

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

Kind of Meeting	-	Reorganization/Regular Meeting
Date of Meeting	-	July 8, 2014
Place of Meeting	-	OMS Board Room
Board Members Present	-	Ms. Gaughan, Mr. Giuliano, Mr. Lee, Mr. Mastroianni, Dr. McDonagh and Mr. Steinberg
Board Members Absent	-	None
Others Present	-	Ms. Todaro, Mr. Nimmo, Dr. Ianni, Ms. Whelan and Community Members

Dr. McDonagh called the meeting to order at 6:00 p.m.

EXECUTIVE SESSION

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), the Board moved to Executive Session for the purpose of discussing the election of the President and Vice President of the Board of Education. At 6:10 p.m., the superintendent joined Executive Session to discuss the employment contracts of central office administration. At 7:06 p.m., Dr. Ianni and Mr. Nimmo joined Executive Session to discuss the salaries of non-bargaining unit employees. Ms. Gaughan left the meeting at 7:20 p.m.

The Board reconvened the reorganization/regular meeting at 7:45 p.m., and Ms. Todaro led those in attendance in the Pledge of Allegiance and instructed where to exit the building in case of emergency.

Ms. Todaro was called upon to administer the oath of office to Ms. Whelan, District Clerk.

Ms. Whelan, District Clerk, was called upon to administer the oath of office to Mr. Giuliano and Mr. Steinberg.

Election of President and Vice President – Board of Education

Mr. Mastroianni nominated Dr. McDonagh as President of the Board of Education. Mr. Lee seconded the nomination.

The vote was as follows:

AYES: Mr. Giuliano, Mr. Lee, Mr. Mastroianni, Dr. McDonagh, Mr. Steinberg

NAYS: None

Mr. Giuliano nominated Mr. Mastroianni as Vice President of the Board of Education. Mr. Lee seconded the nomination.

The vote was as follows:

AYES: Mr. Giuliano, Mr. Lee, Mr. Mastroianni, Dr. McDonagh, Mr. Steinberg
NAYS: None

Ms. Whelan, District Clerk, was called upon to administer the oath of office to the President and Vice President of the Board of Education.

Ms. Whelan, District Clerk, was called upon to administer the oath of office to Ms. Todaro, Superintendent of Schools.

Board of Education Announcement

Dr. McDonagh made a special announcement that Ms. Maggie Boba tendered her resignation from the Board of Education, effective July 3, 2014. Dr. McDonagh further announced that Ms. Boba's term of office runs through June 30, 2015, and the Board has decided to leave the position vacant until the next annual election in May 2015.

Appointment of District Clerk/Secretary to the Board of Education

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), Sharon Whelan was appointed District Clerk/Secretary to the Board of Education (part-time) for the 2014-2015 school year at a rate of \$23,754 per annum.

Appointment of District Treasurer and Deputy Treasurer

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (5-0), Paula Francis was appointed District Treasurer for the 2014-2015 school year at an annual stipend of \$10,563.

Further, Sharon Whelan was appointed as Deputy Treasurer for the 2014-2015 school year with no additional remuneration.

The Superintendent of Schools, Ms. Diana Todaro, administered the oath of office to the Deputy Treasurer. The oath of office will be administered to the District Treasurer by the District Clerk within thirty days.

Appointment of Claims Auditor

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), Maryann Viglucci was appointed Claims Auditor for the 2014-2015 school year at a rate of \$19,923 per annum.

The oath of office will be administered to the Claims Auditor by the District Clerk within thirty days.

Bonding of District Treasurer, Deputy Treasurer, Assistant Superintendent for Business, Purchasing Agent, Superintendent of Schools, and District Clerk

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Lee, and carried (5-0), for the 2014-2015 school year, a bond of \$3,000,000 was approved for the District Treasurer and Deputy Treasurer; a bond of \$2,000,000 was approved for the Assistant Superintendent for Business and Purchasing Agent; a bond of \$800,000 was approved for the Superintendent of Schools, and a bond of \$200,000 was approved for the District Clerk.

Designation of District Purchasing Agent

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), Dennis Graham was appointed District Purchasing Agent for the 2014-2015 school year at a rate of \$15,492 per annum.

Appointment of Records Management Officer

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), William H. Nimmo, Assistant Superintendent for Business, was appointed Records Management Officer for the 2014-2015 school year.

Appointment of Records Access Officer and Authorization to Accept Legal Service

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), Valerie Brosnan, Secretary to the Superintendent, was appointed Records Access Officer for the 2014-2015 school year with no additional remuneration.

Further, the District Clerk was authorized to accept legal service for the Harborfields Central School District. In the absence of the District Clerk, the Secretary to the Superintendent of Schools is hereby authorized to accept legal service for the Harborfields Central School District.

