between Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- Achieve Beyond
- AHRC Suffolk
- All About Kids
- Autism Consulting Services, LLC
- Brookville Center for Children's Services, Inc.
- Career & Employment Options
- The Center for Developmental Disabilities
- The Center for Discovery
- CJI Consulting, Inc.
- Michael J. Cunningham, Speech Language Pathologist, PC
- David Krolikowski, M.A., CCC/LSP
- Developmental Disabilities Institute
- Greenburgh North Castle
- Harmony Heights Residential and Day School
- Helping Hands Consultation Services, Inc.
- Island Therapies
- JBP Speech, Inc.
- Julia Dyckman Andrus Memorial, Inc.
- Long Island Developmental Consulting, Inc.
- Mary Ann Marriott
- Maryhaven
- Metro Therapy Inc.
- Mill Neck Interpreter Services
- Mill Neck Manor School for the Deaf
- Myra Allen, Island Speech and Learning Center
- Naomi R. Ulrich, M.A. Occupational Therapist, PC
- Nassau Suffolk Services for Autism

- New York Therapy Placement Services, Inc.
- O'Brien Speech, Language and Learning, PLLC
- Patricia Luftus Matthews
- Phyllis Schwartz
- Positive Behavior Support Consulting & Psychological Resources, PC
- Rahab Khan
- Rebecca Kooper
- The Rehabilitation Institute
- SCO Family of Services at Madonna Heights School
- St. Colman's Home, Inc.
- Summit School
- United Cerebral Palsy Association of Greater Suffolk, Inc.
- Up Wee Grow
- Wellspring Foundation, Inc.

Motion: _____ Second: _____ Action: _____

4.17 Special Education Services Contract

Be it resolved, upon the recommendation of the Superintendent of Schools, the following Special Education Services Agreement between the Harborfields Central School District ("SENDING DISTRICT") and the Roslyn Union Free School District ("RECEIVING DISTRICT") be approved. Under the Education Law, the SENDING DISTRICT is authorized to contract with other public school districts for the instruction of students with disabilities if the SENDING DISTRICT is unable to provide for the education of such students.

- One (1) student from the Harborfields Central School District will be attending the Roslyn Union Free School District from July 2, 2018 through June 26, 2019

Motion: _____ Second: _____ Action: _____

4.18 Consultant Services Agreement

Be it resolved, upon the recommendation of the Superintendent of Schools, the Independent Evaluation agreement between the Harborfields Central School District and the consultant listed below be approved.

- Edward M. Petrosky, Psy.D., ABPP to provide an independent evaluation for student listed in the attached Confidential Schedule "A".

Be it further resolved, that the President of the Board of Education be authorized to execute the agreements on behalf of the Harborfields Central School District.

Motion: _____ Second: _____ Action: _____

4.19 Reinstatement of Services Agreement with Third Party Administrator of Tax Sheltered Annuities

Whereas, on May 13, 2008, the Board of Education previously adopted and entered into a Services Agreement with OMNI Financial Group, Inc. ("OMNI") as a third-party administrator ("TPA") to implement and administer the District's 403(b) Plan; and

Whereas, amendments to the OMNI Financial Group (OMNI) Section 403(b) IRC Third Party Administrator Services Agreement were negotiated by Eastern Suffolk BOCES for the benefit of its component school districts and adopted by the Board of Education on March 18, 2009; and

Whereas, the Board of Education elected to participate in the 2011 RFP with Eastern Suffolk BOCES which resulted in the selection of OMNI Financial Group, Inc. and a new Agreement; and

Whereas, it is deemed in the best interest of the District to continue with such Agreement;

Now, therefore, be it resolved, upon the recommendation of the Superintendent of Schools, pursuant to the terms of the Administrative Services Agreement previously approved, OMNI Financial Group, Inc. be reappointed as the District's Third Party Administrator of Tax Sheltered Annuities for the period July 1, 2018 through June 30, 2019.

