



**HARBORFIELDS CENTRAL SCHOOL DISTRICT
Greenlawn, New York**

**BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA
MARCH 19, 2014**

1. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION: 6:15 PM

COMMUNITY BUDGET FORUM: 7:00 PM

2. SUPERINTENDENT'S REPORTS

2.1 Student Representative's Report

Ryan Cates, HHS

2.2 Superintendent's Report

Diana Todaro, Superintendent of Schools

2.3 2014-2015 Community Budget Forum Presentation

Diana Todaro, Superintendent of Schools

PUBLIC PARTICIPATION

- Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

3. BOARD OF EDUCATION MINUTES

3.1 Board of Education Minutes

- Regular Meeting, February 12, 2014
- Special Meeting, March 5, 2014
- Special Meeting, Budget Work Session, March 8, 2014

4. FINANCE**4.1 Treasurer's Report**

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for January 2014 be approved.

Motion: _____ Second: _____ Action: _____

4.2 Schedule of Bills

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedule of bills attached to the agenda of March 19, 2014 be accepted.

Motion: _____ Second: _____ Action: _____

4.3 Financial Status Report

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for January 2014 be accepted.

Motion: _____ Second: _____ Action: _____

4.4 Private School Placement/Special Education Services Contract

Be it resolved, upon the recommendation of the Superintendent of Schools, the following special education services contracts between Harborfields Central School District "District of Residence" and the school "District of Location" listed below be approved. The "District of Residence" will be billed for special education services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commission of Education.

- One (1) student residing within the Harborfields Central School District attending a private school within the Half Hollow Hills Central School District effective July 1, 2013 through June 30, 2014

Motion: _____ Second: _____ Action: _____

4.5 Health Services Contracts

Be it resolved, upon the recommendation of the Superintendent of Schools, the following health services contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending non-public schools in said school districts for the 2013-2014 school year be approved.

- **Smithtown CSD**, one (1) student attending Harbor Country Day School at a cost of \$861.11, and three (3) students attending Smithtown Christian School at a cost of \$861.11, totaling \$2,583.33

- **Huntington UFSD**, twenty (20) students attending St. Patrick's School at a cost of \$585.00, totaling \$11,700.00

Motion: _____ Second: _____ Action: _____

4.6 Independent Evaluation Agreement

Be it resolved, upon the recommendation of the Superintendent of Schools, the following Independent Evaluation Agreement between Harborfields Central School District and the provider listed below, in accordance with all applicable Federal, State and local laws, rules, and regulations from the New York State Education Department be approved.

- Dr. Edward M. Petrosky will conduct an independent evaluation during the 2013-2014 school year of the student identified on confidential schedule "A" and prepare a report of the independent examination which will be presented to the district.

Motion: _____ Second: _____ Action: _____

4.7 Surplus Books & Equipment

Be it resolved, upon the recommendation of the Superintendent of Schools, the following books, as listed in the attachments to the agenda of March 19, 2014, be declared surplus and disposed of accordingly:

- Library books from Thomas J. Elementary School
- Library books from Oldfield Middle School
- Library books from Harborfields High School

Motion: _____ Second: _____ Action: _____

4.8 Acceptance of Gift

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- One (1) audio equipment pop-up console rack and case and one (1) video camera with accessories, donated by district residents, Mr. and Mrs. Eric Solomon, for use by Harborfields High School's Multimedia Publishing class and Journalism/Media club.

Motion: _____ Second: _____ Action: _____

4.9 Acceptance of Gifts/Grants and Increase in Appropriations

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts/grants be accepted:

- Grant from TJJ PTA in the amount of \$1,994.41, awarded based on grant applications submitted by teachers at TJJ to be used under the guidance and direction of the Principal at Thomas J. Lahey Elementary School to support equipment and instructional supply purchases for curriculum programs at TJJ.
- Gift from Harborfields Booster Club in the amount of \$2,500.00 to be used under the guidance and direction of the Director of Health, Physical Education and Athletics, for the purposes outlined in the memorandum attached to the agenda of March 19, 2014.