Appointment of Asbestos Compliance Officer

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), Andrew Cacciola, District Maintenance Leader, was appointed as Asbestos Compliance Officer for the 2014-2015 school year with no additional remuneration.

Designation of Banks and Depositories

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Lee, and carried (5-0), the following banks were designated as depositories for the school district and that accounts will be established as soon as possible following the annual reorganization meeting of the Board of Education as may be necessary:

BANKS AND DEPOSITORIES	SCHOOL DISTRICT ACCOUNTS
Bank of America	Student Activity Fund – OMS
Capital One Bank	Student Activity Fund – HHS
Citibank, Greenlawn	Safe Deposit
JP Morgan Chase	Investment Account/Lease Agreement Escrow Accounts
HSBC Bank	Investment Account
TD Bank, East Northport	Withholding Tax Depository
TD Bank, East Northport	Capital Fund
TD Bank, East Northport	Scholarship Funds
TD Bank, East Northport	Trust & Agency Funds
TD Bank, East Northport	Debt Service
TD Bank, East Northport	Investment Account
TD Bank, East Northport	Special Aid Fund
TD Bank, East Northport	General Fund
TD Bank, East Northport	School Lunch Fund
TD Bank, East Northport	Payroll Account

Further, the Bank of New York and J.P. Morgan Chase Bank were designated as Custodial Banks for securities and/or securities held as collateral for the district’s investment program.

Further, Chase Manhattan Bank was designated as Accounting and Cremation Agent and Registrar for Bonds and Coupons.

Authorization for Investments

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (5-0), Paula Francis, District Treasurer, was authorized to invest district monies, under Section 1723-a of the Education Law as outlined in Policy 6240, as attached to the agenda of the annual reorganization meeting of July 8, 2014. Paula Francis, District Treasurer, is further authorized to execute in the name of the Board of Education any and all documents relating to the investment program. A quarterly progress report of investments will be given to the Board of Education.

Authorization for Purchasing

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Steinberg, and carried (5-0), after the Board of Education reviewed Policy 6700 and Exhibit 6700-E.1, and 6700-E.2, the Board of Education affirmed its purchasing policy for the 2014-2015 school year.

Further, Dennis Graham, Purchasing Agent, is responsible for the establishment and implementation of the procedures and standard forms for use in all purchasing and related activities in the district.

Establishment of Regular Monthly Board of Education Meetings

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), the regular meetings of the Board of Education were established as follows for the 2014-2015 school year:

DATE OF MEETING	TYPE/PLACE OF MEETING	DAY OF WEEK OF MEETING
July 8, 2014	Regular/Reorganization Mtg. – OMS	2 nd Tuesday
August 20, 2014	Regular Meeting – OMS	3 rd Wednesday
September 17, 2014	Regular Meeting – OMS	3 rd Wednesday
October 15, 2014	Regular Meeting – OMS New/Newly Tenured Reception/Audit Committee-External Audit Report – OMS	3 rd Wednesday
November 12, 2014	Regular Meeting – OMS	2 nd Wednesday
December 10, 2014	Regular Meeting – OMS	2 nd Wednesday
January 14, 2015	Regular Meeting – OMS	2 nd Wednesday
February 11, 2015	Regular Meeting – OMS	2 nd Wednesday
March 7, 2015	Budget Work Session – OMS – 9:00 a.m. – 12:00 p.m. Community Session	1 st Saturday
March 18, 2015	Regular Meeting – OMS Community Forum	3 rd Wednesday
April 22, 2015	Regular Meeting – OMS Budget Adoption/Property Tax Report Card	4 th Wednesday
April 28, 2015	Special Meeting – OMS BOCES Budget Vote	4 th Tuesday
May 12, 2015	Regular Meeting – OMS Budget Hearing	2 nd Tuesday
May 19, 2015	Special Meeting – OMS Annual Budget Vote & Election	3 rd Tuesday
June 17, 2015	Regular Meeting – OMS Retiree & Volunteer Reception	3 rd Wednesday
July 7, 2015	Regular/Reorganization Mtg. – OMS	1 st Tuesday
August 19, 2015	Regular Meeting – OMS	3 rd Wednesday

Establishment of Mileage Reimbursement Rate

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), mileage reimbursement was adopted at the IRS established rate for the 2014-2015 school year, and that Diana Todaro, Superintendent of Schools, was authorized to approve such requests.

Authorization of Personnel to Open Bids

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), with respect to any bids received pursuant to competitive bidding for the district, Dennis Graham, Purchasing Agent, or his designee are authorized to open any and all such bids at the time and place specified in the legal notice.

Authorization of Superintendent of Schools to Approve Budgeted Expenses for Attendance at Meetings and Conferences

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Lee, and carried (5-0), Diana Todaro, Superintendent of Schools, was authorized to approve budgeted expenses for attendance of school personnel at meetings and conferences for the 2014-2015 school year.

