

HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK

Kind of Meeting	-	Regular Meeting
Date of Meeting	-	June 19, 2013
Place of Meeting	-	OMS Auditorium
Board Members Present	-	Mr. Giuliano, Dr. McDonagh, Mr. Banks, Ms. Boba, Mr. Mastroianni, Mr. Schoer, and Mr. Toles
Board Members Absent	-	None
Others Present	-	Ms. Todaro, Mr. Nimmo, Mr. Sallie, Ms. Whelan and Community Members

Mr. Giuliano called the meeting to order at 6:04 p.m.

**EXECUTIVE SESSION**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (5-0), the Board and district office administrators moved to Executive Session at 6:05 p.m. for the purpose of discussing collective bargaining negotiations and the employment history of particular individuals.

Mr. Mastroianni entered the meeting at 6:10 p.m.

The Board recessed at 7:15 p.m. to attend the recognition reception for departing Board members, Mr. Gary Schoer and Mr. Joseph Toles. The Board reconvened the regular meeting at 8:25 p.m. Mr. Giuliano led those in attendance in the Pledge of Allegiance.

**PUBLIC PARTICIPATION**

A resident addressed the Board regarding the park behind Harborfields Public Library. She offered her perspective on some of the remedies that were discussed at previous meetings such as lighting, gates, fencing, hedges, signs, etc., and indicated that she has noticed some improvement since the district has assigned security to the park. She is hopeful the Board will come to a definitive decision regarding this matter and requested that if the courts remain, the Board should continue with security at the park.

**ANNOUNCEMENTS**

2012-2013 Retirees Recognition Program

Ms. Todaro acknowledged the three retirees for the 2012-2013 school year and presented them with plaques in recognition of their service to the district.

Board Recognition Program

The following students were recognized by the Board of Education:

- Katelyn Maher (OMS) was selected to receive the 2013 Suffolk County Friedlander Upstander Award.
- Kylie Chen (TJL) placed second in the New York State Seatbelt Poster Contest sponsored by the Governor's EAC.
- Nicholas Caccamo (TJL), Sean Broderick (TJL), and Gracie Heil (TJL) each received the 2013 New York State Association for Health, Physical Education, Recreation and Dance's Suffolk Zone Outstanding Middle School Leadership Award.
- Jackie Bohk (TJL) was the school winner of the Covanta's Energy 7<sup>th</sup> Annual Recycling Poster Contest.
- Samantha Becker (OMS) and Samantha Schapero (OMS) placed first in the Musical category of the Annual Arts Competition sponsored by the Holocaust Memorial and Tolerance Center of Nassau County.
- John Gadamowitz (OMS) won the 2013 New York 529 Kidcaster Contest and received the grand prize opportunity to announce half an inning in the SNY broadcasters booth at a 2013 regular-season New York Mets home game.
- Connor Stewart (OMS) received the Johns Hopkins University Center for Talented Youth Award of High Honors for SATs.

The following staff were recognized by the Board of Education:

- Marissa Hillebrand (OMS) and Jessica Lowenhar (OMS) for their dedication and support in guiding Samantha Becker and Samantha Schapero to first place in the Musical category of the Annual Arts Competition sponsored by the Holocaust Memorial and Tolerance Center of Nassau County.
- Clare Jackson (OMS) for supporting the many district-wide events throughout the year including the Black History Program and Jazz Cabaret Night for our veterans.
- Joan Verardo (HHS) received the prestigious Award for Excellence in School Nursing for 2013 by the New York State Association of School Nurses in conjunction with Zone 2.

Ms. Boba entered the meeting at 8:45 p.m.

Students Samantha Becker and Samantha Schapero performed their musical collaboration that earned them first place at the Annual Arts Competition sponsored by the Holocaust Memorial and Tolerance Center of Nassau County.

## **SUPERINTENDENT'S REPORT**

### Superintendent's Report

Ms. Todaro noted that this was the last Board meeting of the school year. She thanked the Board and the community for their support and contributions throughout the year, and stated that she looked forward to seeing everyone at the upcoming Board meetings for 2013-2014.

### HHS Student Presentation

Teacher Vincent Ambrosio, Teaching Assistant Scott Schaeffer and high school students, Alex Coventry, Ethan Thomas, and Jake Dombrower introduced the new Harborfields Navigator Application; designed by high school students in the computer science club. The app will provide Harborfields High School students and parents with access to vital information and communication services such as daily school announcements, bell schedules, bus schedules, school calendar, sporting events, clubs, test schedules, teacher directory, Infinite Campus Parent Portal, etc., all on their mobile device.

