

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

Kind of Meeting	-	Regular Meeting
Date of Meeting	-	August 22, 2012
Place of Meeting	-	OMS Board Room
Board Members Present	-	Mr. Giuliano, Mrs. Boba, Mr. Banks, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	Mr. Mastroianni
Others Present	-	Ms. Todaro, Mr. Nimmo, Mr. Sallie, Ms. Muller, Ms. Melone, Chris Guercio, Esq., of Guercio & Guercio, LLP, and Community Members

Mr. Giuliano called the meeting to order at 6:10 p.m.

PRESENTATION ON DISPROPORTIONALITY

Ms. Victoria Melone addressed the Board of Education regarding the notification she received from the State Education Department regarding disproportionality.

EXECUTIVE SESSION

Upon motion duly made by Mr. Banks, seconded by Mr. Toles, and carried (6-0), the Board, district office administrators, district clerk, Ms. Melone, and Chris Guercio, Esq., moved to Executive Session at 6:25 p.m. for the purpose of discussing student placement and contract negotiations for several bargaining units.

Chris Guercio, Esq. left the meeting at 7:50 p.m.

The Board reconvened the regular meeting at 7:55 p.m. Mr. Giuliano led the audience in the Pledge of Allegiance, and he instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced during the meeting.

PUBLIC PARTICIPATION

There was no public participation at this time.

SUPERINTENDENT'S REPORTS

Superintendent's Report

Ms. Todaro advised the Board that things were progressing nicely with the curriculum project, Common Core, as well as APPR. She indicated there would be a three-day training session for administrative council members the last week of August for APPR;

two days of which would be conducted by a consultant from the Danielson Group. She reminded the Board that the funds from Senator Carl Marcellino's grant will support the consultant's fee. Remaining funds from the grant will be used to support the two computer labs; one at TJL and the other at OMS.

Ms. Todaro reported to the Board that she had attended Councilman Mark Mayoka's summer summit for school superintendents. She indicated superintendents from Huntington, Cold Spring Harbor, and Half Hollow Hills school districts were also in attendance, and they discussed a number of topics with Councilman Mayoka such as NYSED mandates, budgets, shared services, APPR and the proposed special education legislation which has since been retracted.

Ms. Todaro went on to announce that she has been asked to serve on the Board of Directors for the Suffolk County School Superintendents Council. In this role, she will be working with other superintendents to plan annual activities, including the Advocacy Meeting.

Ms. Todaro also reported:

- On August 29, 2012 a small reception will be held from 5:00 p.m. to 6:30 p.m. to introduce our new high school principal, Dr. Rory Manning, to the community.
- Some additional funding was coming to the district in the form of reimbursement from FEMA (New York State share) for storm-related expenses in the aftermath of Hurricane Irene in August 2011, and a rebate from LIPA as a result of the energy efficient improvements the district has made with our Energy Performance Contract.
- Several clerical staff members will attend a training session on IQM2 on Monday, August 27, 2012, and she is hoping everything will be in place to begin using IQM2 at the September 19th meeting.

Staffing Update

Mr. Sallie reported to the Board that the district's projections for staffing were on target for all grade levels. He reported that an unanticipated spike in enrollment in Kindergarten necessitated the addition of one new section. He indicated that full time teachers that were impacted last year will be back in some form, i.e., leave replacements, regular substitutes, etc., for the 2012-2013 school year. He stated that they will continue to monitor the class sizes at the high school for AP Biology and AP World History.

BOARD OF EDUCATION MINUTES

The Board of Education accepted the following minutes:

- Special Meeting, June 27, 2012

- Special Meeting, June 29, 2012
- Reorganization/Regular Meeting, July 10, 2012

CONSENT AGENDA

At this time, Mr. Giuliano announced that it was the Board's intention to move forward with a Consent Agenda. Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried (6-0), the Board agreed to move forward with a Consent Agenda.

FINANCE CONSENT AGENDA

Call for Removal of Resolutions from the FINANCE Consent Agenda

Mr. Schoer called for the removal of Item 4.5, (School Services/Specialized Education Agreements) - Bullets 2 (Creative Home Tutoring) and 4 (Syosset Home Tutoring) from the Consent Agenda for further discussion.

Consent Agenda - Finance

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried (6-0), all items in the area of Finance, with the exception of Item 4.5, bullets 2 & 4, on the agenda of August 22, 2012 were approved by the Board of Education by consent.

