

**HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK**

Kind of Meeting	-	Special Meeting
Date of Meeting	-	September 5, 2012
Place of Meeting	-	OMS Board Room
Board Members Present	-	Mr. Giuliano, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	Mrs. Boba
Others Present	-	Ms. Todaro, Mr. Nimmo, Mr. Sallie, Ms. Whelan, Principals, Directors, and Community Members

Mr. Giuliano called the meeting to order at 6:10 p.m.

**APPOINTMENT OF DISTRICT CLERK PRO-TEM**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried (6-0), Ms. Sharon Whelan was appointed as District Clerk Pro-Tem for this meeting.

**EXECUTIVE SESSION**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried (6-0), the Board and district office administrators moved to Executive Session at 6:13 p.m. for the purpose of discussing the employment of a particular individual.

The Board reconvened the regular meeting at 7:45 p.m. Mr. Giuliano led the audience in the Pledge of Allegiance, and he instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced during the meeting.

**PUBLIC PARTICIPATION**

There was no public participation at this time.

**SUPERINTENDENT'S REPORTS**

**Superintendent's Report**

Ms. Todaro reported on Superintendent's Conference Day stating that it went very well. She noted that all professional staff was presented with a binder on the APPR Plan that was approved on August 24, 2012 and were provided an overview of the process. She further stated that presentations were made to staff members on the Dignity for All Students Act, Concussion Management and Technology. She complimented the members of the APPR committee for their hard work in putting the Plan together. Ms. Todaro continued that she would develop a schedule for those Board members attending "Meet the Teacher" nights at each of the schools. She further noted that it is her intention

to have student representatives from various clubs and activities attend the monthly Board meetings so they may be recognized for their efforts. She concluded by stating that she was looking forward to a wonderful school year.

### Opening Day Reports

Ms. Kelly reported that opening day at Washington Drive went very well. Ms. Tuzzi reported that opening day at TJL went smoothly and that the third grade students seemed to feel right at home. Ms. Giordano reported that they had a very busy day at Oldfield Middle School. She stated that teachers were right on point and lunch went very well; overall a very good day. Dr. Manning reported that the high school had a great opening day and that he was truly impressed.

Mr. Cacciola reported that all the buildings were in great shape for the opening of school and that his staff had worked hard during the summer months to make that happen. He stated that new computer labs were set up at OMS and TJL.

Ms. Melone reported that the special education staff worked diligently throughout the summer to place all special education students and the opening day went very smoothly; especially noting that there were no transportation issues.

Mr. Gellert reported that they had a great band camp this summer at SUNY Farmingdale. He further noted that eight students were selected to all state music and that one student in particular, Lauren Antonucci, had been selected as a scholar-artist. He announced that *Newsday* would be holding its 50<sup>th</sup> anniversary Marching Band Festival on October 23, 2012, and he encouraged everyone to attend.

Mr. Pisano reported that opening day went quite well. He stated that it was a typical first day of school for the guidance department with routine schedule changes being made for some students, and he noted that the counselors all did an excellent job.

Mr. Valente reported that things went quite well in the athletic department for the opening of school. He noted that football practices had started in August and the district's first game was on Saturday, September 8, 2012. He continued that the fields looked great and complimented the grounds staff for their hard work in preparing the fields.

Ms. Todaro stated that she had made a visit to each of the school buildings on opening day, and she thought everything looked great at each of the buildings.

## **FINANCE**

### **4.1 School Services/Specialized Education Agreements**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following School Services/Specialized Education Agreements for the 2012-2013 school year between the Harborfields Central School District and the contractors listed below, in accordance with

Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions were approved.

- ✧ **Creative Home Tutoring** to provide home tutoring for students on home instruction for the period July 1, 2012 through June 30, 2013 at a rate of \$42.33 per hour for homebound tutoring services and \$42.33 per period for resource room/special education services.
- ✧ **Stony Brook Children's Services University Faculty Practice Corporation** to provide autism consultation services for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2012 through June 30, 2013 and compensated at rates set forth in said agreement.

