

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA
September 19, 2012

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION: 6:00 p.m.

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

ANNOUNCEMENTS

✧ Board Recognition Program

SUPERINTENDENT'S REPORTS

2.1 Student Representative's Report
Michael Carillo, HHS

2.2 Superintendent's Report
Diana Todaro, Superintendent of Schools

2.3 Overview of Concussion Management..... Pages 9-18
John Valente, Director of Physical Education, Health and Athletics
Paul Lasinski, Health Teacher and Athletic Trainer

BOARD OF EDUCATION MINUTES

3.1 Regular Meeting – August 22, 2012 Pages 19-33
Special Meeting – September 5, 2012..... Pages 34-39

FINANCE

4.1 **Financial Status Report** Pages 40-49

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report as of July 31, 2012 be accepted.

Motion: _____ **Second:** _____ **Action:** _____

4.2 Schedules of Bills..... Pages 50-63

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of September 19, 2012 be accepted.

Motion:_____ **Second:**_____ **Action:**_____

4.3 Budgetary Transfer of FundsPage 64

Be it resolved, upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachment to the agenda of September 19, 2012 be approved.

Motion:_____ **Second:**_____ **Action:**_____

4.4 School Service/Specialized Education Agreements Pages 65-78

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **St. James Tutoring** to provide home tutoring for students on home instruction for the period of July 1, 2012 through June 30, 2013 at a rate of \$42.33 per hour for homebound tutoring services and \$42.33 per period for resource room/special education services.
- **Syosset Home Tutoring** to provide home tutoring for students on home instruction for the period of July 1, 2012 through June 30, 2013 at a rate of \$42.33 per hour for homebound tutoring services and \$42.33 per period for resource room/special education services.

Motion:_____ **Second:**_____ **Action:**_____

4.5 Gift and Increase in Appropriations..... Pages 79-83

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

1. Gift from TJL PTA (\$6,556.00) to be used under the guidance and direction of Florence Tuzzi, Principal, TJL for the purpose of purchasing two Smart Boards

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2012-2013 be increased as follows:

1. A2110.2000.06.4003.....\$6,556.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

Motion:_____ **Second:**_____ **Action:**_____

4.6 Gifts Pages 84-89

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

1. Three wooden benches for the OMS basketball courts from student, Kevin Rodden, as part of an Eagle Scout Leadership service project
2. Gift of \$274.07 from Target’s “Take Charge of Education” program to be applied to the WDPS Outreach Fund through the Expendable Trust Account

Motion:_____ **Second:**_____ **Action:**_____

HUMAN RESOURCES

5.1 Resignations Pages 90-91

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Brussell, Douglas, Teaching Assistant, OMS, effective close of business September 4, 2012
- Ohlenschlaeger, Brigitte, Teaching Assistant, WDPS, effective close of business September 10, 2012

Motion:_____ **Second:**_____ **Action:**_____

5.2 Revision of Leave of Absence Page 92

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revision of leave of absence be approved:

Revision of Leave of Absence				
Name	Assignment	School	Original Dates	Revised Dates
Ferraro, Catherine	Music Teacher	TJL/ OMS	Paid: 9/19/12-11/30/12 Unpaid: 12/1/12-8/31/13	Paid: 9/5/12-11/16/12 Unpaid: 11/19/12-8/31/13

Motion:_____ **Second:**_____ **Action:**_____

5.3 Creation of Position Pages 93-94

Certificated Employee:

Be it resolved, upon the recommendation of the Superintendent of Schools, effective September 19, 2012 a professional position in the Harborfields Central School District be created in the following area of classification:

Professional:

- 0.3.FTE Special Education Teacher

Motion: _____ **Second:** _____ **Action:** _____

5.4 Professional Appointments Pages 95-104

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedules attached to the agenda of September 19, 2012 be approved.

