



**HARBORFIELDS CENTRAL SCHOOL DISTRICT  
Greenlawn, New York**

**BOARD OF EDUCATION  
REGULAR MEETING PUBLIC AGENDA  
MARCH 16, 2016**

**1. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION: 6:15 PM**

**PUBLIC PARTICIPATION**

- Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

**COMMUNITY FORUM: 7:00 PM**

- **2016-2017 Budget Presentation**  
Dr. Francesco Ianni  
Assistant Superintendent for Administration and Human Resources

**2. SUPERINTENDENT'S REPORTS**

**2.1 Student Representative's Report**

Trevor Jones, HHS

**2.2 Superintendent's Report**

Diana Todaro, Superintendent of Schools

**3. BOARD OF EDUCATION MINUTES**

**3.1 Board of Education Minutes**

- Regular Meeting, February 10, 2016
- Special Meeting, March 2, 2016
- Special Meeting, Budget Work Session, March 5, 2016

**4. FINANCE****4.1 Treasurer's Report**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for January 2016 be accepted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.2 Schedule of Bills**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the schedule of bills attached to the agenda of March 16, 2016 be accepted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.3 Financial Status Report**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Financial Status Report for January 2016 be accepted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.4 Claims Auditor's Report**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Claims Auditor's Report for February 2016 be accepted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.5 Scholarship Fund Donations**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following donations to the respective Scholarship Funds be accepted:

- Gift in the amount of \$250.00 donated anonymously in honor of Ms. Diana Todaro's career at Harborfields CSD for credit to the James T. Brennan Scholarship Fund within the Expendable Trust Account.

- Gift in the amount of \$28.00 donated by the Chi Phi Fraternity at SUNY Plattsburgh for credit to the Evan (Edo) Gillies Memorial Scholarship Fund within the Expendable Trust Account.
- Gift in the amount of \$4,000.00 donated by the O’Lear Family for credit to the Timothy O’Lear Memorial Scholarship Fund within the Expendable Trust Account.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

#### **4.6 Acceptance of Gifts**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

- Gift from General Mills, Box Tops for Education program, in the amount of \$1,131.50 to be applied to the TJL Outreach Fund through the Expendable Trust Account.
- Gift from Target’s “Take Charge of Education” program in the amount of \$868.93 to be applied to the WDPS Outreach Fund through the Expendable Trust Account.
- Gift from Target’s “Take Charge of Education” program in the amount of \$520.35 to be applied to the TJL Outreach Fund through the Expendable Trust Account.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

#### **4.7 Acceptance of Gifts/Grants and Increase in Appropriations**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following grant be accepted:

- Grant in the collective amount of \$5,693.04 from HACEF (\$2,076.91 to ELL department at HHS and \$3,616.13 to Science department at HHS) to be administered under the guidance and direction of the Assistant Superintendent for Administration and Human Resources for the purposes outlined in the memorandum attached to the agenda of March 16, 2016; and

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the grant funds to reimburse our expenses, appropriations for 2015-2016 be increased as follows:

A 2630.2000.42.2010                      \$5,693.04

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

#### **4.8 Surplus Books & Equipment**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following books and equipment, as listed in the attachments to the agenda of March 16, 2016, be declared surplus and disposed of in accordance with Board of Education policy:

- One (1) leg extension machine from the OMS Wellness Center
- Library books from Oldfield Middle School
- Library books from Harborfields High School

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

#### **4.9 Health Services**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following health services contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending non-public schools in said school districts for the 2015-2016 school year be approved.

- **South Huntington UFSD:** Forty-two (42) students attending St. Anthony's High School at a cost of \$790.86, totaling \$33,216.12 and four (4) students attending Long Island School for the Gifted at a cost of \$790.86, totaling \$3,163.44

- **Smithtown CSD:** Two (2) students attending Smithtown Christian School at a cost of \$842.62, totaling \$1,685.24; one (1) student attending St. Patrick's School at a cost of \$842.62; one (1) student attending Harbor Country Day School at a cost of \$842.62
- **Syosset CSD:** Fourteen (14) students attending Our Lady of Mercy Academy at a cost of \$886.62, totaling \$12,412.68
- **Huntington UFSD:** Twenty-two (22) students attending St.Patrick's School at a cost of \$536.49, totaling \$11,802.78
- **Uniondale UFSD:** one (1) student attending Kellenberg High School at a cost of \$646.34

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

#### **4.10 School Services Agreements**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following School Services Agreements for the 2015-2016 school year between Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children be approved.

- **Mill Neck Interpreter Services** to provide professional staff and services for children in accordance with the Individualized Education Programs (IEPs) for the period July 1, 2015 through June 30, 2016 and compensated at rates set forth in said agreement.
- **Tutoring Service of Long Island** to provide tutoring services for district students for the period July 1, 2015 through June 30, 2016 and compensated at rates set forth in said agreement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.11 Notice of Budget Hearing and Election at HCSD**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Notice of the Budget Hearing and Election of the Harborfields Central School District, Town of Huntington, County of Suffolk, State of New York, be approved, and

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, the District Clerk be authorized and directed to publish the Notice of Annual District Meeting and Election in the form annexed hereto.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5. HUMAN RESOURCES**

**5.1 Professional Appointment**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following professional appointment in accordance with the schedule attached to the agenda of March 16, 2016 be approved.