## **HUMAN RESOURCES**

### **5.1 Resignations**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Brent, Dayna, Teaching Assistant, TJL, effective close of business August 16, 2012
- DeSantis, Anthony, Teaching Assistant, WDPS, effective close of business August 11, 2012

### **5.2 Creation of Position**

#### **Certificated Employees:**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following resolution was approved:

Be it resolved, upon the recommendation of the Superintendent of Schools, effective September 5, 2012, a professional position in the Harborfields Central School District be created in the following area of classification:

#### **Professional:**

- 1.00 FTE Teacher on Special Assignment – Special Assistant for Curriculum and Instruction

**5.3 Extracompensation Appointment Schedule 2012-2013**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule, as amended, and attached to the official minutes of September 5, 2012 were approved.

**5.4 Professional Recall**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following professional recall in accordance with the schedule attached to the official minutes of September 5, 2012 was approved.

- Harmon, Jennifer, Mathematics Teacher, HHS, effective September 1, 2012

**5.5 Professional Appointments**

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of September 5, 2012 were approved.

<b>Per-Diem</b>		
For the maximum period through June 30, 2013 to serve at the pleasure of the Board		
Name	School	Assignment
Sallie, Edward	District	Interim Assistant Superintendent for Human Resources
<b>Part-time</b>		
for the maximum period through June 30, 2013 to serve at the pleasure of the Board		
Name	School	Assignment
Ambrosio, Gale	TJL	Teaching Assistant
Barbour, Peter	OMS	Technology Teacher
Liguori, Eileen	OMS	Teaching Assistant
Martello, Alexandra	TJL	Teaching Assistant
Molinari, Mary	TJL	Teaching Assistant
Santoro, Jessica	OMS	Teaching Assistant

## **5.6 Change in Appointments**

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following changes in appointment in accordance with the schedule attached to the official minutes of September 5, 2012 were approved.

- McNally, Kathryn, from 0.5 Special Education Teacher, TJJ to 1.0 Special Education Teacher, TJJ
- Raynor, Maureen, from 1.0 Mathematics Teacher, HHS, to 1.0 Teacher on Special Assignment, District

## **5.7 Substitute List Addendum**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the substitute list addendum for the 2012-2013 school year, as attached to the official minutes of September 5, 2012, was approved for the maximum period through June 30, 2013 to serve at the pleasure of the Board.

## **5.8 Revised Certified Home Instructors List for 2012-2013**

Upon motion duly made by Mr. Mastroianni, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachment to the official minutes of September 5, 2012 were appointed as home instructors for the 2012-2013 school year.

## **INSTRUCTION**

### **6.1 Internship**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following graduate student was approved for a non-paid 460-hour social worker internship, assigned to the special education department, commencing September 2012.

- Ferrante, Rosemarie

## **ITEMS FOR DISCUSSION**

### **Frequency of Newsletters**

There was a brief discussion on revising the timeframe for publication of the district's newsletter. Ms. Todaro stated that an additional increase in the cost of printing and postage would be incurred if the district opted to change the format. Several Board members expressed interest in more closely examining the use of social media as a

communication tool before incurring an additional expenditure on the newsletter. Ms. Todaro stated that she would arrange for a representative from our communications firm, Syntax, to attend the next monthly Board meeting to discuss Twitter and Facebook methods of communication. Additional ideas were discussed, such as involving the journalism club at the high school to produce a newsletter and post items to the district's website.

### **Press Conference with Legislator Spencer**

Ms. Todaro announced that she was contacted by Lara Gellerstein, Chief Legislative Aide for Legislator Spencer, who inquired if the district would be interested in hosting a press conference for a program that would be presented to junior and senior class students on the dangers of texting while driving. The press conference would be held in front of Harborfields High School, and AT & T would be a sponsor; perhaps even giving out prizes to students. There was discussion about how prominent AT & T's role would be and what the specific details were on the prizes. Ms. Todaro indicated that she would get back in touch with Legislator Spencer's office to follow up on the details and firm up a date for the press conference.

### **Tax Anticipation Notes**

Ms. Todaro referenced a memo Mr. Nimmo had provided regarding the Tax Anticipation Note Sale (TANS) which occurred on August 28, 2012. Mr. Nimmo explained the purpose of Tax Anticipation Notes and reported that our net interest cost this year is 0.26%; well below what we budgeted for. He further explained that the excess would help the district with any unanticipated expenses this year.

### **PUBLIC PARTICIPATION**

There was no public participation at this time.

### **ADJOURNMENT**

Upon motion made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), the Board adjourned the special meeting of September 5, 2012 at 8:40 p.m.

Respectfully submitted,

Sharon Whelan  
District Clerk Pro-Tem