Motion: _____ Second: _____ Action: _____

4.20 Authorization to Expend Funds from Employee Benefits Accrued Liability Reserve Fund

Whereas, the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or BOE policy; and

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appropriates the maximum amount of \$300,000 from the Employee Benefit Accrued Liability Reserve Fund to pay the cost of the monetary value of accumulated or accrued, but unused sick leave, personal leave, holiday leave, vacation leave, or time allowance granted in lieu of overtime compensation due to a district employee upon termination of employment and separation from service, whether by retirement or otherwise, as authorized by the applicable provisions of collective bargaining agreements and/or BOE policy; and authorizes the expenditure of said funds in accordance with the applicable provisions of collective bargaining agreements and/or BOE policy, provided that any amount in excess of the contractual requirements, if any, shall be unappropriated and remain in the Employee Benefit Accrued Liability Reserve Fund.

Motion: _____ Second: _____ Action: _____

4.21 Retirement Contribution Reserve Fund

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of Harborfields CSD, pursuant to Section 6-r of General Municipal Law, hereby affirms the previous establishment and continuation of a Reserve Fund known as the Retirement Contribution Reserve Fund, as follows:

1. The source of funds for this Reserve Fund shall be:
 - a. budgetary appropriations;
 - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
 - c. such other funds as may be legally appropriated.
2. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the costs of payments made by the

School District to the New York State and Local Employees' Retirement System pursuant to Section 17 or 317 of the Retirement and Social Security Law.

3. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-r of General Municipal Law.
4. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
5. The Chief Financial Officer shall account for this Reserve Fund as follows:
 - a. the source, date, and amount of each sum paid into the fund;
 - b. the purpose, date, and amount of each payment from this fund; and
 - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
6. The amount to be reserved as of June 30, 2018 shall be no more than \$2,800,000.

Motion: _____ Second: _____ Action: _____

4.22 Employee Benefit Accrued Liability Reserve Fund

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of Harborfields CSD, pursuant to Section 6-p of General Municipal Law, hereby affirms the previous establishment and continuation of a Reserve Fund known as the Employee Benefit Accrued Liability Reserve Fund, as follows:

1. The source of funds for this Reserve Fund shall be:
 - a. budgetary appropriations;
 - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
 - c. such other funds as may be legally appropriated.

2. Monies in the Reserve Fund may be appropriated only for the payment of:
 - a. The cash payment of the monetary value of accumulated or accrued but unused sick leave, personal leave, vacation leave and other forms of payment for accrued and unliquidated leave time and benefits upon termination of employment and separation from service, whether by retirement or otherwise, as authorized or required by policy, collective bargaining agreement, or Section 6 of Civil Service Law;
 - b. The reasonable costs of the administration of the Reserve Fund including expert or professional services rendered.

3. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-p of General Municipal Law.

4. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.

5. The Chief Financial Officer shall account for this Reserve Fund as follows:
 - a. the source, date, and amount of each sum paid into the fund;
 - b. the purpose, date, and amount of each payment from this fund; and
 - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.

6. The amount to be reserved as of June 30, 2018 will be no more than \$2,700,000.

Motion: _____ Second: _____ Action: _____

4.23 Unemployment Insurance Reserve Fund

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of Harborfields CSD, pursuant to Section 6-m of General Municipal Law, hereby affirms the previous establishment and continuation of a Reserve Fund known as the Unemployment Insurance Reserve Fund, as follows:

1. The source of funds for this Reserve Fund shall be:
 - a. budgetary appropriations;
 - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
 - c. such other funds as may be legally appropriated.
2. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the cost including interest of reimbursement to the State Insurance Fund for payments made by the State Fund on behalf of the District to claimants.
3. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-m of General Municipal Law.
4. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
5. The Chief Financial Officer shall account for this Reserve Fund as follows:

- a. the source, date, and amount of each sum paid into the fund;
 - b. the purpose, date, and amount of each payment from this fund;
and
 - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
6. The amount to be reserved as of June 30, 2018 shall be no more than \$150,000.

