

**HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK**

Kind of Meeting	-	Reorganization/Regular Meeting
Date of Meeting	-	July 7, 2015
Place of Meeting	-	OMS Auditorium
Board Members Present	-	Ms. Gaughan, Mr. Giuliano, Mr. Lee, Ms. Lustig, Mr. Mastroianni, Dr. McDonagh and Mr. Steinberg
Board Members Absent	-	None
Others Present	-	Ms. Todaro, Mr. Nimmo, Dr. Ianni, Mr. Cox, Jill Sanders, CPA, Ms. Whelan and Community Members

Ms. Todaro called the meeting to order at 6:30 p.m.

EXECUTIVE SESSION

Upon motion duly made by Mr. Steinberg, seconded by Mr. Lee, and carried (5-0), the board and district office administrators moved to Executive Session at 6:30 p.m. for the purpose of meeting as the Audit Committee to discuss the audit plan for the fiscal year ending June 30, 2015 with Ms. Jill Sanders from our external auditing firm, Cullen & Danowski, LLP. Dr. McDonagh joined the meeting at 6:35 p.m. Ms. Sanders left the meeting at 6:55 p.m., and the board continued with Executive Session for the purpose of discussing the employment contracts of particular individuals and the election of board president and vice president. Mr. Giuliano joined the meeting at 7:18 p.m.

The board reconvened the reorganization/regular meeting at 7:45 p.m., and Ms. Todaro led those in attendance in the Pledge of Allegiance.

Ms. Todaro was called upon to administer the oath of office to Ms. Whelan, District Clerk.

Ms. Whelan, District Clerk, was called upon to administer the oath of office to Mr. Mastroianni, Dr. McDonagh and Ms. Lustig.

Election of President and Vice President – Board of Education

Mr. Mastroianni nominated Dr. McDonagh as President of the Board of Education. Mr. Giuliano seconded the nomination.

The vote was as follows:

AYES: Ms. Gaughan, Mr. Giuliano, Mr. Lee, Mr. Mastroianni, Ms. Lustig, Mr. Steinberg
NAYS: None

Ms. Gaughan nominated Mr. Mastroianni as Vice President of the Board of Education. Mr. Lee seconded the nomination.

The vote was as follows:

AYES: Ms. Gaughan, Mr. Giuliano, Mr. Lee, Dr. McDonagh, Ms. Lustig, Mr. Steinberg

NAYS: None

Ms. Whelan, District Clerk, was called upon to administer the oath of office to the President and Vice President of the Board of Education.

Ms. Whelan, District Clerk, was called upon to administer the oath of office to Ms. Todaro, Superintendent of Schools.

At this time, Ms. Todaro turned the meeting over to Dr. McDonagh. Dr. McDonagh explained that they would proceed with the items on the reorganization agenda and then move on to the regular agenda items.

Appointment of District Clerk/Secretary to the Board of Education

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried unanimously (7-0), Sharon Whelan was appointed District Clerk/Secretary to the Board of Education (part-time) for the 2015-2016 school year at a rate of \$24,229 per annum.

Appointment of District Treasurer and Deputy Treasurer

Upon motion duly made by Mr. Mastroianni, seconded by Ms. Gaughan, and carried unanimously (7-0), Paula Francis was appointed District Treasurer for the 2015-2016 school year at an annual stipend of \$10,774.

Further, Sharon Whelan was appointed as Deputy Treasurer for the 2015-2016 school year with no additional remuneration.

The oath of office will be administered to the District Treasurer and Deputy Treasurer within thirty days.

Appointment of Claims Auditor

Upon motion duly made by Mr. Giuliano, seconded by Ms. Gaughan, and carried unanimously (7-0), Maryann Viglucchi was appointed Claims Auditor for the 2015-2016 school year at a rate of \$20,321 per annum.

The oath of office will be administered to the Claims Auditor within thirty days.

Bonding of School District Employees

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried unanimously (7-0), for the 2015-2016 school year, all district employees, including board appointed officials, shall be bonded to a blanket limit of \$5,000,000 under the district's Commercial Crime Policy.

Designation of District Purchasing Agent

Upon motion duly made by Mr. Giuliano, seconded by Ms. Gaughan, and carried unanimously (7-0), Dennis Graham was appointed District Purchasing Agent for the 2015-2016 school year at a rate of \$15,802 per annum.

Appointment of Records Management Officer

Upon motion duly made by Ms. Gaughan, seconded by Mr. Mastroianni, and carried unanimously (7-0), William H. Nimmo, Assistant Superintendent for Business, was appointed Records Management Officer for the 2015-2016 school year.

Appointment of Records Access Officer and Authorization to Accept Legal Service

Upon motion duly made by Mr. Giuliano, seconded by Ms. Gaughan, and carried unanimously (7-0), Valerie Brosnan, Secretary to the Superintendent, was appointed Records Access Officer for the 2015-2016 school year with no additional remuneration.

Further, the District Clerk was authorized to accept legal service for the Harborfields Central School District. In the absence of the District Clerk, the Secretary to the Superintendent of Schools is hereby authorized to accept legal service for the Harborfields Central School District.

