

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA

August 22, 2012

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION: 6:00 p.m.

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

SUPERINTENDENT'S REPORTS

2.1 Superintendent's Report
Diana Todaro, Superintendent of Schools

2.2 Staffing Update
Edward Sallie, Interim Assistant Superintendent for Human Resources

BOARD OF EDUCATION MINUTES

3.1 Special Meeting – June 27, 2012 (to be distributed at Board meeting)
Special Meeting – June 29, 2012 Page 15
Reorganization/Regular Meeting – July 10, 2012 Pages 16-41

FINANCE

4.1 **Treasurer's Reports** Pages 42-45

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Reports for June and July 2012 be approved.

Motion: _____ **Second:** _____ **Action:** _____

4.2 **Financial Status Report** Pages 46-120

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for June 2012 be accepted.

Motion: _____ **Second:** _____ **Action:** _____

4.3 Schedules of Bills..... Pages 121-148

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of August 22, 2012 be accepted.

Motion:_____ **Second:**_____ **Action:**_____

4.4 Budgetary Transfer of Funds Pages 149-150

Be it resolved, upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of August 22, 2012 be approved.

Motion:_____ **Second:**_____ **Action:**_____

4.5 School Services/Specialized Education Agreements Pages 151-167

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Services/Specialized Education Agreements for the 2012-2013 school year between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **Anderson Center for Autism** to provide educational services for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2012 through June 30, 2013 and compensated at a tuition rate established by the Commissioner of Education.
- **Creative Home Tutoring** to provide home tutoring for students on home instruction for the period July 1, 2012 through June 30, 2013 at a rate of \$42.33 per hour for homebound tutoring services and \$42.33 per period for resource room/special education services.
- **Myra Allen, Speech and Learning Center** to provide special education speech and language consulting for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2012 through June 30, 2013 and compensated at rates set forth in said agreement.
- **Syosset Home Tutoring** to provide home tutoring for students on home instruction for the period July 1, 2012 through June 30, 2013 at a rate of \$42.33 per hour for homebound tutoring services and \$42.33 per period for resource room/special education services.

Motion:_____ **Second:**_____ **Action:**_____

4.6 Parentally Placed Private School/Special Education Service Contract..... Pages 168-173

Be it resolved, upon the recommendation of the Superintendent of Schools, the following 2012-2013 parentally placed private school/special education service contract between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

District of Location:

- **Greenburg-North Castle Union Free School District**, 1 student attending a private school within the Greenburg-North Castle Union Free School District effective July 1, 2012 through June 30, 2013

Motion: _____ **Second:** _____ **Action:** _____

4.7 Gifts/Grant and Increase in Appropriations Pages 174-188

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts and grant be accepted:

1. Gift in the amount of \$164.03 from Ahold Financial Services for participation in Stop & Shop’s A+ School Rewards Program to be used under the guidance and direction of Joanne Giordano, Principal, OMS for meeting supplies for the Family and Consumer Sciences Department
2. Gift in the amount of \$2,000 from Harborfields’ Lacrosse Club to be used under the guidance and direction of John Valente, Director of Physical Education, Health, and Athletics
3. School Aid Bullet Grant in the amount of \$75,000 from Senator Carl Marcellino to be used for technology to support the district’s APPR process
4. Gift in the amount of \$7,256.00 from HACEF to be used under the guidance and direction of the Office of Curriculum and Instruction for the purchase of two SMART Boards and one document camera
5. Gift in the amount of \$75.00 from Paul Brief to be accepted for credit to the Alan Prince Brief Scholarship Fund within the Expendable Trust Account
6. Gift in the amount of \$200.00 from William and Lori Nimmo to be accepted for credit to the James T. Brennan Scholarship Fund within the Expendable Trust Account

Be it further resolved, that upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2012-2013 be increased as follows:

1. A2110.5100.11.2310.....\$ 164.03

2.	A2855.4200.36.2855.....	\$ 2,000.00
3.	A2630.2000.42.4001.....	\$ 50,000.00
	A2110.2000.42.4001.....	\$ 6,000.00
	A2010.4460.42.4001.....	\$ 4,000.00
	A2010.4900.42.4001.....	\$ 10,000.00
	A2010.5330.42.4001.....	\$ 5,000.00
4.	A2630.2000.42.4020.....	\$ 7,256.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

Motion: _____ **Second:** _____ **Action:** _____

4.8 Donation of Library Books..... Pages 189-190

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent to accept the donation of books to school libraries at WDPS, TJL, OMS and HHS for the 2012-2013 school year. The donated books will be accepted in accordance with the Board of Education policy 1800-E after careful review by school librarians to ensure the alignment with curriculum.

