

**HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK**

Kind of Meeting	-	Regular Meeting
Date of Meeting	-	August 21, 2013
Place of Meeting	-	OMS Auditorium
Board Members Present	-	Dr. McDonagh, Mr. Banks, Ms. Gaughan, Mr. Giuliano, Mr. Lee, & Mr. Mastroianni
Board Members Absent	-	Ms. Boba
Others Present	-	Ms. Todaro, Mr. Nimmo, Dr. Ianni, Ms. Whelan and Community Members

Dr. McDonagh called the meeting to order at 6:05 p.m.

AUDIT COMMITTEE

The Board of Education met as the Audit Committee beginning at 6:06 p.m. and were joined by Ms. Jill Sanders of Cullen & Danowski, LLP. Ms. Sanders presented the Audit Committee with an overview of the audit plan for the fiscal year ending June 30, 2013.

Mr. Banks entered the meeting at 6:12 p.m.

EXECUTIVE SESSION

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (5-0), the Board moved to Executive Session at 6:32 p.m. for the purpose of confidential discussions on collective bargaining negotiations and were joined by Mr. Christopher Guercio of Guercio & Guercio, LLP, the district's labor counsel.

The Board reconvened the regular meeting at 7:50 p.m., and Dr. McDonagh led those in attendance in the Pledge of Allegiance and instructed them where to exit the building in case of an emergency.

PUBLIC PARTICIPATION

A resident addressed the Board of Education to speak on the continuing situation at the park behind Harborfields Public Library (Pickle Park). The resident noted that she has recorded 12 incidents of alleged illegal activity at the park and has notified the Board of these incidents. She is appreciative of the increase in security, but, short of having 24/7 coverage, she feels that it is not enough. She encouraged the Board to take decisive measures with regard to the basketball hoops.

SUPERINTENDENT'S REPORT

Superintendent's Report

Ms. Todaro stated that she was looking forward to the opening of school, and she noted that a few new procedures were put in place during the summer months. She explained that a new security buzzer system was installed at the entrance to each of the school buildings which will be operational in early September. The greeters and security staff have been trained on the use of the new equipment and will meet one more time to review the new procedures. Ms. Todaro further stated that the district has implemented a paperless initiative whereby all progress and report cards will now be available online through the Infinite Campus Parent Portal. If a parent wishes to receive a paper copy, they should notify the district by October 1, 2013. Ms. Todaro is planning to send a Connect Ed message out at the end of next week reminding everyone of the new process and that school opens on Monday, September 9, 2013.

Ms. Todaro announced that Treasure Cove is set up in their new location at Washington Drive, and the central office administrators visited the site last week. The place looks great and has a little over 100 children enrolled in their program.

Ms. Todaro noted that a letter was sent to the community regarding the 2012-13 assessments results for grades 3-8. She stated that the new standards under Common Core have brought about new results. Harborfields did a great job transitioning and though our scores declined, when viewed in comparison to the scores throughout the Town of Huntington and Suffolk County, our students did fairly well.

Update on Staffing

Dr. Ianni reported that the implementation of the scheduling process closely paralleled budget projections developed for the 2013-2014 school year. The K-5 enrollment includes the additional Kindergarten section previously approved at the June 19, 2013 Board meeting, and class sizes for each grade level fall within the 2013-2014 budgeted projection. Dr. Ianni stated that staffing patterns will continue to be closely monitored.

Common Core and 3-8 Assessments

Dr. Ianni gave a PowerPoint presentation on the Common Core Learning Standards and the Grades 3-8 English Language Arts (ELA) and Mathematics assessment results. Dr. Ianni noted that the recently published 2012-13 ELA and Math scores for Harborfields are lower than our 2011-12 scores, as predicted by the Commissioner of Education; however, they do not align with the overall performance of our students. He noted that the state did not provide the resources necessary for smooth implementation when putting the curriculum in place. He further noted that as a result of the number of students scoring at the proficiency level (Level 3 and Level 4 combined), the number of students assigned to AIS may be significantly impacted. To date, the state has not provided guidance regarding cut scores for students in need of AIS services.