Designation of Board of Education Memberships in Associations

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Steinberg, and carried (5-0), the Board of Education will obtain membership in the following associations for the 2014-2015 school year and that the members were authorized to attend meetings and functions of said associations with necessary expenses defrayed by the district:

Name of Association	Estimated Membership Dues
New York State School Boards Association	\$10,680.00
Nassau-Suffolk School Boards Association	\$3,325.00
SCOPE	\$3,264.00
Huntington Chamber of Commerce	\$675.00

Further, Board of Education members, the Superintendent of Schools, and the District Clerk were authorized to attend other conferences, meetings, and functions as deemed appropriate with necessary expenses defrayed by the district.

Designation of Newspapers for Publication of School Notices

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), **The Long Islander**, **Newsday**, and **Times of Huntington** were designated as newspapers in which all advertising required by law or otherwise may be published where advertising in three newspapers having general circulation in the district is required during the school

year 2014-2015. Where advertising is required to be placed in only one newspaper, then it shall be placed in the newspaper deemed most appropriate by William H. Nimmo, Assistant Superintendent for Business.

Appointment of General and Labor Counsel

Whereas, on July 10, 2013, the Board of Education adopted and entered into a Legal Services Agreement with Guercio & Guercio, LLP for a three year period from July 1, 2013 through June 30, 2016 to serve as General and Labor Counsel for the district for legal and labor matters authorized by the Board of Education pursuant to the Request for Proposals (RFP) received on February 8, 2013; and

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorized the reappointment of Guercio & Guercio, LLP to serve as General and Labor Counsel for the 2014-2015 school year at an annual retainer of \$37,500 for General Counsel matters and \$37,500 for Labor Counsel matters authorized by the Board of Education in accordance with the Legal Services Agreement attached to the agenda of July 8, 2014.

Appointment of Treasurer, Extracurricular Funds

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Steinberg and carried (5-0), Linda Romandetti was appointed Treasurer of the Oldfield Middle School Extracurricular Fund and Georgia Psilakis was appointed Treasurer of the Harborfields High School Extracurricular Fund for the 2014-2015 school year, and

Further, that the extracurricular accounts be operated in accordance with the Regulations of the Commissioner of Education, Section 172.

Student Accident and Sports Insurance

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), Student Accident Insurance will be purchased for the 2014-2015 school year.

Authorization of Superintendent of Schools or Designee to Approve and Certify Payrolls

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), Diana Todaro, Superintendent of Schools or her designee was authorized to approve and certify payrolls for the 2014-2015 school year in accordance with the 2014-2015 school budget.

Authorization of Superintendent of Schools to make Transfers within Budgetary Appropriations

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), Diana Todaro, Superintendent of Schools, was authorized to make transfers within

budgetary appropriations for the 2014-2015 school year with such transfers to be limited to \$10,000 per transfer.

Designation of Attendance Officers

Upon motion duly made by Mr. Giuliano, seconded by Mr. Steinberg, and carried (5-0), Dr. Rory Manning, Principal of Harborfields High School; Joanne Giordano, Principal of Oldfield Middle School; Florence Tuzzi, Principal of Thomas J. Lahey Elementary School; and Maureen Kelly, Principal of Washington Drive Primary School were appointed as Attendance Officers for the 2014-2015 school year.

Approval of Custodians of Petty Cash

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Lee, and carried (5-0), the persons listed below were authorized as custodians of petty cash funds in an amount of \$100.00:

- Diana Todaro, Superintendent of Schools
- William H. Nimmo, Assistant Superintendent for Business
- Drew Cacciola, District Maintenance Leader
- Dr. Rory J. Manning, Principal, Harborfields High School
- Joanne Giordano, Principal, Oldfield Middle School
- Florence Tuzzi, Principal, Thomas J. Lahey Elementary School
- Maureen Kelly, Principal, Washington Drive Primary School

Regulations of the Commissioner stipulate that payments from petty cash funds may be made for materials, supplies, or services only under conditions calling for **immediate payment upon delivery**.

Further, that the person designated as responsible for petty cash funds shall not authorize the expenditure from petty cash for amounts in excess of \$25.00 for any one purchase.

Authorization and Designation on Single Signature Checks

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), the District Treasurer, Deputy Treasurer, or the President of the Board of Education are authorized to sign all checks of the Harborfields Central School District

Designated Signatures:

Paula Francis, District Treasurer
Sharon Whelan, Deputy Treasurer
Dr. Thomas McDonagh, President, Board of Education

Approval of Appointment of Surrogate Parents

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Steinberg, and carried (5-0), Julie Maier and Louise Mordarski were appointed as surrogate parents for the 2014-2015 school year to represent any disabled child before the Committee on Special Education or the Committee on Preschool Special Education should that child so require representation.

