



**HARBORFIELDS CENTRAL SCHOOL DISTRICT  
Greenlawn, New York**

**BOARD OF EDUCATION  
REGULAR MEETING PUBLIC AGENDA  
JULY 10, 2013**

**1. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION: 6:00 P.M.**

**PUBLIC PARTICIPATION**

- Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

**2. SUPERINTENDENT'S REPORTS**

**2.1 Superintendent's Report**

Diana Todaro, Superintendent of Schools

**3. BOARD OF EDUCATION MINUTES**

**3.1 Board of Education Minutes**

- Regular Meeting, June 19, 2013
- Special Meeting, June 24, 2013

**4. FINANCE**

**4.1 Finance Consent Agenda**

Call for removal of resolutions from the Finance Consent Agenda

**4.2 Finance Consent Agenda**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the July 10, 2013 Board of Education meeting be approved by consent with the exception of those resolutions previously noted as removed. The Board President will acknowledge the receipt of any gifts, as may be appropriate.

**4.3 Treasurer's Report**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for May 2013 be approved.

**4.4 Schedule of Bills**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the schedule of bills attached to the agenda of July 10, 2013 be accepted.

**4.5 Financial Status Report**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Financial Status Report for May 2013 be accepted.

**4.6 School Services/Specialized Education Agreements**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following School Services/Specialized Education Agreements for the 2013-2014 school year between Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **Stony Brook Children's Services, The Cody Center**, to provide educational services for the period July 1, 2013 through June 30, 2014 in accordance with the Individualized Education Programs (IEPs) of students at the rates contained in said agreement.
- **Myra Allen, Speech and Learning Center** to provide special education speech and language consulting services for the period July 1, 2013 through June 30, 2014 in accordance with the Individualized Education Programs (IEPs) of students at rates contained in said agreement.

**4.7 Private School Placement/Special Education Services Contract**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following special education services contract between the Harborfields Central School District "District of Residence" and the school "District of Location" listed below be approved. The

“District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commission of Education.

- One (1) student residing within the Harborfields Central School District attending a private school within the Bethpage Union Free School District effective May 21, 2013 through June 30, 2013

**4.8 Acceptance of Gifts**

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- Gift from Ahold Financial Services/Stop & Shop’s A+ School Rewards Program in the amount of \$1,294.81 to be applied to the WDPS Outreach Fund through the Expendable Trust Account.

**4.9 Acceptance of Gifts/Grants & Increase in Appropriations**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following gifts/grants be accepted:

1. Grant in the amount of \$3,495.00 from the Washington Drive PTA to be used under the guidance and direction of Maureen Kelly, Principal, WDPS, for the purchase of five (5) document cameras.
2. Gift in the amount of \$72.66 from Ahold Financial Services for participation in Stop & Shop’s A+ School Rewards Program to be used under the guidance and direction of Joanne Giordano, Principal, OMS for the purchase of meeting supplies for the Family and Consumer Sciences Department.

**Be it further resolved**, that upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2013-2014 be increased as follows:

- |    |                    |            |
|----|--------------------|------------|
| 1. | A2630.2000.42.2630 | \$3,495.00 |
| 2. | A2110.5100.11.2310 | \$ 72.66   |

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

**4.10 Acceptance of Scholarship Fund Donation**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following donation to the respective Scholarship Fund be accepted:

1. Gift in the amount of \$500.00 from the Suffolk Association of School Business Officials for credit to the SASBO Scholarship Fund within the Expendable Trust Account.

**4.11 Amended School Lunch Pricing Schedule for the 2013-2014 School Year**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following amended pricing schedule for school lunch for the 2013-2014 school year pursuant to the district’s participation in the National School Lunch Program and the requirements set forth in Section 205 of the Health, Hunger-Free Kids Act of 2010 to be effective July 1, 2013 be adopted.