Dr. Ianni also reported that he and Ms. Todaro attended a regional conference held at Half Hollow Hills High School East last Friday where State Education Commissioner John B. King, Jr. entertained questions and comments from Long Island educators. Dr. Ianni noted that throughout his presentation, the Commissioner held firm in his belief that the state's transition to the national Common Core academic standards will ultimately benefit all of our students by giving them the knowledge and skills necessary to properly prepare them to compete successfully in the global economy.

BOARD OF EDUCATION MINUTES

The Board of Education accepted the following minutes:

- Reorganization/Regular Meeting, July 10, 2013

FINANCE

4.1 Treasurer's Report

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education approved the Treasurer's Report for June 2013.

4.2 Schedule of Bills

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Schedule of Bills as attached to the agenda of August 21, 2013.

4.3 Financial Status Report

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Financial Status Report for June 2013.

4.4 Empire State Municipal Purchasing Group

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education approved the following resolution:

Whereas, the Harborfields Central School District, ("hereinafter ESMPG Member"), desires to participate in the statewide purchasing program of the Empire State Municipal Purchasing Group; and

Whereas, the Harborfields Central School District has submitted an application to be a Member in the Empire State Municipal Purchasing Group (hereinafter ESMPG), a

program created by local governments in accordance with and pursuant to the General Municipal Law, Section 119-o; and

Whereas, the ESMPG Member, is of the opinion that participation in the ESMPG will be highly beneficial to the taxpayers of the local government or their non-profit organization through the efficiencies and potential savings to be realized; and

Whereas, the ESMPG Member desires to participate and join with other New York State local governments and non-profit organizations in a Cooperative Purchasing Agreement ("Agreement") for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, programs, functions, and services; and

Now, therefore, be it resolved, that the ESMPG Member does request that the ESMPG allow its municipal government or non-profit organization to use the ESMPG's Statewide Bid Notification and E-Procurement System and also requests that the ESMPG include its stated needs in ESMPG's Cooperative Bids if so decided on a case by case basis. ESMPG Members may be allowed to purchase those items from the ESMPG's contracts, and the ESMPG is authorized to sign and deliver all necessary requests and other documents in connection therewith for and on behalf of the ESMPG members that have elected to participate; and

Be it further resolved, that the governing Board of the ESMPG Member does hereby authorize its Chief Executive, Board President, Supervisor, Chairman or other officer to execute the Cooperative Purchasing Agreement; and

Be it further resolved, that the execution of this Resolution shall evidence the election of the ESMPG Member to become members of the ESMPG upon the terms and conditions stated. The governing Board has, at the time of adoption of this Resolution, had full power and lawful authority to adopt the foregoing Resolution and to confer the obligations, powers, and authority to the persons named, who are hereby granted the power to exercise the same.

4.5 School Services/Specialized Education Agreements

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education approved the following School Services/Specialized Education Agreements for the 2013-2014 school year between Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions:

- **Anderson Center for Autism**, to provide educational services for the period July 1, 2013 through June 30, 2014 in accordance with the Individualized Education Programs (IEPs) of students at the rates contained in said agreement.
- **Creative Tutoring, Inc.** to provide home tutoring for students on home instruction for the period July 1, 2013 through June 30, 2014 at a rate of \$42.75 per hour for

homebound tutoring services and \$42.75 per period for resource room/special education services.

- **Islip Tutoring Service, Inc.** to provide home tutoring for students on home instruction for the period July 1, 2013 through June 30, 2014 at a rate of \$42.75 per hour for homebound tutoring services and \$42.75 per period for resource room/special education services.
- **St. James Tutoring, Inc.** to provide home tutoring for students on home instruction for the period July 1, 2013 through June 30, 2014 at a rate of \$42.75 per hour for homebound tutoring services and \$42.75 per period for resource room/special education services.
- **Syosset Home Tutoring, Inc.** to provide home tutoring for students on home instruction for the period July 1, 2013 through June 30, 2014 at a rate of \$42.75 per hour for homebound tutoring services and \$42.75 per period for resource room/special education services.

