



**HARBORFIELDS CENTRAL SCHOOL DISTRICT
Greenlawn, New York**

**BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA
OCTOBER 16, 2013**

1. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION AS ANTICIPATED

ANNOUNCEMENTS

- New & Newly Tenured Staff Reception
- Turf Field
- Board Recognition Program - 8:30 PM

PUBLIC PARTICIPATION

- Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

2. SUPERINTENDENT'S REPORTS

2.1 Student Representative's Report

Ryan Cates, HHS

2.2 Superintendent's Report

Diana Todaro, Superintendent of Schools

2.3 School Report Card Presentation

Dr. Francesco Ianni
Assistant Superintendent for Administration and Human Resources

3. BOARD OF EDUCATION MINUTES

3.1 Board of Education Minutes

- Regular Meeting, September 18, 2013

4. FINANCE**4.1 Treasurer's Report**

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for August 2013 be approved.

Motion: _____ Second: _____ Action: _____

4.2 Schedule of Bills

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedule of bills attached to the agenda of October 16, 2013 be accepted.

Motion: _____ Second: _____ Action: _____

4.3 Financial Status Report

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for August 2013 be accepted.

Motion: _____ Second: _____ Action: _____

4.4 Budgetary Transfer of Funds

Be it resolved, upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds, as listed in the attachment to the agenda of October 16, 2013 be approved.

Motion: _____ Second: _____ Action: _____

4.5 Acceptance of Gift

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- One (1) gently-used Reynolds baritone, and one (1) gently-used King trumpet, donated by district resident, Mrs. Shirley Levitt, for use by the district's school band program.

Motion: _____ Second: _____ Action: _____

4.6 School Services/Specialized Education Agreement

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Services/Specialized Education Agreements for the 2013-2014 school year between Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children be approved.

- **Harmony Heights Residential and Day School** to provide educational services for the period July 1, 2013 through June 30, 2014 in accordance with the Individualized Education Programs (IEPs) of students at the tuition rate established by the Commissioner of Education.

- **The Viscardi Center, Inc. d/b/a Kornreich Technology Center** to provide educational services for the period July 1, 2013 through June 30, 2014 in accordance with the Individualized Educational Program (IEPs) of a student at rates set forth in said agreement.

Motion: _____ Second: _____ Action: _____

4.7 Special Education Services Contract

Be it resolved, upon the recommendation of the Superintendent of Schools, the following Special Education Services Agreement between the Harborfields Central School District (“SENDING DISTRICT”) and the Great Neck Union Free School District (“RECEIVING DISTRICT”) be approved. Under the Education Law, the SENDING DISTRICT is authorized to contract with other public school districts for the instruction of students with disabilities if the SENDING DISTRICT is unable to provide for the education of such students.

- One (1) student from the Harborfields Central School District will be attending the Great Neck Union Free School District from September 3, 2013 through June 26, 2014

Motion: _____ Second: _____ Action: _____

4.8 Establishment of Tax Levy for the 2013-2014 School Year

Resolved , that the General Fund Budget Appropriations for 2013-2014 be set as follows:	\$77,368,995	
And be it further resolved , that pursuant to subd. 1, Sec. 138 of the Real Property Tax Law, the district apply to the 2013-2014 tax levy surplus fund balance as follows: Fund Balance to be applied:	\$2,963,000	
And be it further resolved , that the estimate of state aid for 2013-2014 is as follows: Estimated State Aid for 2013-2014:	\$13,553,647	
And be it further resolved , that the estimate of revenue from all other sources is as follows: Estimated Miscellaneous Revenue:	\$ 1,650,000	
And be it further resolved , that pursuant to subd. 12 of Sec. 1604 of Education Law, after subtracting the estimated receipts and the application of the Fund Balance determined above, the required levy of taxes for school district purposes be established as follows: Tax Levy for General Budget:	\$59,202,348	
And be it further resolved , that pursuant to Sec. 259 and/or subd. 5(1), Sec. 1804 of Education Law, the following additional tax levies also be established: For the School District Public Library, as requested by the Library Trustees:	\$ 4,642,408	
ESTIMATED TAX RATES		
	Amount to be Levied	Estimated Tax Rate
For Regular School Purposes	\$59,202,348	\$231.53 (+3.21%)
School District Public Library	\$ 4,642,408	\$ 18.16 (+2.48%)