Approval of Appointments to the District Committee on Special Education

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), the following members of the professional staff and parents of children with disabilities who reside in the district were appointed to the District Committee on Special Education effective July 1, 2014 through June 30, 2015:

Victoria A. Melone	Chairperson
Elizabeth Tucci	Chairperson
Dr. Brian Harris	Alternate Chairperson/Psychologist
Dr. Dan Pinto	Alternate Chairperson/Psychologist
Tomas Gonzalez	Alternate Chairperson/Social Worker
Sherry Hafers	Alternate Chairperson/Social Worker
Susan Koenig	Alternate Chairperson/Social Worker
Anna Zaharia	Alternate Chairperson/Social Worker
Dr. Mary Aristilde	Alternate Chairperson/Psychologist
Dr. Lisa Drake	Alternate Chairperson/Psychologist
Dr. Lauren Gallagher	Alternate Chairperson/Psychologist
Dr. Jack Geffken	Physician as requested
Cheryl Baile	Parent
Marina DiDomencio	Parent
Carol Grossman	Parent
Julie Maier	Parent
Mary McKenna	Parent
Dana Pilla	Parent
Elizabeth Romanelli	Parent
Nancy Scanlon	Parent
Ilene Shapero	Parent
Rachel Spencer	Parent
Special Education Teacher	Each Student
Classroom Teacher/Counselor	Each Student

Approval of Staff Members to Serve as Chairperson of their Building Subcommittee on Special Education

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Steinberg, and carried (5-0), the following staff members will serve as chairperson of their building's subcommittee on Special Education:

Dr. Dan Pinto	Washington Drive Primary School
Dr. Lisa Drake	Thomas J. Lahey Elementary School
Jason Teague	Thomas J. Lahey Elementary School
Dr. Mary Aristilde	Oldfield Middle School
Dr. Lauren Gallagher	Washington Drive Primary School/ Thomas J. Lahey Elementary School
Dr. Brian Harris	Harborfields High School
Thomas Gonzalez	Out-of-District Placement
Sherry Hafers	Out-of-District Placement
Susan Koenig	Out-of District Placement
Anna Zaharia	Out-of-District Placement

Approval of Appointments to the District Committee on Preschool Special Education

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), the following members of the professional staff and parents of preschool children who reside in the district be appointed to the District Committee on Preschool Special Education effective July 1, 2014 through June 30, 2015:

Victoria A. Melone	Chairperson
Elizabeth Tucci	Chairperson
Dr. Dan Pinto	Alternate Chairperson/Psychologist
Cheryl Baile	Parent
Marina DiDomencio	Parent
Carol Grossman	Parent
Julie Maier	Parent
Mary McKenna	Parent
Dana Pilla	Parent
Elizabeth Romanelli	Parent
Peggy Scally	Parent
Nancy Scanlon	Parent
Ilene Schapero	Parent
Rachel Spencer	Parent
Suffolk County/Dept. of Health	Services Representative
Evaluator	Evaluation Site Representative
Special Education Teachers	Each Student
Elaine Colavito	Retired General Education Teacher
Allan Lauber	Retired General Education Teacher and Retired Special Education Teacher
Fredarica Friedman	Retired Special Education Teacher
Isabel Sheil	Retired Special Education Teacher

Approval of Revised Special Education Plan and Annual Report

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), the revised Special Education Plan and Annual Report to the Board of Education was approved for the 2014-2015 school year.

Approval of Procedures for Appointment and Compensation of Impartial Hearing Officers in Disputes Relating to Identification, Classification, and Placement of Disabled Students, Electronic Reporting To State Education Department, and Adoption of Updated List of Impartial Hearing Officers

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), the Board of Education hereby adopted the updated list of impartial hearing officers for Suffolk County promulgated by the New York State Education Department in connection with requests for impartial hearings under the I.D.E.A. and Education Law, §4404. The district list shall be accessed on the New York State Education Department's website which includes the names of those other certified impartial hearing officers whose names appear on the State list and who indicate their interest in hearing appeals in matters affecting the Harborfields Central School District.

Upon receipt of a request for an impartial hearing, the President of the Board of Education, or on the occasion of his or her absence or inability, the Vice President of the Board of Education, is hereby authorized and directed to appoint an impartial hearing officer from the District's alphabetical rotational list. The President of the Board, or on the occasion of his or her absence or inability, the Vice President of the Board shall make such appointment in accordance with the principles set forth in Section 200.5 of the Regulations of the Commissioner of Education. The District Clerk, or acting District Clerk, under the direction of the President of the Board, shall initiate the selection process by contacting the impartial hearing officer whose name first appears after the impartial hearing officer who last served, and shall canvass the list as provided in the regulations until an appointment is accepted. Should a hearing officer decline appointment, the District Clerk or his or her designee shall offer appointment to each successive hearing officer whose name next appears on the alphabetical list until such appointment is accepted.