4.6 Private School Placement/Special Education Services Contract

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education approved the following special education services contract between the Harborfields Central School District "District of Residence" and the school "District of Location" listed below. The "District of Residence" will be billed for special education services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commission of Education.

- One (1) student residing within the Harborfields Central School District attending a private school within the Smithtown Central School District effective July 1, 2013 through June 30, 2014

4.7 Youth Court Program

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the agreement between the Town of Huntington and the Harborfields Central School District for the continuation of the Youth Court Program, as attached to the agenda of August 21, 2013, was approved.

Further, the Superintendent of Schools was authorized to execute the agreement on behalf of the Harborfields Central School District.

4.8 Amendment to Legal Services Contract

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education approved an hourly rate of \$135.00 for litigation support services performed on behalf of the District by Law Clerks employed by Guercio & Guercio, LLP, as more fully set forth in correspondence from Guercio & Guercio, LLP, dated July 18, 2013.

4.9 Acceptance of Gifts/Grant and Increase in Appropriations

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following gifts/grants were accepted by the Board of Education with their thanks and appreciation:

1. Grant in the amount of \$250.00 from the Huntington and American Sports League, Inc. to be used under the guidance and direction of John Valente, Director of Health, Physical Education, and Athletics, for the purposes outline in the memorandum attached to the agenda of August 21, 2013.
2. Gift in the amount of \$2,000.00 from the Northport Cow Harbor United Soccer Club to be used under the guidance and direction of John Valente, Director of Health, Physical Education, and Athletics, for the purchase of soccer goals at Harborfields High School.
3. Gift in the amount of \$525.00 from SEPTA to be used under the guidance and direction of Florence Tuzzi, Principal, Thomas J. Lahey Elementary School, for the purchase of *First in Math* online subscriptions.

Further, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts/grants to reimburse our expenses, appropriations for 2013-2014 be increased as follows:

1. A 2855.2000.36.2855	\$ 250.00
2. A 2855.2000.36.2855	\$2,000.00
3. A 2110.5110.06.2210	\$ 525.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

4.10 Acceptance of Scholarship Fund Donation

Upon motion duly made by Mr. Banks, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education accepted the following donation to the respective Scholarship Fund:

- Gift in the amount of \$200.00 from William H. Nimmo for credit to the James T. Brennan Memorial Scholarship Fund within the Expendable Trust Account.

HUMAN RESOURCES

5.1 Resignations

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Ambrosio, Gale, P/T Teaching Assistant, TJL, effective the close of business September 1, 2013.
- Baker, Gabrielle, P/T Teaching Assistant, HHS, effective the close of business July 1, 2013.
- Caputo, Lauren, P/T Teaching Assistant, HHS, effective the close of business June 30, 2013.
- Haik, Sarrit, P/T Teaching Assistant, OMS, effective the close of business July 30, 2013.
- Martello, Alexandra, P/T Teaching Assistant, TJL, effective the close of business July 22, 2013.
- Molinari, Mary, P/T Teaching Assistant, TJL, effective the close of business July 22, 2013.
- Sagistano, Gregory, Social Studies Teacher, HHS, effective the close of business August 13, 2013.

5.2 Leaves of Absence

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Alison Matthews	Business Teacher	HHS	11/20/13-2/28/14	N/A
Jennie McCarthy	Special Education Teacher	WDPS/TJL	11/12/13-2/13/14	N/A

5.3 Creation of Positions

Certificated Employees:

Upon motion duly made by Mr. Banks, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, effective September 1, 2013, the following teaching assistant positions in the Harborfields Central School District are created in the following area of classification:

Professional:

- 3 hour/day teaching assistant
- 3 hour/day teaching assistant
- 4 hour/day teaching assistant

5.4 Professional Appointments

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of August 21, 2013 were approved.