Motion: _____ Second: _____ Action: _____

4.9 Acceptance of Grant-In-Aid from NYSED and Increase in Appropriations

Be it resolved, upon the recommendation of the Superintendent of Schools, pursuant to the receipt of a grant-in-aid from the New York State Department of Education, appropriations for the 2013-2014 school year be increased as indicated below with the funds to be used under the guidance and direction of the Assistant

Superintendent for Administration and Human Resources for the purposes outlined in the memorandum attached to the agenda of October 16, 2013:

A 2630.2000.42.4003 \$20,000

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

Motion: _____ Second: _____ Action: _____

4.10 Declaration of Lead Agency and Designation of Senior High School Reconstruction, CSI Project (SED Project No. 58-04-06-06-0-0010-024) as a Type II Action Under the State Environment Quality Review Act (SEQRA)

Whereas, the Board of Education (the “Board”) has accepted a voter proposition for a capital bond project at the Harborfields Central School District High School (the “Project”), with a budget of \$3,000,000; and

Whereas, pursuant to 6 NYCRR Park 617, the Board must complete the State Environmental Quality Review Act (SEQRA) process as set forth therein prior to scheduling a special meeting for voter consideration of the Project; and

Whereas, the Board has commissioned Enviroscience Consultants, Inc. to undertake a thorough review of the Project and its potential impact on the environment consistent with the standards outlined in 6 NYCRR Park 617; and

Whereas, based upon said a review of the Enviroscience Report and after due consideration, the Board makes the following declarations;

Resolved, that the Harborfields Central School District shall serve as lead agency for the purpose of compliance with the Environmental Conservation Law and implementing regulations at 6 NYCRR Park 617; and

Be it further resolved, that the Project is designated as a Type II action pursuant to 6 NYCRR § 617.5 (c); and

Be it further resolved, that the Board of Education authorizes Administration to coordinate the Project review with the New York State Office of Parks and Recreation and Historical Preservation and other interested agencies, if necessary, with the assistance of Envirosience, Inc.

Motion: _____ Second: _____ Action: _____

4.11 Approval of a Special District Meeting to Authorize the Expenditure of Moneys for School Purposes and the Levy of a Tax Therefor

Resolution of the Harborfields Central School District of Greenlawn, in the County of Suffolk, New York, adopted October 16, 2013, calling a Special District Meeting to authorize the expenditure of moneys for school purposes and the levy of a tax therefor.

Whereas, on August 30, 2013 the Harborfields Central School District of Greenlawn, in the County of Suffolk, New York (the “District”) received a petition, pursuant to and meeting the requirements of Section 2008 of the Education Law, entitled “Turf Field & Athletic Facilities Upgrade Petition” (the “Petition”), requesting that the Board of Education call a special district meeting for the purpose of voting on the “Turf Field and Athletic Facilities Upgrade Proposition” (the “Proposition”) set forth in the Petition;

Whereas, on September 18, 2013, the Board of Education of the District adopted a resolution accepting said Petition; and

Whereas, having complied with the requirements of the State Environmental Quality Review Act with respect to the proposed projects set forth in the Proposition, the Board of Education shall now call, give notice of and conduct a Special District Meeting to be held on December 11, 2013, all in accordance with the provisions set forth herein, for the purposes of voting upon the Proposition;

Now, therefore, be it resolved by the Board of Education of the Harborfields Central School District of Greenlawn, in the County of Suffolk, New York, as follows:

Section 1. A Special District Meeting of the qualified voters of the Harborfields Central School District of Greenlawn, in the County of Suffolk, New York (the "District"), shall be held within the District, on Wednesday, December 11, 2013, at 2:00 o'clock P.M. (Prevailing Time) in the Auditorium of the Oldfield Middle School at No. 2 Oldfield Road, Greenlawn, New York, in said District, as provided in the notice calling said Special District Meeting hereinafter prescribed. The voting at such Special District Meeting shall be by voting machine, as provided by the Education Law, and the polls shall remain open from 2:00 o'clock P.M. (Prevailing Time) to 9:00 o'clock P.M. (Prevailing Time) on said day and as much longer as may be necessary to enable the voters, then present, to cast their votes.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in *The Long Islander* and *The Times of Huntington*, two newspapers having a general circulation within the District, such publications to be made four (4) times in such newspapers within the seven (7) weeks next preceding such Special District Meeting, the first publications to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. Said Notice of Special District Meeting shall be in substantially the following form:

