



**HARBORFIELDS CENTRAL SCHOOL DISTRICT  
Greenlawn, New York**

**BOARD OF EDUCATION  
REGULAR MEETING PUBLIC AGENDA  
JANUARY 13, 2016**

**1. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION: 6:15 PM**

**COMMUNITY FORUM: 7:00 PM**

- **Full-Day Kindergarten Presentation**  
Dr. Francesco Ianni  
Assistant Superintendent for Administration & Human Resources

**PUBLIC PARTICIPATION**

- Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

**2. SUPERINTENDENT'S REPORTS**

**2.1 Student Representative's Report**

Trevor Jones, HHS

**2.2 Superintendent's Report**

Diana Todaro, Superintendent of Schools

**3. BOARD OF EDUCATION MINUTES**

**3.1 Board of Education Minutes**

- Regular Meeting, December 16, 2015

**4. FINANCE****4.1 Treasurer's Report**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for November 2015 be accepted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.2 Schedule of Bills**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the schedule of bills attached to the agenda of January 13, 2016 be accepted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.3 Financial Status Report**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Financial Status Report for November 2015 be accepted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.4 Claims Auditor's Report**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Claims Auditor's Report for December 2015 be accepted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.5 Acceptance of Gift**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- Gift in the amount of \$626.70 from General Mills, Box Tops for Education, to be applied to the WDPS Outreach Fund through the Expendable Trust Account.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.6 Acceptance of Gifts/Grants and Increase in Appropriations**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following grant be accepted:

- Grant in the collective amount of \$1,000 from HACEF and the Booster Club (\$500 each) to be administered under the guidance and direction of the Director of Health, Physical Education and Athletics for the purposes outlined in the memorandum attached to the agenda of January 13, 2016; and

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the grant funds to reimburse our expenses, appropriations for 2015-2016 be increased as follows:

A 2855.5010.36.2855                      \$1,000.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.7 Scholarship Fund Donation**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following donations to the respective Scholarship Funds be accepted:

- Gift in the amount of \$400.00 from various donors for credit to the Evan (Edo) Gillies Memorial Scholarship Fund within the Expendable Trust Account.

- Gift in the amount of \$250.00 from Gary Schoer, Esq. for credit to the James T. Brennan Memorial Scholarship Fund within the Expendable Trust Account.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.8 Surplus Equipment**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following equipment, as listed in the attachments to the agenda of January 13, 2016, be declared surplus and disposed of in accordance with Board of Education policy.

- One (1) Wurlitzer Baritone Saxophone, Serial #28772, Asset ID #011220
- One (1) King Super 20 Baritone Saxophone, Serial #369164, No Asset ID number indicated on instrument

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.9 Acceptance of E-Rate Rebates and Increase in Appropriations**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following E-Rate rebates be accepted: \$5,211.84 from Verizon, \$1,250.50 from Verizon Wireless and \$33,797.07 from Cablevision to be used under the guidance and direction of the Office of Curriculum and Instruction to support the district’s technology program; and

**Be it further resolved** that pursuant to the receipt of the rebates, appropriations for 2015-2016 be increased as follows:

A 2630.2000.42.2630	\$40,259.41
---------------------	-------------

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

#### **4.10 School District Attorney Agreement**

**Whereas**, on July 10, 2013, the Board of Education adopted and entered into a Legal Services Agreement with Guercio & Guercio, LLP for the period July 1, 2013 through June 30, 2016 to serve as General and Labor Counsel for the district for legal and labor matters authorized by the Board of Education pursuant to the Request for Proposals received on February 8, 2013; and

**Now, therefore, be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby elects to enter into a new agreement with Guercio & Guercio, LLP for a term of three years (July 1, 2016 through June 30, 2019) to serve as General Counsel and Chief Labor Counsel for the Harborfields Central School District, subject to annual renewal by the Board of Education, and further authorizes the Board President to execute the Legal Services Agreement, attached to the agenda of January 13, 2016, on behalf of the Harborfields Central School District.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