Motion: _____ Second: _____ Action: _____

4.24 Capital Reserve Fund

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of Harborfields CSD, pursuant to Section 3651 of Education Law, as authorized by the voters in a proposition approved on May 19, 2015, hereby affirms the establishment of a Reserve Fund known as the Capital Reserve Fund - 2015, as follows:

1. The source of funds for this Reserve Fund shall be:
 - a. the transfer of the balance remaining in the Capital Reserve Fund authorized by voters in a proposition approved on May 16, 2006 (2006 Capital Reserve Fund) and no longer required for the purposes for which said 2006 Capital Reserve Fund was established;
 - b. budgetary appropriations;
 - c. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
 - d. such other funds as may be legally appropriated, including surplus funds from the current budget.
2. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the cost of any object or purpose for which bonds may be issued by, or for the objects or purposes of the School District pursuant to the local finance law for capital improvements, including but not limited to construction, reconstruction, alteration, additions, and improvements to District facilities and the sites thereof, and the acquisition of equipment, furnishings, machinery, and apparatus for the District, subject to

permissive referendum of the voters as provided in Section 3651 of Education Law.

- 3. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 3651 of Education Law, subject to permissive referendum of the voters.
- 4. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
- 5. The Chief Financial Officer shall account for this Reserve Fund as follows:
 - a. the source, date, and amount of each sum paid into the fund;
 - b. the purpose, date, and amount of each payment from this fund; and
 - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
- 6. The amount to be reserved as of June 30, 2018 shall be in accordance with the proposition of May 19, 2015.

Motion: _____ Second: _____ Action: _____

4.25 Retainment of Capital Markets Advisors, LLC

Be it resolved, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District hereby retains the services of Capital Markets Advisors, LLC to act as financial consultants for the issuing of Tax Anticipation Notes not to exceed \$18,000,000 for the 2018-2019 school year at a fee of \$5,950 in accordance with the Financial Advisory Services Agreement attached to the agenda of June 20, 2018.

Motion: _____ Second: _____ Action: _____

4.26 Establishment of Non-Resident Tuition Rates for 2017-2018 School Year

Be it resolved, upon the recommendation of the Superintendent of Schools, the non-resident tuition rates for the 2017-2018 school year, as listed in the attachments to the agenda of June 20, 2018, be approved.

Motion: _____ Second: _____ Action: _____

4.27 Budgetary Adjustment and Increase in Appropriations

Be it resolved, upon the recommendation of the Superintendent of Schools, the following funds be accepted:

- Payment in the amount of \$350.00 from the parents of Stephan Euvrard for the specific purpose of enrolling the student in the 2018-2019 Summer Arts Academy, Nassau BOCES Cultural Arts Program.

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the funds to reimburse our expenses, appropriations for 2018-2019 be increased as follows:

A 2280.4900.42.1681	\$350.00
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with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

Motion: _____ Second: _____ Action: _____

4.28 Approval of Change Order

Be it resolved, upon the recommendation of the Superintendent of Schools, the following change order, in connection with the Capital Improvement Bond, be approved and the Board President be authorized to execute same:

- **Change Order No. 3, SED Project #58-04-06-06-0-001-026, Phase II Capital Improvements at HHS - Electrical Contract**, dated May 8, 2018 from Palace Electrical Contractors, Inc., to provide labor, materials and equipment for the installation of an additional control and power wiring to the fire and smoke dampers at the HHS Wellness Center, including connection to fire alarm panel. The contract sum will be increased by this change order in the amount of \$4,300.00.

Motion: _____ Second: _____ Action: _____

4.29 Corrective Action Plan in Response to Internal Audit Reports

Whereas, the Board of Education received Internal Audit Reports on Risk Assessment and Capital Asset Procedures from the district’s Internal Auditor, R.S. Abrams & Co., LLP, presented and accepted by the Board of Education on March 21, 2018. Pursuant to Commissioner’s Regulation 8 CRR-NY §170.12, the district has developed a response to the Internal Audit Reports in the form of a Corrective Action Plan.

Now, therefore, be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Corrective Action Plan to the Internal Audit Reports on Risk Assessment Update (period ending June 30, 2017) and Capital Asset Procedures (7/1/16 through 5/16/17).