Probationary		
Name	School	Assignment
Zaharia, Anna	WDPS	School Social Worker
Part-time		
<i>for the maximum period through June 30, 2013 to serve at the pleasure of the Board</i>		
Name	School	Assignment
Maffia, Matthew	HHS/OMS	Mathematics Teacher
Amiruddin, Diane	WDPS	Teaching Assistant
Vanek, Jenna	TJL	Teaching Assistant

Motion: _____ **Second:** _____ **Action:** _____

5.5 Civil Service Appointment Pages 105-107

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointment, in accordance with the schedule attached to the agenda of September 19, 2012 be approved.

Temporary		
Name	School	Assignment
Essig, Dennis	OMS	Temporary School Monitor

Motion: _____ **Second:** _____ **Action:** _____

5.6 Changes in Status Pages 108-109

Be it resolved, upon the recommendation of the Superintendent of Schools, the following changes in status in accordance with the schedule attached to the agenda of September 19, 2012 be approved:

Name	Assignment	School	Type of Appointment	Effective Dates
Marotta, Donna	Special Education Teacher	HHS	From: Part-Time (0.7) To: Probationary (1.0)	9/1/12-8/31/15
Rinaldi, Nicholas	Music Teacher	OMS/TJL	Part-Time (0.85)	From: 12/1/12-6/30/13 To: 11/28/12-6/30/13
Gillies, Ellen	Account Clerk	Business Office	From: Account Clerk To: Contingent Permanent Senior Account Clerk	9/20/12

Motion: _____ **Second:** _____ **Action:** _____

5.7 Increase in Hours Page 110

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employee be granted an increase in hours:

Name	Assignment	School	Type of Appointment	Effective Date
Schaefer, Anne	Paraprofessional	OMS	From:18 hours per week To: 24 hours per week	9/4/12

Motion: _____ **Second:** _____ **Action:** _____

5.8 Revised Certified Home Instructors List for 2012-2013 Pages 111-112

Be it resolved, upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachment to the agenda of September 19, 2012 be appointed as home instructors for the 2012-2013 school year.

Motion: _____ **Second:** _____ **Action:** _____

5.9 Substitute List Addendum..... Page 113

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of September 19, 2012 be approved for the maximum period through June 30, 2013 to serve at the pleasure of the Board.

Motion:_____ **Second:**_____ **Action:**_____

5.10 Extracompensation Appointment Schedule Pages 114-115

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of September 19, 2012 be approved.

Motion:_____ **Second:**_____ **Action:**_____

5.11 Revision of Separation Payment..... Page 116

Whereas the District’s Corrective Action Plan pursuant to the New York State Comptroller’s audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

Whereas the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or Board of Education policy as per the separation payment agenda enclosures; and,

Whereas the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

Be it resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes said separation payment as described in the separation payment agenda enclosure.

- Reece, Ralph, Maintenance Mechanic II

Motion:_____ **Second:**_____ **Action:**_____

INSTRUCTION

6.1 Overnight Field Trips Pages 117-120

Be it resolved, upon the recommendation of the Superintendent of Schools, the following overnight field trips be approved:

- Approximately 20 high school students from the varsity cross country team to participate in the Varsity Cross Country Invitational, at Brown University in Rhode Island from October 19-20, 2012
- Approximately 12 high school students from the girls' volleyball team to participate in the Horseheads Volleyball Tournament in Horseheads, New York from October 19-20, 2012

Motion: _____ **Second:** _____ **Action:** _____

6.2 Adoption of Revised Board of Education Policies Pages 121-139

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of September 19, 2012 be adopted.

- **File 1800: Gifts from the Public**
- **File 1800R: Gifts from the Public Regulation**
- **File 1800E: Recommendation to Accept Gifts**
- **File 4325: Academic Intervention Services**
- **File 5100: Student Attendance**
- **File 5280.2: Concussion Management**
- **File 5305: Eligibility for Interscholastic and Extracurricular Activities**
- **File 5305-R: Eligibility for Interscholastic and Extracurricular Activities Regulation**
- **File 8411: Student Transportation Services**

Motion: _____ **Second:** _____ **Action:** _____

ITEM FOR DISCUSSION

7.1 Pride Survey Pages 140-144

BOARD OF EDUCATION ACTIVITIES

- None

PUBLIC PARTICIPATION

ADJOURNMENT