



**HARBORFIELDS CENTRAL SCHOOL DISTRICT  
Greenlawn, New York**

**BOARD OF EDUCATION  
REGULAR MEETING PUBLIC AGENDA  
AUGUST 21, 2013**

**1. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION: 6:00 PM**

**PUBLIC PARTICIPATION**

- Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

**2. SUPERINTENDENT'S REPORTS**

**2.1 Superintendent's Report**

Diana Todaro, Superintendent of Schools

**2.2 Update on Staffing**

Dr. Francesco Ianni, Assistant Superintendent for Administration and Human Resources

**2.3 Common Core and 3–8 Assessments**

Dr. Francesco Ianni, Assistant Superintendent for Administration and Human Resources

**3. BOARD OF EDUCATION MINUTES**

**3.1 Board of Education Minutes**

- Reorganization/Regular Meeting - July 10, 2013

**4. FINANCE**

**4.1 Treasurer's Report**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for June 2013 be approved.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.2 Schedule of Bills**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the schedule of bills attached to the agenda of August 21, 2013 be accepted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.3 Financial Status Report**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Financial Status Report for June 2013 be accepted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.4 Empire State Municipal Purchasing Group**

**Whereas**, the Harborfields Central School District, ("hereinafter ESMPG Member"), desires to participate in the statewide purchasing program of the Empire State Municipal Purchasing Group; and

**Whereas**, the Harborfields Central School District has submitted an application to be a Member in the Empire State Municipal Purchasing Group (hereinafter ESMPG), a program created by local governments in accordance with and pursuant to the General Municipal Law, Section 119-o; and

**Whereas**, the ESMPG Member, is of the opinion that participation in the ESMPG will be highly beneficial to the taxpayers of the local government or their non-profit organization through the efficiencies and potential savings to be realized; and

**Whereas**, the ESMPG Member desires to participate and join with other New York State local governments and non-profit organizations in a Cooperative Purchasing Agreement ("Agreement") for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, programs, functions, and services; and

**Now, therefore, be it resolved**, that the ESMPG Member does request that the ESMPG allow its municipal government or non-profit organization to use the ESMPG's Statewide Bid Notification and E-Procurement System and also requests that the ESMPG include its stated needs in ESMPG's Cooperative Bids if so decided on a case by case basis. ESMPG Members may be allowed to purchase those items from the ESMPG's contracts, and the ESMPG is authorized to sign and deliver all necessary requests and other documents in connection therewith for and on behalf of the ESMPG members that have elected to participate; and

**Be it further resolved**, that the governing Board of the ESMPG Member does hereby authorize its Chief Executive, Board President, Supervisor, Chairman or other officer to execute the Cooperative Purchasing Agreement; and

**Be it further resolved**, that the execution of this Resolution shall evidence the election of the ESMPG Member to become members of the ESMPG upon the terms and conditions stated. The governing Board has, at the time of adoption of this Resolution, had full power and lawful authority to adopt the foregoing Resolution and to confer the obligations, powers, and authority to the persons named, who are hereby granted the power to exercise the same.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

#### **4.5 School Services/Specialized Education Agreements**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following School Services/Specialized Education Agreements for the 2013-2014 school year between Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children be approved.

- **Anderson Center for Autism** to provide educational services for the period July 1, 2013 through June 30, 2014 in accordance with the Individualized Education Programs (IEPs) of students at the rates contained in said agreement.

- **Creative Tutoring, Inc.** to provide home tutoring for students on home instruction for the period July 1, 2013 through June 30, 2014 at a rate of \$42.75 per hour for homebound tutoring services and \$42.75 per period for resource room/special education services.
- **Islip Tutoring Service, Inc.** to provide home tutoring for students on home instruction for the period July 1, 2013 through June 30, 2014 at a rate of \$42.75 per hour for homebound tutoring services and \$42.75 per period for resource room/special education services.
- **St. James Tutoring, Inc.** to provide home tutoring for students on home instruction for the period July 1, 2013 through June 30, 2014 at a rate of \$42.75 per hour for homebound tutoring services and \$42.75 per period for resource room/special education services.
- **Syosset Home Tutoring, Inc.** to provide home tutoring for students on home instruction for the period July 1, 2013 through June 30, 2014 at a rate of \$42.75 per hour for homebound tutoring services and \$42.75 per period for resource room/special education services.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

#### **4.6 Private School Placement/Special Education Services Contract**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following special education services contract between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commission of Education.