**NOTICE OF SPECIAL DISTRICT MEETING
HARBORFIELDS CENTRAL SCHOOL DISTRICT,
IN THE COUNTY OF SUFFOLK, NEW YORK**

Notice is hereby given that pursuant to a resolution of the Board of Education of the Harborfields Central School District, in the County of Suffolk, New York, adopted on October 16, 2013, a Special District Meeting of the qualified voters of said School District will be held on

WEDNESDAY, DECEMBER 11, 2013

from 2:00 o'clock P.M. (Prevailing Time) to 9:00 o'clock P.M. (Prevailing Time) in the Auditorium of the Oldfield Middle School at No. 2 Oldfield Road, Greenlawn, New York, for the purpose of voting upon the following Turf Field & Athletic Facilities Upgrade Proposition:

TURF FIELD & ATHLETIC FACILITIES UPGRADE PROPOSITION

RESOLVED:

(a) That as requested pursuant to a petition entitled "Turf Field & Athletic Facilities Upgrade Petition" (the "Petition"), accepted by the Board of Education of the Harborfields Central School District of Greenlawn, in the County of Suffolk, New York (the "District") on September 18, 2013, said Board of Education, is hereby authorized to construct two (2) new synthetic turf fields; enhance accessibility for the physically challenged at the fields; upgrade grass fields and baseball fields, and abate asbestos floor tile, at the Harborfields High School, all as substantially set forth in the Petition, all of the foregoing to include the original equipment, machinery, apparatus and ancillary or related work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto and the financing thereof, an amount not to exceed the estimated maximum cost of \$3,000,000; and

(b) that a tax is hereby voted therefor in the amount of not to exceed \$3,000,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and

(c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$3,000,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

Such Turf Field & Athletic Facilities Upgrade Proposition shall appear on the ballot labels to be inserted in the voting machines used for voting at said Special District Meeting in substantially the following condensed form:

TURF FIELD & ATHLETIC FACILITIES UPGRADE PROPOSITION**YES****NO****RESOLVED:**

(a) That as requested pursuant to a petition accepted by the Board of Education of the Harborfields Central School District of Greenlawn, in the County of Suffolk, New York (the "District"), said Board of Education, is hereby authorized to construct two (2) new synthetic turf fields; enhance accessibility for the physically challenged at the fields; upgrade grass fields and baseball fields, and abate asbestos floor tile, at the Harborfields High School, and to expend therefor an amount not to exceed \$3,000,000; (b) that a tax is hereby voted in the amount of not to exceed \$3,000,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts the Board of Education shall determine; and (c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the amount of not to exceed \$3,000,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

The voting will be conducted by ballot on voting machines as provided in the Education Law and the polls will remain open from 2:00 o'clock P.M. (Prevailing Time) to 9:00 o'clock P.M. (Prevailing Time) and as much longer as may be necessary to enable the voters then present to cast their ballots.

Notice if further given that applications for absentee ballots may be applied for at the office of the District Clerk. If the ballot is to be mailed to the voter, the completed application must be received by the District Clerk no later than 4:00 o'clock P.M. (Prevailing Time) on Wednesday, December 4, 2013. If the ballot is to be delivered personally to the voter at the office of the District Clerk, the completed application must be received by the District Clerk no later than 4:00 o'clock P.M. (Prevailing Time) on Tuesday, December 10, 2013. Absentee ballots must be received by the District Clerk not later than 5:00 o'clock P.M. (Prevailing Time) on Wednesday, December 11, 2013.

A list of all persons to whom absentee ballots shall have been issued will be available for inspection by qualified voters of the District in the office of the District Clerk, on or after December 6, 2013 between the hours of 8:00 o'clock A.M. (Prevailing Time) and 4:00 o'clock P.M (Prevailing Time), on each of the five (5) days prior to the day of the election, except Saturday, Sunday and legal holidays, and on Wednesday, December 11, 2013, the day set for the election.