Motion: _____ **Second:** _____ **Action:** _____

4.9 Youth Court Program..... Pages 191-196

Be it resolved, upon the recommendation of the Superintendent of Schools, the agreement between the Town of Huntington and Harborfields Central School District for the continuation of the Youth Court Program as attached to the agenda of August 22, 2012 be approved.

Be it further resolved, that the Superintendent of Schools be authorized to execute the agreement on behalf of the Harborfields Central School District.

Motion: _____ **Second:** _____ **Action:** _____

4.10 Surplus Books..... Pages 197-200

Be it resolved, upon the recommendation of the Superintendent of Schools, the surplus books as listed in the attachment to the agenda of August 22, 2012 be declared surplus and disposed of accordingly.

- Library books at Thomas J. Lahey Elementary School

Motion: _____ **Second:** _____ **Action:** _____

4.11 BidPages 201-202

Be it resolved, upon the recommendation of the Superintendent of Schools, the following bid as attached to the agenda of August 22, 2012 be approved.

- **Bid 2011-4:** Transportation-Acme Bus Corp. and Huntington Coach Corp.

Motion:_____ **Second:**_____ **Action:**_____

HUMAN RESOURCES

5.1 Resignations Pages 203-206

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Blackshaw, Kerianne, Teaching Assistant, TJL, effective close of business August 9, 2012
- Heuer, Samantha, Teaching Assistant, TJL, effective close of business June 25, 2012
- Norton, Ann, Teaching Assistant, TJL, effective close of business June 30, 2012
- Reres, Doreen, Paraprofessional, OMS, effective close of business July 31, 2012

Motion:_____ **Second:**_____ **Action:**_____

5.2 Leave of Absence Page 207

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leave of absence be approved:

Name	Assignment	School	Dates Unpaid
Franzino, Michael	Teaching Assistant	WDPS	9/1/12 – 6/30/13

Motion:_____ **Second:**_____ **Action:**_____

5.3 Extension of Leave of Absence Page 208

Be it resolved, upon the recommendation of the Superintendent of Schools, the following extension of leave of absence be approved:

Name	Assignment	Dates Unpaid	Reason
Heuer, Kathleen	Sr. Account Clerk	10/16/12 – 10/12/13	Child Care

Motion:_____ **Second:**_____ **Action:**_____

5.4 Abolishment and Creation of Positions

Certificated Employees:

Whereas, the Board for reasons of economy and efficiency, has determined that it is appropriate to abolish and to create certain pedagogical positions in the District;

Therefore, be it resolved, that the Board hereby abolishes the following positions, effective close of business on June 30, 2012:

- 0.20 FTE English tenure area teaching positions
- 0.05 FTE Home Economics tenure area teaching positions

CREATION OF POSITIONS:

Certificated Employees:

Be it resolved, upon the recommendation of the Superintendent of Schools, effective July 1, 2012 professional positions in the Harborfields Central School District be created in the following areas of classification:

Professional:

- 0.5 FTE Kindergarten tenure area teaching positions
- 0.2 FTE Mathematics tenure area teaching positions
- 0.2 FTE Foreign Language tenure area teaching positions
- 0.3 FTE Art tenure area teaching positions

Motion: _____ **Second:** _____ **Action:** _____

5.5 Professional Appointments..... Pages 209-247

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of August 22, 2012 be approved.

Probationary		
Name	School	Assignment
Brown, Maria	TJL	Special Education Teacher
Dini, Andrea	WDPS	Elementary Teacher
Hillebrand, Marissa	OMS	Special Education Teacher
Part-time		
for the maximum period through June 30, 2013 to serve at the pleasure of the Board		
Name	School	Assignment
Ahrens, Lindsay	OMS	Teaching Assistant
Baker, Gabrielle	HHS	Teaching Assistant
Beard, Lori	OMS	Elementary Teacher