4.1 Treasurer's Reports

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Treasurer's Reports for June and July 2012.

4.2 Financial Status Report

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Financial Status Report for June 2012.

4.3 Schedule of Bills

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Schedule of Bills attached to the agenda of August 22, 2012.

4.4 Budgetary Transfer of Funds

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the budgetary transfer of funds as attached to the official minutes of this meeting of August 22, 2012.

4.5 School Services/Specialized Education Agreements

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following School Services/Specialized Education Agreements for the 2012-2013 school year between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions.

- ✧ **Anderson Center for Autism** to provide educational services for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period July 1, 2012 through June 30, 2013 and compensated at a tuition rate established by the Commissioner of Education.
- ✧ **Myra Allen, Speech and Learning Center** to provide special education speech and language consulting for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2012 through June 30, 2013 and compensated at rates set forth in said agreement.

4.6 Parentally Placed Private School/Special Education Service Contract

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following 2012-2013 parentally placed private school/special education service contract between the Harborfields Central School District "District of Residence" and the school "District of Location" listed below. The "District of Residence" will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

District of Location:

- **Greenburg-North Castle Union Free School District**, 1 student attending a private school within the Greenburg-North Castle Union Free School District effective July 1, 2012 through June 30, 2013.

4.7 Gifts/Grants and Increase In Appropriations

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the following gifts and grants with thanks:

1. Gift from Stop & Shop's A+ School Rewards Program (\$164.03) to be used under the guidance and direction of Joanne Giordano, OMS Principal for meeting supplies for the Family & Consumer Sciences Department.
2. Gift from Harborfields' Lacrosse Club (\$2,000.00) to be used under the guidance and direction of John Valente, Director of Physical Education, Health, and Athletics.

3. School Aid Bullet Grant from Senator Carl Marcellino (\$75,000.00) to be used for technology to support the district's APPR process.
4. Gift from HACEF (\$7,256.00) to be used under the guidance and direction of the Office of Curriculum & Instruction for the purchase of two SMART Boards and one document camera.
5. Gift from Paul Brief (\$75.00) for credit to the Alan Prince Brief Scholarship Fund within the Expendable Trust Account.
6. Gift from William & Lori Nimmo (\$200.00) for credit to the James T. Brennan Scholarship Fund within the Expendable Trust Account.

Further, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2012-2013 be increased as follows:

1. A2110.5100.11.2310	\$ 164.03
2. A2855.4200.36.2855	\$ 2,000.00
3. A2630.2000.42.4001	\$50,000.00
A2110.2000.42.4001	\$ 6,000.00
A2010.4460.42.4001	\$ 4,000.00
A2010.4900.42.4001	\$10,000.00
A2010.5330.42.4001	\$ 5,000.00
4. A2630.2000.42.4020	\$ 7,256.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.8 Donation of Library Books

Upon the recommendation of the Superintendent of Schools, the Board accepted the donation of books to the school libraries at WDPS, TJL, OMS and HHS for the 2012-2013 school year. The donated books are accepted in accordance with the Board of Education policy 1800-E after careful review by school librarians to ensure the alignment with curriculum.

4.9 Youth Court Program

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the agreement between the Town of Huntington and the Harborfields Central School District for the continuation of the Youth Court Program, as attached to the agenda of August 22, 2012.

Further, that the Superintendent of Schools was authorized to execute the agreement on behalf of the Harborfields Central School District.

4.10 Surplus Books

Upon the recommendation of the Superintendent of Schools, the Board of Education declared the list of library books from TjL, as attached to the agenda of August 22, 2012, as surplus and they will be disposed of accordingly.

4.11 Bid

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following bid, as attached to the official minutes of this meeting of August 22, 2012:

- ✧ **Bid No. 2011-4: Transportation** – Acme Bus Corp. and Huntington Coach Corp.

4.5 School Services/Specialized Education Agreements

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried (6-0), the following School Services/Specialized Education Agreements were tabled in order that revised contracts could be sent to the vendors for approval and will be presented on a subsequent Board agenda.

- ✧ **Creative Home Tutoring**
- ✧ **Syosset Home Tutoring**

HUMAN RESOURCES CONSENT AGENDA

Call for Removal of Resolutions from the HUMAN RESOURCES Consent Agenda

Mr. Schoer called for the removal of Item 5.14 (Non-Unit Central Office Administrator Contract) from the Consent Agenda for further discussion.