Appointment of Asbestos Compliance Officer

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried unanimously (7-0), Andrew Cacciola, District Maintenance Leader, was appointed as Asbestos Compliance Officer for the 2015-2016 school year with no additional remuneration.

Designation of Banks and Depositories

Upon motion duly made by Mr. Mastroianni, seconded by Ms. Gaughan, and carried unanimously (7-0), the following banks were designated as depositories for the school district and accounts will be established as soon as possible following the annual reorganization meeting of the Board of Education, as may be necessary:

BANKS AND DEPOSITORIES	SCHOOL DISTRICT ACCOUNTS
Bank of America	Student Activity Fund – OMS
Capital One Bank	Student Activity Fund – HHS
Citibank, Greenlawn	Safe Deposit
JP Morgan Chase	Investment Account/Lease Agreement Escrow Accounts
HSBC Bank	Investment Account
TD Bank, East Northport	Withholding Tax Depository
TD Bank, East Northport	Capital Fund
TD Bank, East Northport	Scholarship Funds
TD Bank, East Northport	Trust & Agency Funds
TD Bank, East Northport	Debt Service
TD Bank, East Northport	Investment Account
TD Bank, East Northport	Special Aid Fund
TD Bank, East Northport	General Fund
TD Bank, East Northport	School Lunch Fund
TD Bank, East Northport	Payroll Account

Further, the Bank of New York and J.P. Morgan Chase Bank were designated as Custodial Banks for securities and/or securities held as collateral for the district’s investment program.

Further, Chase Manhattan Bank was designated as Accounting and Cremation Agent and Registrar for Bonds and Coupons.

Authorization for Investments

Upon motion duly made by Mr. Giuliano, seconded by Ms. Gaughan, and carried unanimously (7-0), Paula Francis, District Treasurer, was authorized to invest district monies under Section 1723-a of the Education Law, as outlined in Policy 6240, as attached to the agenda of the annual reorganization meeting of July 7, 2015. Paula Francis, District Treasurer, is further authorized to execute in the name of the Board of Education any and all documents relating to the investment program. A quarterly progress report of investments will be given to the Board of Education.

Authorization for Purchasing

Upon motion duly made by Mr. Giuliano, seconded by Ms. Gaughan, and carried unanimously (7-0), after the Board of Education reviewed Policy 6700 and Exhibit

6700-E.1, and 6700-E.2, the Board of Education affirmed its purchasing policy for the 2015-2016 school year.

Further, Dennis Graham, Purchasing Agent, is responsible for the establishment and implementation of the procedures and standard forms for use in all purchasing and related activities in the district.

Establishment of Regular Monthly Board of Education Meetings

Upon motion duly made by Mr. Giuliano, seconded by Ms. Gaughan, and carried unanimously (7-0), the regular meetings of the Board of Education for the 2015-2016 school year were established as follows:

DATE OF MEETING	TYPE/PLACE OF MEETING	DAY OF WEEK OF MEETING
July 7, 2015	Regular/Reorganization Mtg. – OMS	1 st Tuesday
August 26, 2015	Regular Meeting – OMS	4 th Wednesday
September 16, 2015	Regular Meeting – OMS	3 rd Wednesday
October 7, 2015	Regular Meeting – OMS Audit Committee: External Audit Report	1 st Wednesday
October 27, 2015	Special Meeting – Capital Bond Vote	4 th Tuesday
November 18, 2015	Regular Meeting – OMS New/Newly Tenured Staff Reception	3 rd Wednesday
December 16, 2015	Regular Meeting – OMS	3 rd Wednesday
January 13, 2016	Regular Meeting – OMS	2 nd Wednesday
February 10, 2016	Regular Meeting – OMS	2 nd Wednesday
March 5, 2016	Budget Work Session – OMS – 9:00 a.m. – 12:00 p.m. Community Session	1 st Saturday
March 16, 2016	Regular Meeting – OMS Community Forum	3 rd Wednesday
April 19, 2016	Regular Meeting – OMS Budget Adoption/Property Tax Report Card	3 rd Tuesday
May 10, 2016	Regular Meeting – OMS Budget Hearing	2 nd Tuesday
May 17, 2016	Special Meeting – OMS Annual Budget Vote & Election	3 rd Tuesday
June 15, 2016	Regular Meeting – OMS Retiree Reception	3 rd Wednesday
July 5, 2016	Regular/Reorganization Mtg. – OMS	1 st Tuesday
August 24, 2016	Regular Meeting – OMS	4 th Wednesday

Establishment of Mileage Reimbursement Rate

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Steinberg, and carried unanimously (7-0), mileage reimbursement was adopted at the IRS established rate for the 2015-2016 school year, and Diana Todaro, Superintendent of Schools, was authorized to approve such requests.

Authorization of Personnel to Open Bids

Upon motion duly made by Mr. Steinberg, seconded by Mr. Mastroianni, and carried unanimously (7-0), with respect to any bids received pursuant to competitive bidding for the district, Dennis Graham, Purchasing Agent, or his designee are authorized to open any and all such bids at the time and place specified in the legal notice.

