



**HARBORFIELDS CENTRAL SCHOOL DISTRICT
Greenlawn, New York**

**BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA
DECEMBER 12, 2012**

1. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION: 6:00 PM

PUBLIC PARTICIPATION

- Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

ANNOUNCEMENTS

2. SUPERINTENDENT'S REPORTS

2.1 Student Representative's Report

Michael Carillo, HHS

2.2 Superintendent's Report

Diana Todaro, Superintendent of Schools

2.3 Overview of the APPR Process

Diana Todaro, Superintendent of Schools

3. BOARD OF EDUCATION MINUTES

3.1 Board of Education Minutes - Unapproved - 11-6-12 & 11-14-12

- Special Meeting, November 6, 2012
- Regular Meeting, November 14, 2012
- Special Meeting, December 5, 2012

4. FINANCE**4.1 Finance Consent Agenda**

Call for removal of resolutions from the Finance Consent Agenda

4.2 Finance Consent Agenda

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the December 12, 2012 Board of Education meeting be approved by consent with the exception of those resolutions previously noted as removed.

4.3 Financial Status Report

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for October 2012 be accepted.

4.4 Quarterly Financial Report - 2012-2013

Be it resolved, upon the recommendation of the Superintendent of Schools, the 2012-2013 Quarterly Financial Status Report for September 2012 be accepted.

4.5 Schedule of Bills

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedule of bills attached to the agenda of December 12, 2012 be accepted.

4.6 Treasurer's Report

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for October 2012 be approved.

4.7 Authorization to Purchase Natural Gas Under Suffolk County Contract

Whereas, subdivision (3) of section 103 of Article 5-A of the General Municipal Law provides, in part, that:

“[i]... any officer, board or agency of a political subdivision

or of any district therein [is] authorized to make purchases of materials, equipment or supplies,...

when available, through the county in which the political subdivision or district is located or through any county within the state subject to the rules established pursuant to subdivision two of section four hundred eight-a of the county law ...;"

and

Whereas, subdivision (2) of section 408-a of the County Law provides that "the board of supervisors may, in the case of any purchase contract or any contract for services, other than services subject to article nine of the labor law, ... authorize the inclusion of a provision whereby purchases may be made or such services may be obtained under such contract by any political subdivision or fire company (as both are defined in section one hundred of the general municipal law) or district...;" and

Whereas, Suffolk County Resolution 921-2011 authorized political subdivisions and fire companies as defined by General Municipal Law §100 to use County contracts to purchase natural gas; and

Whereas, it is the intention of the County to issue a request for proposals for a gas commodity price manager and a request for bids for the supply of natural gas, and after evaluation of the responses received, the County may award a contract to a natural gas price manager or a natural gas purveyor, or both; and

Whereas, it is the desire of the County to have political subdivisions and fire companies participate in the cooperative purchase of the natural gas commodity pursuant to GML §103(3), County Law §408-a and Suffolk County Resolution 921-2011; and

Whereas, the economic benefits resulting from a collaborative procurement effort and the combined purchasing needs of municipalities participating in the agreement benefits all taxpayers; and

Whereas, energy commodity market pricing is subject to frequent “real-time” (minute by minute) change based on free market conditions, and energy marketers will not guarantee pricing included in bid responses for more than a few hours after the official bid opening, therefore making it necessary for Suffolk County representatives to know with certainty which municipalities will participate in a gas purchase agreement and the respective consumption habits of all participants in order to properly evaluate a bid; and

Whereas, it is the desire of the Harborfields Central School District to participate in the County’s request for proposals for a gas commodity price manager and the request for bids for the natural gas commodity, and to satisfy its natural gas needs via cooperative purchases of the commodity pursuant to the terms and conditions of the natural gas purchase agreement awarded by the County; now therefore be it

Resolved, the Assistant Superintendent for Business and/or his/her designee(s) is hereby authorized, directed and empowered, to cooperate and participate in the County’s request for proposals for a gas commodity price manager and the request for bids for the natural gas commodity, by supplying to the County all necessary information relating to the Harborfields Central School District’s natural gas consumption history and projected consumption needs and such other information as may be necessary for the County to develop complete requests for proposals or bids, or both; and it is further

Resolved, the Assistant Superintendent for Business and/or his/her designee(s) is hereby authorized, directed and empowered, to (i) utilize the services of the natural gas commodity price manager the County may retain to assist with the pricing and procurement of the natural gas commodity, and to (ii) commit to purchase and in fact purchase natural gas for the Harborfields Central School District pursuant to the terms and conditions of any natural gas purchase agreement the County may award; and be it further

Resolved, the execution and delivery on behalf of and in the name of the Harborfields Central School District by the Assistant Superintendent for Business and/or his/her designee(s) of such

agreements, instruments and/or authorizations as may be contemplated by, or necessary or advisable to, consummate or otherwise give full effect to the transactions contemplated by this Resolution is hereby authorized and directed as the Assistant Superintendent for Business and/or his/her designee(s) may approve, and the execution and delivery of such agreements, instruments and/or authorization shall be conclusive evidence of the approval, the authorization and the direction thereof by this Board of Education of the Harborfields Central School District.