Probationary		
Name	School	Assignment
Christi Busching	WDPS	Special Education Teacher
Casey McGrath	OMS	Special Education Teacher
Regular Substitute for the maximum period through June 30, 2014 to serve at the pleasure of the Board		
Name	School	Assignment
Justin Cellini	HHS	Social Studies Teacher
Part-time for the maximum period through June 30, 2014 to serve at the pleasure of the Board		
Name	School	Assignment
Heather Baxter	TJL	Teaching Assistant
Jessica Behzadi	HHS	Teaching Assistant
Christine Berg	HHS	Teaching Assistant
Erin Biblis	OMS	Teaching Assistant
Christine Deaner	TJL	Teaching Assistant
Gina Grubbs	HHS	Teaching Assistant
Danielle Landini	OMS	Teaching Assistant
Heather Libert	OMS	Teaching Assistant
Rachel Muchtin	TJL	School Media Specialist – Library
Christine Muscarella	TJL	Teaching Assistant
Laurie Oates	WDPS	Teaching Assistant
Brigitte Ohlenschlaeger	HHS	Teaching Assistant
Robert Thornton	HHS	Interim Assistant Principal
Kalliope Viegas	HHS	Teaching Assistant

5.5 Professional Reappointments

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Teaching Assistants contained in the attachments to the official minutes of August 21, 2013 were reappointed from September 1, 2013 through June 30, 2014 to serve at the pleasure of the Board.

5.6 Change in Status

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the official minutes of August 21, 2013 was approved.

Name	Assignment	School	Type of Appointment	Effective Date
Dr. Barry Greene	Interim Assistant Director of Pupil Personnel Services	District	Per-Diem	From: 7/28/13-10/18/13 To: 7/22/13-10/18/13

5.7 Extra Assignments

Upon motion duly made by Mr. Banks, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following extra assignments in accordance with the schedule attached to the official minutes of August 21, 2013 were approved.

Name	School	Assignment
Vincent Ambrosio	HHS	0.1 English Teacher
Steven Ellick	OMS	0.1 Technology Teacher
Pamela Ello	OMS	0.1 Technology Teacher
Christy Roxo	OMS	0.05 FACS Teacher

5.8 Extra Compensation Appointment Schedule 2013-2014

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extra Compensation Appointment Schedule attached to the official minutes of August 21, 2013 were approved.

5.9 Civil Service Appointment

Upon motion duly made by Mr. Banks, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the official minutes of August 21, 2013 was approved.

Probationary		
Name	School	Assignment
Dennis Essig	OMS	Temporary School Monitor

5.10 Civil Service Change of Status

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following civil service change in status in accordance with the schedule attached to the official minutes of August 21, 2013 was approved.

Name	School	Assignment	Type of Appointment	Effective Date
Steven Claus	TJL	From: Maintenance Mechanic III To: Custodial Worker I	Permanent/Transfer	8/22/13

5.11 Addendum to the 2013-2014 Substitute List

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of August 21, 2013 was approved for the maximum period through June 30, 2014 to serve at the pleasure of the Board.

INSTRUCTION

6.1 Appointment of APPR Lead Evaluators

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following administrators have received appropriate training in teacher and/or principal evaluation in accordance with the regulations of the Commissioner of Education, and such individuals are hereby re-certified as qualified lead evaluators for the purpose of conducting and completing evaluations.

Title	Name
Superintendent of Schools	Diana Todaro
Assistant Superintendents	Dr. Francesco Ianni William H. Nimmo
Principals	Joanne Giordano Florence Tuzzi Maureen Kelly Dr. Rory Manning
Assistant Principals	Jordan Cox Wayne Cronk

	Marguerite Greene Robert Kelly Jamie Goldstein Scherr
Directors	Thomas Gellert Victoria Melone Vincent Pisano John Valente
Assistant Director	Elizabeth Tucci

6.2 Internships

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following graduate students were assigned to the Special Education department. Two students will be provided with a non-paid 773-hour internship and three students will be provided with a non-paid 460-hour social worker internship commencing September 2013.