### Shared Decision Making Committee Presentations

Maureen Kelly, SDM Coordinator, introduced each of the building teams who reported on their goals and accomplishments for the school year.

## **BOARD OF EDUCATION MINUTES**

The Board of Education accepted the following minutes:

- Regular Meeting, May 14, 2013
- Special Meeting, May 21, 2013
- Annual Election Meeting and Budget Vote, May 21, 2013

## **FINANCE CONSENT AGENDA**

### **4.1 Call for removal of resolutions from the Finance Consent Agenda**

Mr. Schoer called for the removal of Item 4.7 from the Finance Consent Agenda in order to address the item separately.

#### **4.2 Finance Consent Agenda**

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried unanimously (7-0), all resolutions in the area of Finance, with the exception of Resolution No. 4.7, on the agenda of the June 19, 2013, were approved by the Board of Education by consent.

#### **4.3 Schedule of Bills**

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the schedule of bills as attached to the agenda of June 19, 2013.

#### **4.4 Treasurer's Report**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Treasurer's Report for April 2013.

#### **4.5 Financial Status Report**

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Financial Status Report for April 2013.

#### **4.6 Budgetary Adjustment and Increase in Appropriations**

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the following funds:

- Payments in the amount of \$1,238 from the parents of Jennifer Mills; \$1,238 from the parents of Julia Colodny; and \$1,238 from the parents of Quincy Jackson; and \$1,238 from the parents of Laura Santoro for the specific purpose of enrolling these students in the Summer Arts Academy, Nassau BOCES Cultural Arts Program

Further, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the funds to reimburse our expenses, appropriations for 2013-2014 be increased as follows:

A2280.4900.42.1681	\$4,952.00
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#### **4.8 Acceptance of Scholarship Fund Donations**

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the following donations to the respective Scholarship Funds:

- Gift in the amount of \$250.00 from Gary Schoer, Esq., for credit to the James T. Brennan Memorial Scholarship Fund within the Expendable Trust Account.
- Gift in the amount of \$500.00 from Joseph Toles for credit to the James T. Brennan Memorial Scholarship Fund.

- Gift in the amount of \$1,000.00 from CSC Holdings, LLC for credit to the MSG Varsity Scholarship Fund within the Expendable Trust Account.

Mr. Mastroianni thanked Mr. Schoer and Mr. Toles on behalf of the Board for their generous donations.

#### **4.9 School Services/Specialized Education Agreements**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following School Services/Specialized Education Agreements for the 2013-2014 school year between Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions:

- **Autism Consulting Services, LLC** to provide autism consultation services to students for the period of July 1, 2013 through June 30, 2014 in accordance with their Individualized Education Programs (IEPs) at rates set forth in said agreement.
- **Brookville Center for Children's Services, Inc.** to provide educational services, including instruction, related services, and a facility for the provision of the same for the period July 1, 2013 through June 30, 2014 in accordance with the Individualized Education Programs (IEPs) of students at the tuition rate established by the Commissioner of Education.
- **The Center for Discovery, Inc.** to provide educational services and a facility for the provision of the same for the period July 1, 2013 through June 30, 2014 in accordance with the Individualized Education Programs (IEPs) of students and compensated at the tuition rate established by the Commissioner of Education and the maintenance rate established by the Commissioner of Social Services.
- **Barry McNamara** to provide staff training for Integrated Co-teaching Program and RTI Models for the period July 1, 2013 and June 30, 2014 in accordance with the Individualized Education Programs (IEPs) of students and compensated at a rate of \$1,300.00 per day and \$200.00 per hour for periods less than a day.
- **Rebecca Kooper** to provide audiology services in accordance with the Individualized Education Programs (IEPs) of students for the period July 1, 2013 through June 30, 2014 and compensated at a rate of \$130.00 per hour.
- **The Rehabilitation Institute** to provide professional staff and services in accordance with the Individualized Education Programs (IEPs) of students for the period July 1, 2013 through June 30, 2014 at rates set forth in said agreement.
- **Rose Psychological Solutions** to provide teacher and staff training, parent training, meetings with students, curriculum consultation, behavior program consultation, development and ongoing training for special classes and other

services, as requested, in accordance with the Individualized Education Programs (IEP's) of students for the period of July 1, 2013 through June 30, 2014 at the rate of \$200 per hour.

#### **4.10 Private School Placement/Special Education Services Contract**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following special education services contract between the Harborfields Central School District "District of Residence" and the school "District of Location" listed below. The "District of Residence" will be billed for special education services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commission of Education.