4.8 Acceptance of Gifts/Grants and Increase in Appropriations

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts/grants be accepted:

- E-Rate Grants from AT&T (\$1,506.43), Verizon (\$5,691.41) and Cablevision (\$39,975.34) to be used under the guidance and direction of the Office of Curriculum and Instruction to support the district's technology program.
- Donation of \$4,000 from the Harborfields Booster Club to be used under the guidance and direction of the Director of Health, Physical Education and Athletics to support the district's physical education and interscholastic athletic programs.
- Donation of \$5,000 from St. Hugh Basketball (\$4,000) and Bob and Jeanne Turner (\$1,000) to be used under the guidance and direction of the Director of Health, Physical Education and Athletics to support the district's physical education and interscholastic athletic programs.

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts/grants to reimburse our expenses, appropriations for 2012-2013 be increased as follows:

A 2630.2000.42.2630	\$44,173.18
A 2855.4200.36.2855	\$ 4,000.00
A 2855.2000.36.2855	\$ 5,000.00

With the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact of the tax levy.

4.9 Surplus Books

Be it resolved, upon the recommendation of the Superintendent of Schools, the following books, as listed in the attachments to the agenda of December 12, 2012, be declared surplus and disposed of accordingly.

- Library books in the OMS Library

4.10 Private School Placement/Special Education Services Contract

Be it resolved, upon the recommendation of the Superintendent of Schools, the following special education services contracts between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

District of Residence:

- One (1) student residing within the Harborfields Central School District attending a private school within the Smithtown Central School District effective July 1, 2012 through June 30, 2013
- One (1) student residing within the Harborfields Central School District attending a private school within the South Huntington Union Free School District effective June 30, 2013

4.11 School Services/Specialized Education Agreement

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Services/Specialized Education Agreement for the 2012-2013 school year between Harborfields Central School District and the contractor listed below, in accordance

with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **Cost Management Services, Inc.** to provide Medicaid loss prevention and billing services for the period July 1, 2012 through June 30, 2013 at a rate set forth in said agreement.

4.12 Appointment of Acting District Clerk to Serve at Annual Meeting and Election of the Harborfields Public Library and Appointment of Director of Accept Absentee Ballots

Be it resolved, upon the recommendation of the Superintendent of Schools, that Ann Marie Jones is hereby appointed as Acting District Clerk of the Harborfields Public Library for the purpose of performing such duties of the District Clerk, as may be required under the Education Law, in connection with the Harborfields Public Library Budget Vote and Trustee Election to be held on April 2, 2013. Ann Marie Jones' authority shall be limited solely to those actions required of a school district clerk in connection with said Budget Vote and Election for the Harborfields Public Library and upon the performance of such duties, the authority vested in Ann Marie Jones by this resolution shall terminate.

Be it further resolved, that Carol Albano, Director of the Harborfields Public Library, or her designee, be appointed for the purpose of accepting absentee ballots for the Harborfields Public Library Budget Vote and Trustee Election to be held on April 2, 2013.

5. HUMAN RESOURCES

5.1 Human Resources Consent Agenda

Call for removal of resolutions from the Human Resources Consent Agenda

5.2 Human Resources Consent Agenda

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the December 12, 2012 Board of Education meeting be approved by consent with the exception of those resolutions

previously noted as removed.

5.3 Leaves of Absence

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved.

Name	Assignment	School	Dates Paid	Dates Unpaid
Christine Collins	Physical Education Teacher	TJL	4/1/13-6/21/13	6/24/13-8/31/13
Robert Laria	Teaching Assistant	HHS	N/A	11/13/12-6/30/13
Melissa Mancuso	Reading Teacher	TJL	4/1/13-6/21/13	6/24/13-8/31/13
Melinda O'Donoghue	Elementary Teacher	TJL	3/6/13-6/2/13	N/A
Maureen Raynor	Teacher on Special Assignment	District	3/18/13-4/19/13	4/20/13-5/24/13

5.4 Decrease in Hours

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employee be granted a decrease in hours:

Name	Assignment	School	Type of Appointment	Effective Date
Kiefaber, Sharon	Food Service Worker	HHS	From: 3.5 hrs./day To: 3.0 hrs./ day	9/1/12