Motion: _____ Second: _____ Action: _____

4.30 Surplus Books and Equipment

Be it resolved, upon the recommendation of the Superintendent of Schools, the following books and equipment, as listed in the attachments to the agenda of June 20, 2018, be declared surplus and disposed of in accordance with Board of Education policy.

- One (1) fax machine from Harborfields High School (Asset ID #009158)
- Library books from Oldfield Middle School

Motion: _____ Second: _____ Action: _____

4.31 Authorization for the Destruction of Cast Ballots

Whereas, the Harborfields Central School District conducted an Annual Budget Vote and Election on May 16, 2017; and

Whereas, the District Clerk is currently in possession of all cast ballots resulting from such Annual Budget Vote and Election; and

Whereas, the New York State Education Department's Records Retention and Disposition Schedule ED-1 provides for the destruction of such ballots after one (1) year from the date of said Annual Budget Vote and Election; and

Whereas, at least one (1) year has elapsed from the date of the Annual Budget Vote and Election held on May 16, 2017 and no proceedings have been commenced with regard to such Annual Budget Vote and Election;

Now, therefore, be it resolved, that the Board of Education of the Harborfields Central School District hereby orders the destruction of all cast ballots resulting from the above noted Annual Budget Vote and Election.

Motion: _____ Second: _____ Action: _____

4.32 Authorization for the Destruction of Unused, Defective, Void And/Or Spoiled Ballots

Whereas, the Harborfields Central School District conducted an Annual Budget Vote and Election on May 16, 2017; and

Whereas, the District Clerk is currently in possession of the unused, defective, void and/or spoiled ballots resulting from such Annual Budget Vote and Election; and

Whereas, Education Law Section 2034(6) provides for the destruction of such unused, defective, void and/or spoiled ballots when a period of six (6) months has elapsed from the date of said Annual Budget Vote and Election; and

Whereas, at least six (6) months has elapsed from the date of the Annual Budget Vote and Election held on May 16, 2017 and no proceedings have been commenced with regard to such Annual Budget Vote and Election;

Now, therefore, be it resolved, that the Board of Education of the Harborfields Central School District hereby orders the destruction of all unused, defective, void and/or spoiled ballots resulting from the May 16, 2017 Annual Budget Vote and Election.

Motion: _____ Second: _____ Action: _____

5. HUMAN RESOURCES

5.1 Resignations

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Abrams, Carol, Paraprofessional, OMS, for the purpose of retirement, effective the close of business June 22, 2018
- Cox, Jordan, Executive Director for Instructional Services, District, effective close of business June 30, 2018
- Greene, Linda, Teaching Assistant, OMS, effective the close of business May 4, 2018
- Haddock, Patricia, Paraprofessional, WDPS, effective the close of business May 31, 2018
- Kalmar, Ilene, School Nurse, WDPS, for the purpose of retirement, effective the close of business May 31, 2018
- Schulman, Michele, Teaching Assistant, OMS. effective the close of business June 25, 2018

Motion: _____ Second: _____ Action: _____

5.2 Revision of Resignation

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revision of resignation be accepted:

Name	Assignment	School	Change in Resignation Date
Estelle Kamsler	Part-time Teaching Assistant	HHS	From: June 30, 2018 To: August 31, 2018

Motion: _____ Second: _____ Action: _____

5.3 Leaves of Absence

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Carolyn Benenson	Teaching Assistant	WDPS	N/A	5/14/18-5/13/19
Lisa Mastrantonio	Reading Teacher	TJL	N/A	9/1/18-8/31/19

Motion: _____ Second: _____ Action: _____

5.4 Abolishment of Professional Positions

Whereas, the Board for reasons of economy and efficiency, has determined that it is appropriate to abolish certain pedagogical positions in the District;

Therefore, be it resolved, that the Board hereby abolishes the following position, effective close of business on June 30, 2018:

- Assistant Superintendent for Administration and Human Resources
- Executive Director for Instructional Services
- 0.8 FTE Reading Teacher

Motion: _____ Second: _____ Action: _____

5.5 Creation of Professional Positions

Be it resolved, upon the recommendation of the Superintendent of Schools, effective July 1, 2018, professional positions in the Harborfields Central School District be created in the following area of classification:

