



**HARBORFIELDS CENTRAL SCHOOL DISTRICT
Greenlawn, New York**

**BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA
NOVEMBER 18, 2015**

1. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION: 6:15 PM

NEW & NEWLY TENURED STAFF RECEPTION: 7:00 PM

BOARD RECOGNITION PROGRAM: 7:45 PM

PUBLIC PARTICIPATION

- Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

2. SUPERINTENDENT'S REPORTS

2.1 Student Representative's Report

Trevor Jones, HHS

2.2 Superintendent's Report

Diana Todaro, Superintendent of Schools

2.3 Full-Day Kindergarten Presentation

Dr. Francesco Ianni, Assistant Superintendent for Administration and Human Resources

3. BOARD OF EDUCATION MINUTES

3.1 Board of Education Minutes

- Special Meeting, October 6, 2015
- Regular Meeting, October 7, 2015
- Special Meeting, October 27, 2015
- Special District Meeting, Capital Bond Referendum, October 27, 2015
- Special Meeting, November 3, 2015

4. FINANCE**4.1 Treasurer's Report**

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for September 2015 be accepted.

Motion: _____ Second: _____ Action: _____

4.2 Schedule of Bills

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedule of bills attached to the agenda of November 18, 2015 be accepted.

Motion: _____ Second: _____ Action: _____

4.3 Financial Status Report

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for September 2015 be accepted.

Motion: _____ Second: _____ Action: _____

4.4 Claims Auditor's Report

Be it resolved, upon the recommendation of the Superintendent of Schools, the Claims Auditor's Report for October 2015 be accepted.

Motion: _____ Second: _____ Action: _____

4.5 Scholarship Fund Donation

Be it resolved, upon the recommendation of the Superintendent of Schools, the following donation to the respective Scholarship Fund be accepted:

- Gifts totaling \$385.00 from various donors for credit to the Evan (Edo) Gillies Memorial Scholarship Fund within the Expendable Trust Account.

Motion: _____ Second: _____ Action: _____

4.6 Surplus Books & Equipment

Be it resolved, upon the recommendation of the Superintendent of Schools, the following books and equipment, as listed in the attachments to the agenda of November 18, 2015, be declared surplus and disposed of in accordance with Board of Education policy:

- Thirty-five (35) chairs from the Oldfield Middle School library
- Library books (62) from the Thomas J. Lahey Elementary School
- One (1) 1993 Ford van from the Dept. of Buildings & Grounds

Motion: _____ Second: _____ Action: _____

4.7 Gifts/Grants and Increase in Appropriations

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts/grants be accepted:

- Grant from the TJL PTA in the amount of \$489.60 to be administered under the guidance and direction of the Principal at Thomas J. Lahey Elementary School for the purposes outlined in the memorandum attached to the agenda of November 18, 2015.

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the grant to reimburse our expenses, appropriations for 2015-2016 be increased as follows:

A 2110.5110.06.2210	\$489.60
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with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

Motion: _____ Second: _____ Action: _____

4.8 Private School Placement/Special Education Services Contract

Be it resolved, upon the recommendation of the Superintendent of Schools, the following special education services contract between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commission of Education.

- Three (3) students residing within the Harborfields Central School District attending a private school within the South Huntington Union Free School District effective July 1, 2015 through June 30, 2016

Motion: _____ Second: _____ Action: _____

4.9 Federal Single Audit for Fiscal Year Ending June 30, 2015

Be it resolved, upon the recommendation of the Superintendent of Schools and the Audit Committee, the Board of Education hereby accepts the Federal Single Audit Report, as prepared by Cullen & Danowski, LLP, Certified Public Accountants, for the fiscal year ending June 30, 2015.

Motion: _____ Second: _____ Action: _____

4.10 Harborfields CSD Independent Auditor's Report and Financial Statements for the Fiscal Year Ending June 30, 2015

Be it resolved, upon the recommendation of the Superintendent of Schools and the Audit Committee, the Board of Education hereby

accepts the Harborfields Central School District Audit Report and Financial Statements, as prepared by Cullen & Danowski, LLP, Certified Public Accountants, for the fiscal year ending June 30, 2015

Motion: _____ Second: _____ Action: _____

4.11 Authorization for Issuance of Serial Bonds

BOND RESOLUTION OF THE HARBORFIELDS CENTRAL SCHOOL DISTRICT OF GREENLAWN, NEW YORK, ADOPTED NOVEMBER 18, 2015, AUTHORIZING THE CONSTRUCTION OF ALTERATIONS AND IMPROVEMENTS TO DISTRICT BUILDINGS AND SITES; STATING THE ESTIMATED TOTAL COST THEREOF IS NOT TO EXCEED \$11,627,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$11,627,000 SERIAL BONDS OF SAID DISTRICT TO FINANCE THE BALANCE OF SAID APPROPRIATION.