5.5 Increase in Hours

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employees be granted an increase in hours:

Name	Assignment	School	Type of Appointment	Effective Date
Beltran, Carlos	Food Service Worker	TJL	From: 3.0 hrs./day To: 4.0 hrs./ day	9/1/12

Jenkins, Mary	Food Service Worker	TJL	From: 5.0 hrs./day To: 5.5 hrs./day	9/1/12
Michta, Laura Jean	Food Service Worker	TJL	From: 4.0 hrs./day To: 5.5 hrs./day	9/1/12
Mott, Rene	Food Service Worker	OMS	From: 3.0 hrs./day To: 4.0 hrs./day	9/1/12
Phillips, Holli	Food Service Worker	OMS	From: 4.5 hrs./day To: 4.75 hrs./day	9/1/12
Tillman, Monique	Food Service Worker	WDPS	From: 3.0 hrs./day To: 4.0 hrs./day	9/1/12
Tivner, Sara	Food Service Worker	TJL	From: 3.0 hrs./day To: 3.5 hrs./day	9/1/12

5.6 Amended Extra Assignment

Be it resolved, upon the recommendation of the Superintendent of Schools, the following extra assignments in accordance with the schedule attached to the agenda of December 12, 2012 be approved.

Name	School	Extra Assignment
Ellick, Steven	OMS	0.2 Technology Teacher
Ello, Pamela	OMS	0.2 Technology Teacher

5.7 Changes of Status

Be it resolved, upon the recommendation of the Superintendent of Schools, the following changes in status in accordance with the schedule attached to the agenda of December 12, 2012 be approved:

Name	Assignment	School	Type of Appointment	Effective Date
Melissa Reisen	Elementary Teacher	TJL	Regular Substitute	From: 1/16/13- 6/30/13

				To: 12/6/12-6/30/13
Linda Romandetti	From: Clerk Typist To: Senior Clerk Typist	OMS	Probationary	12/3/12

5.8 Extracompensation Appointments Schedule 2012-2013

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of December 12, 2012 be approved.

5.9 Addendum to the 2012/13 Substitute List

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of December 12, 2012 be approved for the maximum period through June 30, 2013 to serve at the pleasure of the Board.

5.10 Authorization for Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators be authorized to attend the conferences listed below and be reimbursed for expenses in accordance with Policy File 2521.

- NYSSBA's Winter Law Conference: *Understanding Employment Discrimination*, January 10, 2013, Courtyard by Marriott, Ronkonkoma, NY
- NSBA Federal Relations Network Conference in Washington DC, January 27-29-2013
(Registration to be paid by NYSSBA for Gary Schoer to attend as Area 12 Representative).

6. INSTRUCTION

6.1 Instruction Consent Agenda

Call for removal of resolutions from the Instruction Consent Agenda

6.2 Instruction Consent Agenda

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the December 12, 2012 Board of Education meeting be approved by consent with the exception of those resolutions previously noted as removed.

6.3 Review of IEP Recommendations and Authorization for Placement and Services

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE and CPSE.

- **Committee on Special Education** meetings dated October 17, 2012, November 28, 2012, and November 29, 2012
- **Committee on Preschool Special Education** meetings dated November 15, 2012

6.4 Adoption of Revised 2012-2013 Calendar

Be it resolved, upon the recommendation of the Superintendent of Schools, the revised 2012-2013 Harborfields Central School District's calendar as contained in the agenda of this meeting of December 12, 2012 be adopted.

6.5 Adoption of Revised Board of Education Policy

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policy as attached to the agenda of December 12, 2012 be adopted:

- File 8114: Student Transportation Services

6.6 First Reading of Board of Education Policy

The following revised policy is being presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- File 5420: Student Health Services
- File 5420-R: Student Health Services-Regulation
- File 6240-R: Investments-Regulation

7. ITEMS FOR DISCUSSION**7.1 Memo from Bill Nimmo: Update of Alternative Transportation Scenario****7.2 NEWSDAY Article Dated November 26, 2012: STEM Education Push Transforming LI Schools****BOARD OF EDUCATION ACTIVITIES****HHS Athletic Wall of Fame Induction Ceremony, November 24, 2012**

Gary Schoer, Board Member
Diana Todaro, Superintendent of Schools

Western Suffolk BOCES Annual Board Dinner, Wilson Tech Center, November 29, 2012

Michael Banks, Board Member
Gary Schoer, Board Member
Diana Todaro, Superintendent of Schools
William H. Nimmo, Assistant Superintendent for Business
Valerie Brosnan, Secretary to Superintendent of Schools
Sharon Whelan, District Clerk

PUBLIC PARTICIPATION

- Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

ADJOURNMENT