Professional:

- Assistant Superintendent for Curriculum, Instruction, and Administration
- Executive Director for Human Resources and Instructional Services

Motion: _____ Second: _____ Action: _____

5.6 Creation of Professional Teaching Position

Be it resolved, upon the recommendation of the Superintendent of Schools, effective September 1, 2018 a professional position in the Harborfields Central School District be created in the following area of classification:

Professional:

- 1.0 FTE Reading Teacher

Motion: _____ Second: _____ Action: _____

5.7 Creation of Teaching Assistant Position

Certificated Employee:

Be it resolved, upon the recommendation of the Superintendent of Schools, effective September 1, 2018, the following teaching assistant position in the Harborfields Central School District be created in the following area of classification:

Professional:

- 5.0 hour/day Teaching Assistant, WDPS

Motion: _____ Second: _____ Action: _____

5.8 Professional Appointments

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of June 20, 2018 be approved.

Probationary		
Name	School	Assignment
Philip Lombardi	HHS	Guidance Counselor
Dr. Rory Manning	District	Assistant Superintendent for Curriculum, Instruction & Administration
Maureen Raynor	District	Executive Director for Human Resources & Instructional Services
Rose Scammell	District	Special Education Chairperson
Part-Time		
for the maximum period through June 30, 2019 to serve at the pleasure of the Board		
Name	School	Assignment
Andrew Abreu	WDPS	Physical Education Teacher
Kathleen Gerbore	OMS	ENL Teacher
John Hoffman	WDPS	Elementary Teacher
Michael Tavella	OMS	Social Studies Teacher
Regular Substitute		
for the maximum period through June 30, 2019 to serve at the pleasure of the Board		
Kathleen Haig	TJL	Special Education Teacher
John Hoffman	WDPS	Reading Teacher
Michael Tavella	OMS	Reading Teacher

Motion: _____ Second: _____ Action: _____

5.9 Professional Appointment

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointment in accordance with the schedule attached to the agenda of June 20, 2018 be approved.

Per-Diem		
for the maximum period through June 30, 2019 to serve at the pleasure of the Board		
Name	School	Assignment
Kelly Fallon	WDPS	Interim Principal

Motion: _____ Second: _____ Action: _____

5.10 Recall from Preferred Eligible List

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employee be recalled to service.

Whereas, a full-time vacancy is deemed to exist in the tenure areas listed below and the teachers listed below have been identified as the most senior persons on the District’s Preferred Eligible List in such tenure area it is hereby resolved that the following staff member be recalled to service in accordance with Section 2510.3 of the Education Law.

Name	Assignment	School
Lisa Carpenter	Reading Teacher	OMS
Courtney Moraglia	Special Education Teacher	WDPS

Motion: _____ Second: _____ Action: _____

5.11 Permanent Appointments

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employees be granted a permanent appointment.

Name	Position	Building	Effective Date
Lisa Cali	Principal Clerk	WDPS	7/02/18
Jennifer Davis	Principal Clerk	OMS	7/09/18
Pauline Tully	Sr. Clerk Typist	OMS	7/09/18

Motion: _____ Second: _____ Action: _____

5.12 Civil Service Appointments

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the agenda of June 20, 2018 be approved.

Probationary		
Name	School	Assignment
Patricia Haddock	WDPS	Registered Nurse
Kevin Klis	WDPS	Custodial Worker I
Thomas Schery	TJL	Security Guard
Gregory Turner	WDPS	Security Guard

Motion: _____ Second: _____ Action: _____

5.13 Summer Workers

Be it resolved, upon the recommendation of the Superintendent of Schools, the following summer personnel be appointed:

SUMMER ACADEMY TEACHING ASSISTANTS - GRADES K-2 ELEVEN 2.5 HOUR SESSIONS (TOTAL 27.5 HOURS) JULY 9, 2018 - JULY 31, 2018			
Name	Position	Location	Hourly Rate*
Kathleen Bee	P/T Teaching Assistant	WDPS	\$14.90
Robyn Blossner	P/T Teaching Assistant	WDPS	\$20.30
Rebecca D'Orsogna	P/T Teaching Assistant	WDPS	\$14.90