Consent Agenda – Human Resources

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried (6-0), Items 5.1 through 5.4, Item 5.5 (as amended), Items 5.6 through 5.11, Item 5.12 (as revised), Item 5.13, Item 5.15, with the exception of Item 5.14, on the agenda of August 22, 2012 were approved by the Board of Education by consent.

5.1 Resignations

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the following resignations:

- Blackshaw, Kerriane, Teaching Assistant, TjL, effective close of business August 9, 2012

- Heuer, Samantha, Teaching Assistant, TJL, effective close of business June 25, 2012
- Norton, Ann, Teaching Assistant, TJL, effective close of business June 30, 2012
- Reres, Doreen, Paraprofessional, OMS, effective close of business July 31, 2012

5.2 Leave of Absence

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following leave of absence:

Name	Assignment	School	Dates Unpaid
Franzino, Michael	Teaching Assistant	WDPS	10/16/12-10/12/13

5.3 Extension of Leave of Absence

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following extended leave of absence:

Name	Assignment	Dates Paid	Reason
Heuer, Kathleen	Sr. Account Clerk	10/16/12-10/12/13	Child Care

5.4 Abolishment and Creation of Positions

Certificated Employees:

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following resolution:

Whereas, the Board for reasons of economy and efficiency, has determined that it is appropriate to abolish and to create certain pedagogical positions in the District.

Therefore, the Board hereby abolishes the following positions, effective close of business on June 30, 2012:

- 0.20 FTE English tenure area teaching positions
- 0.05 FTE Home Economics tenure area teaching positions

CREATION OF POSITIONS:

Certificated Employees:

Further, upon the recommendation of the Superintendent of Schools, effective July 1, 2012, professional positions in the Harborfields Central school District be created in the following areas of classification:

Professional:

- 0.50 FTE Kindergarten tenure area teaching positions
- 0.20 FTE Mathematics tenure area teaching positions
- 0.20 FTE Foreign Language tenure area teaching positions
- 0.30 FTE Art tenure area teaching positions

5.5 Professional Appointments

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following professional appointments in accordance with the schedule attached to the official minutes of this meeting of August 22, 2012:

Probationary		
Name	School	Assignment
Brown, Maria	TJL	Special Education Teacher
Dini, Andrea	WDPS	Elementary Teacher
Hillebrand, Marissa	OMS	Special Education Teacher
Part-time		
for the maximum period through June 30, 2013 to serve at the pleasure of the Board		
Name	School	Assignment
Baker, Gabrielle	OMS	Teaching Assistant
Beard, Lori	OMS	Elementary Teacher
Boshnack, Judy	OMS	FACS Teacher
Caputo, Lauren	HHS	Teaching Assistant
Mugno, Michael	HHS/OMS	Social Studies Teacher
Proctor, Bryan	HHS/OMS	Physical Education Teacher
Quigg, Barbara	WDPS	Teaching Assistant
Schaeffer, Scott	HHS	Teaching Assistant
Turner, Brianne	OMS	Teaching Assistant
Regular Substitute		
for the maximum period through June 30, 2013 to serve at the pleasure of the Board		
Name	School	Assignment
Busching, Crysti	TJL	Special Education Teacher
Dagis, Charles	HHS	Social Studies Teacher

Reisen, Melissa	TJL	Elementary Teacher
Part-time Hourly for the maximum period through June 30, 2013 to serve at the pleasure of the Board		
Name	School	Assignment
Dono, Joseph	District	School Psychologist
Greene, Barry	District	School Psychologist

5.6 Civil Service Appointments

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following civil service appointments in accordance with the schedule attached to the official minutes of this meeting of August 22, 2012:

Probationary		
Name	School	Assignment
Nunziato, Matthew	OMS	Custodial Worker I
Schreiner, Dean	District-wide	Custodial Worker I
Silverberg, Deborah	TJL	Guard

5.7 Emergency Conditional Civil Service Appointments

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following emergency conditional civil service appointments in accordance with the schedule attached to the official minutes of this meeting of August 22, 2012:

Probationary		
Name	School	Assignment
Gerhardt, Debra	HHS	School Teacher Aide
Niebling, Mary	WDPS	School Teacher Aide
Rath, Barbara	HHS	School Teacher Aide

5.8 Change in Appointed Salary

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following change in appointed salary in accordance with the schedule attached to the official minutes of this meeting of August 22, 2012:

- Rinaldi, Nicholas, Music Teacher, TJL/OMS

5.9 Changes in Status

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following changes in status in accordance with the schedule attached to the official minutes of this meeting of August 22, 2012:

Name	School	Assignment	Type of Appointment	Effective Dates
Antenucci, Marco	OMS	Art Teacher	From: 0.45 FTE To: 0.75 FTE	9/1/12
Harmon, Jennifer	HHS	Math Teacher	From: 0.40 FTE To: 0.60 FTE	9/1/12
Keys, Carolyn	HHS	LOTE Teacher	From: 0.40 FTE To: 0.60 FTE	9/1/12
McCoy, Robert	OMS/HHS	English Teacher	From: 0.90 FTE To: 0.70 FTE	9/1/12
Farrell, Tracy	District	Custodial Worker I	From: Custodial Worker I To: Maint. Mechanic II	8/23/12

5.10 Reappointment of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Teaching Assistants, contained in the attachments to the official minutes of this meeting of August 22, 2012, be reappointed from September 1, 2012 through June 30, 2013 to serve at the pleasure of the Board.

5.11 Substitute List Addendum 2012-2013

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the substitute list addendum, as attached to the official minutes of this meeting of August 22, 2012, for the maximum period through June 30, 2013 to serve at the pleasure of the Board.

5.12 Extracompensation Appointment Schedule 2012-2013

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the appointees specified on the Extracompensation Appointment Schedule, as revised, with a copy of said schedule attached to the official minutes of this meeting of August 22, 2012.

5.13 Salary Schedules for Non-Bargaining Unit Personnel

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the salary schedule for non-bargaining unit personnel in accordance with the attachment to the official minutes of this meeting of August 22, 2012.

5.15 Election of Voting Delegate to the New York State School Boards Association 2012 Annual Convention

Upon the recommendation of the Superintendent of Schools, the Board of Education approved that Nicholas Giuliano represent the Harborfields Central School District as a voting delegate at the 2012 Annual Business Meeting of the New York State School Boards Association Convention.

Further, the Board of Education approved that if the voting delegate, after arrival at the convention, is unable to serve, it is his/her responsibility to transfer the "Voting Delegate" identification to an alternate designee. The Board of Education approved Gary Schoer as the alternate voting delegate.

5.14 Non-Unit Central Office Administrator Contract

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the employment agreement for the following central office administrator was accepted for the 2012-2013 school year, and a copy of said agreement is attached to the official minutes of this meeting of August 22, 2012.

- William H. Nimmo, Assistant Superintendent for Business

INSTRUCTION CONSENT AGENDA

Call for Removal of Resolutions from the INSTRUCTION Consent Agenda

There were no items removed from the Instruction Consent Agenda.

Consent Agenda - Instruction

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (6-0), all items in the area of Instruction on the agenda of August 22, 2012 were approved by the Board of Education by consent.

6.1 Review of IEP Recommendations and Authorization for Placement and Services

Upon the recommendation of the Superintendent of Schools, the Board of Education, having reviewed the IEP recommendations, approved that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE:

- **Committee on Special Education** meetings dated May 2, 2012, May 23, 2012, May 24, 2012, May 30, 2012, June 1, 2012, June 13, 2012, June 19, 2012, July 25, 2012 and August 9, 2012.

- **Committee on Preschool Special Education** meetings dated May 3, 2012, May 10, 2012, May 17, 2012, May 24, 2012, June 28, 2012, July 12, 2012, August 7, 2012 and August 9, 2012.
- **Subcommittee on Special Education** meetings dated May 2, 2012, May 4, 2012, May 17, 2012, May 21, 2012, June 4, 2012, June 6, 2012, June 12, 2012 and June 13, 2012.

6.2 Overnight Field Trip

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following overnight field trip:

- Approximately 12-14 high school students from the girls' volleyball team to participate in the Burnt Hills Volleyball Tournament in Burnt Hills, NY from September 7-8, 2012.