<b>Program</b>	<b>Elementary</b>	<b>Secondary</b>	<b>Kindergarten</b>
Lunch	\$2.30	\$2.55	\$2.30 (Spec. Ed. Full Day)

**4.12 Consultants**

**Whereas**, the Board recognizes that from time to time, it must retain the services of consultants and/or independent contractors to fulfill the educational mission of the school district; and

**Whereas**, the Board wishes to delegate to the Superintendent, or the Superintendent’s designee, the authority to enter into contracts for educational services, in an amount not to exceed Five Thousand Dollars (\$5,000) per contract, with consultants and/or independent contractors;

**Now, therefore, be it resolved**, as follows:

1. That the Board delegates authority to the Superintendent, or the Superintendent's designee, to enter into contracts for educational services in an amount not to exceed Five Thousand Dollars (\$5,000) per contract with consultants and/or independent contractors; and
2. Prior Board approval shall be required before the school district contracts for educational services, in an amount exceeding Five Thousand Dollars (\$5,000) per contract, with consultants and/or independent contractors.

#### **4.13 Unemployment Claims Service Agreement**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Unemployment Cost Management Reimbursing Service Agreement between TALX Corporation (a provider of Equifax Workforce Solutions) and Harborfields Central School District, for the purpose of providing unemployment claims processing services for the 2013-2014 school year, at an annual cost of \$1,349.00, be approved.

### ***5. HUMAN RESOURCES***

#### **5.1 Human Resources Consent Agenda**

Call for removal of resolutions from the Human Resources Consent Agenda

#### **5.2 Human Resources Consent Agenda**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the July 10, 2013 Board of Education meeting be approved by consent with the exception of those resolutions previously noted as removed.

#### **5.3 Resignations**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Calev, Carol, School Nurse, TJL, effective the close of business June 30, 2013 for the purpose of retirement.
- Herbert, David, P/T Teaching Assistant, WDPS, effective the close of business June 30, 2013.
- Muldowney, Candace, P/T Clerk Typist, HHS, effective the close of business August 31, 2013.
- Walsh, Carol-Anne, School Media Specialist-Library, TJL/WDPS, effective the close of business June 30, 2013 for the purpose of retirement.

**5.4 Leaves of Absence**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

<b>Name</b>	<b>Assignment</b>	<b>School</b>	<b>Dates Paid</b>	<b>Dates Unpaid</b>
Frisenda, Courtney-Ann	Teaching Assistant	HHS	N/A	9/3/13-6/30/14
Jackson, Clare	Music Teacher	HHS/ OMS	12/2/13- 1/23/14	1/24/14-3/12/14

**5.5 Abolishment of Position**

**Whereas**, the Board for reasons of economy and efficiency, has determined that it is appropriate to abolish and to create certain civil service positions in the District;

**Therefore, be it resolved**, that the Board hereby abolishes the following position, effective close of business on July 27, 2013:

- 1.0 FTE Custodial Worker I position

**5.6 Professional Appointments**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of July 10, 2013 be approved.

<b>Probationary</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Erin Holl	OMS	Social Studies Teacher
<b>Regular Substitute</b> for the maximum period through June 30, 2014 to serve at the pleasure of the Board		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Lori Beard	TJL	Elementary Teacher
Andrea Dini	WDPS	Elementary Teacher
Melissa Reisen	TJL	Elementary Teacher
Gregory Sagistano	HHS	Social Studies Teacher
<b>Part-time</b> for the maximum period through June 30, 2014 to serve at the pleasure of the Board		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Marco Antenucci	HHS/OMS	Art Teacher (0.425)
Lisa Carpenter	OMS	Reading Teacher (0.4)
Eric Cox	WDPS	Physical Education Teacher (0.8)
Catherine Ferraro	TJL/OMS	Music Teacher (0.8)
Matthew Maffia	HHS	Mathematics Teacher (0.9)
Michael Pinto	HHS	Science Teacher (0.9)
<b>Part-time Hourly</b> for the maximum period through June 30, 2014 to serve at the pleasure of the Board		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Dr. Joseph Dono	District	School Psychologist
Dr. Barry Greene	District	School Psychologist (exclusive of Interim assignment)
<b>Per-Diem</b> for the maximum period through October 18, 2013 to serve at the pleasure of the Board		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Barry Greene	District	Interim Assistant Director of Pupil Personnel Services

### **5.7 Civil Service Appointment**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the agenda of July 10, 2013 be approved:

<b>Probationary</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Michael Broderick	OMS	Security Guard

**5.8 Extracompensation Appointment Schedule 2013-2014**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of July 10, 2013 be approved.