- One (1) student residing within the Harborfields Central School District attending a private school within the Syosset Central School District effective July 1, 2013 through June 30, 2014

#### **4.11 Contract for Services to Sub-Allocate IDEA Flow through Funds to Special Education Providers**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following contract for services to sub-allocate IDEA flow through funds to providers for services to students with disabilities, ages 3-21 (Section 611) and ages 3-5 (Section 619).

- AHRC Suffolk
- United Cerebral Palsy Association of Greater Suffolk, Inc.

#### **4.12 Health Services Contracts**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following health services contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending non-public schools in said school districts for the 2012-2013 school year.

- **Commack UFSD**, two (2) students attending Jewish Academy at a cost of \$1,753.56 and two (2) students attending Holy Family Regional School at a cost of \$1,753.56, totaling \$3,407.12
- **South Huntington UFSD**, fifty-two (52) students attending St. Anthony's High School at a cost of \$778.85, totaling \$40,500.20, plus one (1) student that attended for 14 weeks totaling \$279.58, plus three (3) students that attended for 22 weeks totaling \$1,318.02. Eight (8) students attended the Long Island School for the Gifted at a cost of \$778.85, totaling \$6,230.80

#### **4.13 Approval of Western Suffolk BOCES 2013-2014 Services Contract**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the services contract between Western Suffolk BOCES and Harborfields Central School District for the 2013-2014 school year, as attached to the agenda of the meeting of June 19, 2013, and authorized the President of the Board of Education to executive the agreement on behalf of the Harborfields Central School District.

#### **4.14 Western Suffolk BOCES Joint Municipal Cooperative Bidding Program**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved and adopted the following resolution:

**Whereas**, various educational and municipal corporations located within the State of New York desire to bid jointly for *Tutorial & Special Education Services for Students, Western Suffolk BOCES & Component School Districts - RFP #12-01P/Opened April 25, 2012; Original Contract Term: July 1, 2012 through June 30, 2013; Extension of Contract: July 1, 2013 through June 30, 2014;* and

**Whereas**, the Harborfields Central School District, an educational/municipal corporation, is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

**Whereas**, the District is a municipality within the meaning of General Municipal Law §119-n and is eligible to participate in the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County (hereinafter Western Suffolk BOCES) Joint Municipal Cooperative Bidding Initiative in the areas mentioned above; and

**Whereas**, with respect to all activities conducted by the Western Suffolk BOCES, the District wishes to delegate to Western Suffolk BOCES the responsibility for drafting of specifications, advertising for bids/proposals, accepting and opening bids/proposals, tabulating bids/proposals, awarding the bids/proposals, extending awards of bids/proposals, and reporting the results to the District.

**Be it resolved** that the District hereby appoints Western Suffolk BOCES to represent it and to act as the lead agent in all matters related to the services as described above; and

**Be it further resolved** that the District hereby authorizes Western Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for Western Suffolk BOCES; and

**Be it further resolved** that this Agreement with the District shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

Dated:	June 19, 2013
Name of Educational or Municipal Corp.:	Harborfields CSD
Name of Official:	William H. Nimmo
Title:	Assistant Superintendent for Business
Contact Person - Name:	Dennis Graham
Title:	Accounts Manager
E-Mail Address:	<a href="mailto:grahamd@harborfieldscsd.org">grahamd@harborfieldscsd.org</a>

**4.15 Cooperative Bidding through the Long Island School Nutrition Directors Association for Various Food and Cafeteria Items for the 2013-2014 School Year**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved and adopted the following resolution:

**Whereas**, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on Food and Food Service Supplies for the 2013-14 school year.

**Whereas**, Harborfields Central School District, is desirous of participating with other districts in Nassau/Suffolk counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

**Whereas**, Harborfields Central School District, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon; therefore,

**Be it Resolved**, that the Board of Education of the Harborfields Central School District, hereby appoints Long Island School Food Service Directors' Association Cooperative Bid Committee to represent it in all matters related above, and,

**Be it Further Resolved**, that Harborfields Central School District's Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

**Be it Further Resolved**, that Harborfields Central School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

**Be it Further Resolved**, that Harborfields Central School District's Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all



negotiations directly with the successful bidder(s).

DATE: June 19, 2013  
AUTHORIZED SIGNATURE: \_\_\_\_\_  
TITLE: President, Board of Education  
SCHOOL DISTRICT: Harborfields Central School District

#### **4.16 Universal Pre-Kindergarten Program Contracts**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved that Harborfields Central School District will collaborate with Centerport Methodist Co-op Nursery School and Kiddie Academy of Greenlawn for the establishment of a Universal Pre-Kindergarten program for the 2013-2014 school year in accordance with the contracts attached to the agenda of June 19, 2013.