- One (1) student residing within the Harborfields Central School District attending a private school within the Smithtown Central School District effective July 1, 2013 through June 30, 2014

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.7 Youth Court Program**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the agreement between the Town of Huntington and the Harborfields Central School District for the continuation of the Youth Court Program as attached to the agenda of August 21, 2013 be approved.

**Be it further resolved**, that the Superintendent of Schools be authorized to execute the agreement on behalf of the Harborfields Central School District.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.8 Amendment to Legal Services Contract**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an hourly rate of \$135.00 for litigation support services performed on behalf of the District by Law Clerks employed by Guercio & Guercio, LLP, as more fully set forth in correspondence from Guercio & Guercio, LLP, dated July 18, 2013.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.9 Acceptance of Gifts/Grants & Increase in Appropriations**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

1. Gift in the amount of \$250.00 from the Huntington and American Sports League, Inc. to be used under the guidance and direction of John Valente, Director of Health, Physical Education, and Athletics, for the purposes outlined in the memorandum attached to the agenda of August 21, 2013.

2. Gift in the amount of \$2,000.00 from the Northport Cow Harbor United Soccer Club to be used under the guidance and direction of John Valente, Director of Health, Physical Education, and Athletics, for the purchase of soccer goals at Harborfields High School.
  
3. Gift in the amount of \$525.00 from SEPTA to be used under the guidance and direction of Florence Tuzzi, Principal, Thomas J. Lahey Elementary School, for the purchase of *First in Math* online subscriptions.

**Be it further resolved**, that upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2013-2014 be increased as follows:

- |    |                     |            |
|----|---------------------|------------|
| 1. | A 2855.2000.36.2855 | \$ 250.00  |
| 2. | A 2855.2000.36.2855 | \$2,000.00 |
| 3. | A 2110.5110.06.2210 | \$ 525.00  |

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**4.10 Acceptance of Scholarship Fund Donation**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following donation to the respective Scholarship Fund be accepted:

1. Gift in the amount of \$200.00 from William H. Nimmo for credit to the James T. Brennan Memorial Scholarship Fund within the Expendable Trust Account.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

## **5. HUMAN RESOURCES**

### **5.1 Resignations**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Ambrosio, Gale, P/T Teaching Assistant, TJJ, effective the close of business September 1, 2013.
- Baker, Gabrielle, P/T Teaching Assistant, HHS, effective the close of business July 1, 2013.
- Caputo, Lauren, P/T Teaching Assistant, HHS, effective the close of business July 30, 2013.
- Haik, Sarrit, P/T Teaching Assistant, OMS, effective the close of business July 29, 2013.
- Martello, Alexandra, P/T Teaching Assistant, TJJ, effective the close of business July 22, 2013.
- Molinari, Mary, P/T Teaching Assistant, TJJ, effective the close of business July 22, 2013.
- Sagistano, Gregory, Social Studies Teacher, HHS, effective the close of business August 13, 2013.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

### **5.2 Leaves of Absence**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved.

Name	Assignment	School	Dates Paid	Dates Unpaid
Alison Matthews	Business Teacher	HHS	11/20/13-2/28/14	N/A
Jennie McCarthy	Special Education Teacher	WDPS/TJL	11/12/13-2/13/14	N/A

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

### **5.3 Creation of Positions**

#### **Certificated Employees:**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, effective September 1, 2013, the following teaching assistant positions in the Harborfields Central School District be created in the following area of classification:

#### **Professional:**

- 3 hour/day teaching assistant
- 3 hour/day teaching assistant
- 4 hour/day teaching assistant

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

### **5.4 Professional Appointments**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following professional appointment in accordance with the schedule attached to the agenda of August 21, 2013 be approved.



<b>Probationary</b>		
Christi Busching	WDPS	Special Education Teacher
Casey McGrath	OMS	Special Education Teacher
<b>Regular Substitute</b> for the maximum period through June 30, 2014 to serve at the pleasure of the Board.		
Justin Cellini	HHS	Social Studies Teacher
<b>Part-time</b> for the maximum period through June 30, 2014 to serve at the pleasure of the Board.		
Name	School	Assignment
Heather Baxter	TJL	Teaching Assistant
Jessica Behzadi	HHS	Teaching Assistant
Christine Berg	HHS	Social Studies Teacher
Erin Biblis	OMS	Teaching Assistant
Christine Deaner	TJL	Teaching Assistant
Gina Grubbs	HHS	Teaching Assistant
Danielle Landini	OMS	Teaching Assistant
Heather Libert	OMS	Teaching Assistant
Rachel Mughtin	TJL	School Media Specialist-Library
Christine Muscarella	TJL	Teaching Assistant
Laurie Oates	WDPS	Teaching Assistant
Brigitte Ohlenschlaeger	HHS	Teaching Assistant
Robert Thornton	HHS	Interim Assistant Principal
Kalliope Viegas	HHS	Teaching Assistant