**5.9 Substitute Lists for School Year 2013-2014**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the substitute lists as attached to the agenda of July 10, 2013 be approved for the 2013-2014 school year.

**5.10 Recall from Preferred Eligible List**

**Whereas**, a full-time vacancy is deemed to exist in the tenure area listed below and the teacher listed below has been identified as the most senior person on the District’s Preferred Eligible List in such tenure area it is hereby resolved that the following staff member be recalled to service in accordance with Section 2510.3 of the Education Law.

<b>Name</b>	<b>Assignment</b>	<b>School</b>
Robert McCoy	English Teacher	HHS/OMS

**5.11 Salary Schedule for Non-Bargaining Unit Personnel**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the salary schedule for non-bargaining unit personnel be approved in accordance with the attachment to the agenda of July 10, 2013.

**5.12 Non-Unit Central Office Administrator Contract**

**Be it resolved**, upon the recommendation of the Superintendent of Schools the employment agreement for the following central office administrator be accepted for the 2013-2014 school year.

- William H. Nimmo, Assistant Superintendent for Business



**5.13 Approval of Stipulation of Agreement with a Member of the Bargaining Unit Represented by the UTH**

**Be it resolved**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby rescinds the resolution approved on May 14, 2013 granting tenure and an appointment on tenure to the employee named in the attached confidential Schedule "A" effective immediately; and

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the written request dated June 25, 2013 of the employee named in the attached confidential Schedule "A" for an extension of his/her probationary period for an additional calendar year. The employee's new tenure eligibility date is September 1, 2014.

**5.14 Separation Payment**

**Whereas** the District's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individuals separating from the district; and,

**Whereas** the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or Board of Education policy as per the separation payment agenda enclosures; and,

**Whereas** the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes said separation payment as described in the separation payment agenda enclosure.

- Carol Calev, School Nurse (TJL)
- Carol-Anne Walsh, School Media Specialist-Library (TJL/WDPS)

**5.15 Establishment of Standard Work Day for Appointed and Elected Officials**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District/Location code 74757 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the timekeeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 Digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begin/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
<b>Appointed Official</b>							
District Treasurer	Paula Francis	XXXX	XXXXXXXX	7	7/1/13 - 6/30/14	Y	N/A
District Clerk	Sharon Whelan	XXXX	XXXXXXXX	7	7/1/13 - 6/30/13	Y	N/A

**5.16 Contract Between Teacher Registry Consultants and Harborfields Central School District**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District enter into an agreement with Teacher Registry Consulting for the services of the substitute registry to secure substitute teachers for the period of July 1, 2013 through June 30, 2014, and that the Superintendent of Schools be authorized and directed to execute the contract on behalf of the district.

**5.17 Translators List**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the translators list as attached to the agenda of July 10, 2013 be approved for the 2013/2014 school year.

**5.18 Certified Home Instructors List for School Year 2013-2014**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachment to the agenda of July 10, 2013, be appointed as home instructors for the 2013/2014 school year.

**5.19 Agreement Between South Huntington UFSD and Harborfields Central School District for Fingerprinting Services**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to execute a contract with South Huntington Union Free School District for provision of electronic fingerprinting services. The contract shall be incorporated by reference within the minutes of the regular meeting of July 10, 2013.

**5.20 Adoption of Revised Board of Education Policies**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of July 10, 2013 be adopted.

- File 9510.3: Support Staff Salary Schedules/  
Employee Benefits Program
- File 9510.3-E: Support Staff Salary Schedules/  
Employee Benefits Program  
Confidential Clerical Salaries
- File 9510.7: Hourly Support Staff
- File 9510.7-E.1: Hourly Support Staff Pay Rates

**5.21 Removal of Board of Education Policy**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following policy as attached to the agenda of July 10, 2013 be removed.

- File 9510.4: Support Staff Salary Schedules/  
Employee Benefit Program School Nurse

**5.22 Authorization for Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators be authorized to attend the conferences listed below and be reimbursed for expenses in accordance with Policy File 2521.