- Centerport Methodist Co-op Nursery School Contract
- Kiddie Academy of Greenlawn Contract

#### **4.17 Establishment of Non-Resident Tuition Rates for 2012-2013 School Year**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the non-resident tuition rates for the 2012-2013 school year, as attached to the official minutes of the meeting of June 19, 2013.

#### **4.18 Reinstatement of Services Agreement with Third Party Administrator of Tax Sheltered Annuities**

**Whereas**, on May 13, 2008, the Board of Education previously adopted and entered into a Services Agreement with OMNI Financial Group, Inc. ("OMNI") as a third-party administrator ("TPA") to implement and administer the District's 403(b) Plan; and

**Whereas**, amendments to the OMNI Financial Group (OMNI) Section 403(b) IRC Third Party Administrator Services Agreement were negotiated by Eastern Suffolk BOCES for the benefit of its component school districts and adopted by the Board of Education on March 18, 2009; and

**Whereas**, the Board of Education elected to participate in the 2011 RFP with Eastern Suffolk BOCES which resulted in the selection of OMNI Financial Group, Inc. and a new Agreement; and

**Whereas**, it is deemed in the best interest of the District to continue with such Agreement;

Upon the recommendation of the Superintendent of Schools, pursuant to the terms of the Administrative Services Agreement previously approved, the Board of Education reappointed OMNI Financial Group, Inc. as the District's Third Party Administrator of Tax Sheltered Annuities for the period July 1, 2013 through June 30, 2014.

#### **4.19 Budgetary Transfer of Funds**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the budgetary transfer of funds, as attached to the official minutes of the meeting of June 19, 2013.

#### **4.20 Authorization to Expend Funds from Employee Benefit Accrued Liability Reserve Fund**

**Whereas**, the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or BOE policy; and

Upon the recommendation of the Superintendent of Schools, the Board of Education appropriated the maximum amount of \$200,000 from the Employee Benefit Accrued Liability Reserve Fund to pay the cost of the monetary value of accumulated or accrued, but unused sick leave, personal leave, holiday leave, vacation leave, or time allowance granted in lieu of overtime compensation due to a district employee upon termination of employment and separation from service, whether by retirement or otherwise, as authorized by the applicable provisions of collective bargaining agreements; and authorizes the expenditure of said funds in accordance with the applicable provisions of the collective bargaining agreements, provided that any amount in excess of the contractual requirements, if any, shall be unappropriated and remain in the Employee Benefit Accrued Liability Reserve Fund.

#### **4.21 Capital Reserve Fund**

Upon the recommendation of the Superintendent of Schools, the Board of Education of Harborfields CSD, pursuant to Section 3651 of Education Law, as authorized by the voters in a proposition approved on May 16, 2006, affirmed the previous establishment and continuation of a Reserve Fund known as the Capital Reserve Fund, as follows:

1. The source of funds for this Reserve Fund shall be:
  - a. budgetary appropriations;
  - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c. such other funds as may be legally appropriated, including surplus funds from the current budget.
2. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the cost of any object or purpose for which bonds may be issued by, or for the objects or purposes of the School District pursuant to the local finance law for projects specifically outlined in the proposition including renovation and replacement of doors, windows, and roofs on School District buildings, subject to permissive referendum of the voters as provided in Section 3651 of Education Law.

3. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 3651 of Education Law, subject to permissive referendum of the voters.
4. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
5. The Chief Financial Officer shall account for this Reserve Fund as follows:
  - a. the source, date, and amount of each sum paid into the fund;
  - b. the purpose, date, and amount of each payment from this fund; and
  - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
6. The amount to be reserved as of June 30, 2013 shall be in accordance with the proposition of May 16, 2006 and shall be no more than \$5,000,000 limited to annual contributions of \$600,000.

#### **4.22 Retirement Contribution Reserve Fund**

Upon the recommendation of the Superintendent of Schools, the Board of Education of Harborfields CSD, pursuant to Section 6-r of General Municipal Law, affirmed the previous establishment and continuation of a Reserve Fund known as the Retirement Contribution Reserve Fund, as follows:

1. The source of funds for this Reserve Fund shall be:
  - a. budgetary appropriations;
  - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c. such other funds as may be legally appropriated.
2. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the costs of payments made by the School District to the New York State and Local Employees' Retirement System pursuant to Section 17 or 317 of the Retirement and Social Security Law.
3. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-r of General Municipal Law.

4. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
5. The Chief Financial Officer shall account for this Reserve Fund as follows:
  - a. the source, date, and amount of each sum paid into the fund;
  - b. the purpose, date, and amount of each payment from this fund; and
  - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
6. The amount to be reserved as of June 30, 2013 shall be no more than \$2,800,000.