Boshnack, Judy	OMS	FACS Teacher
Caputo, Lauren	HHS	Teaching Assistant
Mugno, Michael	HHS/OMS	Social Studies Teacher
Proctor, Bryan	HHS/OMS	Physical Education Teacher
Quigg, Barbara	WDPS	Teaching Assistant
Schaeffer, Scott	HHS	Teaching Assistant
Turner, Brianne	OMS	Teaching Assistant
Regular Substitute		
for the maximum period through June 30, 2013 to serve at the pleasure of the Board		
Name	School	Assignment
Busching, Crysti	TJL	Special Education Teacher
Dagis, Charles	HHS	Social Studies Teacher
Reisen, Melissa	TJL	Elementary Teacher
Part-time Hourly		
for the maximum period through June 30, 2013 to serve at the pleasure of the Board		
Name	School	Assignment
Dono, Joseph	District	School Psychologist
Greene, Barry	District	School Psychologist

Motion: _____ **Second:** _____ **Action:** _____

5.6 Civil Service Appointments Pages 248-254

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the agenda of August 22, 2012 be approved.

Probationary		
Name	School	Assignment
Nunziato, Matthew	OMS	Custodial Worker I
Schreiner, Dean	District-wide	Custodial Worker I
Silverberg, Deborah	TJL	Guard

Motion: _____ **Second:** _____ **Action:** _____

5.7 Emergency Conditional Civil Service Appointments Pages 255-260

Be it resolved, upon the recommendation of the Superintendent of Schools, the following emergency conditional civil service appointments in accordance with the schedule attached to the agenda of August 22, 2012 be approved.

Probationary		
Name	School	Assignment
Gerhardt, Debra	HHS	School Teacher Aide
Niebling, Mary	WDPS	School Teacher Aide
Rath, Barbara	HHS	School Teacher Aide

Motion: _____ **Second:** _____ **Action:** _____

5.8 Change in Appointed Salary Pages 261-262

Be it resolved, upon the recommendation of the Superintendent of Schools, the following change in appointed salary in accordance with the schedule attached to the agenda of August 22, 2012 be approved:

- Rinaldi, Nicholas, Music Teacher, TJL/OMS

Motion: _____ **Second:** _____ **Action:** _____

5.9 Changes in Status Pages 263-264

Be it resolved, upon the recommendation of the Superintendent of Schools, the following changes in status in accordance with the schedule attached to the agenda of August 22, 2012 be approved:

Name	School	Assignment	Type of Appointment	Effective Dates
Antenucci, Marco	OMS	Art Teacher	From: 0.45 FTE To: 0.75 FTE	9/1/12
Harmon, Jennifer	HHS	Math Teacher	From: 0.4 FTE To: 0.6 FTE	9/1/12
Keys, Carolyn	HHS	LOTE Teacher	From: 0.4 FTE To: 0.6 FTE	9/1/12
McCoy, Robert	OMS/HHS	English Teacher	From: 0.9 FTE To: 0.7 FTE	9/1/12
Farrell, Tracy	District	Custodial Worker I	From: Custodial Worker I To: Maintenance Mechanic II	8/23/12

Motion: _____ **Second:** _____ **Action:** _____

5.10 Reappointment of Teaching Assistants Pages 265-267

Be it resolved, upon the recommendation of the Superintendent of Schools, the Teaching Assistants, contained in the attachments to the agenda of August 22, 2012, be reappointed from September 1, 2012 through June 30, 2013 to serve at the pleasure of the Board.

Motion: _____ **Second:** _____ **Action:** _____

5.11 Substitute List Addendum 2012-2013..... Pages 268-269

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of August 22, 2012 be approved for the maximum period through June 30, 2013 to serve at the pleasure of the Board.

Motion: _____ **Second:** _____ **Action:** _____

5.12 Extracompensation Appointment Schedule 2012-2013 Pages 270-271

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of August 22, 2012 be approved.

Motion: _____ **Second:** _____ **Action:** _____

5.13 Salary Schedules for Non-Bargaining Unit Personnel Page 272

Be it resolved, upon the recommendation of the Superintendent of Schools, the salary schedule for non-bargaining unit personnel be approved in accordance with the attachment to the agenda of August 22, 2012.

Motion: _____ **Second:** _____ **Action:** _____

5.14 Non-Unit Central Office Administrator Contract..... Pages 273-278

Be it resolved, upon the recommendation of the Superintendent of Schools, the employment agreement for the following central office administrator be accepted for the 2012-2013 school year.