- NYSSBA's 2013 New School Board Member Academy, August 2, 2013 and August 3, 2013, Hilton Long Island Huntington, Melville, NY

**6. INSTRUCTION****6.1 Instruction Consent Agenda**

Call for removal of resolutions from the Instruction Consent Agenda

**6.2 Instruction Consent Agenda**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of instruction on the agenda of the July 10, 2013 Board of Education meeting be approved by consent with the exception of those resolutions previously noted as removed.

**6.3 Review of IEP Recommendations and Authorization for Placement and Services**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE, and CPSE.

- **Committee on Special Education** meetings dated May 10, 2013, May 16, 2013, May 28, 2013, May 31, 2013, June 4, 2013, June 5, 2013, June 6, 2013, June 7, 2013, June 12, 2013, June 14, 2013, June 18, 2013, and June 19, 2013

- **Subcommittee on Special Education** meetings dated April 22, 2013, May 3, 2013, May 10, 2013, May 15, 2013, May 16, 2013, May 24, 2013, May 28, 2013, May 30, 2013, May 31, 2013, June 4, 2013, June 6, 2013, June 7, 2013, June 11, 2013, June 14, 2013, June 19, 2013 and June 21, 2013
- **Committee on Preschool Special Education** meetings dated June 18, 2013 and June 20, 2013

#### **6.4 Harborfields AP STEM Access Program**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Memorandum of Agreement to between Harborfields Central School District and the United Teachers' of Harborfields.

**Be it further resolved**, the District has agreed to participate in a Memorandum of Understanding with College Board to establish the Harborfields Advanced Placement Science, Technology, Engineering, and Mathematics Access Program (Harborfields AP STEM Access Program) and to receive grants provided by Google and DonorsChoose.org.

#### **6.5 2013-2016 Technology Plan**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District's Technology Plan, as attached to the agenda of July 10, 2013 be approved.

#### **6.6 Textbook Adoption**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Java Methods Object Oriented Programming & Data Structures textbooks and internet download for Harborfields High School's Advanced Placement Computer Science program be adopted.

**6.7 Appointment of Acting Principal in the Principal's Absence at Washington Drive Primary School**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, in the event that Maureen Kelly, Principal of Washington Drive Primary School is not physically present in the school building on one or more days (or portions thereof) during the 2013-2014 school year, that Marguerite Greene, Assistant Principal be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

**Be it further resolved**, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

**6.8 Appointment of Acting Principal in the Principal's Absence at Thomas J. Lahey Elementary School**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, in the event that Florence Tuzzi, Principal of Thomas J. Lahey Elementary School is not physically present in the school building on one or more days (or portions thereof) during the 2013-2014 school year, that Jordan Cox, Assistant Principal be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

**Be it further resolved**, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

**6.9 Appointment of Acting Principal in the Principal's Absence at Oldfield Middle School**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, in the event that Joanne Giordano, Principal of Oldfield Middle School is not physically present in the school building on one or more days (or portions thereof) during the 2013-2014 school year, that Wayne Cronk, Assistant Principal be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

**Be it further resolved**, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

**6.10 Appointment of Acting Principal in the Principal's Absence at Harborfields High School**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, in the event that Dr. Rory Manning, Principal of Harborfields High School is not physically present in the school building on one or more days (or portions thereof) during the 2013-2014 school year, that Jamie Scherr, Assistant Principal be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

**Be it further resolved**, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

**6.11 First Reading of Board of Education Policies**

The following policies are being presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- File 0115: Student Harassment and Bullying Prevention and Intervention
- File 0115-R Student Harassment and Bullying Prevention and Intervention Regulation
- File 5310 School Code of Conduct and Discipline

***7. ITEMS FOR DISCUSSION***

**7.1 Memo from Guercio: Affordable Care Act Follow-Up Guidance**

**7.2 2013-2014 Board of Education Goals**

**7.3 Turf Field**

***BOARD OF EDUCATION ACTIVITIES***

***PUBLIC PARTICIPATION***

***ADJOURNMENT***