

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

Kind of Meeting	-	Regular Meeting
Date of Meeting	-	September 19, 2012
Place of Meeting	-	OMS Auditorium
Board Members Present	-	Mr. Giuliano, Mrs. Boba, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Ms. Todaro, Mr. Nimmo, Ms. Muller, Mr. Cacciola, Mr. Valente, Mr. Lasinski, and Community Members

Mr. Giuliano called the meeting to order at 6:05 p.m.

The Board had a brief discussion with Mr. Drew Cacciola regarding the small park behind the Harborfields Public Library, commonly known to the community as "Pickle Park." Mr. Cacciola left the meeting at 6:14 p.m.

EXECUTIVE SESSION

Upon motion duly made by Mr. Banks, seconded by Mr. Toles, and carried unanimously, the Board, district office administrators, and district clerk moved to Executive Session at 6:15 p.m. for the purpose of discussing the employment history of a particular individual.

The Board reconvened the regular meeting at 7:00 p.m. Mr. Giuliano led the audience in the Pledge of Allegiance and he instructed those in attendance where to exit the building in case of an emergency. He asked that all cell phones and beepers be silenced during the meeting.

PUBLIC PARTICIPATION

There was no public participation at this time.

ANNOUNCEMENTS

At this time, Mr. Giuliano announced that the Board is using new technology, IQM2, stating that the Board will no longer receive paper copies of the agenda. The agenda can still be accessed online by going to the district's website.

Board of Education Recognition Program

The following students were recognized by the Board of Education:

- Amanda Conklin, Semi-finalist in the National Merit Scholarship Program based on 2011 PSAT exam score
- Lauren Antonucci, 2012-2013 Long Island Arts Alliance Scholar-Artist, as chosen by *Newsday*.
- Miranda Abbott, Christopher Brandine, Kennedy Burgess, Eric Hochwald, James (Young Sung) Kim, Gabriella Savino, Daniel Saulle, and Samuel Vodopia, 2012 NYSSMA All-State Musicians

The following staff members were recognized by the Board of Education:

- Isabel Sheil, Marie Fenter, Christine Steinmuller, Maureen Kelly, Donna Robson, Janine Sena, Nancy Sordi, Florence Tuzzi, Daniel Bilawksy, Kerrie Brierton, Jennifer Klein, Jeff Shade, Joanne Giordano, Vincent Ambrosio, Craig Butler, Michelle DaSilva, Theresa Gold, Tom Gellert, John Valente, Victoria Melone, and Vincent Pisano, APPR Committee
- Susan Turrini and Wayne Cronk, APPR Committee Chairpersons

SUPERINTENDENT'S REPORTS

Student Representative's Report

Ms. Todaro introduced Michael Carillo, the 2012-2013 student representative from Harborfields High School. Mr. Carillo is also the senior class president. Mr. Carillo gave the following report:

- Jacob Wax completed a seven week research program at Stony Brook called the Garcia program. The name of his project was Examining the Specificity and Sensitivity of Potentiometric Biosensor Mechanism through Bactria and Bacterial Spore cross testing.
- Dan Leary completed his Eagle Scout project installing benches he made in the high school court yard.
- The Marching Band attended band camp at Farmingdale August 16-18, 2012.
- Freshman orientation was held August 29, 2012.
- The Freshman buddy program was held on August 30, 2012. Dr. Manning provided pizza for everyone.

- Fall sports are underway. The parent athlete meeting included a presentation by Mr. Lasinski regarding concussions.
- The first day of school was a success. The Harborfields family atmosphere was evident with upper classmen helping freshmen if they needed it.

Superintendent's Report

Ms. Todaro gave the following report:

- Back to School Nights were successful and several Board members attended.
- A press conference was held earlier in the day at Harborfields High School to kick off the program called, "*It Can Wait.*" This program was initiated by Suffolk County Legislator William Spencer, working in partnership with AT&T, and addresses the dangerous problem of texting while driving. Ms. Todaro stated that Harborfields High School was chosen to host the press conference as it was the first high school to agree to help educate teen students on the danger of texting while driving. She further stated that the educational program would be presented to students in the junior and senior class at HHS.
- Ms. Todaro announced that the Board of Education members will be making school visitations to each of the district's school buildings on October 2, 2012. She further announced that there would be a Special Board Meeting on October 4, 2012 with a New Staff/Newly Tenured Teacher reception at 7:00 p.m., and the October 17, 2012 Regular Board Meeting would be held at the Washington Drive Primary School, as October is Board Recognition month and the WDPS PTA would be honoring the Board members at that meeting.

Concussion Management

Mr. John Valente and Mr. Paul Lasinski made a presentation on Concussion Management. They offered an overview of the district's Concussion Management Policy, noting that Harborfields CSD has been at the forefront of this issue well before actual regulations went into effect.