The Board believes that an expeditious hearing is essential to accomplish the purpose of I.D.E.A. and Education Law, §4404. To this purpose, the President of the Board or his or her designee shall only appoint those hearing officers who are prepared to commit to conduct hearing sessions of not less than six hours in duration, inclusive of a lunch break, where appropriate. Travel time to and from the hearing location shall not be counted toward fulfillment of this time commitment.

The Board shall compensate an impartial hearing officer for his or her services at the maximum rate established for such purpose by the Commissioner of Education, which rate is currently \$100 per hour for all pre-hearing, hearing, and post-hearing activities (including travel). The District will reimburse reasonable automotive travel expenses in the nature of mileage expense at the IRS approved rate for not to exceed 200 miles per day and tolls

necessarily incurred. The District will not reimburse airfare expenses, meal expenses or lodging expenses under any circumstances.

The District Clerk or his or her designee shall transmit a copy of this policy to all hearing officers on the District's alphabetical list in order to apprise them of the District's policy with respect to appointment and compensation of impartial hearing officers.

The Superintendent shall designate an individual or individuals who shall be responsible for implementation of the State Education Department's web-based reporting system.

Authorization for Grant Applications

The nature of State, Federal, and County Grant applications require approval of the Board of Education, and

Whereas, the timeliness of information and deadline requirements are not necessarily coordinated with meetings of the Board of Education, now therefore,

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), Diana Todaro, Superintendent of Schools, is authorized to apply for any and all funding which in her judgment is appropriate for the Harborfields Central School District for the 2014-2015 school year; and

Further, that the Superintendent of Schools report such application for funding to the Board of Education at the next regular meeting following.

Authorization for Key Communicators

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), a list of Key Communicators will be established for the Harborfields Central School District and written communication will be maintained with these individuals during the course of the 2014-2015 school year.

Readoption of all Policies and Code of Ethics

Upon motion duly made by Mr. Steinberg, seconded by Mr. Giuliano, and carried (5-0), all Policies and Code of Ethics in effect during the 2013-2014 school year were readopted for use during the 2014-2015 school year.

Appointment of School Physician

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, pursuant to the responses received on May 16, 2014 to the Request for Proposals for School Physician Services, the Board of Education hereby appoints Jack Geffken, D.O., F.A.C.P., as School Physician and Emergency Health Care Provider for the district's PAD/AED program for the 2014-2015

school year, to be compensated at an annual rate of \$31,500, as set forth in the proposal attached to the reorganization agenda of July 8, 2014; and

Further, that the Board of Education hereby authorized the Board President to execute the written agreement between the district and Jack Geffken, D.O., F.A.C.P., upon final approval by district counsel, and attached to the reorganization agenda of July 8, 2014.

Authorization for District-owned Cellular Telephones

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Steinberg, and carried (5-0), the following positions are authorized for use of a district-owned cellular telephone in accordance with File 8332-R of the Board of Education Policy Manual:

- Superintendent (1)
- Assistant Superintendents (1 each)
- Director of Pupil Personnel Services (1)
- Principals (1 for each building for emergency use)
- Athletic Director (1 plus 8 for coaches at away contests)
- District Maintenance Leader (1)
- Maintenance Supervisor (1)
- District Courier (1)
- Technology Coordinator (1)
- Computer Technicians (1 each)

List of Co-curricular Activities and Clubs K-12

Upon motion duly made by Mr. Steinberg, seconded by Mr. Mastroianni, and carried (5-0), the co-curricular activities and clubs, as attached to the reorganization agenda of July 8, 2014, were approved and available for students in grades K-12.

Adoption of District Safety Plan and Appointment of District Safety Committee

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the District Safety Plan for the 2014-2015 school year was approved as reviewed by the District Safety Committee on June 9, 2014.

Further, that the members of the District Safety Committee, as listed in the attachments to the reorganization agenda of July 8, 2014, were appointed for the 2014-2015 school year.

Appointment of Internal Auditor

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), and upon the recommendation of the Superintendent of Schools and the Audit Committee, the Board of Education hereby appoints R.S. Abrams & Co., LLP, as its Internal Auditor for the 2014-2015 school year at an annual fee of \$25,610, as set forth in the agreement attached to the reorganization agenda of July 8, 2014, and

Further, the Board President was authorized to execute the written agreement between the district and R.S. Abrams & Co., LLP, as attached to the reorganization agenda of July 8, 2014.

Appointment of Dignity For All Students Act Coordinators

Upon motion duly made by Mr. Giuliano, seconded by Mr. Steinberg, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Board of Education certified the administrators listed in the attachment to the reorganization agenda of July 8, 2014 as Dignity For All Students Act Coordinators for the 2014-2015 school year.

