



**HARBORFIELDS CENTRAL SCHOOL DISTRICT**  
**Greenlawn, New York**

**BOARD OF EDUCATION**  
**REGULAR MEETING AGENDA**  
**OCTOBER 17, 2012**

**1. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

. **EXECUTIVE SESSION: 5:30 PM**

. **AUDIT COMMITTEE: 6:30 PM**

**External Audit Committee - Jill Sanders, Cullen & Danowski, LLP**

- Financial Statements and Supplementary Schedules with Independent Auditor's Report - June 30, 2012
- Extraclassroom Activity Funds - Financial Statement with Independent Auditor's Report - June 30, 2012

. **BOARD RECOGNITION PROGRAM**

. **PUBLIC PARTICIPATION**

. **ANNOUNCEMENTS**

**WDPS PTA Honors Harborfields Central School District's Board of Education for National School Board Recognition Month**

**2. SUPERINTENDENT'S REPORTS**

**2.1 Student Representative's Report**

Michael Carillo, HHS

**2.2 Superintendent's Report**

Diana Todaro, Superintendent of Schools

**2.3 Claims Auditor's Report**

Maryann Viglucci, Claims Auditor

**3. BOARD OF EDUCATION MINUTES****3.1 Unapproved Minutes - 9/10/12 and 10/4/12****4. FINANCE****4.1 Financial Status Report**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Financial Status Report for August 2012 be accepted.

**4.2 Treasurer's Report**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for August 2012 be approved.

**4.3 Schedule of Bills**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the schedule of bills attached to the agenda of October 17, 2012 be accepted.

**4.4 Surplus Equipment**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the surplus equipment, as listed in the attachments to the agenda of October 17, 2012, be declared surplus and disposed of accordingly.

- Panasonic Microcassette Transcriber (Asset ID#: 009647)
- Dictaphone Voice Processor (Asset ID#: 000193)

**4.5 Acceptance of Gift**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following gift be accepted: two (2) sets of *World Book Encyclopedias*, 2006 and 2009, donated by the Harborfields Public Library, for use in the school library at Thomas J. Lahey Elementary School.

**4.6 Acceptance of Gift/Grants and Increase in Appropriations**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following gift/grants be accepted:

- Grant from Northrop Grumman (\$200.00) to be administered under the guidance and direction of Thomas Gellert, Director of Music and Art Education, to support the district's music program.
- Grant from MSG Varsity (\$2,000.00) to be administered under the guidance and direction of Dr. Rory Manning, Principal, Harborfields High School to cover the stipend paid to the media club advisor.
- Gift from HACEF (\$9,850.00) to be used under the guidance and direction of the Office of Curriculum & Instruction for the purchase of three (3) Smart boards for use at Thomas J. Lahey Elementary School.

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift/grants to reimburse our expenses, appropriations for 2012-2013 be increased as follows:

1.	A2112.5130.34.2400	\$	200.00
2.	A2850.1520.12.2850	\$	2,000.00
3.	A2630.2000.42.4020	\$	9,850.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

**4.7 Private School Placement/Special Education Services Contracts**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following special education services contracts between the Harborfields Central School District "District of Residence" and the school "District of Location" listed below be approved. The "District of Residence" will be billed for special education services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

**District of Location:**

- One (1) student residing within the Northport-East Northport Union Free School District attending a private school within the Harborfields Central School District effective July 1, 2012 through June 30, 2013

**District of Residence:**

- One (1) student residing within the Harborfields Central School District attending a private school within the Commack Union Free School District effective July 1, 2012 through June 30, 2013

**4.8 Transportation Bid**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following bid as attached to the agenda of October 17, 2012 be approved.

- **Bid 2012-1:** Huntington Coach Corporation

**5. HUMAN RESOURCES**

**5.1 Resignation**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following resignation be accepted:

- Washburn, Laura, Part-time Clerk Typist, TJL, effective close of business October 15, 2012

**5.2 Leave of Absence**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following leave of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Jennifer Washington	Special Education Teacher	TJL	2/25/13-3/13/13	3/14/13-4/30/13

**5.3 Revision of Leave of Absence**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following revision of a leave of absence be approved:

Revision of Leave of Absence				
Name	Assignment	School	Dates Paid	Dates Unpaid
Jill Rochanakit	Elementary Teacher	TJL	From: 10/15/12-1/15/13 To: 9/13/12-12/5/12	From: 1/16/13-8/31/13 To: 12/6/12-8/31/13

**5.4 Civil Service Change of Status**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of October 17, 2012 be approved:

<b>Name</b>	<b>School</b>	<b>Assignment</b>	<b>Type of Appointment</b>	<b>Effective Date</b>
Ana Gallegos	Oldfield Middle School	Cafeteria	From: Food Service Worker To: Cook	9/1/12

**5.5 Permanent Appointment**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following employee be granted a permanent appointment.