- Gift from Huntington and American Sports League in the amount of \$250.00 to be used under the guidance and direction of the Director of Health, Physical Education and Athletics, for the purposes outlined in the memorandum attached to the agenda of March 19, 2014.

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the funds to reimburse our expenses, appropriations for 2013-2014 be increased as follows:

A 2110.2000.06.4003	\$ 572.80
A 2110.5110.06.2210	\$1,421.61
A 2855.4120.36.2855	\$ 500.00
A 2855.4200.36.2855	\$2,000.00
A 2855.2000.36.2855	\$ 250.00

Motion: _____ Second: _____ Action: _____

4.10 Acceptance of Scholarship Fund Donation

Be it resolved, upon the recommendation of the Superintendent of Schools, the following donation to the respective Scholarship Fund be accepted:

- Gift in the amount of \$4,000.00 from the O’Lear family for credit to the Timothy O’Lear Memorial Scholarship Fund within the Expendable Trust Account.

Motion: _____ Second: _____ Action: _____

4.11 Appointment of External Accountant

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Albrecht, Viggiano, Zureck and Company, P.C., as its External Accountant for the preparation of the district’s financial statements for the fiscal year ending June 30, 2014 at a fee of \$16,750, as set forth in their proposal dated January 28, 2014; and

Be it further resolved that the Board President is hereby authorized to execute the written agreement between the District and Albrecht, Viggiano, Zureck and Company, P.C., a copy of which is attached to the agenda of March 19, 2014.

Motion: _____ Second: _____ Action: _____

4.12 Notice of Budget Hearing and Election of HCSD

Be it resolved, upon the recommendation of the Superintendent of Schools, the Notice of the Budget Hearing and Election of the Harborfields Central School District, Town of Huntington, County of Suffolk, State of New York, be approved; and

Be it further resolved, upon the recommendation of the Superintendent of Schools, the District Clerk be authorized and directed to publish the Notice of Annual District Meeting and Election in the form annexed hereto.

Motion: _____ Second: _____ Action: _____

4.13 Establishment of Scholarship Fund

Be it resolved, upon the recommendation of the Superintendent of Schools, the Pamela A. Long Memorial Scholarship Fund is hereby established, thereby authorizing the school district to accept donations and make disbursements from an Expendable Trust and Agency Account which will be established for that particular purpose in accordance with established guidelines.

Motion: _____ Second: _____ Action: _____

5. HUMAN RESOURCES

5.1 Resignations

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- **Dono, MaryAnne, Reading Teacher, for the purpose of retirement, effective the close of business June 30, 2014**

- Nigro, Anita, School Guidance Counselor, for the purpose of retirement, effective the close of business June 30, 2014
- Sheil, Isabel, Special Education Teacher, for the purpose of retirement, effective the close of business June 30, 2014

Motion: _____ Second: _____ Action: _____

5.2 Leave of Absence

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Jennifer Ambrosio	Special Education Teacher	HHS	5/27/14-10/22/14	N/A
Dr. Michelle Meskin	School Psychologist	TJL	N/A	7/18/14-6/22/15
Janine Sena	Elementary Teacher	TJL	9/2/14-11/24/14	11/25/14-2/20/15

Motion: _____ Second: _____ Action: _____

5.3 Revision of Leave of Absence

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revision of a leave of absence be approved:

Revision of Leave of Absence				
Name	Assignment	School	Dates Paid	Dates Unpaid
Jennifer Gutmann	Reading Teacher	TJL	From: 2/24/14-3/24/14 To: 2/10/14-3/17/14	From: 3/25/14-5/26/14 To: 3/18/14-5/16/14

Motion: _____ Second: _____ Action: _____

5.4 Professional Appointment

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of March 19, 2014 be approved.

Part-time for the maximum period through June 30, 2014 to serve at the pleasure of the Board		
Name	School	Assignment
Monika Safulak	WDPS	Part-time Teaching Assistant

Motion: _____ Second: _____ Action: _____

5.5 Extracompensation Appointment Schedule 2013-2014

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of March 19, 2014 be approved.