Authorization of Superintendent of Schools to Approve Budgeted Expenses for Attendance at Meetings and Conferences

Upon motion duly made by Mr. Steinberg, seconded by Ms. Gaughan, and carried unanimously (7-0), Diana Todaro, Superintendent of Schools, was authorized to approve budgeted expenses for attendance of school personnel at meetings and conferences for the 2015-2016 school year.

Designation of Board of Education Memberships in Associations

Upon motion duly made by Mr. Giuliano, seconded by Mr. Steinberg, and carried unanimously (7-0), the Board of Education will obtain membership in the following associations for the 2015-2016 school year and that the members were authorized to attend meetings and functions of said associations with necessary expenses defrayed by the district:

Name of Association	Estimated Membership Dues
New York State School Boards Association	\$10,950.00
Nassau-Suffolk School Boards Association	\$3,350.00
SCOPE	\$3,264.00
Huntington Chamber of Commerce	\$675.00

Further, Board of Education members, the Superintendent of Schools, and the District Clerk were authorized to attend other conferences, meetings, and functions as deemed appropriate with necessary expenses defrayed by the district.

Designation of Newspapers for Publication of School Notices

Upon motion duly made by Ms. Gaughan, seconded by Mr. Mastroianni, and carried unanimously (7-0), **The Long Islander**, **Newsday**, and **Times of Huntington** were designated as newspapers in which all advertising required by law or otherwise may be published where advertising in three newspapers having general circulation in the district is required during the school year 2015-2016. Where advertising is required to be placed in only one newspaper, then it shall be placed in the newspaper deemed most appropriate by William H. Nimmo, Assistant Superintendent for Business.

Appointment of General and Labor Counsel

Whereas, on July 10, 2013, the Board of Education adopted and entered into a Legal Services Agreement with Guercio & Guercio, LLP for a three year period from July 1, 2013 through June 30, 2016 to serve as General and Labor Counsel for the district for legal and labor matters authorized by the Board of Education pursuant to the Request for Proposals (RFP) received on February 8, 2013; and

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorized the reappointment of Guercio & Guercio, LLP to serve as General and Labor Counsel for the 2015-2016 school year at an annual retainer of \$37,500 for General Counsel matters and \$37,500 for Labor Counsel matters authorized by the Board of Education in accordance with the Legal Services Agreement attached to the agenda of July 7, 2015.

Appointment of Treasurer, Extracurricular Funds

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Steinberg and carried unanimously (7-0), Linda Romandetti was appointed Treasurer of the Oldfield Middle School Extracurricular Fund and Georgia Psilakis was appointed Treasurer of the Harborfields High School Extracurricular Fund for the 2015-2016 school year, and

Further, that the extracurricular accounts be operated in accordance with the Regulations of the Commissioner of Education, Section 172.

Student Accident and Sports Insurance

Upon motion duly made by Ms. Gaughan, seconded by Mr. Giuliano, and carried unanimously (7-0), Student Accident Insurance will be purchased for the 2015-2016 school year.

Authorization of Superintendent of Schools or Designee to Approve and Certify Payrolls

Upon motion duly made by Mr. Steinberg, seconded by Mr. Giuliano, and carried unanimously (7-0), Diana Todaro, Superintendent of Schools or her designee was authorized to approve and certify payrolls for the 2015-2016 school year in accordance with the 2015-2016 school budget.

Authorization of Superintendent of Schools to make Transfers within Budgetary Appropriations

Upon motion duly made by Mr. Mastroianni, seconded by Ms. Gaughan, and carried unanimously (7-0), Diana Todaro, Superintendent of Schools, was authorized to make transfers within budgetary appropriations for the 2015-2016 school year with such transfers to be limited to \$10,000 per transfer.

Designation of Attendance Officers

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried unanimously (7-0), Dr. Rory Manning, Principal of Harborfields High School; Joanne Giordano, Principal of Oldfield Middle School; Marguerite Greene, Principal of Thomas J. Lahey Elementary School; and Maureen Kelly, Principal of Washington Drive Primary School were appointed as Attendance Officers for the 2015-2016 school year.

Approval of Custodians of Petty Cash

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried unanimously (7-0), the persons listed below were authorized as custodians of petty cash funds in an amount of \$100.00:

- Diana Todaro, Superintendent of Schools
- William H. Nimmo, Assistant Superintendent for Business
- Andrew Cacciola, District Maintenance Leader
- Dr. Rory J. Manning, Principal, Harborfields High School
- Joanne Giordano, Principal, Oldfield Middle School
- Marguerite Greene, Principal, Thomas J. Lahey Elementary School
- Maureen Kelly, Principal, Washington Drive Primary School

Regulations of the Commissioner stipulate that payments from petty cash funds may be made for materials, supplies, or services only under conditions calling for **immediate payment upon delivery**.