- Beatrice, Laura
- Griesmeyer, Katherine
- Harvey, Allison
- Nulty, Bailey
- Ragone, Danielle

6.3 Review of IEP Recommendations and Authorization for Placement and Services

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, after reviewing the IEP recommendations, the Board of Education granted authorization to provide for the placement and services contained in the following recommendations of the CSE and CPSE.

- **Committee on Special Education** meetings dated May 28, 2013, June 7, 2013, June 13, 2013, June 17, 2013, July 2, 2013, July 18, 2013, July 24, 2013, August 6, 2013, and August 7, 2013.
- **Committee on Preschool Special Education** meetings dated July 11, 2013 and August 8, 2013.

6.4 Adoption of Revised Board of Education Policies

Upon motion duly made by Mr. Banks, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of August 21, 2013 were adopted.

- File 0115: Student Harassment and Bullying Prevention and Intervention

- File 0115-R Student Harassment and Bullying Prevention and Intervention Regulation
- File 5310 School Code of Conduct and Discipline

6.5 First Reading of Board of Education Policies

The following policy was presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- File 4526.1 Internet Safety Policy

ITEMS FOR DISCUSSION

Library Park

The Board discussed the need to establish both a short-term and long-term strategy regarding the property. Ms. Todaro noted that the reports submitted by security personnel assigned to the park have not indicated any alleged illegal activity. Discussion ensued regarding the costs associated with maintaining security personnel at the property. Clearly, the district does not have the financial resources to provide round-the-clock monitoring of the site. Ms. Todaro indicated that she had reached out to the library director regarding any interest in purchasing the property, but she didn't receive a definitive response either way. She also reached out to Huntington Town Councilman Mark Cuthbertson, a district resident. Ms. Todaro contacted a few real estate firms, but wanted more feedback from the Board before actively pursuing this avenue.

Dr. McDonagh indicated that selling the property appears to represent the best long-term strategy, and he suggested Ms. Todaro continue reaching out to real estate firms in this regard. With regard to a short-term strategy, the Board discussed the pros and cons of removing the basketball hoops with some members expressing concern that we are disposing of a gift given to the district by one of our students, and the removal of the hoops will not necessarily, in and of itself, curtail any alleged illegal activity that may be occurring in the park. It was the consensus of the Board that the long-term strategy would be to sell the property, and in the short term, remove the basketball hoops (4-2 in general agreement) within the next few months and keep them in storage. On-site security will remain in place until such time as the hoops are removed with drive-by security continuing. Ms. Todaro noted that she would be contacting the student involved.

2013-2014 Board of Education Goals

Ms. Todaro indicated that the following four goals have been identified for the 2013-2014 school year:

- Develop a long-range plan which addresses the restructuring of the district, due to declining enrollment.
- Identify a plan for utilizing the Capital Reserve.
- Investigate health care insurance providers to reduce health insurance costs.

- Provide guidance to the newly created District Advisory Committee during its first year of implementation.

The Board was in agreement with these goals for the 2013-2014 school year.

Board Policies

The Board discussed Board Policies #5152 (Admission of Non-Resident Students) and #6254 – Non-Resident Tuition. Due to decreased enrollment figures projected by BOCES, the Board discussed exploring the possibility of permitting non-resident students to enroll in the district on a tuition-paying basis. Since our current policies do not specifically address this issue, Ms. Todaro stated that she would contact the New York State School Boards Association to check if they had a sample policy that offered more specifics in this regard.

PUBLIC PARTICIPATION

A resident addressed the Board with regard to the library park, indicating that it was his belief that the Board didn't receive complaints about the park until after the basketball hoops were installed.

A resident commented that the Board and administration did a super job with this year's budget; we've continued to increase public trust, transparency, and access to more financial detail through the process. She believes the Board is moving in the right direction and encouraged the Board to continue its partnership with the community.

EXECUTIVE SESSION

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried (6-0), the Board moved to Executive Session at 9:10 p.m. for the purpose of discussing the employment history of a particular individual.

ADJOURNMENT

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried (6-0), the Board adjourned the regular meeting of August 21, 2013 at 9:58 p.m.

Respectfully submitted,

Sharon M. Whelan
District Clerk