### ***5. HUMAN RESOURCES***

#### **5.1 Resignation**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following resignation be accepted:

- Antretter, Regina, Mathematics Teacher, HHS, for the purpose of retirement, effective the close of business June 30, 2016

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

#### **5.2 Professional Appointment**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following professional appointment in accordance with the schedule attached to the agenda of January 13, 2016, be approved. In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal

must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

Regular Substitute		
Name	School	Assignment
Megan Franchi	OMS	Special Education Teacher

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.3 Consultant**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that Victoria Melone be appointed as Director, Pupil Personnel Services Consultant effective January 14, 2016, at the daily rate of \$719.81.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.4 Professional Appointments - Teaching Assistants**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedules attached to the agenda of January 13, 2016 be approved.

Part-Time		
Name	School	Assignment
Kristen Hutchinson	HHS	Part-Time Teaching Assistant
Elizabeth Lindberg	TJL	Part-Time Teaching Assistant

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.5 Increase in Hours**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following employee be granted an increase in hours:

Name	Assignment	School	Change in Hours	Effective Date
Erin Nostro	P/T Teaching Assistant	WDPS	From: 4.75 To: 5.5	12/22/15

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.6 Abolishment of Position**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board for reasons of economy and efficiency, has determined that it is appropriate to abolish and create certain non-pedagogical positions in the District;

**Therefore, be it resolved**, the Board hereby abolishes the following position, effective close of business on February 29, 2016:

Position	School	Assignment	FTE
Clerk	HHS	10 Month	1.0

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.7 Creation of Position**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, effective March 1, 2016, the following non-pedagogical position in the Harborfields Central School District be created in the following area of classification:

Position	School	Assignment	FTE
Clerk Typist	HHS	10 Month	1.0

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.8 Civil Service Appointments**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the agenda of January 13, 2016 be approved.

<b>Probationary</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Marybeth Anderson	HHS	Part-Time Clerk Typist
Josephine Cummings	OMS	Food Service Worker

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.9 Extracompensation Appointment Schedule**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of January 13, 2016 be approved.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.10 Substitute List Addendum**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of January 13, 2016 be approved for the maximum period through June 30, 2016 to serve at the pleasure of the Board.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.11 Authorization for Board of Education Members and District Office Administrators to Attend Conference**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education members and district office administrators be authorized to attend the conference listed below and be reimbursed for expenses in accordance with Policy File 2521.

- N-SSBA/NCCSS/SCSSA joint conference, *Public Education: Long Island's Assurance for the Future*, January 28, 2016, Hilton Long Island/Huntington, Melville, NY

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_



**6. INSTRUCTION****6.1 Review of IEP Recommendations and Authorization for Placement and Services**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE, and CPSE.

- **Committee on Special Education** meetings dated December 8, 2015, December 9, 2015, December 10, 2015, December 16, 2015, December 22, 2015
- **Subcommittee on Special Education** meetings dated December 3, 2015, December 7, 2015 and December 9, 2015
- **Committee on Preschool Special Education** meeting dated December 17, 2015

Motion: \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**6.2 Adoption of 2016-2017 School Calendar**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District's 2016-2017 School Calendar as attached to the agenda of January 13, 2016 be adopted.

Motion: \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**6.3 First Reading of Revised Board of Education Policies**

The following revised policies are being presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- File 8414.6: Idling Prohibition for Buses and Other School Vehicles
- File 8630: Computer Resources and Data Management
- File 8630-R: Computer Resources and Data Management Regulation

- File 8635-R: Information Security Breach and Notification Regulation
- File 9520.2: Family and Medical Leave
- File 9520.2-R: Family and Medical Leave Regulation

### ***7. ITEMS FOR DISCUSSION***

There are no Items for Discussion.

### ***PUBLIC PARTICIPATION***

### ***ADJOURNMENT***