Appointment of District Advisory Committee Members

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Board of Education certified the individuals listed in the attachment to the reorganization agenda of July 8, 2014 as District Advisory Committee Members for the 2014-2015 school year.

Organizational Chart

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the organizational chart for the 2014-2015 school year was adopted in accordance with Board of Education policy file #3240-E.

Dr. McDonagh announced the conclusion of all items on the Reorganization agenda and that the Board of Education would now continue with the Regular Meeting of July 8, 2014.

PUBLIC PARTICIPATION

There was no public participation at this time.

SUPERINTENDENT'S REPORT

Superintendent's Report

Ms. Todaro welcomed new Board member Mr. Steinberg, and she congratulated Dr. McDonagh and Mr. Mastroianni on their election as Board President and Vice President, respectively. Ms. Todaro noted that the schedule of Board meetings for the 2014-2015 school year will be posted to the district's website and stated that she looked forward to a productive school year.

BOARD OF EDUCATION MINUTES

The Board of Education accepted the following minutes:

- Regular Meeting, June 18, 2014
- Special Meeting, June 24, 2014

FINANCE

4.1 Schedule of Bills

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the schedule of bills, as attached to the agenda of July 8, 2014, was accepted.

4.2 Treasurer's Report

Upon motion duly made by Mr. Steinberg, seconded by Mr. Giuliano, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for May 2014 was approved.

4.3 Financial Status Report

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Financial Status Report for May 2014 was accepted.

4.4 Acceptance of Gifts

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following gifts were accepted by the Board with thanks:

- Gift from Ahold Financial Services/Stop & Shop's A+ School Rewards Program, in the amount of \$916.32, to be applied to the WDPS Outreach Fund through the Expendable Trust Account.
- Gift from Washington Drive PTA, in the amount of \$589.60, to be applied to the WDPS Outreach Fund through the Expendable Trust Account.
- One (1) baseball batting cage, L-screen, and pitching machine, donated by district residents, Mr. and Mrs. Kevin Smith, to be used for the district's baseball program under the direction of the Director of Health, Physical Education and Athletics, pursuant to the memorandum attached to the agenda of July 8, 2014.

4.5 Acceptance of Scholarship Fund Donations

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following donations to the respective Scholarship Funds were accepted by the Board:

- Gift in the amount of \$250.00 from Nicholas P. Giuliano, Esq., for credit to the James T. Brennan Memorial Scholarship Fund within the Expendable Trust Account.
- Gift in the amount of \$500.00 from the Suffolk Association of School Business Officials for credit to the SASBO Scholarship Fund within the Expendable Trust Account.

4.6 School Service/Specialized Education Agreement

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Board of Education approved the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions:

- The Devereux Foundation will provide education services for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2014 through June 30, 2015 and compensated in accordance with the provisions set forth in said agreement.
- Maryhaven School will provide instructional services for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2014 through June 30, 2015 and compensated in accordance with the tuition rate established by the Commissioner of Education and the maintenance rate established by the Commissioner of Social Services.
- Mill Neck Manor School for the Deaf will provide educational services, including instruction, related services, and a facility for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2014 through June 30, 2015 and compensated in accordance with the schedule set forth in said agreement.
- Phyllis Schwartz will provide professional staff and vision services for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2014 through June 30, 2015 and compensated in accordance with rates set for in said agreement.
- Tricia Tortora-Noblit, TSBVI, COMS will provide professional staff and orientation and mobility services for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2014 through June 30, 2015 and compensated in accordance with rates set for in said agreement.

4.7 Private School Placement/Special Education Services Contracts

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Board of Education approved the following special education services contract between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below were approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- One (1) student residing within the Harborfields Central School District attending a private school within the Syosset Central School District effective July 1, 2014 through June 30, 2015.

4.8 Surplus Books

Upon motion duly made by Mr. Steinberg, seconded by Mr. Giuliano, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following books, as listed in the attachments to the agenda of July 8, 2014, were declared surplus and will be disposed of accordingly:

- Library books from Harborfields High School
- Library books from Washington Drive Primary School
- Social Studies textbooks from Oldfield Middle School

4.9 Acceptance of Gifts/Grants and Increase in Appropriations

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following gifts/grants were accepted by the Board with thanks:

- Grant in the amount of \$21,000.00 from the TJJ PTA to be administered under the guidance and direction of the Principal at Thomas J. Lahey Elementary School for the purpose of purchasing technology equipment for use by students at TJJ.