Matthew Egger	P/T Teaching Assistant	WDPS	\$18.38
Penelope Makris	P/T Teaching Assistant	WDPS	\$14.90
Dina Mullan	P/T Teaching Assistant	WDPS	\$16.55
Dana Muller	P/T Teaching Assistant	WDPS	\$14.90
Eileen Rehm	P/T Teaching Assistant	WDPS	\$16.55
Sandra Reitz	P/T Teaching Assistant	WDPS	\$20.30
Melissa Cameron	Substitute Teaching Assistant	WDPS	\$16.55
Estelle Kamsler	Substitute Teaching Assistant	WDPS	\$17.37
Dawson Poinelli	Substitute Teaching Assistant	WDPS	\$14.90

*Per the 2018/19 Salary Schedule

SUMMER ACADEMY TEACHING ASSISTANTS FOURTEEN 2.5 HOUR SESSIONS (TOTAL 35 HOURS) JULY 9, 2018 - JULY 31, 2018			
Name	Position	Location	Hourly Rate*
Ellen Blair	P/T Teaching Assistant	WDPS	\$20.30
Carolyn Girard	P/T Teaching Assistant	WDPS	\$20.30
Kyra Kiesel	P/T Teaching Assistant	WDPS	\$14.90

Diane LaCarrubba	P/T Teaching Assistant	WDPS	\$20.30
Sandra Lellis	P/T Teaching Assistant	WDPS	\$19.40
Louise Occhipinti	P/T Teaching Assistant	WDPS	\$20.30
Melissa Cameron	Substitute Teaching Assistant	WDPS	\$16.55

*Per the 2018/19 Salary Schedule

GREETERS - SUMMER PROGRAMS JULY 9, 2018 - AUGUST 17, 2018				
Name	Position	Location	Hours Per Day	Hourly Rate*
Cindy Stanfield	Greeter 7/9/18-7/27/18	WDPS	6	\$18.43
Janet Peragine	Greeter 7/30/18-8/17/18	WDPS	6	\$18.00
Anne Schaefer	Substitute Greeter	WDPS	N/A	\$17.58

*Per the 2018/19 Salary Schedule

GREETER – HACEF SUMMER CAMP PROGRAMS JUNE 26, 2018 – JULY 27, 2018				
Name	Position	Location	Hours Per Day	Hourly Rate*
Debra Gerhardt	Greeter	OMS	4.5	\$16.45
Anne Schaefer	Substitute Greeter	OMS	N/A	\$17.58

*Per the 2018/19 Salary Schedule

SUMMER TECHNOLOGY INTERNS JUNE 25, 2018 – SEPTEMBER 30, 2018				
Name	Assignment	School	Hours Per Day	Hourly Rate*
Rebecca Demarest	Student Intern II (Technology)	District-wide	5	\$11.00
Brian Earl	Student Intern II (Technology)	District-wide	5	\$11.00
Katelyn Frisone	Student Intern II (Technology)	District-wide	5	\$11.00
James Graver	Student Intern II (Technology)	District-wide	5	\$11.00
Matthew Hahm	Student Intern II (Technology)	District-wide	5	\$11.00
Phillip Lockwood	Student Intern II (Technology)	District-wide	5	\$11.00
John Mule	Student Intern II (Technology)	District-wide	5	\$11.00

*Per the 2018/19 Salary Schedule

EXTENDED SCHOOL YEAR PROGRAM – TEACHING ASSISTANTS SIX WEEK SESSIONS (5.5 HOURS PER DAY) JULY 9, 2018 – AUGUST 17, 2018				
Name	Assignment	Location	Hours Per Day	Hourly Rate*
Therese DiOrio	P/T Teaching Assistant	WDPS	5.5	\$20.30
Brianna Hammerschmitt	P/T Teaching Assistant	WDPS	5.5	\$14.90
Beth Minoff	P/T Teaching Assistant	WDPS	5.5	\$16.55
Nicole Paul	P/T Teaching Assistant	WDPS	5.5	\$18.94