Further, that the person designated as responsible for petty cash funds shall not authorize the expenditure from petty cash for amounts in excess of \$25.00 for any one purchase.

Authorization and Designation on Single Signature Checks

Upon motion duly made by Ms. Gaughan, seconded by Mr. Mastroianni, and carried unanimously (7-0), the District Treasurer, Deputy Treasurer, or the President of the Board of Education are authorized to sign all checks of the Harborfields Central School District

Designated Signatures:

Paula Francis, District Treasurer
Sharon Whelan, Deputy Treasurer
Dr. Thomas McDonagh, President, Board of Education

Approval of Appointment of Surrogate Parents

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried unanimously (7-0), Julie Maier and Louise Mordarski were appointed as surrogate parents for the 2015-2016 school year to represent any disabled child before the Committee on Special Education or the Committee on Preschool Special Education should that child so require representation.

Approval of Appointments to the District Committee on Special Education

Upon motion duly made by Mr. Steinberg, seconded by Ms. Gaughan, and carried unanimously (7-0), the following members of the professional staff and parents of children with disabilities who reside in the district were appointed to the District Committee on Special Education effective July 1, 2015 through June 30, 2016:

Elizabeth Tucci	Chairperson
Kathryn McNally	Chairperson
Dr. Mary Aristilde	Alternate Chairperson/Psychologist
Dr. Lisa Drake	Alternate Chairperson/Psychologist
Dr. Lauren Gallagher	Alternate Chairperson/Psychologist
Dr. Brian Harris	Alternate Chairperson/Psychologist
Dr. Michelle Meskin	Alternate Chairperson/Psychologist
Dr. Dan Pinto	Alternate Chairperson/Psychologist
Dr. Jason Teague	Alternate Chairperson/Psychologist
Thomas Gonzalez	Alternate Chairperson/Social Worker
Sherry Hafers	Alternate Chairperson/Social Worker
Susan Koenig	Alternate Chairperson/Social Worker
Anna Zaharia	Alternate Chairperson/Social Worker
Dr. Jack Geffken	Physician as requested
Cheryl Baile	Parent
Lisa Biggica	Parent
Marina DiDomencio	Parent
Carol Grossman	Parent
Julie Maier	Parent
Mary McKenna	Parent

Dana Pilla	Parent
Elizabeth Romanelli	Parent
Nancy Scanlon	Parent
Ilene Shapero	Parent
Rachel Spencer	Parent
Special Education Teacher	Each Student
Classroom Teacher/Counselor	Each Student

Approval of Staff Members to Serve as Chairperson of their Building Subcommittee on Special Education

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Steinberg, and carried unanimously (7-0), the following staff members will serve as chairperson of their building's subcommittee on Special Education:

Dr. Dan Pinto	District-wide
Dr. Lisa Drake	OMS/HHS
Dr. Jason Teague	WDPS
Dr. Mary Aristilde	OMS
Dr. Lauren Gallagher	WDPS/TJL
Dr. Brian Harris	HHS
Thomas Gonzalez	Out-of-District Placement
Sherry Hafers	Out-of-District Placement
Susan Koenig	Out-of District Placement
Anna Zaharia	Out-of-District Placement

Approval of Appointments to the District Committee on Preschool Special Education

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried unanimously (7-0), the following members of the professional staff and parents of preschool children who reside in the district be appointed to the District Committee on Preschool Special Education effective July 1, 2015 through June 30, 2016:

Elizabeth Tucci	Chairperson
Kathryn McNally	Chairperson
Dr. Dan Pinto	Alternate Chairperson/Psychologist
Cheryl Baile	Parent
Lisa Biggica	Parent
Marina DiDomencio	Parent
Carol Grossman	Parent
Julie Maier	Parent
Mary McKenna	Parent
Dana Pilla	Parent
Nancy Scanlon	Parent
Ilene Schapero	Parent

Rachel Spencer	Parent
Suffolk County/Dept. of Health	Services Representative
Evaluator	Evaluation Site Representative
Special Education Teachers	Each Student
Elaine Colavito	Retired General Education Teacher
Allan Lauber	Retired General Education Teacher and Retired Special Education Teacher
Fredarica Friedman	Retired Special Education Teacher
Isabel Sheil	Retired Special Education Teacher

Approval of Revised Special Education Plan and Annual Report

Upon motion duly made by Mr. Steinberg, seconded by Ms. Gaughan, and carried unanimously (7-0), the revised Special Education Plan and Annual Report to the Board of Education was approved for the 2015-2016 school year.

Approval of Procedures for Appointment and Compensation of Impartial Hearing Officers in Disputes Relating to Identification, Classification, and Placement of Disabled Students, Electronic Reporting To State Education Department, and Adoption of Updated List of Impartial Hearing Officers

Upon motion duly made by Mr. Giuliano, seconded by Ms. Gaughan, and carried unanimously (7-0), the Board of Education hereby adopted the updated list of impartial hearing officers for Suffolk County promulgated by the New York State Education Department in connection with requests for impartial hearings under the I.D.E.A. and Education Law, §4404. The district list shall be accessed on the New York State Education Department's website which includes the names of those other certified impartial hearing officers whose names appear on the State list and who indicate their interest in hearing appeals in matters affecting the Harborfields Central School District.