Further, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the grant funds to reimburse our expenses, appropriations for 2014-2015 be increased as follows:

A 2630.2000.42.4010 \$21,000.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

HUMAN RESOURCES

5.1 Resignations

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Antenucci, Marco, P/T Art Teacher, OMS/HHS, effective the close of business June 30, 2014
- Hopkins, Douglas, Summer Custodial Worker, effective the close of business June 23, 2014
- Kehoe, Bernice, Principal Stenographer, District, effective the close of business December 31, 2014
- Mordarski, David, Summer Custodial Worker, effective the close of business June 23, 2014

5.2 Professional Appointments

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedules attached to the official minutes of July 8, 2014, **as amended**, were approved:

Regular Substitute for the maximum period through June 30, 2015 to serve at the pleasure of the Board		
Name	School	Assignment
Jason Teague	TJL	School Psychologist
Part-time for the maximum period through June 30, 2015 to serve at the pleasure of the Board		
Name	School	Assignment
Jennifer Harmon	HHS	Mathematics Teacher (0.7)
Richard Mottl	HHS	Business Teacher (0.6)
Part-time Hourly for the maximum period through June 30, 2015 to serve at the pleasure of the Board		
Name	School	Assignment
Dr. Joseph Dono	District	School Psychologist
Dr. Barry Greene	District	School Psychologist
Per-Diem for the maximum period through June 30, 2015 to serve at the pleasure of the Board		
Name	School	Assignment
Robert Thornton	HHS	Interim Assistant Principal

5.3 Permanent Appointment

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following employee was granted a permanent appointment.

Name	Position	Building	Effective
James Brauer	Maintenance Mechanic II	Buildings & Grounds	8/3/14

5.4 Rescind Appointment

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Steinberg, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following temporary summer personnel appointment was rescinded.

Name	Position	Location	Reason
Patricia Gibbons	Teaching Assistant	WDPS	Employee resigned summer position

5.5 Summer Workers

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following summer personnel were appointed:

SUMMER CUSTODIAL WORKER JULY 7, 2014 - AUGUST 8, 2014				
Name	Assignment	School	Hours Per Day	Hourly Rate*
Monique Tillman	Summer Custodial Worker	HHS	8	\$9.79

*Per the 2013/14 Salary Schedule

SUMMER ACADEMY TEACHING ASSISTANT TWELVE 2.5 HOUR SESSIONS (TOTAL 30 HOURS) JULY 1, 2014 - JULY 24, 2014			
Name	Position	Location	Hourly Rate*
Alison Schmitz	P/T Teaching Assistant	WDPS	\$18.37*

*Per the 2010-11 salary schedule

5.6 Recall from Preferred Eligible List

Upon motion duly made by Mr. Giuliano, seconded by Mr. Steinberg, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following employee is recalled to service.

Whereas, a full-time vacancy is deemed to exist in the tenure area listed below and the teacher listed below has been identified as the most senior person on the District's Preferred Eligible List in such tenure area it is hereby resolved that the following staff member be recalled to service in accordance with Section 2510.3 of the Education Law.

Name	Assignment	School
Melissa Reisen	Elementary Teacher	OMS

5.7 Substitute Lists for School Year 2014-2015

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the substitute lists, as attached to the official minutes of July 8, 2014, were approved for the 2014-2015 school year.

5.8 Extracompensation Appointment Schedule 2014-2015

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of July 8, 2014 were approved.

5.9 Tenure Recommendation

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following personnel were granted tenure according to the provisions of Section 3012 of the New York State Education Law:

Name	Tenure Area	Building	Effective Date
Lisa Carpenter	Reading K-12	OMS	9/1/14

5.10 Fingerprinting Services

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Board of Education authorized the Superintendent of Schools to execute a contract with South Huntington Union Free School District for provision of electronic fingerprinting services. The contract shall be incorporated by reference within the minutes of the regular meeting of July 8, 2014.

5.11 Home Instruction List

Upon motion duly made by Mr. Giuliano, seconded by Mr. Steinberg, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachment to the official minutes of July 8, 2014, were appointed as home instructors for the 2014/2015 school year.

5.12 Translator List

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the translators list, as attached to the official minutes of July 8, 2014, was approved for the 2014/2015 school year.

5.13 Establishment of Standard Work Day for Appointed & Elected Officials

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Harborfields Central School District/Location code 74757 established the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the timekeeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 Digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begin/ Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Appointed Official							
District Treasurer	Paula Francis	XXXX	XXXXXXXX	7	7/1/14 - 6/30/15	Y	N/A
District Clerk	Sharon Whelan	XXXX	XXXXXXXX	7	7/1/14 - 6/30/15	Y	N/A

5.14 Adoption of Revised Board of Education Policy

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of July 8, 2014 were adopted:

- File 9510.7 Hourly Support Staff
- File 9510.7-E.1 Hourly Support Staff Pay Rates

5.15 Non-Unit Central Office Administrators Contracts

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools the employment agreements for the following central office administrators were accepted for the 2014-2015 school year:

- Dr. Francesco Ianni, Assistant Superintendent for Administration & Human Resources
- William H. Nimmo, Assistant Superintendent for Business

5.16 Teacher Registry Contract

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Harborfields Central School District will enter into an agreement with Teacher Registry Consulting for the services of the substitute registry to secure substitute teachers for the period of July 1, 2014 through June 30, 2015, and that the Superintendent of Schools is authorized and directed to execute the contract on behalf of the district.