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.5 Professional Reappointments**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Teaching Assistants contained in the attachments to the agenda of August 21, 2013, be reappointed from September 1, 2013 through June 30, 2014 to serve at the pleasure of the Board.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.6 Change in Status**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of August 21, 2013 be approved:

Name	Assignment	School	Type of Appointment	Effective Date
Dr. Barry Greene	Interim Assistant Director of Pupil Personnel Services	District	Per-Diem	From: 7/28/13-10/18/13 To: 7/22/13-10/18/13

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.7 Extra Assignments**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following extra assignments in accordance with the schedule attached to the agenda of August 21, 2013 be approved.

Name	School	Extra Assignment
Vincent Ambrosio	HHS	0.1 English Teacher
Steven Ellick	OMS	0.1 Technology Teacher
Pamela Ello	OMS	0.1 Technology Teacher
Christy Roxo	OMS	0.05 FACS Teacher

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.8 Extra compensation Appointment Schedule 2013-2014**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extra Compensation Appointment Schedule attached to the agenda of August 21, 2013 be approved.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.9 Civil Service Appointment**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the agenda of August 21, 2013 be approved:

<b>Probationary</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Dennis Essig	OMS	Temporary School Monitor

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.10 Civil Service Change of Status**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of August 21, 2013 be approved:

<b>Name</b>	<b>School</b>	<b>Assignment</b>	<b>Type of Appointment</b>	<b>Effective Date</b>
Steven Claus	TJL	From: Maintenance Mechanic III To: Custodial Worker I	Permanent/ Transfer	8/22/13

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**5.11 Addendum to the 2013/14 Substitute List**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of August 21, 2013 be approved for the maximum period through June 30, 2014 to serve at the pleasure of the Board.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

## 6. INSTRUCTION

### 6.1 Appointment of APPR Lead Evaluators

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following administrators have received appropriate training in teacher and/or principal evaluation in accordance with the regulations of the Commissioner of Education, and such individuals are hereby re-certified as qualified lead evaluators for the purpose of conducting and completing evaluations.

<b>Title</b>	<b>Name</b>
Superintendent of Schools	Diana Todaro
Assistant Superintendents	Dr. Francesco Ianni William H. Nimmo
Principals	Joanne Giordano Florence Tuzzi Maureen Kelly Dr. Rory Manning
Assistant Principals	Jordan Cox Wayne Cronk Marguerite Greene Robert Kelly Jamie Goldstein Scherr
Directors	Thomas Gellert Victoria Melone Vincent Pisano John Valente
Assistant Director	Elizabeth Tucci

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

### 6.2 Internships

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following graduate students be assigned to the Special Education department. Two students will be provided with a non-paid 773-hour internship and three students will be provided with a non-paid 460-hour social worker internship commencing September 2013.

- Beatrice, Laura
- Griesmeyer, Katherine
- Harvey, Allison
- Nulty, Bailey
- Ragone, Danielle

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

### **6.3 Review of IEP Recommendations and Authorization for Placement and Services**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE and CPSE.

- **Committee on Special Education** meetings dated May 28, 2013, June 7, 2013, June 13, 2013, June 17, 2013, July 2, 2013, July 18, 2013, July 24, 2013, August 6, 2013, and August 7, 2013
- **Committee on Preschool Special Education** meetings dated July 11, 2013 and August 8, 2013

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

### **6.4 Adoption of Revised Board of Education Policies**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of August 21, 2013 be adopted.

- File 0115 Student Harassment and Bullying Prevention and Intervention
- File 0115-R Student Harassment and Bullying Prevention and Intervention Regulation
- File 5310 School Code of Conduct and Discipline

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

**6.5 First Reading of Board of Education Policy**

The following policy is being presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- File 4526.1 Internet Safety Policy

***7. ITEMS FOR DISCUSSION*****7.1 Library Park****7.2 2013-2014 Board of Education Goals****7.3 Board Policies**

The following Board of Education policies have been included as an item for discussion.

- File 1511: Advertising in Schools
- File 2160: School District Officer and Employee Code of Ethics
- File 5152: Admission of Non-Resident Students
- File 6254: Non-Resident Tuition

***BOARD OF EDUCATION ACTIVITIES******PUBLIC PARTICIPATION******ADJOURNMENT***