Marissa Pecora	P/T Teaching Assistant	WDPS	5.5	\$16.55
Barbara Quigg	P/T Teaching Assistant	WDPS	5.5	\$19.81
Chantel Ratliff	P/T Teaching Assistant	WDPS	5.5	\$11.22
Carol Roca	P/T Teaching Assistant	WDPS	5.5	\$22.33
Diane Sargent	P/T Teaching Assistant	WDPS	5.5	\$18.94
Alison Schmitz	P/T Teaching Assistant	WDPS	5.5	\$20.30
Leslie Speed	P/T Teaching Assistant	WDPS	5.5	\$20.30
Robyn Zlochower	P/T Teaching Assistant	WDPS	5.5	\$14.90

*Per the 2018/19 Salary Schedule

EXTENDED SCHOOL YEAR PROGRAM SUBSTITUTE TEACHING ASSISTANTS JULY 9, 2018 – AUGUST 17, 2018			
Name	Assignment	Location	Hourly Rate*
Estelle Kamsler	Substitute Teaching Assistant	WDPS	\$17.37
Kyra Kiesel	Substitute Teaching Assistant	WDPS	\$14.90
Virginia Leon	Substitute Teaching Assistant	WDPS	\$18.94
Lisa Malerba	Substitute Teaching Assistant	WDPS	\$14.90
Dina Mullan	Substitute Teaching Assistant	WDPS	\$16.55

*Per the 2018/19 Salary Schedule

Motion: _____ Second: _____ Acton: _____

5.14 Extracompensation Appointment Schedule

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of June 20, 2018 be approved.

Motion: _____ Second: _____ Action: _____

5.15 Substitute List Addendum

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of June 20, 2018 be approved for the maximum period through June 30, 2018 to serve at the pleasure of the Board.

Motion: _____ Second: _____ Action: _____

5.16 Longevity Increments

Be it resolved, upon the recommendation of the Superintendent of Schools, longevity increments be granted to those professional and civil service personnel as per the schedule attached to the agenda of June 20, 2018.

Motion: _____ Second: _____ Action: _____

5.17 Separation Payment

Whereas the District's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

Whereas the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or Board of Education policy as per the separation payment agenda enclosures; and,

Whereas the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

Be it resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes said separation payments as described in the separation payment agenda enclosure.

- O'Malley, James, Custodial Worker II, WDPS

Motion: _____ Second: _____ Action: _____

5.18 Non-Unit Central Office Administrator Contract

Be it resolved, upon the recommendation of the Superintendent of Schools, the employment agreement for the following central office administrator be accepted for the 2018-2019 school year.

- Dr. Rory J. Manning, Assistant Superintendent for Curriculum, Instruction and Administration

Motion: _____ Second: _____ Action: _____

5.19 Memorandum of Agreement - HBAA

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Memorandum of Agreement between the Harborfields Central School District, and the Harborfields Building Administrators Association effective July 1, 2018.

Motion: _____ Second: _____ Action: _____

5.20 Memorandum of Agreement - School Nurses

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Memorandum of Agreement between Harborfields Central School District, and the United Public Service Employees Union School Nurses Unit, effective July 1, 2015 through June 30, 2021.

Motion: _____ Second: _____ Action: _____

5.21 Adoption of Revised Board of Education Policy

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policy, as attached to the agenda of June 20, 2018 be adopted.

- File 9510.7-E.1: Hourly Support Staff Pay Rates

Motion: _____ Second: _____ Action: _____

6. INSTRUCTION

6.1 Review of IEP Recommendations and Authorization for Placement and Services

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE, and CPSE.