#### **4.23 Employee Benefit Accrued Liability Reserve Fund**

Upon the recommendation of the Superintendent of Schools, the Board of Education of Harborfields CSD, pursuant to Section 6-p of General Municipal Law, affirmed the previous establishment and continuation of a Reserve Fund known as the Employee Benefit Accrued Liability Reserve Fund, as follows:

1. The source of funds for this Reserve Fund shall be:
  - a. budgetary appropriations;
  - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c. such other funds as may be legally appropriated.
2. Monies in the Reserve Fund may be appropriated only for the payment of:
  - a. The cash payment of the monetary value of accumulated or accrued but unused sick leave, personal leave, vacation leave and other forms of payment for accrued and unliquidated leave time and benefits upon termination of employment and separation from service, whether by retirement or otherwise, as authorized or required by policy, collective bargaining agreement, or Section 6 of Civil Service Law;
  - b. The reasonable costs of the administration of the Reserve Fund including expert or professional services rendered.
3. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-p of General Municipal Law.
4. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General

Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.

5. The Chief Financial Officer shall account for this Reserve Fund as follows:
  - a. the source, date, and amount of each sum paid into the fund;
  - b. the purpose, date, and amount of each payment from this fund; and
  - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
6. The amount to be reserved as of June 30, 2013 will be no more than \$2,700,000.

#### **4.24 Unemployment Insurance Reserve Fund**

Upon the recommendation of the Superintendent of Schools, the Board of Education of Harborfields CSD, pursuant to Section 6-m of General Municipal Law, affirmed the previous establishment and continuation of a Reserve Fund known as the Unemployment Insurance Reserve Fund, as follows:

1. The source of funds for this Reserve Fund shall be:
  - a. budgetary appropriations;
  - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c. such other funds as may be legally appropriated.
2. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the cost including interest of reimbursement to the State Insurance Fund for payments made by the State Fund on behalf of the District to claimants.
3. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-m of General Municipal Law.
4. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
5. The Chief Financial Officer shall account for this Reserve Fund as follows:
  - a. the source, date, and amount of each sum paid into the fund;
  - b. the purpose, date, and amount of each payment from this fund; and
  - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.

6. The amount to be reserved as of June 30, 2013 shall be no more than \$200,000.

#### **4.25 Surplus Equipment & Books**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved that the following items, as listed in the attachments to the agenda of June 19, 2013, be declared surplus and disposed of accordingly.

- One copy machine from OMS library, Asset #101535
- Library books in the Washington Drive Primary School library
- Library books in the Harborfields High School library
- Library books in the Thomas J. Lahey Elementary School library
- Library books in the Oldfield Middle School library

#### **4.26 Request for Proposal (RFP) for Underwriter for the Refunding of Serial Bonds Issued in 2005**

Upon the recommendation of the Superintendent of Schools, the Board of Education appointed RBC Capital Markets, LLC as Underwriter for the issuance not to exceed \$13,000,000 of School District Refunding Serial Bonds-2005 pursuant to the resolution attached to the official minutes of the meeting of June 19, 2013.

#### **4.7 Acceptance of Gifts/Grant and Increase in Appropriations**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, the following gifts/grants were accepted by the Board of Education with their thanks and appreciation:

1. Gift in the amount of \$200.00 from the Holocaust Memorial and Tolerance Center of Nassau County, Inc. to be used under the guidance and direction of the Director of Music and Art for the purpose of purchasing general supplies for the music program at Oldfield Middle School.
2. Gift in the amount of \$3,631.00 from the TJJ PTA to be used under the guidance and direction of the Principal at TJJ for the purpose of purchasing one (1) Smart Board and Document Camera with any associated installation accessories for the Thomas J. Lahey Elementary School.
3. Grant in the amount of \$6,000.00 from the TJJ PTA to be used under the guidance and direction of the Principal at TJJ for the purpose of purchasing technology equipment, specifically, but not limited to, Chrome Books for the students at Thomas J. Lahey Elementary School.
4. Gift in the amount of \$4,382.48 from HACEF to be used under the guidance and direction of the Office of Curriculum and Instruction for the purpose of purchasing camera equipment for the photography classes at Harborfields High School and

Wacom graphics tables for the art classes at Harborfields High School.

Further, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts/grants to reimburse our expenses, appropriations for 2013-2014 be increased as follows:

1. A2212.5130.34.2400	\$ 200.00
2. A2630.2000.42.2630	\$14,013.48

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

## **HUMAN RESOURCES CONSENT AGENDA**

### **5.1 Call for removal of resolutions from the Human Resources Consent Agenda**

There were no items removed from the Human Resources Consent agenda.