Upon receipt of a request for an impartial hearing, the President of the Board of Education, or on the occasion of his or her absence or inability, the Vice President of the Board of Education, is hereby authorized and directed to appoint an impartial hearing officer from the District's alphabetical rotational list. The President of the Board, or on the occasion of his or her absence or inability, the Vice President of the Board shall make such appointment in accordance with the principles set forth in Section 200.5 of the Regulations of the Commissioner of Education. The District Clerk, or acting District Clerk, under the direction of the President of the Board, shall initiate the selection process by contacting the impartial hearing officer whose name first appears after the impartial hearing officer who last served, and shall canvass the list as provided in the regulations until an appointment is accepted. Should a hearing officer decline appointment, the District Clerk or his or her designee shall offer appointment to each successive hearing officer whose name next appears on the alphabetical list until such appointment is accepted.

The Board believes that an expeditious hearing is essential to accomplish the purpose of I.D.E.A. and Education Law, §4404. To this purpose, the President of the Board or his or

her designee shall only appoint those hearing officers who are prepared to commit to conduct hearing sessions of not less than six hours in duration, inclusive of a lunch break, where appropriate. Travel time to and from the hearing location shall not be counted toward fulfillment of this time commitment.

The Board shall compensate an impartial hearing officer for his or her services at the maximum rate established for such purpose by the Commissioner of Education, which rate is currently \$100 per hour for all pre-hearing, hearing, and post-hearing activities (including travel). The District will reimburse reasonable automotive travel expenses in the nature of mileage expense at the IRS approved rate for not to exceed 200 miles per day and tolls necessarily incurred. The District will not reimburse airfare expenses, meal expenses or lodging expenses under any circumstances.

The District Clerk or his or her designee shall transmit a copy of this policy to all hearing officers on the District's alphabetical list in order to apprise them of the District's policy with respect to appointment and compensation of impartial hearing officers.

The Superintendent shall designate an individual or individuals who shall be responsible for implementation of the State Education Department's web-based reporting system.

Authorization for Grant Applications

The nature of State, Federal, and County Grant applications require approval of the Board of Education, and

Whereas, the timeliness of information and deadline requirements are not necessarily coordinated with meetings of the Board of Education, now therefore,

Upon motion duly made by Mr. Steinberg, seconded by Ms. Gaughan, and carried unanimously (7-0), Diana Todaro, Superintendent of Schools, is authorized to apply for any and all funding which in her judgment is appropriate for the Harborfields Central School District for the 2015-2016 school year; and

Further, that the Superintendent of Schools report such application for funding to the Board of Education at the next regular meeting following.

Authorization for Key Communicators

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried unanimously (7-0), a list of Key Communicators will be established for the Harborfields Central School District and written communication will be maintained with these individuals during the course of the 2015-2016 school year.

Readoption of all Policies and Code of Ethics

Upon motion duly made by Mr. Giuliano, seconded by Mr. Steinberg, and carried unanimously (7-0), all Policies and Code of Ethics in effect during the 2014-2015 school year were readopted for use during the 2015-2016 school year.

Appointment of School Physician

Whereas, on July 8, 2014, the Board of Education adopted and entered into a Medical Services Agreement with Jack Geffken, D.O., F.A.C.P., to serve as the district's School Physician and Emergency Health Care Provider for the district's PAD/AED program, pursuant to the Request for Proposals (RFP) of May 16, 2014; and

Whereas, it is deemed in the best interest of the District to continue with such an agreement, as provided for in the RFP; and

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, pursuant to the terms of the RFP and Medical Services Agreement previously approved, the Board of Education hereby appoints Jack Geffken, D.S., F.A.C.P., as School Physician and Emergency Health Care Provider for the district's PAD/AED program for the 2015-2016 school year, to be compensated at an annual rate of \$32,000, as set forth in the proposal attached to the agenda of July 7, 2015.

Authorization for District-owned Cellular Telephones

Upon motion duly made by Ms. Gaughan, seconded by Mr. Mastroianni, and carried unanimously (7-0), the following positions are authorized for use of a district-owned cellular telephone in accordance with File 8332-R of the Board of Education Policy Manual:

- Superintendent (1)
- Assistant Superintendents (1 each)
- Director of Pupil Personnel Services (1)
- Principals (1 for each building for emergency use)
- Athletic Director (1 plus 8 for coaches at away contests)
- District Maintenance Leader (1)
- Maintenance Supervisor (1)
- District Courier (1)
- Technology Coordinator (1)
- Computer Technicians (1 each)

List of Co-curricular Activities and Clubs K-12

Upon motion duly made by Mr. Steinberg, seconded by Mr. Giuliano, and carried unanimously (7-0), the co-curricular activities and clubs, as attached to the reorganization agenda of July 7, 2015, were approved and available for students in grades K-12.