- **Committee on Special Education** meetings dated 2/9, 2/12, 3/6, 3/20, 3/26, 3/27, 3/28, 4/10, 4/11, 4/12, 4/17, 4/20, 4/23, 4/27, 4/30, 5/2, 5/7, 5/8, 5/10, 5/15, 5/18, 5/22, 5/23, 5/25, 5/30, 6/5 and 6/7/2018
- **Subcommittee on Special Education** meetings dated 3/6, 3/9, 3/12, 3/15, 3/16, 3/20, 3/23, 3/26, 3/27, 3/28, 3/29, 4/10, 4/13, 4/17, 4/18, 4/19, 4/20, 4/23, 4/24, 4/25, 4/26, 4/27, 4/30, 5/1, 5/4, 5/8, 5/9, 5/10, 5/11, 5/14, 5/15, 5/16, 5/18, 5/22, 5/24, 5/30, 5/31, 6/1, 6/5, 6/6 and 6/7/2018
- **Committee on Preschool Special Education** meetings dated 5/3, 5/10, 5/18, 5/24, 5/31, 6/1, 6/7 and 6/8/2018

Motion: _____ Second: _____ Action: _____

6.2 Stipulation of Settlement and Release

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Stipulation of Settlement and Release (“Stipulation”) with the parents of the student identified on Confidential Schedule “A” and authorizes the President

of the Board of Education to execute such Stipulation on behalf of the Harborfields Central School District.

Motion: _____ Second: _____ Action: _____

6.3 Stipulation of Settlement and Release

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Stipulation of Settlement and Release (“Stipulation”) with the parents of the student identified on Confidential Schedule “B” and authorizes the President of the Board of Education to execute such Stipulation on behalf of the Harborfields Central School District.

Motion: _____ Second: _____ Action: _____

6.4 First Reading of Revised Board of Education Policies

The following policies have been reviewed and are being presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- File 1000: Community Relations Goals
- File 1050: Annual District Election and Budget Vote
- File 1100: Public Information Program
- File 1120: School District Records
- File 1120-E: Application for Public Access to Records
- File 1120-R: School District Records Regulation
- File 1130: News Media Relations
- File 1150: School Budget and Bond Referenda Information
- File 1222: Relations with Extracurricular Organizations
- File 1230: Public Participation at Board Meetings
- File 1240: Visitors to the Schools
- File 1240-R: Visitors to the Schools Regulation
- File 1240-E: Greeter’s Manual
- File 1400: Public Complaints
- File 1400-R: Public Complaints Regulation
- File 1410: Complaints About Policies
- File 1420: Complaints About Curricula or Instructional Materials

- File 1420-R: Complaints About Curricula or Instructional Materials Regulation
- File 1420-E: Complaints About Curricula or Instructional Materials Exhibit
- File 1500: Public Use of School Facilities
- File 1500-R: Public Use of School Facilities Regulation
- File 1500-E.1: Application for Use of Building and Grounds Permit
- File 1500-E.2: Regulations Governing Use of School Building Facilities
- File 1500-E.3: Rental Fees
- File 1500-E.4: Public Use of School Facilities Fee Structure
- File 1500-E.5: Buildings Use Fee Schedule
- File 1510: Public Sales on School Property
- File 1511: Advertising in the Schools
- File 1520: Public Conduct on School Property
- File 1520-R: Public Conduct on School Property Regulation
- File 1530: Smoking on School Premises
- File 1611: Relations with other School Districts and Education Agencies
- File 1721: Student Teaching and Internships
- File 1740: Relations with Nonpublic Schools
- File 1741: Individualized Home Instruction
- File 1741-R: Home Instruction Regulation
- File 1800: Gifts From The Public
- File 1800-E: Recommendation to Accept Gifts
- File 1800-R: Gifts from the Public Regulation
- File 1810: Gifts to School Personnel
- File 1900: Parent and Family Engagement
- File 1900-E.1: Title I Parent and Family Engagement-School Level Approach
- File 1920: Relations with Persons with Disabilities
- File 1925: Interpreters for Hearing-Impaired Parents
- File 1925-R: Interpreters for Hearing-Impaired Parents Regulation
- File 1925-E.1: Interpreters for Hearing-Impaired Parents Exhibit
- File 1925-E.2: Interpreters for Hearing-Impaired Parents Exhibit
- File 4772: Graduation Ceremonies

- File 4772-R: Graduation Ceremonies Regulation
- File 5420.E.2: Student Health Services Exhibit

7. ITEMS FOR DISCUSSION

PUBLIC PARTICIPATION

ADJOURNMENT