### **5.2 Human Resources Consent Agenda**

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the June 19, 2013 were approved by the Board of Education by consent.

### **5.3 Resignations**

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the following resignations:

- Contreras, Luly, P/T Teaching Assistant, WDPS, effective the close of business June 30, 2013
- Cox, Jordan, Physical Education Teacher, TJL, effective the close of business June 30, 2013
- Ianni, Anna, P/T Teaching Assistant and P/T Teacher, OMS, effective the close of business June 30, 2013
- Romanelli, Paul, Elementary Teacher/Dean, OMS, effective the close of business June 30, 2013
- Scherr, Jami, Physical Education Teacher, HHS, effective the close of business August 25, 2013
- Tucci, Elizabeth, Special Education Teacher, TJL, effective the close of business June 30, 2013

**5.4 Leaves of Absence**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following leaves of absence:

Name	Assignment	School	Dates Paid	Dates Unpaid
Amiruddin, Diane	Teaching Assistant	WDPS	N/A	9/3/13-6/30/14
Bilawsky, Allison	Music Teacher	HHS	11/7/13-2/10/14	2/11/14-8/31/14
Sheehan, MaryAnn	Elementary Teacher	TJL	9/3/13-11/25/13	11/26/13-3/7/14

**5.5 Revision of Leave of Absence**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following revision of a leave of absence:

Name	Assignment	School	Dates Paid	Dates Unpaid
Laura Hurney	English Teacher	OMS	FROM: 6/10/13-10/14/13 TO: 6/3/13-10/14/13	N/A

**5.6 Extensions of Leaves of Absence**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following extensions of leaves of absence:

Name	Assignment	Dates Unpaid	Reason
Heuer, Kathleen	Sr. Account Clerk	10/13/13-1/26/14	Child Care
Rochanakit, Jill	Elementary Teacher	9/1/13-8/31/13	Child Care

**5.7 Professional Appointment**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following professional appointment in accordance with the schedule attached to the official minutes of the meeting of June 19, 2013.

Part-Time for the maximum period through August 31, 2013 to serve at the pleasure of the Board of Education		
Name	Assignment	School
Edward F. Sallie	Temporary Assistant Superintendent for Human Resources	District

**5.8 Extracompensation Appointments**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the appointees specified on the Extracompensation Appointment Schedule as attached to the official minutes of the meeting of June 19, 2013.



**5.9 Addendum to the 2012/13 Substitute List**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the substitute list addendum as attached to the official minutes of the meeting of June 19, 2013 for the maximum period through June 30, 2013 to serve at the pleasure of the Board.

**5.10 Civil Service Appointments**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following civil service appointments in accordance with the schedule attached to the official minutes of the meeting of June 19, 2013:

PROBATIONARY		
Name	School	Assignment
Anthony Biancardi	HHS	Security Guard
David Kohrumel	TJL	Security Guard
Marianna Price	District	School Transportation Coordinator
Gregory Woods	OMS	Security Guard

**5.11 Increase in Hours**

Upon the recommendation of the Superintendent of Schools, the Board of Education granted the following employees an increase in hours:

Name	Position	From	To	Effective Date	Reason
William Bozeat	Guard	19.5 hrs./wk.	40 hrs./wk.	6/20/13	Reallocation of security assignments per security assessment
Robert Janoff	Guard	4.0 hrs./wk.	5.0 hrs./wk.	6/20/13	Reallocation of security assignments per security assessment

**5.12 Summer Workers**

Upon the recommendation of the Superintendent of Schools, the Board of Education appointed the following summer personnel:

SUMMER CUSTODIAL WORKERS For the period June 24, 2013 through August 23, 2013				
Name	Assignment	School	Hours Per Day	Hourly Rate*
Matthew Carroll	Summer Custodial Worker	HHS	8	\$9.79/hr.
Edward Dalesio	Summer Custodial Worker	WDPS	8	\$9.79/hr.
Jacqueline Dwyer	Summer Custodial Worker	OMS	8	\$9.79/hr.
Ana Gallegos	Summer Custodial Worker	OMS	8	\$9.79/hr.
Evan Gillies	Summer Custodial Worker	B&G	8	\$9.79/hr.
Jaclyn LaFountain	Summer Custodial Worker	TJL	8	\$9.79/hr.
David Mordarski	Summer Custodial Worker	WDPS	8	\$9.79/hr.
Scott Oliveri	Summer Custodial Worker	B&G	8	\$9.79/hr.
Alexander Piscitelli	Summer Custodial Worker	HHS	8	\$9.79/hr.
Mario Piscitelli	Summer Custodial Worker	TJL	8	\$9.79/hr.
Monique Tillman	Summer Custodial Worker	TJL	8	\$9.79/hr.