There will be no registration of voters in advance of the election. Accordingly, all qualified voters of the School District shall be entitled to vote at said Special District Meeting as aforesaid who present themselves at the polls and execute a statement to be provided by the Board of Education, indicating that they possess the following qualifications: (1) a citizen of the United States of America, (2) eighteen years of age or older, and (3) a resident within the School District for a period of thirty (30) days next preceding December 11, 2013 and not otherwise prohibited or disqualified to vote under New York Election Law Section 5-106. The School District may require persons offering to vote at the Special District Meeting to provide one form of proof of residency pursuant to Education Law Section 2018-c. Such form may include a driver's license, a non-driver identification card, or utility bill. Such voter must also provide his/her signature, printed name and address.

Only qualified voters shall be permitted to vote at said Special District Meeting.

Dated: October 16, 2013
By Order of the BOARD OF EDUCATION of the
HARBORFIELDS CENTRAL SCHOOL DISTRICT
Greenlawn, New York
Sharon M. Whelan, District Clerk

Section 4. The vote upon the Proposition to be submitted to the qualified voters shall be by ballot on voting machines, and the District Clerk is hereby authorized and directed to arrange for the use of voting machines and to have the necessary ballot labels printed for the said voting machines, in form corresponding as nearly as may be with the form presented herein and the requirements of the Education Law.

Section 5. This resolution shall take effect immediately.

Motion: _____ Second: _____ Action: _____

5. HUMAN RESOURCES

5.1 Resignations

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Janoff, Robert, Security Guard, WDPS, effective the close of business September 27, 2013.
- Jones, Bernadette, Cook Manager, WDPS, for the purpose of retirement, effective the close of business December 6, 2013.
- Staib, Margaret, Teaching Assistant, HHS, effective the close of business September 23, 2013.
- Turano, Beth, Senior Stenographer, District, for the purpose of retirement, effective the close of business June 30, 2014.

Motion: _____ Second: _____ Action: _____

5.2 Leave of Absence

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leave of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Alison Matthews	Business Teacher	HHS	11/4/13-2/6/14	N/A

Motion: _____ Second: _____ Action: _____

5.3 Extended Leave

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby places the employee identified on Confidential Schedule "A" on extended leave until further notice.

Motion: _____ Second: _____ Action: _____

5.4 Professional Appointments

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of October 16, 2013 be approved.

Part-time for the maximum period through June 30, 2014 to serve at the pleasure of the Board.		
Name	School	Assignment
Katherine Espinoza	WDPS	Part-time Teaching Assistant
Casey Sturm	HHS	Part-time Teaching Assistant
Per-Diem for the maximum period through June 30, 2014 to serve at the pleasure of the Board		
Robert Thornton	HHS	Interim Assistant Principal

Motion: _____ Second: _____ Action: _____

5.5 Change of Status

Be it resolved, upon the recommendation of the Superintendent of Schools, the following changes in status in accordance with the schedule attached to the agenda of October 16, 2013 be approved:

Name	School	Assignment	Type of Appointment	Effective Dates
Lisa Carpenter	OMS	Reading Teacher	From: Part-Time 0.6 To: Part-Time 0.7	10/17/13- 6/30/14
Catherine Ferraro	TJL/ OMS	Music Teacher	From: Part-Time 0.8 To: Reg. Substitute 1.0	11/7/13- 6/30/14

Motion: _____ Second: _____ Action: _____

5.6 Extra Assignment

Be it resolved, upon the recommendation of the Superintendent of Schools, the follow extra assignment in accordance with the schedule attached to the agenda of October 16, 2013 be approved.

Name	School	Extra Assignment
Catherine Purcell	HHS	0.2 Mathematics Teacher

Motion: _____ Second: _____ Action: _____

5.7 Extracompensation Appointment Schedule 2013-2014

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of October 16, 2013 be approved.