Adoption of District Safety Plan and Appointment of District Safety Committee

Upon motion duly made by Mr. Giuliano, seconded by Ms. Gaughan, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the District Safety Plan for the 2015-2016 school year was approved as reviewed by the District Safety Committee on June 15, 2015.

Further, that the members of the District Safety Committee, as listed in the attachments to the reorganization agenda of July 7, 2015, were appointed for the 2015-2016 school year.

Appointment of Internal Auditor

Upon motion duly made by Mr. Steinberg, seconded by Ms. Gaughan, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools and the Audit Committee, the Board of Education hereby appoints R.S. Abrams & Co., LLP as its Internal Auditor for the 2015-2016 school year at an annual fee of \$26,495, as set forth in the agreement attached to the reorganization agenda of July 7, 2015, and

Further, the Board President was authorized to execute the written agreement between the district and R.S. Abrams & Co., LLP, as attached to the reorganization agenda of July 7, 2015.

Appointment of District Residency Officer

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the Board of Education rescinded any and all prior resolutions regarding designations for residency determinations; and

Further, upon the recommendation of the Superintendent of Schools, the Board of Education designated the district's Assistant Superintendent for Administration and Human Resources as its designee for making residency determinations consistent with the Regulations of the New York State Commissioner of Education at 8 NYCRR 100.2(y).

Appointment of Dignity For All Students Act Coordinators

Upon motion duly made by Mr. Giuliano, seconded by Mr. Steinberg, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the Board of Education certified the administrators listed in the attachment to the reorganization agenda of July 7, 2015 as Dignity For All Students Act Coordinators for the 2015-2016 school year.

Appointment of District Advisory Committee Members

Upon motion duly made by Mr. Mastroianni, seconded by Ms. Gaughan, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the Board of Education certified the individuals listed in the attachment to the reorganization agenda of July 7, 2015 as District Advisory Committee Members for the 2015-2016 school year.

Organizational Chart

Upon motion duly made by Ms. Gaughan, seconded by Mr. Giuliano, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the organizational chart for the 2015-2016 school year was adopted in accordance with Board of Education policy file #3240-E.

Dr. McDonagh announced the conclusion of all items on the Reorganization agenda and that the Board of Education would now continue with the Regular Meeting of July 7, 2015.

PUBLIC PARTICIPATION

There was no public participation at this time.

SUPERINTENDENT'S REPORT

Superintendent's Report

Ms. Todaro welcomed new Board member Ms. Lustig, and she congratulated Dr. McDonagh and Mr. Mastroianni on their election as Board President and Vice President, respectively. Ms. Todaro noted that the schedule of board meetings for the 2015-2016 school year will be posted to the district's website. She further noted that the board has added an additional meeting for Wednesday, July 22, 2015 to hold another community forum on the proposed capital improvement bond.

BOARD OF EDUCATION MINUTES

The Board of Education accepted the following minutes:

- Special Meeting, June 15, 2015
- Regular Meeting, June 17, 2015
- Special Meeting, June 24, 2015

FINANCE

4.1 Treasurer's Report

Upon motion duly made by Ms. Gaughan, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for May 2015 was approved.

4.2 Schedule of Bills

Upon motion duly made by Mr. Giuliano, seconded by Mr. Steinberg, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the schedule of bills, as attached to the agenda of July 7, 2015, was accepted.

4.3 Financial Status Report

Upon motion duly made by Mr. Steinberg, seconded by Ms. Gaughan, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the Financial Status Report for May 2015 was accepted.

4.4 School Service/Specialized Education Agreement

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the Board of Education approved the following School Service/Specialized Education Agreements for the 2015-2016 school year between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions:

- Nassau Suffolk Services for Autism to provide professional staff and services for children in accordance with the Individualized Education Programs (IEPs) for the period July 1, 2015 through June 30, 2016 and compensated at rates set forth in said agreement.
- The Rehabilitation Institute to provide professional staff and services for children in accordance with the Individualized Education Programs (IEPs) for the period July 1, 2015 through June 30, 2016 and compensated at rates set forth in said agreement.
- St. Coleman's Home Inc. to provide instructional services and special education and related services as set forth in each student's Individualized Education Plan (IEP) for the period of July 1, 2015 through June 30, 2016 and compensated at the tuition rate established by the Commissioner of Education, and the maintenance rate established by the Commissioner of Social Services.

- United Cerebral Palsy Association of Greater Suffolk, Inc. to provide educational services, including instruction, related services, and a facility for children in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2015 through June 30, 2016 and compensated at the tuition rate established by the Commissioner of Education.

4.5 Private School Placement/Special Education Services Contracts

Upon motion duly made by Ms. Gaughan, seconded by Mr. Mastroianni, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the Board of Education approved the following special education services contract between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- One (1) student residing within the Harborfields Central School District attending a private school within the Syosset Central School District effective July 1, 2015 through June 30, 2016.

4.6 Home Tutoring Services

Upon motion duly made by Mr. Steinberg, seconded by Mr. Giuliano, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the following home tutoring services agreement for the 2015-2016 school year between Harborfields Central School District and the service provider listed below was approved.