\*per the 2011-2012 salary schedule

SUMMER ACADEMY TEACHER ASSISTANTS Fifteen 2.5 Hour Sessions (Total 37.5 Hours) JULY 1, 2013 - JULY 25, 2013			
Name	Assignment	Location	Hourly Rate*
Ellen Blair	P/T Teaching Assistant	TJL	\$17.94
Mary Ann Broderick	P/T Teaching Assistant	TJL	\$17.57
Carolyn Girard	P/T Teaching Assistant	TJL	\$18.37
Sandra Lellis	P/T Teaching Assistant	TJL	\$16.65
Judith Lom	P/T Teaching Assistant	TJL	\$17.57
Jeri McCabe	P/T Teaching Assistant	TJL	\$18.37
Janet Peterson	P/T Teaching Assistant	TJL	\$18.37
Diane Sargent	P/T Teaching Assistant	TJL	\$16.16

\*per the 2010-11 salary schedule

### **5.13 Longevity Increments**

Upon the recommendation of the Superintendent of Schools, the Board of Education granted longevity increments to those professional and civil service personnel as per the schedule attached to the official minutes of the meeting of June 19, 2013.

### **5.14 Recall from Preferred Eligible List**

Upon the recommendation of the Superintendent of Schools, the Board of Education recalled the following employee to service.

**Whereas**, a full-time vacancy is deemed to exist in the tenure area listed below and the teacher listed below has been identified as the most senior person on the District's Preferred Eligible List in such tenure area it is hereby resolved that the following staff member be recalled to service in accordance with Section 2510.3 of the Education Law.

Name	Assignment	School
AnnMarie Romeo	LOTE Teacher	HHS

### **5.15 Abolishment and Creation of Positions**

#### **ABOLISHMENT OF POSITIONS**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved and adopted the following resolution(s):

Certificated Employees:

**Whereas**, the Board for reasons of economy and efficiency, has determined that it is appropriate to abolish and to create certain pedagogical positions in the District;

**Therefore, be it resolved**, that the Board hereby abolishes the following positions, effective close of business on June 30, 2013:

- 1.50 FTE elementary tenure area teaching positions;
- 0.25 FTE art tenure area teaching positions;
- 0.15 FTE home economics tenure area teaching positions;
- 0.60 FTE foreign language tenure area teaching positions;
- 0.05 FTE music tenure area teaching positions;
- 0.40 FTE physical education tenure area teaching positions;
- 0.60 FTE reading tenure area teaching positions;
- 0.50 FTE school media specialist-library tenure area teaching positions

**Be it further resolved**, that the Superintendent of Schools is hereby directed to provide written notice to those employees whose employment is discontinued as a result of the abolition of the above-listed positions, as set forth in a Memorandum to the Board from the Superintendent of Schools, dated June 19, 2013, as presented at this meeting, in accordance with the provisions of Section 3013 of the Education Law, Part 30 of the Regents Rules and/or the terms of any applicable Collectively Negotiated Agreement, termination of their employment effective close of business of June 30, 2013; and

**Be it further resolved**, that said employees who are not entitled to Part 30 bumping rights shall be notified, in writing, of their placement on a preferred eligibility list in the tenure area(s) of their employment regarding their statutory recall rights and/or their recall rights under any applicable Collectively Negotiated Agreement.

#### **CREATION OF POSITIONS**

Certificated Employees:

**Be it resolved**, that upon the recommendation of the Superintendent of Schools, effective July 1, 2013, the following professional position in the Harborfields Central School District be created in the following area of classification:

***Professional:***

English 7-12	English Teacher-HHS	0.40
Mathematics 7-12	Mathematics Teacher-HHS	0.10
Science 7-12	Science Teacher-HHS	0.30
Social Studies 7-12	Social Studies Teacher-OMS/HHS	0.30
Special Education K-12	Special Education Teacher-OMS/TJL	1.50

**5.16 Agreement Between the Harborfields Central School District and the UPSEU School Nurses Unit**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Collective Bargaining Agreement with the School Nurses Unit for the period of July 1, 2011 through June 30, 2015, and authorized the President of the Board to execute same on behalf of the Board.

**5.17 Authorization for Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the resolution authorizing the Board members, district clerk, and the district office administrators to attend the conference listed below and be reimbursed for expenses in accordance with Policy File 2521.