Whereas, at the Special District Meeting duly called and held on October 27, 2015, in the Harborfields Central School District of Greenlawn, in the County of Suffolk, New York (the "District"), a majority of the qualified voters present and voting approved a Bond Proposition authorizing the construction of alterations and improvements to District buildings and sites at the estimated total cost of not to exceed \$11,627,000; and further authorized the Board of Education to levy and collect a tax to be collected in annual installments to pay the principal of and interest on the not to exceed \$11,627,000 serial bonds authorized to be issued;

Now, therefore, the Board of Education of the Harborfields Central School District of Greenlawn, in the County of Suffolk, New York, hereby resolves (by the favorable vote of not less than two-thirds of all the members of said Board of Education) as follows:

Section 1. The Harborfields Central School District of Greenlawn, in the County of Suffolk, New York, is hereby authorized to construct alterations and improvements to District buildings and sites, substantially as described in a report prepared for the District by BBS Architects and Engineers, dated August 20, 2015, including

interior reconfiguration and improvements to gymnasiums, auditoriums, science labs, music, and physical fitness/wellness facilities; construction of new multi-media TV production studio and learning lab; replacement and upgrade of lavatories, lockers, floors, ceilings, walls, doors, and lighting, heating and electrical systems; field improvements including renovation of athletic fields, replacement of tennis courts and bleachers, and new bleachers and storage building; various ADA improvements; removal of asbestos hazards; improvements to and expansion of parking areas; new playground equipment, and masonry, drainage and irrigation improvements; all of the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site, demolition and other work required in connection therewith. The plan of financing includes the issuance of not to exceed \$11,627,000 serial bonds of the District, and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Serial bonds of the District in the amount of \$11,627,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law") to finance a portion of said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness applicable to the purpose for which serial bonds are authorized to be issued pursuant to this resolution, within the limitations of Section 11.00 a. 97 of the Law, is thirty (30) years.

(b) The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the District for expenditures made for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 of the Law, the powers and duties of the Board of Education relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of all bonds herein and heretofore authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary hereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution shall take effect immediately, and the District Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by §81.00 of the Law in *The Long Islander* and *Times of Huntington*, official newspapers of the District having a general circulation within the District.

Motion: _____ Second: _____ Action: _____

Roll Call Vote:

AYES:

NOES:

4.12 Addition of Vendor to the District's 403(B) Plan

Whereas, the Board of Education has previously adopted the Harborfields Central School District ("District") 403(b) Plan administered by OMNI Financial Group ("OMNI"); and

Whereas, OMNI entered into an Information Sharing Agreement with the following 403(b) Service Provider: Ameriprise Financial Services/Riversource; and

Whereas, the District's 403(b) Committee recommends adding the aforementioned Service Provider to the District's list of vendors authorized to issue annuity contracts or maintain custodial accounts as defined at Section 1.23 of the District's 403(b) Plan;

Now, therefore, be it resolved, that the Board of Education hereby approves Ameriprise Financial Services/Riversource as a Service Provider under the District's 403(b) Plan, and adds the aforementioned Service Provider to the list of authorized Service Providers maintained by the 403(b) Administrator, as referenced at Section 7.3 of the District's 403(b) Plan.

Motion: _____ Second: _____ Action: _____

4.13 Waiver of Facilities Usage Fee

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants a waiver of the facility use fee to the Greenlawn-Centerport Historical Association for their use of Harborfields High School for their annual Antiques Show to be held in March 2016, subject to the adherence to all other regulations and requirements of Policy No. 1500.

Motion: _____ Second: _____ Action: _____

4.14 Appointment of Acting District Clerk to Serve at Annual Meeting and Election of the Harborfields Public Library and Appointment of Director to Accept Absentee Ballots

Be it resolved, upon the recommendation of the Superintendent of Schools, that Katherine Rath is hereby appointed as Acting District Clerk of the Harborfields Public Library for the purpose of performing such duties of the District Clerk, as may be required under the Education Law, in connection with the Harborfields Public Library Budget Vote and Trustee Election to be held on April 5, 2016. Ms. Rath's authority shall be limited solely to those actions required of a school district clerk in connection with said Budget Vote and Election for the Harborfields Public Library and upon the performance of such duties, the authority vested in Katherine Rath by this resolution shall terminate.

Be it further resolved, that Carol Albano, Director of the Harborfields Public Library, or her designee, be appointed for the purpose of accepting absentee ballots for the Harborfields Public Library Budget Vote and Election to be held on April 5, 2016.