<b>Name</b>	<b>Position</b>	<b>Building</b>	<b>Effective</b>
Dennis Graham	Principal Account Clerk	Business Office	10/1/12

**5.6 Civil Service Appointment**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the agenda of October 17, 2012 be approved.

<b>Probationary</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Jose M. Diaz	HHS	Custodial Worker I

**5.7 Increase in Hours for the "Lahey Lions" Reading/Mathematics Program at TJL**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours for the "Lahey Lions" reading/mathematics program at TJL:

<b>ELA Teaching Assistants: 49 one hour sessions from October 22, 2012 - May 8, 2012</b>		
<b>Name</b>	<b>Grade</b>	<b>Hourly Rate of Pay</b>
Pam Fakatselis	3	\$18.37
Janet Peterson	3	\$18.37
Carolyn Girard	4	\$17.94
Sandra Lellis	4	\$16.16
Ellen Blair	5	\$17.94
Mary Ann Broderick	5	\$17.94

<b>Math Teaching Assistants: 25 one hour sessions from October 25, 2012 - May 9, 2012</b>		
<b>Name</b>	<b>Grade</b>	<b>Hourly Rate of Pay</b>
Pam Fakatselis	3	\$18.37
Janet Peterson	3	\$18.37
Carolyn Girard	4	\$17.94
Sandra Lellis	4	\$16.16
Ellen Blair	5	\$17.94
Mary Ann Broderick	5	\$17.94

**5.8 Increase in Hours Teaching Assistant**

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employee be granted an increase in hours:

<b>Name</b>	<b>Assignment</b>	<b>School</b>	<b>Type of Appointment</b>	<b>Effective Date</b>
McCann-Nostro, Erin	Teaching Assistant	WDPS	From: 3.0 hours per day To: 4.0 hours per day	10/4/12

**5.9 Extra Compensation Appointments Schedule 2012-2013**

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extra Compensation Appointment Schedule attached to the agenda of October 17, 2012 be approved.

**5.10 Addendum to 2012-2013 Substitute List**

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of October 17, 2012 be approved for the maximum period through June 30, 2013 to serve at the pleasure of the Board.

**5.11 Establishment of Standard Work Day for Appointed and Elected Official-Amended**

Be it resolved, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District/Location Code 74757 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the timekeeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begins/ Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
<b>Appointed Official</b>							
District Treasurer	Paula Francis	XXXX	XXXXXXXX	7	7/1/12-6/30/13	Y	N/A
District Clerk	Sharon Whelan	XXXX	XXXXXXXX	7	10/1/12-6/30/13	Y	N/A

**6. INSTRUCTION**

**6.1 Review of IEP Recommendations and Authorization for Placement and Services**

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE, and CPSE.

- **Committee on Special Education** meetings dated August 22, 2012, September 12, 2012, September 13, 2012, September 19, 2012, September 21, 2012, October 3, 2012, and October 5, 2012
- **Subcommittee on Special Education** meeting dated October 4, 2012
- **Committee on Preschool Special Education** meetings dated September 13, 2012 and October 4, 2012

## **6.2 Overnight Field Trip**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following overnight field trip be approved:

- Approximately 125 students from the Harborfields High School Marching Band, Kickline Team and Vocal Ensemble to perform at Hershey, PA from May 31, 2013 through June 1, 2013

## ***7. ITEMS FOR DISCUSSION***

### **7.1 NYSSBA 2012 Proposed Resolutions and Voting Delegates Guide for the 2012 Annual Business Meeting**

### **7.2 Social Media Presentation - Michael Conte, Syntax Communications, Inc.**

### **7.3 Library Park at Harborfields Public Library**

### **7.4 Update on IQM2**

### **7.5 Summary of Gifts, Grants and Scholarships 2011-2012**

## ***8. BOARD OF EDUCATION ACTIVITIES***

### **8.1 IQM2 Training, September 14, 2012, Oldfield Middle School**

Nicholas P. Giuliano, President, Board of Education  
Michael Banks, Board Member  
Donald W. Mastroianni, Board Member  
Gary Schoer, Board Member  
Diana Todaro, Superintendent of Schools  
William Nimmo, Assistant Superintendent for Business



Sharon Whelan, District Clerk  
Valerie Brosnan, Secretary to Superintendent of Schools  
Peter Iovino, Technology Coordinator

**8.2 Meeting with State Education Commissioner, Dr. John B. King Jr., September 20, 2012, Huntington High School, Huntington, New York**

Nicholas P. Giuliano, President, Board of Education  
Diana Todaro, Superintendent of Schools

**8.3 Board of Education School Visits, October 2, 2012**

Nicholas P. Giuliano, President, Board of Education  
Maggie Boba, Vice President, Board of Education  
Michael Banks, Board Member  
Dr. Thomas McDonagh, Board Member  
Diana Todaro, Superintendent of Schools  
Drew Cacciola, District Maintenance Leader

. ***PUBLIC PARTICIPATION***

. ***ADJOURNMENT***