Motion: _____ Second: _____ Action: _____

5.6 Addendum to the 2013/14 Substitute List

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of March 19, 2014 be approved for the maximum period through June 30, 2014 to serve at the pleasure of the Board.

Motion: _____ Second: _____ Action: _____

5.7 Revision of Home Instruction List

Be it resolved, upon the recommendation of the Superintendent of Schools, the certified teacher named in the attachment to the agenda of March 19, 2014 be appointed as a home instructor for the 2013-2014 school year.

Motion: _____ Second: _____ Action: _____

5.8 Compensation to Inspectors from the Board of Elections for Attendance at Carillon House for Residents to Vote by Absentee Ballot

Be it resolved, upon the recommendation of the Superintendent of Schools, pursuant to Education Law §1501-c, and Election Law §8-407, the following Inspectors from the Board of Elections will participate at the Carillon House in order for residents to vote by absentee ballot with regard to the Harborfields Annual Budget Vote and Election to be held on May 20, 2014. The Inspectors will receive \$10.00 per hour or a minimum per diem rate of \$50.00 for their service.

- Lottie Bennett, Rose Dougherty, Gerald Schehr

Motion: _____ Second: _____ Action: _____

5.9 Appointment of Election Inspectors for the Harborfields Central School District Annual Budget Vote and Election

Be it resolved, upon the recommendation of the Superintendent of Schools, the following people be appointed to serve as Inspectors of Election for the Annual Election and Budget Vote of Qualified Voters to be held on May 20, 2014. The Chief Inspector and Chairperson will be compensated at a rate of \$15.00 per hour and the Inspectors of Election at a rate of \$12.50 per hour.

Be it further resolved, upon the recommendation of the Superintendent of Schools, the District Clerk be authorized to hire additional Inspectors of Election, if necessary.

Kathleen Riker, Chief Inspector		
Laura Antonison *	Lottie Bennett *	Joan Caldarella
Theresa Damm	Lawrence Davis *	Rose Dougherty *
Jackie Dwyer	Barbara Endres *	Helen Gillen Flanders
Shelly Feinman	Linda Gass	Joann Guido
Barbara Hanna *	Claire Intemann *	Irene Levee
Mary MacDonnell *	Dena Maldon *	Jacqueline Martello
Carol O'Hea	Lorri O'Malley	Janet Palacios *

Janice Perdikoylis	Jane Pressman *	Carol Ann Queally
Gerald Schehr	Kate Shreck	Irene Smith *
Carol Solimando	Barbara Sperber *	Marilyn Valeo
Catherine Verdi		

*These inspectors are certified by the Suffolk County Board of Elections as required to use the new scanner machines.

Motion: _____ Second: _____ Action: _____

6. INSTRUCTION

6.1 Review of IEP Recommendations and Authorization for Placement and Services

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE, and CPSE.

- **Committee on Special Education** meetings dated February 6, 2014, February 10, 2014, February 14, 2014, February 26, 2014 and March 5, 2014
- **Subcommittee on Special Education** meetings dated January 29, 2014, January 31, 2014, February 4, 2014, February 6, 2014, February 10, 2014, February 11, 2014, February 24, 2014, February 25, 2014, February 26, 2014, February 27, 2014, and March 3, 2014
- **Committee on Preschool Special Education** meetings dated February 6, 2014 and February 27, 2014

Motion: _____ Second: _____ Action: _____

6.2 Overnight Field Trip

Be it resolved, upon the recommendation of the Superintendent of Schools, the following overnight field trip to Shelter Island, NY to attend the Quinipet Camp & Retreat Center for approximately 60 high school students from the Natural Helpers Club be approved.

Motion: _____ Second: _____ Action: _____

6.3 Readoption of 2013-2014 School Calendar

Be it resolved, upon the recommendation of the Superintendent of Schools, Harborfields Central School District's 2013-2014 calendar as contained in the agenda of this meeting of March 19, 2014 be readopted.

Motion: _____ Second: _____ Action: _____

7. ITEMS FOR DISCUSSION**7.1 Library Park*****PUBLIC PARTICIPATION******ADJOURNMENT***