Motion: _____ Second: _____ Action: _____

5. HUMAN RESOURCES**5.1 Resignations**

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- McGovern, David, Custodial Worker I, HHS, for the purpose of retirement, effective the close of business November 27, 2015
- Renna, Kasey, Part-Time Teaching Assistant, WDPS, effective the close of business October 26, 2015
- Schaeffer, Scott, Part-Time Teaching Assistant, HHS, effective the close of business September 30, 2015

Motion: _____ Second: _____ Action: _____

5.2 Leaves of Absence

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Melissa Ortiz	Special Education Teacher	WDPS	3/22/16 - 6/20/16	6/21/16 - 8/31/16
AnneMarie Romeo	LOTE Teacher	HHS	1/28/16 - 5/4/16	5/5/16 - 8/31/16
Elana Samartino	Special Education Teacher	OMS	1/29/16 - 5/5/16	5/6/16 - 5/27/16

Motion: _____ Second: _____ Action: _____

5.3 Extracompensation Appointment Schedule

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of November 18, 2015 be approved.

Motion: _____ Second: _____ Action: _____

5.4 Professional Appointment - Teaching Assistant

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointment in accordance with the schedules attached to the agenda of November 18, 2015 be approved.

Part Time		
Name	School	Assignment
Kathleen Feller	TJL	Part-Time Teaching Assistant

Motion: _____ Second: _____ Action: _____

5.5 Increase in Hours

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employees be granted an increase in hours:

Name	Assignment	School	Change in Hours	Effective Date
Stephanie Carlstrom	P/T Teaching Assistant	HHS	From: 5.25 To: 6.5	10/29/15
Michael Schramm	P/T Teaching Assistant	HHS	From: 6.0 To: 6.5	11/19/15

Motion: _____ Second: _____ Action: _____

5.6 Civil Service Change of Status

Be it resolved, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of November 18, 2015 be approved:

Name	School	Assignment	Type of Appointment	Effective Date
Susan Hahn	OMS	Pupil Personnel Services	From: Clerk Typist To: Account Clerk	11/19/15

Motion: _____ Second: _____ Action: _____

5.7 Civil Service Appointment

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the agenda of November 18, 2015 be approved.

Probationary		
Name	School	Assignment
Douglas Hopkins	OMS	Custodial Worker I

Motion: _____ Second: _____ Action: _____

5.8 Permanent Appointment

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employee be granted a permanent appointment.

Name	Position	Building	Effective
Frank Viegas	Custodial Worker I	OMS	11/19/15

Motion: _____ Second: _____ Action: _____

5.9 Substitute List Addendum

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of November 18, 2015 be approved for the maximum period through June 30, 2016 to serve at the pleasure of the Board.

Motion: _____ Second: _____ Action: _____

6. INSTRUCTION

6.1 Review of IEP Recommendations and Authorization for Placement and Services

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP

recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE, and CPSE.

- **Committee on Special Education** meetings dated September 30, 2015, October 6, 2015, October 7, 2015, October 14, 2015, October 15, 2015, October 21, 2015 and November 4, 2015
- **Subcommittee on Special Education** meetings dated September 24, 2015, October 1, 2015, October 8, 2015, October 9, 2015, October 23, 2015, October 26, 2015 and October 28, 2015
- **Committee on Preschool Special Education** meetings dated October 22, 2015 and October 29, 2015

Motion: _____ Second: _____ Action: _____

6.2 Overnight Field Trip to Berlin, CT

Be it resolved, upon the recommendation of the Superintendent of Schools, an overnight field trip to Berlin, CT to participate in a wrestling tournament for approximately 28-34 high school students from the Wrestling team from December 18-19, 2015 be approved.

Motion: _____ Second: _____ Action: _____

6.3 Overnight Field Trip-New Orleans, LA

Be it resolved, upon the recommendation of the Superintendent of Schools, an overnight field trip to New Orleans, LA for the Harborfields High School Jazz Band to perform at the Loyola University Annual Jazz Ensemble Festival from March 9-12, 2017 be approved.

Motion: _____ Second: _____ Action: _____

6.4 First Reading of Revised Board of Education Policies

The following revised policies are being presented to the Board of Education for a first reading for action at a subsequent meeting. No

action is required at this time.

- File 1000: Community Relations Goals
- File 1800: Gifts from the Public
- File 4326: Programs for English Language Learners
- File 4326.E-1: Programs for English Language Learners Exhibit Placement in a Language Instruction Educational Program - Parental Notification
- File 4326.E-2: Programs for English Language Learners Exhibit Placement in a Language Instruction Educational Program - Parent Response Form
- File 4526: Computer Use in Instruction
- File 4526-R: Computer Use in Instruction Regulation
- File 5100: Student Attendance
- File 8505: Charging School Meals
- File 8520: Free and Reduced Price Food Services

6.5 Stipulation of Settlement and Release

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Stipulation of Settlement and General Release between the District and the Parents of the Student listed in Confidential Schedule "A" and authorizes the Board President to execute the said Stipulation of Settlement and General Release on behalf of the District and Board.

Motion: _____ Second: _____ Action: _____

7. ITEMS FOR DISCUSSION

There will be no items for discussion.

PUBLIC PARTICIPATION

ADJOURNMENT