- Education, Inc.

4.7 Unemployment Claims Service Agreement

Upon motion duly made by Mr. Giuliano, seconded by Ms. Gaughan, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the Board of Education approved the Unemployment Cost Management Reimbursing Service Agreement between TALX Corporation (a provider of Equifax Workforce Solutions) and Harborfields Central School District, for the purpose of providing unemployment claims processing services for the 2015-2016 school year, at an annual cost of \$1,349.00.

4.8 Acceptance of Scholarship Fund Donations

Upon motion duly made by Mr. Steinberg, seconded by Mr. Mastroianni, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the following donations to the respective Scholarship Funds were accepted by the board:

- Gift in the amount of \$500.00 from the Suffolk Association of School Business Officials for credit to the SASBO Scholarship Fund within the Expendable Trust Account.

4.9 Acceptance of Gift

Upon motion duly made by Ms. Gaughan, seconded by Mr. Mastroianni, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the following gift was accepted by the board:

- Gift from Target Corporation’s “Thanks a Billion” program, in the amount of \$25.00, to be applied to the WDPS Outreach Fund through the Expendable Trust Account.

HUMAN RESOURCES

5.1 Creation of Positions

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, effective July 1, 2015, the following professional positions in the Harborfields Central School District will be created in the following area of classification:

Professional:

ENL (English as a New Language)	WDPS/TJL	1.0
ENL (English as a New Language)	OMS	1.0

5.2 Professional Appointments

Upon motion duly made by Ms. Gaughan, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the following professional appointments, in accordance with the schedule attached to the official minutes of July 7, 2015, were approved. In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

Probationary		
Name	School	Assignment
Robert Franco, Jr.	HHS	Physical Education Teacher
Lindsay Lunati	TJL/WDPS	ENL Teacher

5.3 Revision of Appointment Schedules

Upon motion duly made by Ms. Gaughan, seconded by Mr. Giuliano, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the

revisions in appointed salaries in accordance with the schedule attached to the official minutes of July 7, 2015 were approved.

5.4 Substitute Lists for School Year 2015-2016

Upon motion duly made by Mr. Steinberg, seconded by Mr. Giuliano, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the substitute lists as attached to the official minutes of July 7, 2015 were approved for the 2015-2016 school year.

5.5 Home Instructor List

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachment to the official minutes of July 7, 2015 were appointed as home instructors for the 2015-2016 school year.

5.6 Translator List

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the translator list, as attached to the official minutes of July 7, 2015, was approved for the 2015/2016 school year.

5.7 Extracompensation Appointment Schedule

Upon motion duly made by Mr. Mastroianni, seconded by Ms. Gaughan, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of July 7, 2015 were approved.

5.8 Longevity Increment

Upon motion duly made by Mr. Steinberg, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, longevity increments were granted to those professional personnel, as per the schedule attached to the official minutes of July 7, 2015.

5.9 Permanent Appointments

Upon motion duly made by Ms. Gaughan, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the following employees were granted a permanent appointment.

Name	Position	Building	Effective Date
Edward Dalesio	Custodial Worker I	OMS	7/9/15
Virginia Sekreta	Clerk Typist	TJL	8/14/15

5.10 Civil Service Change of Status

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the following change in status, in accordance with the schedule attached to the official minutes of July 7, 2015, was approved:

Name	School	Assignment	Type of Appointment	Effective Date
O'Malley, Lorri	District Office	Human Resources	From: Clerk Typist To: Senior Clerk Typist	7/1/15

5.11 Revision of Leave of Absence

Upon motion duly made by Mr. Steinberg, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the following revision of a leave of absence was approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Kathleen Heuer	Senior Account Clerk	Business Office	From: 8/12/15 - 11/4/15 To: 7/15/15 - 10/6/15	From: 11/5/15 - 8/11/16 To: 10/7/15 - 7/14/16

5.12 Salary Schedule for Non-Bargaining Unit Personnel

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the salary schedule for non-bargaining unit personnel was approved in accordance with the attachment to the official minutes of July 7, 2015.

5.13 Non-Unit Central Office Administrators Contracts

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the employment agreements for the following central office administrators were accepted for the 2015-2016 school year.

- William H. Nimmo, Assistant Superintendent for Business
- Dr. Francesco Ianni, Assistant Superintendent for Administration and Human Resources
- Jordan Cox, Executive Director for Instructional Services

5.14 Establishment of Standard Work Day for Appointed & Elected Officials

Upon motion duly made by Mr. Giuliano, seconded by Ms. Gaughan, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the

Harborfields Central School District/Location Code 74757 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the timekeeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 Digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begin/ Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Appointed Official							
District Treasurer	Paula Francis	XXXX	XXXXXXXX	7	7/1/15 - 6/30/16	Y	N/A
District Clerk	Sharon Whelan	XXXX	XXXXXXXX	7	7/1/15 - 6/30/16	Y	N/A

5.15 Investigative Services

Upon motion duly made by Mr. Mastroianni, seconded by Ms. Gaughan, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the agreement between the Harborfields Central School District and the investigative service company listed below, periodically requested by the district throughout the 2015-2016 school year, was approved:

- Fanning Investigative Services, Inc. to provide general investigative services for the period of July 1, 2015, through June 30, 2016, at a rate of \$70.00 per hour.