Motion: _____ Second: _____ Action: _____

5.8 Increase in Hours for the "Lahey Lions" Reading/Mathematics Program at TJL

Be it resolved, upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours for the "Lahey Lions" reading/mathematics program at TJL:

ELA Teaching Assistants: 46 one hour sessions from October 21, 2013 - May 7, 2014		
Name	Grade	Hourly Rate of Pay
Pam Fakatselis	3	\$18.37
Janet Peterson	3	\$18.37
Carolyn Girard	4	\$18.37
Sandra Lellis	4	\$16.65
Ellen Blair	5	\$17.94
Mary Ann Broderick	5	\$17.57

Math Teaching Assistants: 24 one hour sessions from October 24, 2013 - May 8, 2014		
Name	Grade	Hourly Rate of Pay
Pam Fakatselis	3	\$18.37
Janet Peterson	3	\$18.37
Carolyn Girard	4	\$18.37
Sandra Lellis	4	\$16.65
Ellen Blair	5	\$17.94
Mary Ann Broderick	5	\$17.57

Motion: _____ Second: _____ Action: _____

5.9 Decrease in Hours

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employee be granted a decrease in hours:

Name	Assignment	School	Change in Hours	Effective Date
Beltran, Carlos	Food Service Worker	TJL	From: 4.0 hrs./day To: 3.0 hrs./ day	9/1/13

Motion: _____ Second: _____ Action: _____

5.10 Increase in Hours

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employees be granted an increase in hours:

Name	Assignment	School	Change in Hours	Effective Date
Carnes, Jean	Food Service Worker	OMS	From: 6.0 hrs./day To: 6.75 hrs./ day	9/1/13
Gallegos, Ana	Food Service Worker	OMS	From: 6.5 hrs./day To: 7.0 hrs./day	9/1/13
Hill, Betty Jean	Food Service Worker	HHS	From: 5.75 hrs./day To: 6.0 hrs./day	9/1/13

Mott, Rene	Food Service Worker	OMS	From: 4.0 hrs./day To: 4.25 hrs./day	9/1/13
Tillman, Monique	Food Service Worker	WDPS	From: 4.0 hrs./day To: 5.0 hrs./day	9/1/13
Tivner, Sara	Food Service Worker	TJL	From: 3.5 hrs./day To: 4.0 hrs./day	9/1/13
Valle, Isamel	Food Service Worker	OMS	From: 5.5 hrs./day To: 6.75 hrs./day	9/1/13
Peragine, Janet	Paraprofessional	TJL	From: 5.0 hrs./day To: 7.0 hrs./day	10/17/13

Motion: _____ Second: _____ Action: _____

5.11 Addendum to the 2013/14 Substitute List

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of October 16, 2013 be approved for the maximum period through June 30, 2014 to serve at the pleasure of the Board.

Motion: _____ Second: _____ Action: _____

5.12 Civil Service Appointment

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the agenda of October 16, 2013 be approved:

Probationary		
Name	School	Assignment
Jenny Mancuso	TJL	Registered Nurse

Motion: _____ Second: _____ Action: _____

5.13 Authorization for Board of Education Members and District Office Administrators to Attend Conference

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education members and district office administrators be authorized to attend the conference listed below and be reimbursed for expenses in accordance with Policy File 2521.

- NYSSBA's Policy Workshop, November 21, 2013, Islandia Marriott Long Island, Islandia, NY

Motion: _____ Second: _____ Action: _____

6. INSTRUCTION

6.1 Review of IEP Recommendations and Authorization for Placement and Services

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE, and CPSE.

- **Committee on Special Education** meetings dated September 12, 2013, September 13, 2013, and September 18, 2013 and September 25, 2013
- **Subcommittee on Special Education** meetings dated September 13, 2013, September 19, 2013 and October 1, 2013
- **Committee on Preschool Special Education** meetings dated September 26, 2013

Motion: _____ Second: _____ Action: _____

6.2 Overnight Field Trips

Be it resolved, upon the recommendation of the Superintendent of Schools, the following overnight field trips be approved:

- One NAFME All National student to participate in the 2013 NAFME All National Musicians festival in Nashville, TN from October 27-30, 2013.
- Two NYSSMA All State students to participate in the 2013 NYSSMA All State Musicians Festival in Rochester, NY from December 5-8, 2013.

- Approximately 12-15 students from the Harborfields High School Girls Varsity Basketball Team to attend the KSA-Disney Basketball National Tournament in Orlando, FL, from December 17-21, 2014

Motion: _____ Second: _____ Action: _____

7. ITEMS FOR DISCUSSION

BOARD OF EDUCATION ACTIVITIES

PUBLIC PARTICIPATION

ADJOURNMENT