BOARD OF EDUCATION MINUTES

The Board of Education accepted the following minutes:

- Special Meeting, September 5, 2012
- Regular Meeting, August 22, 2012

CONSENT AGENDA

At this time, Mr. Giuliano announced that it was the Board's intention to move forward with a Consent Agenda explaining to those in attendance the process involved with a Consent Agenda.

FINANCE CONSENT AGENDA

Call for Removal of Resolutions from the FINANCE Consent Agenda

There were no items removed from the FINANCE Consent Agenda.

Consent Agenda - Finance

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, all items in the area of Finance on the agenda of September 19, 2012 were approved by the Board of Education by consent. The Board expressed their thanks and appreciation for the gift items included in the Finance Consent Agenda.

4.1 Financial Status Report

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Financial Status Report as of July 31, 2012.

4.2 Schedule of Bills

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Schedule of Bills attached to the agenda of September 19, 2012.

4.3 Budgetary Transfer of Funds

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the budgetary transfer of funds as attached to the official minutes of this meeting of September 19, 2012.

4.4 School Services/Specialized Education Agreements

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following School Services/Specialized Education Agreements for the 2012-2013 school year between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions.

- ✧ **St. James Tutoring** to provide home tutoring for students on home instruction for the period July 1, 2012 through June 30, 2013 at a rate of \$42.33 per hour for

homebound tutoring services and \$42.33 per period for resource room/special education services.

- ✧ **Syosset Home Tutoring** to provide home tutoring for students on home instruction for the period July 1, 2012 through June 30, 2013 at a rate of \$42.33 per hour for homebound tutoring services and \$42.33 per period for resource room/special education services.

4.5 Gift and Increase In Appropriations

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the following gift with thanks:

1. Gift from TJJ PTA (\$6,556.00) to be used under the guidance and direction of Florence Tuzzi, TJJ Principal, for the purpose of purchasing two Smart Boards.

Further, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2012-2013 be increased as follows:

1. A2110.2000.06.4003 \$ 6,556.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

4.6 Gifts

Upon the recommendation of the Superintendent of Schools, the Board accepted the following gifts with thanks:

1. Three wooden benches for the OMS basketball courts from student, Kevin Rodden, as part of an Eagle Scout Leadership service project.
2. Gift from Target's "*Take Charge of Education*" program (\$274.07) to be applied to the WDPS Outreach Fund through the Expendable Trust Account.

HUMAN RESOURCES CONSENT AGENDA

Call for Removal of Resolutions from the HUMAN RESOURCES Consent Agenda

There were no items removed from the Human Resources Consent Agenda.

Consent Agenda – Human Resources

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried unanimously, all items in the area of Human Resources on the agenda of September 19, 2012 were approved by the Board of Education by consent.

5.1 Resignations

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the following resignations:

- Brussell, Douglas, Teaching Assistant, OMS, effective close of business September 4, 2012
- Ohlenschlaeger, Brigitte, Teaching Assistant, WDPS, effective close of business September 10, 2012

5.2 Revision of Leave of Absence

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following revised leave of absence:

Name	Assignment	School	Original Dates	Revised Dates
Ferraro, Catherine	Music Teacher	TJL/OMS	Paid: 9/19/12-11/30/12 Unpaid: 12/01/12-8/31/13	Paid: 09/05/12-11/16/12 Unpaid: 11/19/12-08/31/13

5.3 Creation of Positions

Certificated Employees:

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following resolution:

Effective September 19, 2012, a professional position in the Harborfields Central School District be created in the following area of classification:

Professional:

- 0.30 FTE Special Education Teacher

5.4 Professional Appointments

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following professional appointments in accordance with the schedules attached to the official minutes of this meeting of September 19, 2012:

Probationary		
Name	School	Assignment
Zaharia, Anna	WDPS	School Social Worker
Part-time for the maximum period through June 30, 2013 to serve at the pleasure of the Board		
Name	School	Assignment
Maffia, Matthew	HHS/OMS	Mathematics Teacher
Amiruddin, Diane	WDPS	Teaching Assistant
Vanek, Jenna	TJL	Teaching Assistant

5.5 Civil Service Appointments

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following civil service appointment in accordance with the schedule attached to the official minutes of this meeting of September 19, 2012:

Temporary		
Name	School	Assignment
Essig, Dennis	OMS	Temporary School Monitor

5.6 Changes in Status

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following changes in status in accordance with the schedule attached to the official minutes of this meeting of September 19, 2012:

Name	School	Assignment	Type of Appointment	Effective Dates
Marotta, Donna	HHS	Special Education Teacher	From: Part-Time (0.70) To: Probationary (1.00)	9/1/12- 8/31/15
Rinaldi, Nicholas	OMS/TJL	Music Teacher	Part-Time (0.85)	From: 12/1/12-6/30/13 To: 11/28/12-6/30/13

Gillies, Ellen	Business Office	Account Clerk	From: Account Clerk To: Contingent Permanent Senior Account Clerk	9/20/12
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5.7 Increase in Hours

Upon the recommendation of the Superintendent of Schools, the Board of Education granted an increase in hours for the following employee:

Name	School	Assignment	Type of Appointment	Effective Date
Schaefer, Anne	OMS	Paraprofessional	From: 18 hours per week To: 24 hours per week	9/4/12

5.8 Revised Certified Home Instructors List for 2012-2013

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the revised Certified Home Instructors list for 2012-2013, as attached to the official minutes of this meeting of September 19, 2012.