5.17 Return from Leave of Absence

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Board of Education hereby terminates the catastrophic leave of the employee identified in Confidential Schedule "A" attached to the official minutes of July 8, 2014, and returns the employee to full work assignment effective July 9, 2014.

INSTRUCTION

6.1 Review of IEP Recommendations and Authorization for Placement and Services

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Steinberg, and carried (5-0), and upon the recommendation of the Superintendent of Schools, after reviewing the IEP recommendations, the Board granted authorization to provide for the placement and services contained in the following recommendations of the CSE, SCSE, and CPSE.

- **Committee on Special Education** meetings dated May 28, 2014, June 3, 2014, June 4, 2014, June 6, 2014, June 9, 2014, June 11, 2014, June 12, 2014, June 13, 2014, June 16, 2014, June 23, 2014, June 24, 2014 and June 25, 2014
- **Subcommittee on Special Education** meetings dated May 15, 2014, May 16, 2014, May 30, 2014, June 3, 2014, June 6, 2014, June 9, 2014, June 12, 2014, June 13, 2014, June 16, 2014, June 18, 2014, June 23, 2014 and June 24, 2014
- **Committee on Preschool Special Education** meetings dated June 10, 2014, June 12, 2014, and June 19, 2014

6.2 Overnight Field Trip

Upon motion duly made by Mr. Steinberg, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Board approved the following overnight field trip to Hofstra University to participate in a cheer camp for approximately 19 high school students from the girls' varsity cheerleading team from July 28-30, 2014.

6.3 Princeton Review Test Prep Agreement

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Board approved the agreement between Harborfields Central School District and TPR Education, LLC d/b/a The Princeton Review to provide services to students and/or teachers for the period of July 1, 2014 through June 30, 2015, and the Superintendent of Schools is authorized to execute the contract on behalf of the district.

6.4 Appointment of Acting Principal in the Principal's Absence at Harborfields High School

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, in the event that Dr. Rory Manning, Principal of Harborfields High School, is not physically present in the school building on one or more days (or portions thereof) during the 2014-2015 school year, that Jamie Scherr, Assistant Principal is appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Further, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

6.5 Appointment of Acting Principal in the Principal's Absence at Oldfield Middle School

Upon motion duly made by Mr. Giuliano, seconded by Mr. Steinberg, and carried (5-0), and upon the recommendation of the Superintendent of Schools, in the event that Joanne Giordano, Principal of Oldfield Middle School, is not physically present in the school building on one or more days (or portions thereof) during the 2014-2015 school year, that Wayne Cronk, Assistant Principal is appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Further, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

6.6 Appointment of Acting Principal in the Principal's Absence at Thomas J. Lahey Elementary School

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, in the event that Florence Tuzzi, Principal of Thomas J. Lahey Elementary School, is not physically present in the school building on one or more days (or portions thereof) during the 2014-2015 school year, that Marguerite Greene, Assistant Principal is appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Further, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

6.7 Appointment of Acting Principal in the Principal's Absence at Washington Drive Primary School

Upon motion duly made by Mr. Giuliano, seconded by Mr. Lee, and carried (5-0), and upon the recommendation of the Superintendent of Schools, in the event that Maureen Kelly, Principal of Washington Drive Primary School, is not physically present in the school building on one or more days (or portions thereof) during the 2014-2015 school year, that Mary Williams, Assistant Principal is appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Further, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

ITEMS FOR DISCUSSION

2014-2015 Board of Education Goals

The Board briefly discussed the proposed 2014-2015 goals, and it was the consensus of the Board to move forward with their adoption. The goals will be finalized at the August meeting.

Legislative Meeting

The Board acknowledged the importance of maintaining contact with the district's legislative representatives at the state and local level. Toward that end, the Board discussed the feasibility of setting up a meeting with them. Ms. Todaro stated that she would reach out to the legislators in an attempt to arrange a breakfast meeting during the summer.

PUBLIC PARTICIPATION

There was no public participation at this time.

EXECUTIVE SESSION

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (5-0), the Board of Education and district administration moved to Executive Session at 8:35 p.m. for the purpose of confidential discussions on the employment history of a particular individual.

The Board reconvened the regular meeting at 10:46 p.m.

ADJOURNMENT

Upon motion duly made by Mr. Lee, seconded by Mr. Giuliano, and carried (5-0), the Board adjourned the reorganization/regular meeting of July 8, 2014 at 10:46 p.m.

Respectfully submitted,

Sharon M. Whelan
District Clerk