6.3 Appointment of APPR Lead Evaluator

Upon the recommendation of the Superintendent of Schools, the Board of Education certified the following administrator as an APPR lead evaluator for the 2012-2013 school year according to Section 30-2-9 of the Rules of the Board of Regents:

Title	Name
Principal	Dr. Rory Manning

6.4 Internships

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following graduate students to be assigned to the Special Education department and provided a non-paid 460-hour social worker internship commencing September 2012:

- Rosario, Rosemarie
- Russo, Kaitlyn

6.5 First Reading of Board of Education Policies

The following policies were presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- File 1800: Gifts from the Public
- File 1800R: Gifts from the Public Regulation
- File 1800E: Recommendation to Accept Gifts
- File 4325: Academic Intervention Services
- File 5100: Student Attendance

- File 5280.2: Concussion Management
- File 5305: Eligibility for Interscholastic and Extracurricular Activities
- File 5305-R: Eligibility for Interscholastic and Extracurricular Activities Regulation
- File 8411: Student Transportation Services

6.6 Removal of Board of Education Policies

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the removal of the following Board of Education policies, as attached to the agenda of August 22, 2012:

- File 5305-E: Eligibility for Extracurricular Activities Exhibit
- File 5313.1: Dismissal of Students After Normal School Hours
- File 6255: Gifts and Grants
- File 8411R: School Bus Scheduling and Routing Regulation

6.7 Adoption of Revised Board of Education Policies

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following revised policies, as attached to the agenda of August 22, 2012:

- File 4526.1: Internet Safety
- File 4526.1-R: Internet Safety Regulation

ITEMS FOR DISCUSSION

Meet the Teacher Nights, 2012-2013 School Year

There was a brief discussion on having Board members attend the “Meet the Teachers” nights. Board members advised Ms. Todaro that they would email her their availability. Ms. Todaro will then develop a schedule based on what nights the Board members can attend.

Rental of Classroom Space at Washington Drive Primary School – Update

Ms. Todaro reported that the district sent proposal letters to the ten organizations that had indicated interest in renting available space at Washington Drive Primary School. She indicated that two organizations (SCOPE and Treasure Cove) had responded by the deadline expressing their continued interest. Mr. Nimmo suggested that the next step would be to invite both organizations in to meet with the Board to discuss their intentions more specifically. Ms. Todaro informed the Board that the timeline for having a tenant in place would not happen until at least January 2013.

Twitter Account

A discussion ensued regarding the pros and cons of using social media as a communication tool for getting information out to the students and community about what is going on in the district. Ms. Todaro reported that the new high school principal, Dr. Rory Manning, had managed a Twitter account in his previous district, and his feedback on it was very positive.

Board of Education Presentations – Student Organizations

Ms. Todaro discussed the idea of having presentations made by student organizations at Board of Education meetings during the 2012-2013 school year. The Board members thought this was a nice idea, and Ms. Todaro stated she will develop a schedule.

BOARD OF EDUCATION ACTIVITIES

NYSASBO's 43rd Annual Summer Business Management Workshop, District Clerk Strand, July 15-18, 2012, Hotel Albany, New York

Ms. Sharon Whelan, who will assume the position of District Clerk on October 1, 2012, attended the NYSASBO Summer Business Management Workshop, District Clerk Strand. Ms. Whelan's written memorandum outlined the sessions she attended and the content that was addressed at each one. Ms. Whelan stated in her memo that the workshop was very informative and worthwhile.

PUBLIC PARTICIPATION

A resident addressed the Board of Education to thank them for all their hard work. She expressed her support about having the agenda in electronic format and making the agenda materials available to the public electronically.

Ms. Todaro noted that Paul Lasinski was in the audience, and she indicated that Mr. Lasinski has been instrumental in developing the district's Concussion Management policy that was presented this evening for a first reading. Mr. Lasinski addressed the Board to say that the district's practices have been in compliance with the new law long before it even went into effect.

An official presentation on the Concussion Management policy is planned for the September 19, 2012 Board meeting.

A recruiter from the US Army addressed the Board to express his interest in getting information out to our high school students about the educational opportunities available through military service.

EXECUTIVE SESSION

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (6-0), the Board, district office administrators, and the district clerk, moved to Executive Session at 9:25 p.m. for the purpose of interviewing a candidate for the position of Special Assistant for Curriculum and Instruction.

Mr. Toles left the meeting at 9:25 p.m.

The Board reconvened the regular meeting at 10:30 p.m.

ADJOURNMENT

Upon motion duly made by Mr. Schoer, seconded by Ms. Boba, and carried (5-0), the Board adjourned the regular meeting of August 22, 2012 at 10:32 p.m.

Respectfully submitted,

Barbara Muller
District Clerk