5.9 Substitute List Addendum

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Substitute List Addendum, as attached to the official minutes of this meeting of September 19, 2012, for the maximum period through June 30, 2013 to serve at the pleasure of the Board.

5.10 Extracompensation Appointment Schedule

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the appointees specified on the Extracompensation Appointment Schedule, as attached to the official minutes of this meeting of September 19, 2012.

5.11 Revision of Separation Payment

Whereas the District's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

Whereas the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining

agreements and/or Board of Education policy as per the separation payment agenda enclosures; and,

Whereas the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

Upon the recommendation of the Superintendent of Schools, the Board of Education authorized said separation payment as described in the separation payment attached to the official minutes of this meeting of September 19, 2012.

- Reece, Ralph, Maintenance Mechanic II

INSTRUCTION

6.1 Overnight Field Trips

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the overnight field trips listed below were approved:

- Approximately 20 high school students from the varsity cross country team to participate in the Varsity Cross Country Invitational, at Brown University in Rhode Island from October 19-20, 2012
- Approximately 12 high school students from the girls' volleyball team to participate in the Horseheads Volleyball Tournament in Horseheads, New York from October 19-20, 2012

6.2 Adoption of Revised Board of Education Policies

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following revised policies, as attached to the agenda of September 19, 2012, were adopted:

- File 1800: Gifts from the Public
- File 1800R: Gifts from the Public Regulation
- File 1800E: Recommendation to Accept Gifts
- File 4325: Academic Intervention Services
- File 5100: Student Attendance
- File 5280.2: Concussion Management
- File 5305: Eligibility for Interscholastic and Extracurricular Activities
- File 5305-R: Eligibility for Interscholastic and Extracurricular Activities Regulation
- File 8411: Student Transportation Services

ITEMS FOR DISCUSSION

Pride Survey

Ms. Todaro reported that the district is exploring the possibility of implementing the Pride Survey for students in grades 8-12; a topic that has been under consideration for quite some time. Discussion ensued about the cost of administering the survey; \$2.10 per questionnaire, per student and an additional \$2.10 per questionnaire if the parent questionnaire is administered. Additional discussion involved the benefit the district would derive from the Pride Survey with some Board members questioning the possibility of the district developing its own survey and utilizing staff well versed in statistical data analysis to report the results or to inquire if BOCES offered something similar. The Board also questioned what the "additional questions" section of the survey represented and Ms. Todaro responded that she would look into it further.

Pickle Park

Ms. Todaro reported that back in April 2012, the Board had approved the installation of two basketball hoops for the park located behind the Harborfields Public Library, commonly known to the community as "Pickle Park." She stated that these basketball hoops were donated to the district by a Harborfields High School student as part of his participation in the Eagle Scout Leadership program. Ms. Todaro further reported that installation of the basketball hoops was underway and the district has received some complaints by local residents as to why these basketball hoops were approved. Ms. Todaro stated that she visited the site with Drew Cacciola. Discussion ensued regarding several options that might be undertaken in an effort to ease the residents' concerns, such as the use of signage to notify all visitors that the basketball court closes at sunset, installing gates that could be locked after a certain hour, use of the district's roving security guards, as well as enlisting the assistance of the library's security staff to patrol the area in an effort to enforce the time limit restrictions.

BMI Report

Ms. Todaro explained the requirements under New York State Education Law for reporting a student's BMI (Body Mass Index). There was discussion on the statistical data presented in the report; with the Board expressing their support of continuing education programs that educate students on the benefits of maintaining a healthy weight. Ms. Todaro stated that John Valente would be making a presentation at the January Board meeting on the district's Health and Wellness programs, including an update on the collection of BMI data and nutrition. She stated that Gail Sanders would also participate in this presentation.

BOARD OF EDUCATION ACTIVITIES

There were no Board of Education activities.

PUBLIC PARTICIPATION

Several residents addressed the Board of Education to express their concern for the new basketball court at Pickle Park. Residents stated that they felt the park was too small a space to have that type of activity and stated that it would create additional traffic, noise, and may become a safety issue.

ADJOURNMENT

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, the Board adjourned the regular meeting of September 19, 2012 at 9:45 p.m.

Respectfully submitted,

Barbara Muller
District Clerk