- New York State School Boards Association's 2013 Summer Law Conference, July 25, 2013, Hilton Long Island, Huntington, NY

**INSTRUCTION CONSENT AGENDA**

**6.1 Call for removal of resolutions from the Instruction Consent Agenda**

There were no resolutions removed from the Instruction Consent Agenda

**6.2 Instruction Consent Agenda**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried unanimously (7-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the June 19, 2013 were approved by the Board of Education by consent.

**6.3 Review of IEP Recommendations and Authorization for Placement and Services**

Upon the recommendation of the Superintendent of Schools, the Board of Education, having reviewed the IEP recommendations, approved that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE, and CPSE.

- **Committee on Special Education** meetings dated April 26, 2013, May 9, 2013, May 15, 2013, May 17, 2013, May 22, 2013, May 23, 2013, May 28, 2013, May 30, 2013, May 31, 2013 and June 6, 2013
- **Subcommittee on Special Education** meetings dated March 14, 2013, March 19, 2013, March 21, 2013, March 22, 2013, April 1, 2013, April 4, 2013, April 5, 2013, April 8, 2013, April 11, 2013, April 12, 2013, April 19, 2013, April 24, 2013, April 25, 2013, April 26, 2013, April 30, 2013, May 3, 2013, May 6, 2013, May 7, 2013, May 8, 2013, May 9, 2013, May 10, 2013, May 13, 2013, May 14, 2013, May 17, 2013, May 20, 2013, May 21, 2013, May 24, 2013, May 29, 2013, May 30, 2013, May 31, 2013, June 3, 2013, June 4, 2013 and June 5, 2013
- **Committee on Preschool Special Education** meetings dated May 9, 2013, May 16, 2013, May 20, 2013, May 21, 2013, May 23, 2013, May 30, 2013, June 3, 2013 and June 6, 2013

#### **6.4 Overnight Field Trips**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following overnight field trips:

- Approximately twelve students from Harborfields High School's girls' volleyball team to participate in a volleyball tournament in Burnt Hills, New York from September 6-7, 2013
- Approximately twelve students from Harborfields High School's girls' volleyball team to participate in a volleyball tournament in Horseheads, New York from October 18-19, 2013

#### **6.5 Annual Professional Performance Review Plan (APPR)**

Upon the recommendation of the Superintendent of Schools, the Board of Education adopted the 2013-2014 Annual Professional Performance Review (APPR) Plan as attached to the agenda of June 19, 2013.

### **ITEMS FOR DISCUSSION**

#### **Budget Vote Times**

After reviewing the statistics provided to them on the hourly turnout over the last three years for the Annual Budget Vote and Election, the Board members briefly discussed the voting hours, and the consensus was to leave them the same (2:00 p.m. to 9:00 p.m.) for the 2014-2015 budget vote.

### **Library Park**

Ms. Todaro noted that security has been in place at the library park for several weeks. During this time, no issues have been reported. The Board discussed the costs involved in maintaining security at the park during the summer months and into the next school year; noting that an evaluation of the costs will need to be done to determine if this is an expense the district wishes to continue incurring. The Board also discussed the possible sale of the property. This course of action will continue to be investigated in further detail. In the meantime, security will remain in place at the library park.

### **Memo Regarding Board of Education Goals**

Ms. Todaro discussed her recommendations for the 2013-2014 Board Goals. Everyone was in agreement to postpone further discussion on this matter until the July 10, 2013 meeting when the new Board members will be present.

### **BOARD OF EDUCATION ACTIVITIES**

- **N-SSBA's 54th Annual Dinner Meeting, May 29, 2013, Woodbury Country Club, Woodbury, NY**

Mr. William Nimmo attended this event on May 29, 2013. He stated that it was a nice event but noted that the guest speaker, Mr. David Little, took to the podium rather late in the evening; around 9:30 p.m.

- **UTH Spring Social, June 6, 2013, The Thatched Cottage, Centerport, NY**

Ms. Boba, Dr. McDonagh, Ms. Todaro and Mr. Nimmo attended this event on June 6, 2013. Everyone agreed that it was a nice event.

### **PUBLIC PARTICIPATION**

Colleen Rappa expressed her thanks and appreciation to the Board and administrators during her term as Harborfields PTA Council President stating that it was a wonderful experience.

### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried (7-0), the Board of Education and district administration moved to Executive Session at 9:55 p.m. for the purpose of confidential discussions on collective bargaining negotiations. Mr. Toles left the meeting at 9:55 p.m.

The Board reconvened the regular meeting at 10:46 p.m.

**ADJOURNMENT**

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer and carried (6-0), the Board adjourned the regular meeting of June 19, 2013 at 10:47 p.m.

Respectfully submitted,

Sharon M. Whelan  
District Clerk