Professional Appointment		
Name	School	Assignment
Rory Manning	District	Assistant Superintendent for Administration and Human Resources

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.2 Tenure Appointments**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following personnel be granted tenure according to the provisions of Section 3012 of the New York State Education Law.

Effective Date	Name	Title	Building
7/1/16	Dr. Francesco Ianni	Assistant Superintendent for Administration and Human Resources	District

7/1/16	Jordan Cox	Executive Director for Instructional Services	District
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Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.3 Resignations**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Carnes, Jane, Food Service Worker, OMS, for the purpose of retirement, effective the close of business February 24, 2016
- Reichmann, Paige, Part-Time Teaching Assistant, TJL, effective the close of business March 4, 2016

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.4 Revision of Leaves of Absence**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following revision of leaves of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Christine Collins	Physical Education Teacher	TJL	From: 3/24/16 - 5/17/16 To: 3/10/16 - 5/2/16	From: 5/18/16 - 6/3/16 To: 5/3/16 - 5/30/16
Elana Samartino	Special Education Teacher	OMS	1/29/16 - 5/5/16	From: 5/6/16 - 5/27/16 To: 5/6/16 - 8/31/16

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.5 Leaves of Absence**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Allison Bilawsky	Music Teacher	HHS	5/23/16 - 10/19/16	10/20/16 - 8/31/17
Jennifer Gutmann	Special Education Teacher	TJL	N/A	3/9/16 - 3/21/16
Kristen Santiago	Special Education Teacher	WDPS	9/1/16 - 11/22/16	N/A

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.6 Professional Appointment - Teaching Assistant**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following professional appointment in accordance with the schedule attached to the agenda of March 16, 2016 be approved.

Part Time		
Name	School	Assignment
Nicholas Jacobellis	OMS	Part-Time Teaching Assistant

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.7 Change of Status**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of March 16, 2016 be approved:



Name	School	Assignment	Type of Appointment	Effective Dates	Hours
Concetta Chirico	TJL	Part -Time Teaching Assistant	From: Teaching Assistant +ADL increment (\$15.44/hr.) To: Teaching Assistant (\$14.04/hr.)	3/7/16 - 6/30/16	From: 6.0 To: 5.75
Mary Ann Gunn	OMS	Part -Time Teaching Assistant	From: Teaching Assistant (\$19.12/hr.) To: Teaching Assistant +ADL increment (\$21.03/hr.)	3/7/16 - 6/30/16	6.0

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.8 Increase in Hours**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following employees be granted an increase in hours:

Name	Assignment	School	Change in Hours	Effective Date
Laura Jean Michta	Food Service Worker	OMS	From: 5.5 hrs./day To: 6.75 hrs./ day	3/17/16
Mary Phillips	P/T Teaching Assistant	OMS	From: 5.75 To: 6.0	3/7/16

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.9 Civil Service Appointment**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the agenda of March 16, 2016 be approved.

Probationary		
Name	School	Assignment
Peter Garrido	HHS	Security Guard

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.10 Permanent Appointment**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following employee be granted a permanent appointment.

Name	Position	Building	Effective
Pamela Vanek	12 Month Clerk Typist	District Office	March 17, 2016

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.11 Substitute List Addendum**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of March 16, 2016 be approved for the maximum period through June 30, 2016 to serve at the pleasure of the Board.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.12 Revision of Home Instruction List**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachment to the agenda of March 16, 2016, be appointed as home instructors for the 2015-16 school year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.13 Extracompensation Assignments**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of March 16, 2016 be approved.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.14 Separation Payment**

**Whereas** the District's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

**Whereas** the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or Board of Education policy as per the separation payment agenda enclosures; and,

**Whereas** the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes said separation payment as described in the separation payment agenda enclosure.

➤ Contopoulos, Irene, 10-Month Clerk, Harborfields High School

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.15 Stipulation of Agreement**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Stipulation of Settlement and Release between the District and an employee and authorizes the President of the Board of Education to execute the stipulation.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.16 Investigative Services**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the agreement between the Harborfields Central School District and the investigative service company listed below periodically requested by the district throughout the 2015-2016 school year be approved.

- PJD Investigations, to provide general investigative services for the period of March 17, 2016 through June 30, 2016, at a rate of \$50.00 per hour.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

## **6. INSTRUCTION**

### **6.1 Review of IEP Recommendations and Authorization for Placement and Services**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE, and CPSE.

- **Committee on Special Education** meetings dated January 27, 2016, January 28, 2016, February 3, 2016, February 10, 2016, February 12, 2016, February 24, 2016 and March 2, 2016
- **Subcommittee on Special Education** meetings dated January 28, 2016, January 29, 2016, February 1, 2016, February 2, 2016, February 3, 2016 and February 12, 2016
- **Committee on Preschool Special Education** meeting dated February 11, 2016 and March 3, 2016

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

### **6.2 Smart Schools Investment Plan**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Smart Schools Investment Plan, as attached to the agenda of March 16, 2016, be approved.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**6.3 Overnight Field Trips**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that the following field trips be approved:

- Quinipet Camp and Retreat Center, Shelter Island, NY
- Burnt Hills, NY
- Horseheads, NY

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

***7. ITEMS FOR DISCUSSION*****7.1 Update on Capital Bond Project**

***PUBLIC PARTICIPATION***

***ADJOURNMENT***