- William H. Nimmo, Assistant Superintendent for Business

Motion: _____ **Second:** _____ **Action:** _____

5.15 Election of Voting Delegate to the New York State School Boards Association 2012 Annual Convention

Be it resolved, that _____ represent the Harborfields Central School District as a voting delegate at the 2012 Annual Business Meeting of the New York State School Boards Association Convention.

If the voting delegate, after arrival at the convention, is unable to serve, it is his/her responsibility to transfer the "Voting Delegate" identification to an alternate designated by the Board. The alternate voting delegate is _____.

Motion: _____ **Second:** _____ **Action:** _____

INSTRUCTION

6.1 Review of IEP Recommendations and Authorization for Placement and Services Pages 279-327

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated May 2, 2012, May 23, 2012, May 24, 2012, May 30, 2012, June 1, 2012, June 13, 2012, June 19, 2012, July 25, 2012, and August 9, 2012
- **Committee on Preschool Special Education** meeting dated May 3, 2012, May 10, 2012, May 17, 2012, May 24, 2012, June 28, 2012, July 12, 2012, August 7, 2012 and August 9, 2012
- **Subcommittee on Special Education** meetings dated May 2, 2012, May 4, 2012, May 17, 2012, May 21, 2012, June 4, 2012, June 6, 2012, June 12, 2012 and June 13, 2012

Motion: _____ **Second:** _____ **Action:** _____

6.2 Overnight Field Trip Page 328

Be it resolved, upon the recommendation of the Superintendent of Schools, the following overnight field trip be approved:

- Approximately 12-14 high school students from the girls' volleyball team to participate in the Burnt Hills Volleyball Tournament in Burnt Hills, New York from September 7-8, 2012

Motion: _____ **Second:** _____ **Action:** _____

6.3 Appointment of APPR Lead Evaluator

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby certifies the following administrator as an APPR lead evaluator for the 2012-2013 school year according to Section 30-2-9 of the Rules of the Board of Regents:

TITLE	NAME
Principal	Dr. Rory Manning

Motion: _____ **Second:** _____ **Action:** _____

6.4 Internships Pages 329-330

Be it resolved, upon the recommendation of the Superintendent of Schools, the following graduate students be assigned to the Special Education department and provided a non-paid 460-hour social worker internship commencing September 2012.

- Rosario, Rosemarie
- Russo, Kaitlyn

Motion: _____ **Second:** _____ **Action:** _____

6.5 First Reading of Board of Education Policies Pages 331-354

The following policies are being presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **File 1800: Gifts from the Public**
- **File 1800R: Gifts from the Public Regulation**
- **File 1800E: Recommendation to Accept Gifts**
- **File 4325: Academic Intervention Services**
- **File 5100: Student Attendance**
- **File 5280.2: Concussion Management**
- **File 5305: Eligibility for Interscholastic and Extracurricular Activities**
- **File 5305-R: Eligibility for Interscholastic and Extracurricular Activities Regulation**
- **File 8411: Student Transportation Services**

6.6 Removal of Board of Education Policies Pages 355-359

Be it resolved, upon the recommendation of the Superintendent of Schools, the following policies as attached to the agenda of August 22, 2012 be removed.

- **File 5305-E: Eligibility For Extracurricular Activities Exhibit**
- **File 5313.1: Dismissal of Students After Normal School Hours**
- **File 6255: Gifts and Grants**
- **File 8411R: School Bus Scheduling and Routing Regulation**

Motion:_____ **Second:**_____ **Action:**_____

6.7 Adoption of Revised Board of Education Policies Pages 360-364

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of August 22, 2012 be adopted.

- **File 4526.1: Internet Safety**
- **File 4526.1-R: Internet Safety Regulation**

Motion:_____ **Second:**_____ **Action:**_____

ITEMS FOR DISCUSSION

7.1 Meet the Teacher Nights, 2012-2013 School Year..... Page 365

7.2 Rental of Classroom Space at Washington Drive Primary
School - Update Page 366

7.3 Twitter Account

7.4 Board of Education Presentations-Student Organizations

BOARD OF EDUCATION ACTIVITIES

- NYSASBO's 43rd Annual Summer Business Management Workshop, District Clerk Strand, July 15-18, 2012, Hotel Albany, New York

PUBLIC PARTICIPATION

ADJOURNMENT