5.16 Adoption of Revised Board of Education Policy

Upon motion duly made by Mr. Steinberg, seconded by Mr. Giuliano, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of July 7, 2015 were adopted:

- File 9510.7 Hourly Support Staff
- File 9510.7-E.1 Hourly Support Staff Pay Rates

INSTRUCTION

6.1 Review of IEP Recommendations and Authorization for Placement and Services

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, after reviewing the IEP recommendations, the Board granted authorization to provide for the placement and services contained in the following recommendations of the CSE, SCSE, and CPSE.

- **Committee on Special Education** meetings dated May 7, 2015, May 8, 2015, May 11, 2015, May 15, 2015, May 18, 2015, May 20, 2015, May 22, 2015, May 27, 2015, May 29, 2015, June 3, 2015, June 5, 2015, June 8, 2015, June 9, 2015, June 10, 2015, June 11, 2015, June 15, 2015, June 17, 2015, June 22, 2015 and June 24, 2015
- **Subcommittee on Special Education** meetings dated May 1, 2015, May 7, 2015, May 8, 2015, May 14, 2015, May 15, 2015, May 19, 2015, May 20, 2015, May 22, 2015, May 26, 2015, May 28, 2015, May 29, 2015, June 2, 2015, June 4, 2015, June 5, 2015, June 8, 2015, June 9, 2015, June 11, 2015, June 12, 2015, June 15, 2015 and June 18, 2015
- **Committee on Preschool Special Education** meetings dated June 11, 2015 and June 18, 2015

6.2 Stipulation of Settlement

Upon motion duly made by Mr. Giuliano, seconded by Mr. Steinberg, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the Board of Education approved the Stipulation of Settlement and Release for a student identified on Confidential Schedule "A" attached to the official minutes of July 7, 2015, and authorized the President of the Board of Education to execute the Stipulation.

6.3 Overnight Field Trip

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Steinberg, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the Board of Education approved the overnight field trip to Nashville, Tennessee for one NAFME All-National Student to attend the NAFME All-National Honors Ensembles from October 25-28, 2015.

6.4 Princeton Review Test Prep Agreement

Upon motion duly made by Ms. Gaughan, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the agreement between Harborfields Central School District and TPR Education, LLC d/b/a The Princeton Review to provide services to students and/or teachers for the period July 1, 2015 through June 30, 2016 was approved, and the Superintendent of Schools was authorized to execute the contract on behalf of the district.

6.5 Professional Development Plan for 2015-2016

Upon motion duly made by Mr. Steinberg, seconded by Mr. Giuliano, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the Professional Development Plan, as attached to the agenda of July 7, 2015, was approved for the 2015-2016 school year.

6.6 Appointment of Acting Principal in the Principal's Absence at Washington Drive Primary School

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, in the event that Maureen Kelly, Principal of Washington Drive Primary School is not physically present in the school building on one or more days (or portions thereof) during the 2015-2016 school year, that the Assistant Principal be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Further, the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

6.7 Appointment of Acting Principal in the Principal's Absence at Thomas J. Lahey Elementary School

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, in the event that Marguerite Greene, Principal of Thomas J. Lahey Elementary School is not physically present in the school building on one or more days (or portions thereof) during the 2015-2016 school year, that Mary Williams, Assistant Principal, be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Further, the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

6.8 Appointment of Acting Principal in the Principal's Absence at Oldfield Middle School

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, in the event that Joanne Giordano, Principal of Oldfield Middle School is not physically present in the school building on one or more days (or portions thereof) during the 2015-2016 school year, that Joseph Castoro, Assistant Principal, be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Further, the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

6.9 Appointment of Acting Principal in the Principal's Absence at Harborfields High School

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, in the event that Dr. Rory Manning, Principal of Harborfields High School is not physically present in the school building on one or more days (or portions thereof) during the 2015-2016 school year, that Jamie Scherr, Assistant Principal, be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Further, the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

PUBLIC PARTICIPATION

There was no public participation at this time.

EXECUTIVE SESSION

Upon motion duly made by Mr. Steinberg, seconded by Ms. Gaughan, and carried unanimously (7-0), the Board of Education and district office administrators moved to Executive Session at 8:15 p.m. for the purpose of confidential discussions on the employment history of particular individuals. Messrs. Nimmo, Ianni, and Cox left the meeting at 10:00 p.m.

The Board reconvened the regular meeting at 10:30 p.m.

ADJOURNMENT

Upon motion duly made by Mr. Lee, seconded by Mr. Giuliano, and carried unanimously (7-0), the Board adjourned the reorganization/regular meeting of July 7, 2015 at 10:30 p.m.

Respectfully submitted,

Sharon M. Whelan
District Clerk